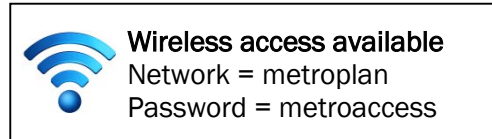




ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD

DATE: Thursday, May 11, 2017
TIME: 10:00 a.m.
LOCATION: David L. Grovdahl Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801



Commissioner Pete Clarke, Chairperson, Presiding

AGENDA

- I. **CALL TO ORDER** – Commissioner Clarke

- II. **PLEDGE OF ALLEGIANCE**

- III. **CONFIRMATION OF QUORUM** – Ms. Lisa Smith

- IV. **AGENDA REVIEW & ANNOUNCEMENTS**– Ms. Virginia Whittington

- V. **PUBLIC COMMENTS ON ACTION ITEMS**

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a “Speakers Introduction Card” at the reception desk. Each speaker is limited to two minutes.

VI. **CONSENT AGENDA**

A. **Approval of minutes of previous meeting**

TAB 1

The minutes of the February 9, 2017 Transportation Disadvantaged Local Coordinating Board meeting are included for approval at Tab 1.

VII. ACTION ITEMS

A. Approval of the 2015-2016 CTC Evaluation Report

TAB 2

Pursuant to Florida Statutes 427.15 the performance of the Community Transportation Coordinator (CTC) shall be evaluated based on the Commission for the Transportation Disadvantaged approved evaluation criteria by the coordinating board annually. A copy of the evaluation report is included and, after approval, will be submitted to the MetroPlan Orlando Board and the Commission.

B. Approval of the Transportation Disadvantaged Service Plan (TDSP) Annual Update TAB 3

Mr. Tim May will present minor updates to the Transportation Disadvantaged Service Plan. The TDSP is an annually updated tactical plan jointly developed by the Planning Agency and the Community Transportation Coordinator that contains development, service, and quality assurance components. The TDLCB reviews and approves the TDSP and it is submitted to the Commission for the Transportation Disadvantaged for final action.

C. Approval of the FY 2017-2018 Rate Calculation Worksheet

TAB 4

Each year, the Florida Commission for the Transportation Disadvantaged (CTD) reviews and approves prices charged by transportation operators for rides purchased in the Coordinated Transportation System. The rate approval process begins with completion of the rate model spreadsheet. The information put into the spreadsheet considers past, current, and projected costs and revenues associated with the area's transportation services.

The rate model spreadsheet is updated each year to adjust for continuously changing factors related to capital equipment and replacement; local, state and federal subsidies that offset the cost of services; service demand changes; expenses that experience large changes, such as fuel; and anticipated or actual profits or losses.

The following is ACCESS LYNX's TD rates per trip for FY 2017-2018. At the request of the CTD, these rates do not include ADA expenses.

Type of Trip	FY2017 Rates	FY2018 Rates	% Change
Ambulatory	\$25.05	\$25.37	+0.13%
Wheelchair	\$42.95	\$43.49	+0.13%

D. Approval of TDLCB Bylaws Revision

TAB 5

MetroPlan Orlando is required to review and propose revisions to all advisory committee bylaws every other year on odd numbered years. The QATF reviewed the TDLCB bylaws in February and recommended no changes. Subsequent to the February review, MetroPlan Orlando staff has recommended a proposed revision to be incorporated into all advisory committee bylaws, including the TDLCB bylaws. The QATF will meet May 11, 2017 and make its recommendation at the meeting.

E. TDLCB Membership Certification

TAB 6

Pursuant to Rule 41-2.012(3), FAC, the MetroPlan Orlando Board will be asked to certify the membership of the Local Coordinating Board at its May 10, 2017 meeting due to a change in membership. Action is requested to ratify the TDLCB membership, which verifies compliance with

the Commission for the Transportation Disadvantaged Local Coordinating Board and Planning Agency guidelines. Upon ratification by the TDLCB the membership certification will be transmitted to the Commission for Transportation Disadvantaged.

VIII. PRESENTATIONS & STATUS REPORTS

A. 2017 Florida Legislative Session Wrap Up

Ms. Virginia Whittington, MetroPlan Orlando, will provide a brief overview of the 2017 Florida Legislative session.

IX. GENERAL INFORMATION

TAB 7

A. Planning Grant Update Report

Quarterly progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement.

B. LYNX/Community Transportation Coordinator (CTC) Update

Report on current and ongoing operations.

C. Report of Operator Payments

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. An attachment of the report is included.

D. Monthly Paratransit Statistical Breakdowns

A copy of the Monthly Paratransit Statistical Breakdowns is provided for use and information.

X. UPCOMING MEETINGS AND EVENTS OF INTEREST

- *Quality Assurance Task Force – May 11, 2017 at 9:00 a.m.*
- *Quality Assurance Task Force - July 25, 2017 (if necessary)*
- *MetroPlan Orlando Board meeting*

MEMBER COMMENTS

XI. MEMBER COMMENTS

XII. PUBLIC COMMENTS (GENERAL)

XIII. NEXT MEETING - August 10, 2017

XIV. ADJOURNMENT

If any person with a disability as defined by the Americans with Disabilities Act (ADA) needs special accommodations to participate in this proceeding, he or she should contact Ms. Lisa Smith at METROPLAN ORLANDO, 250 S. Orange Avenue, Suite 200, Orlando, FL 32801, (407) 481-5672, ext. 307, not later than two (2) business days prior to the proceeding.