



ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION  
DISADVANTAGED LOCAL COORDINATING BOARD  
MEETING NOTICE

DATE: Thursday, November 21, 2019  
TIME: 10:30 a.m. *(See note below)*  
LOCATION: Marks Street Senior Recreation Complex  
99 E. Marks St., Orlando, FL 32803



Wireless access available  
Network = OcfI\_public\_wifi

**(PLEASE NOTE:** The annual TDLCB public hearing will be held at 10:00 a.m. The TDLCB meeting will follow at 10:30 a.m. or immediately upon conclusion of the public meeting whichever occurs first.)

**Take Transit to the Public Meeting**

If it's convenient, please consider taking SunRail or LYNX to the public hearing. [Click here to view the SunRail train schedule](#). Get off at the **LYNX Central SunRail Station**.

**Connection: LYMMO ORANGE LINE/NORTH QUARTER**

**PARKING AT THE MARKS STREET COMPLEX:** Ample free parking, including disabled parking, is available at the complex. However, due to construction, Marks Street is blocked off at one end, so all traffic to the complex must enter via Orange Avenue.

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**Mayor Jose Alvarez, Vice-Chairman, Presiding**

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- I. **CALL TO ORDER**
- II. **CONFIRMATION OF QUORUM – Ms. Lisa Smith**
- III. **AGENDA REVIEW & ANNOUNCEMENTS – Ms. Virginia Whittington**
- IV. **CHAIRMAN'S ANNOUNCEMENTS/COMMITTEE REPORTS – Vice-Chairman Alvarez**
- V. **PUBLIC COMMENTS ON ACTION ITEMS**

Comments from the public will be heard pertaining to ACTION ITEMS on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card" at the reception desk. Each speaker is limited to two minutes.

## VI. ACTION ITEMS

### A. Approval of minutes of previous meeting TAB 1

The minutes of the August 8, 2019, Transportation Disadvantaged Local Coordinating Board meetings are included at **Tab 1** for approval.

### B. Proposed 2020 TDLCB Meeting Schedule TAB 2

Action is requested to approve the 2020 MetroPlan Orlando Board/Committees meeting schedule. The proposed meeting schedule is included at **Tab 2** for approval.

### C. Acknowledgement of the Annual Operating Report (AOR) TAB 3

Staff requests acknowledgement of ACCESS LYNX's Annual Operating Report, which includes the financial information for paratransit operations Fiscal Year 2018-19. A copy of the AOR, which was transmitted to the CTD, is included at **Tab 3**.

### D. Acknowledgement of the Annual Expenditure Report (AER) TAB 4

Staff requests acknowledgement of the Annual Expenditure Report (AER) for FY 2018-19. The AER was transmitted to the CTD. A copy is provided at **Tab 4**.

### E. Request to Extend Membership Terms through March 2020: M. Baldwin and R. Melia

The terms for Ms. Marilyn Baldwin (representing the Disabled) and Mr. Robert "Bob" Melia (Citizen Advocate System User) will expire December 31, 2019. MetroPlan Orlando requests approval to extend their terms through March 2020. The QATF unanimously recommended extension of their memberships.

## VII. PRESENTATIONS & STATUS REPORTS

### A. Community Transportation Coordinator (CTC) Update TAB 5

Mr. Norm Hickling, Director of Mobility Services, ACCESS LYNX, will provide a CTC update, including an overview of the ACCESS LYNX Bus Pass Program for ADA riders.

## VIII. GENERAL INFORMATION TAB 6

### A. Planning Grant Update Report

Quarterly progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement.

### B. Report of Operator Payments

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. An attachment of the report is included at **Tab 6**.

**C. Legal Opinion from General Counsel re: Florida Sunshine Law Requirements**

A recent legal opinion by MetroPlan Orlando's attorney on Florida Sunshine Law requirements is provided for information.

**IX. MEMBER COMMENTS**

**X. PUBLIC COMMENTS (GENERAL)**

Comments from the public will be heard pertaining to GENERAL ITEMS on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card" at the reception desk. Each speaker is limited to two minutes.

**XI. UPCOMING MEETINGS AND EVENTS OF INTEREST**

**A. MetroPlan Orlando Board Meeting – December 11, 2019 at 9:00 a.m.**

**XII. ADJOURNMENT – Next TDLCB meeting: February 13, 2020  
MetroPlan Orlando**

*In accordance with the **Americans with Disabilities Act (ADA)**, if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact **Ms. Lisa Smith, MetroPlan Orlando, 250 S. Orange Avenue, Suite 200, Orlando, Florida, 32801** or by telephone at **(407) 481-5672 x307** at least three business days prior to the event. Persons who require translation services, which are provided at no cost, should contact **MetroPlan Orlando at (407) 481-5672 x315** or by email at [lsmith@metroplanorlando.org](mailto:lsmith@metroplanorlando.org) at least three business days prior to the event.*

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*