



ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD
MEETING NOTICE

DATE: Wednesday November 30, 2022
TIME: 10:30 a.m. *(or immediately after the annual public meeting)*
LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 S. Orange Avenue
Orlando, FL 32801

(PLEASE NOTE: The annual TDLCB public meeting will be held at 10:00 a.m. The TDLCB meeting will follow, at 10:30 a.m., or immediately upon conclusion of the public meeting, whichever occurs first.)

PUBLIC ACCESS: To join the meeting from your computer, tablet or smartphone, please use this link:

<https://us02web.zoom.us/j/89979382582?pwd=dnNGcGNLMFFzNUF3SGgxSjN4L2EzQT09>

Passcode: 761927

To dial in, please see the calendar item for this meeting:

<https://metroplanorlando.org/meetings/transportation-disadvantaged-local-coordinating-board-11-30-22/>

Ways to Participate

Attend In-Person

In-person attendance with RSVP. All **in-person attendees are asked to RSVP** at least two business days prior to the meeting to ensure we are able to safely accommodate you. You should also submit an [electronic speaker introduction card](#) by **5:00 p.m. November 28**.

Attend on Zoom

Opportunities for public comment are also available for anyone wishing to speak from a remote location. Members of the public may access this meeting from the safety of your home using your computer, tablet or smartphone. The Zoom link or dial-in option above may be used. An [electronic speaker introduction card](#) should also be submitted by **5:00 p.m. November 28**.

Send Us an E-Mail or Leave Us a Phone Message

Public comments may also be submitted in advance, by email to TDCOMMENT@MetroPlanOrlando.org. Emailed comments will be provided to all members of the LCB and summarized by a meeting moderator. Public comments may be submitted by phone prior to the meeting by dialing (321) 732-6479 to leave a voice message. Voice messages will also be summarized by the meeting moderator.

The agenda packet and [electronic speaker card](#) are available at MetroPlanOrlando.org in the Calendar section.



**ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD MEETING**

November 30, 2022

AGENDA

Honorable Patricia Bates, Chairperson, Presiding

I. CALL TO ORDER – Chairperson Bates

II. CONFIRMATION OF QUORUM – Ms. Lisa Smith

III. AGENDA REVIEW & ANNOUNCEMENTS – Ms. Virginia Whittington

IV. CHAIRMAN’S ANNOUNCEMENTS/COMMITTEE REPORTS –Chairperson Bates

V. PUBLIC COMMENTS ON ACTION ITEMS

Anyone wishing to provide public comments on Action Items are asked to complete an [electronic speaker card](#). The Chairperson will first recognize any virtual attendees wishing to speak. When called upon, speakers should use the Raise Hand feature on the Zoom platform. Your microphone will be unmute by the meeting host. Each speaker should state his/her name and address for the record and is limited to two minutes. In-person speakers will be called next. Each speaker is limited to two minutes. People wishing to speak on items of a more general nature will be acknowledged in the same way, under Agenda Item XII.

VI. ACTION ITEMS

A. Approval of minutes of previous meeting **TAB 1**

The minutes of the August 11, 2022, TDLCB meeting are provided for approval.

B. Approval of 2023 TDLCB and QATF Meeting Dates **TAB 2**

Staff requests approval of the 2023 TDLCB and QATF meeting dates. Copies of the proposed dates are provided.

C. Approval of QATF Membership Recommendations **TAB 3**
Presenter: Ms. Marilyn Baldwin

Ms. Marilyn Baldwin, Chair of the QATF, will present membership recommendations based on discussions at the October 25 QATF meeting.

Ms. Marilyn Baldwin	Representing the Disabled	Three Years
Mr. Robert “Bob” Melia	Citizen Advocate (System User)	Three Years
Ms. Betsy DeLano	Representing the Medical Community	Three Years
Ms. Frances Collazo-Rivas	Medical Community (Alternate)	Three Years

D. Acknowledgement of the Annual Operating Report (AOR) TAB 4

Staff requests acknowledgement of ACCESS LYNX's Annual Operating Report. The AOR includes paratransit operations financial information for Fiscal Year 2021-22. A copy of the approved AOR cover sheets are provided at **Tab 4**. Acknowledgement also authorizes the Chairperson to execute the cover sheets for final submission to the CTD.

E. Acknowledgement of the Annual Expenditure Report (AER) TAB 5

Staff requests acknowledgement of the Annual Expenditure Report (AER) for FY 2021-22. The AER was transmitted to the CTD. A copy is provided at **Tab 5**.

VII. PRESENTATIONS & STATUS REPORTS

A. TDSP Major Update Public Outreach TAB 6

Presenter: Ms. Trish Whitton

Ms. Whitton will review the public outreach component of the upcoming major update to the TDSP. A copy of the survey questions that will be used is provided at **Tab 6** for review, discussion, and feedback.

B. Community Transportation Coordinator (CTC) Update
Presenter: Mr. Norm Hickling, Director of Operations, LYNX

C. Overview of Community Transportation Coordinator Selection Process
Presenter: Mr. Norm Hickling, Director of Operations, LYNX

VIII. GENERAL INFORMATION TAB 7

A. Planning Grant Update Report

Quarterly progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement.

B. Report of Operator Payments

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. An attachment of the report is included at **Tab 7**.

IX. MEMBER COMMENTS

X. PUBLIC COMMENTS (GENERAL)

Comments from the public, of a general nature, will be heard during this comment period. Anyone wishing to provide public comments is asked to complete an [electronic speaker card](#). The Chairperson will first recognize any virtual attendees wishing to speak. When called upon, speakers should use the Raise Hand feature on the Zoom platform. Your microphone will be unmute by the meeting host. Each speaker should state his/her name and address for the

record and is limited to two minutes. In-person speakers will be called next. Each speaker is limited to two minutes. People wishing to speak on items of a more general nature will be acknowledged in the same way, under Agenda Item XII.

XI. UPCOMING MEETINGS AND EVENTS OF INTEREST

- A. MetroPlan Orlando Board Meeting – December 14, 2022 at 9:00 a.m.
- B. TDLCB meeting - February 9, 2023

XII. ADJOURNMENT

*In accordance with the **Americans with Disabilities Act (ADA)**, if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact **Ms. Lisa Smith, MetroPlan Orlando, 250 S. Orange Avenue, Suite 200, Orlando, Florida, 32801** or by telephone at **(407) 481-5672 x307** at least three business days prior to the event. Persons who require translation services, which are provided at no cost, should contact **MetroPlan Orlando at (407) 481-5672 x315** or by email at lsmith@metroplanorlando.org at least three business days prior to the event.*

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.