



ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION  
DISADVANTAGED LOCAL COORDINATING BOARD

**HYBRID MEETING**

DATE: Thursday, May 13, 2021

TIME: 10:00 a.m.\* (See note below)



Wireless access available  
Network = MpoGuest  
Password = metroaccess

LOCATION: MetroPlan Orlando  
David L. Grovdhal Board Room  
250 S. Orange Avenue, Suite 200  
Orlando, Florida 32801

PUBLIC ACCESS: To join the meeting from your computer, tablet or smartphone, please use this link:  
<https://us02web.zoom.us/j/84609271290?pwd=TVduT3dnNHR2YU11aURBT3JBen1UT09>  
Passcode: 906609  
To dial in, please see the calendar item for this meeting:  
[Transportation Disadvantaged Local Coordinating Board \(metroplanorlando.org\)](https://metroplanorlando.org)

**What is a HYBRID meeting?** A hybrid meeting is a meeting where a physical, in-person quorum of the members of a board or committee has been met and other members and the public are able to attend the meeting virtually.

In order to safely accommodate all attendees and observe social distancing guidelines at a hybrid meeting, in-person access to will be limited to staff, board/committee members, and members of the public wishing to make in-person public comments. **All in-person attendees must RSVP** at least two business days prior to the meeting to ensure we are able to safely accommodate your attendance. You should also submit an [electronic speaker introduction card](#) by 5:00 p.m. May 12. When attending in-person, **masks are required to be worn at all times** and **social distancing will be strictly adhered**. Once room capacity is reached, members of the public will be asked to wait in a safe, socially distanced location until your name is called to address the board. After comments have been made, you will be asked to return to the waiting area.

Opportunities for public comment is also available for anyone wishing to speak from a remote location. Members of the public may access this meeting from the safety of your home using your computer, tablet or smartphone. The Zoom link or dial-in option above may be used. However, an [electronic speaker introduction card](#) should also be submitted **by 5:00 p.m. May 12**.

The agenda packet and [electronic speaker card](#) are available at [MetroPlanOrlando.org](https://MetroPlanOrlando.org) in the Calendar section. New to Zoom? You can get the app ahead of time and be ready for the meeting. Visit [Zoom.us](https://Zoom.us)

**AGENDA**

**I. CALL TO ORDER** – Commissioner Mayra Uribe

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL AND CONFIRMATION OF QUORUM** – Ms. Lisa Smith

**IV. AGENDA REVIEW & ANNOUNCEMENTS**– Ms. Virginia Whittington

**V. PUBLIC COMMENTS ON ACTION ITEMS**

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a “Speakers Introduction Card” at the reception desk. Each speaker is limited to two minutes.

**VI. Quality Assurance Task Force (QATF) Report**

Ms. Marilyn Baldwin, Chairperson of the QATF, will provide a brief report from their April 27, 2021 meeting.

**VII. ACTION ITEMS**

**A. Approval of minutes of previous meeting** **TAB 1**

The minutes of the February 11, 2021 Transportation Disadvantaged Local Coordinating Board meeting are included at Tab 1 for approval.

**B. Approval of Draft TDSP Minor Updates** **TAB 2**  
Presenter: Ms. Trish Whitton, LYNX

Ms. Trish Whitton will review the proposed minor updates to the 2020-2025 Transit Development Services Plan (TDSP) and request QATF recommend approval to the full TDLCB.

**[NOTE: QATF members received this document with their April 27<sup>th</sup> meeting materials.]**

**C. Approval of Rate Calculation Worksheet**  
Presenter: Mr. Norm Hickling, LYNX

**TAB 3**

Ms. Trish Whitton will review the proposed Rate Calculation worksheet and request QATF recommendation to accept the rate calculations to the full TDLCB.

<b>ACCESS LYNX TD RATES</b>			
Type of Trip	FY 2020-21 Rates	FY 2021 - 22 Rates	Percentage Change
Ambulatory	\$39.53	\$41.94	.06%
Wheelchair	\$67.77	\$71.90	.06%

**VIII. PRESENTATIONS & STATUS REPORTS**

**A. LYNX/Community Transportation Coordinator (CTC) Update**

**TAB 4**

Mr. Norm Hickling will provide an Access Lynx Mobility Services Update.

**IX. GENERAL INFORMATION**

**TAB 5**

**A. Planning Grant Update Report**

Quarterly progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement.

**B. Report of Operator Payments**

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item.

**C. Market Research Survey Flyer**

A flyer providing information on MetroPlan Orlando's Market Research Survey is enclosed.

**X. UPCOMING MEETINGS AND EVENTS OF INTEREST**

**A. Quality Assurance Task Force – July 27, 2021 at 10:00 a.m. (Tentative)**

**B. TDLCB Meeting Dates for 2021:**

- August 12, 2021
- November 18, 2021 (Annual Public Meeting followed by the regular quarterly meeting)

## XI. MEMBER COMMENTS

## XII. PUBLIC COMMENTS (GENERAL)

## XIII. ADJOURNMENT – Next meeting: August 12, 2021

*Public participation is conducted without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons wishing to express concerns, who require special assistance under the Americans with Disabilities Act, or who require language services (free of charge) should contact MetroPlan Orlando by phone at (407) 481-5672 or by email at [info@metroplanorlando.org](mailto:info@metroplanorlando.org) at least three business days prior to the event.*

*La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico [info@metroplanorlando.org](mailto:info@metroplanorlando.org) por lo menos tres días antes del evento.*