



# **QUALITY ASSURANCE TASK FORCE MEETING NOTICE**

**DATE:** Tuesday, October 29, 2019  
**TIME:** 10:00 a.m.  
**LOCATION:** 250 S. Orange Avenue, Suite 200  
Harry Barley Conference Room  
Orlando, Florida 32801

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Ms. Marilyn Baldwin, Chairperson, Presiding

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## **AGENDA**

- I. **CALL TO ORDER** – Ms. Baldwin
- II. **CONFIRMATION OF QUORUM** – Ms. Lisa Smith
- III. **AGENDA REVIEW & ANNOUNCEMENTS**– Ms. Virginia Whittington
- IV. **PUBLIC COMMENTS ON ACTION ITEMS**

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a “Speakers Introduction Card” at the reception desk. Each speaker is limited to two minutes.

V. **ACTION ITEMS**

- A. Approval of 2020 QATF Proposed Meeting Schedule Tab 1
- B. Request to recommend extension of M. Baldwin and R. Melia through March 2020
- C. Review and Recommend of Approval of Annual Expenditure Report (AER) Tab 2  
and Annual Operating Report (AOR)

**VI. DISCUSSION/PRESENTATIONS**

**A. ACCESS LYNX Mobility Services Update**

**B. Functional Assessment Vendor – ADARide**

**VII. Member Comments/Discussion**

**VIII. Public Comments**

**IX. Next Meeting – January 28, 2020**

**X. Adjournment**

Public participation is conducted without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons wishing to express concerns, who require special assistance under the Americans with Disabilities Act, or who require language services (free of charge) should contact MetroPlan Orlando by phone at (407) 481-5672 or by email at [info@metroplanorlando.org](mailto:info@metroplanorlando.org) at least three business days prior to the event.

La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico [info@metroplanorlando.org](mailto:info@metroplanorlando.org) por lo menos tres días antes del evento.