



**ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD
MEETING NOTICE**

DATE: Thursday, November 9, 2017
TIME: 10:30 a.m. (*See note below*)
LOCATION: Marks Street Senior Recreation Complex
99 E. Marks St., Orlando, FL 32803



Wireless access available
Network = OcfI_public_wifi

(PLEASE NOTE: The annual TDLCB public hearing will be held at 10:00 a.m. The TDLCB meeting will follow at 10:30 a.m. or immediately upon conclusion of the public meeting whichever occurs first.)

Take Transit to the Public Meeting

If it's convenient, please consider taking SunRail or LYNX to the public hearing. [Click here to view the SunRail train schedule](#). Get off at the **LYNX Central SunRail Station**.

Connection: LYMMO ORANGE LINE/NORTH QUARTER

PARKING AT THE MARKS STREET COMPLEX: Ample free parking, including disabled parking, is available at the complex. However, due to construction, Marks Street is blocked off at one end, so all traffic to the complex must enter via Orange Avenue.

Commissioner Pete Clarke, Chairman, Presiding

- I. CALL TO ORDER**
- II. CONFIRMATION OF QUORUM – Ms. Lisa Clark**
- III. AGENDA REVIEW & ANNOUNCEMENTS – Ms. Virginia Whittington**
- IV. CHAIRMAN'S ANNOUNCEMENTS/COMMITTEE REPORTS – Chairman Pete Clarke**
- V. PUBLIC COMMENTS ON ACTION ITEMS**

Comments from the public will be heard pertaining to ACTION ITEMS on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card" at the reception desk. Each speaker is limited to two minutes.

VI. CONSENT AGENDA

A. Approval of minutes of previous meeting(s) TAB 1

The minutes of the August 10, 2017 and September 7, 2017 Transportation Disadvantaged Local Coordinating Board meetings are included at Tab 1 for approval.

B. Proposed 2018 TDLCB Meeting Schedule TAB 2

Action is requested to approve the 2018 MetroPlan Orlando Board/Committees meeting schedule.

VII. ACTION ITEMS

A. Acknowledgement of the Annual Operating Report (AOR)

Staff requests acknowledgement of ACCESS LYNX's Annual Operating Report, which includes the financial information for paratransit operations Fiscal Year 2017. The AOR is normally due to the CTD by September 15th, however, due to Hurricane Irma extensions were granted by the CTD. (Note: This item will be provided in the supplemental folders at the meeting).

B. Acknowledgement of the Annual Expenditure Report (AER) TAB 3

Staff requests acknowledgement of the Annual Expenditure Report (AER) for FY 2017. The AER is normally due to the CTD by September 15th, however due to Hurricane Irma an extension was granted by the CTD. The AER was submitted October 10, 2017.

C. Review of CTC Memorandum of Agreement (MOA) TAB 4

Staff requests review and acknowledgement of the CTC Memorandum of Agreement (MOA) which is required prior to the designation of the CTC every five years. The LYNX Board, by letter dated July 27, 2017, has expressed their desire to continue as the CTC. The MetroPlan Orlando Board will receive staff's recommendation for LYNX to continue as the designated CTC December 13, 2017.

D. Approval of TDLCB Members and Alternate Appointments TAB 5

The terms for two TDLCB members and Mr. Chris York will expire December 31, 2017. In accordance with changes resulting from implementation of the MetroPlan Orlando Strategic Business Plan, both seats were advertised through October 13, 2017. The QATF met October 24, 2017 and makes the following recommendations for appointments:

Ms. Jane Tkach	Citizen Advocate	3 years
Mr. Chris York	For Profit Operator	3 years

The QATF also recommended approval of Ms. Sheila Young as alternate to Ms. Marilyn Baldwin. Ms. Evelyn Diaz has been assigned to replace Ms. Millie Carrion who recently resigned from her position with the Central Florida Kidney Center. Staff seeks approval of these LCB membership changes.

VIII. PRESENTATIONS & STATUS REPORTS

A. LYNX/Community Transportation Coordinator (CTC) Update

Mr. Bill Hearndon, LYNX, will report on current and ongoing operations. Mr. Hearndon will also provide a brief update including a status report on progress being made with uncollected fares as well as a status report on the Request for Proposals for paratransit services and Neighborlink.

IX. GENERAL INFORMATION

TAB 6

A. Planning Grant Update Report

Progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement are transmitted to the Commission for Transportation Disadvantaged (CTD) quarterly. A copy of the first quarter FY 2018 report is provided.

B. Report of Operator Payments

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. An attachment of the report is included. (Note: This item will be provided in the supplemental folders at the meeting).

X. MEMBER COMMENTS

XI. PUBLIC COMMENTS (GENERAL)

XII. UPCOMING MEETINGS AND EVENTS OF INTEREST

A. MetroPlan Orlando Board Meeting – December 13, 2017 at 9:00 a.m.

B. MetroPlan Orlando Annual Holiday Reception – December 14, 2017; 2:00 p.m. – 4:00 p.m.

C. Annual Transportation Disadvantaged Legislative Awareness Day – Thursday, February 1, 2018 (9:30 AM – 2:30 PM) in Tallahassee

**XIII. ADJOURNMENT – Next TDLCB meeting: February 8, 2018
MetroPlan Orlando**

*In accordance with the **Americans with Disabilities Act (ADA)**, if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact **Ms. Lisa Smith, MetroPlan Orlando, 250 S. Orange Avenue, Suite 200, Orlando, Florida, 32801** or by telephone at **(407) 481-5672 x307** at least three business days prior to the event. Persons who require translation services, which are provided at no cost, should contact **MetroPlan Orlando at (407) 481-5672 x315** or by email at lsmith@metroplanorlando.org at least three business days prior to the event.*

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.