



Transportation Systems Management and Operations (TSMO)
Advisory Committee

MEETING MINUTES

DATE: Friday, October 26, 2018
TIME: 8:30 a.m.
LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue
Suite 200
Orlando, Florida 32801

Chairman Kelly Brock, Presiding

Voting Members Present:

Mr. Brett Blackadar, Altamonte Springs
Mr. Benton Bonney, City of Orlando
Mr. Cade Braud, City of Orlando
Mr. Kelly Brock, City of Casselberry
Mr. Michael Cash, City of Sanford
Ms. Krystal Clem, City of Lake Mary
Ms. Jay Davoll, City of Apopka
Mr. Hazem El-Assar, Orange County
Mr. Christopher Mills, City of St. Cloud
Mr. Steve Krug, City of Ocoee
Mr. Bryant Smith for Brian Fields, City of Winter Springs
Mr. Bryan Homayouni, Central Florida Expressway Authority
Mr. Craig Bayard for Doug Jamison, LYNX
Mr. Jean Jreij, Seminole County
Mr. Alex Laffey, Osceola County

Mr. Donald Marcotte, City of Winter Park
Mr. Nabil Muhaisen, City of Kissimmee
Ms. Tawny Olore, Osceola County
Ms. Lee Pulham, Reedy Creek Improvement District
Mr. Brian Sanders, Orange County
Mr. Shad Smith, City of Longwood
Mr. Charlie Wetzel, Seminole County

Voting Members Absent:

Ms. Nichole Hugues, MetroPlan Orlando, TSMO Community Advocate
Mr. Brad Friel, GOAA
Mr. John Peters, City of Maitland
Mr. Ramon Senorans, Kissimmee Gateway Airport

Non-Voting Members/Advisors Present:

Ms. H. Walker for Eric Gordin, FTE

Non-Voting Members/Advisors Absent:

Mayor Ray Bagshaw, City of Edgewood
Ms. Susan Hutson, UCF
Lt. Brad McDaniel, Seminole County Sheriff's Office
Councilman Robert McKinley, Town of Windermere
Vacant, Orange County CTST

Others in Attendance:

Mr. Jim Martin, FTE
Ms. Kellie Smith, FDOT
Mr. Eric Hill, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando

I. Call to Order

Chairman Kelly Brock called the meeting to order at 8:30 a.m. and welcomed everyone.

II. Confirmation of Quorum

Ms. Lisa Smith confirmed the presence of a quorum.

III. Agenda Review/Staff Follow-Up

Mr. Hill announced that there are no changes to today's agenda. He reminded TSMO members that the Great American Teach-in is November 14, 2018 and encouraged members to participate in that endeavor.

IV. Public Comments on Action Items

None

V. Action Items

A. Approval of the August 24, 2018 TSMO Meeting Minutes

Approval is requested of the August 24, 2018 meeting minutes.

MOTION: Hazem El-Assar moved approval of the August 24, 2018 meeting minutes. Nabil Muhaisen seconded the motion. Motion passed unanimously.

B. FDOT Amendment to FY 2018/19 - 2022/23 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested that TSMO recommend that the FY 2018/19 - 2022/23 TIP be amended to include a new railroad crossing construction phase for a sidewalk project on Sand Lake Road in Orange County. A letter from FDOT explaining the amendment request was provided to Committee members.

MOTION: Nabil Muhaisen moved approval of the FDOT Amendment to the FY2018/19-2022/23 TIP to include a new railroad crossing construction phase for a sidewalk project on Sand Lake Road in Orange County. Hazem El-Assar seconded the motion. Motion passed unanimously.

C. FTE TIP Amendment to FY 2018/19 - 2022/23 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested that TSMO recommend that the FY 2018/19 - 2022/23 TIP be amended to include a project to widen the northbound shoulder of a section of Florida's Turnpike in Osceola County. A letter from Florida's Turnpike Enterprise explaining the amendment request was provided to Committee members.

MOTION: Brian Sanders moved approval of the FTE TIP Amendment to the FY2018/19-2022/23 to include a project to widen the northbound shoulder of a section of Florida's Turnpike in Osceola County. Cade Braud seconded the motion. Motion passed unanimously.

D. FDOT National Highway System Performance Measures & Targets

Mr. Nick Lepp, MetroPlan Orlando staff, requested that TSMO recommend that the MetroPlan Orlando Board support FDOT's National Highway System Performance Measures and targets for bridge, pavement and travel times. Mr. Lepp reviewed the five National Highway System performance measures and targets Safety, Travel Time Reliability, Bridge Condition, Pavement Condition and Transit Asset Management. He noted that a target zero approach is what staff hopes to achieve. Mr. Lepp explained to TSMO members that a question was raised at the MetroPlan Orlando Board meeting as to why any percent of "poor" condition was considered acceptable. After

researching that question, Mr. Lepp reported that a “0” target would cause all funding to shift to fix that project, so an allowance was made to allow a small percentage above “0” or “poor” to be acceptable.

MOTION: Hazem El-Assar moved to support FDOT's National Highway System Performance Measures and targets for bridge, pavement and travel times. Brett Blackadar seconded the motion. Motion passed unanimously.

E. *Title VI Program: Nondiscrimination & Language Plan*

Ms. Mary Ann Horne, MetroPlan Orlando staff, requested that TSMOAC recommend approval of MetroPlan Orlando's Title VI Program: Nondiscrimination & Language Plan. Ms. Horne explained that the Plan is a federal requirement that MetroPlan Orlando must adhere to, and that it guarantees transparent and total access for MetroPlan Orlando processes. The plan also ensures protected groups and classes that they are covered and protected from discrimination. She reviewed who the protected classes include, how MetroPlan Orlando, a majority minority region, complies and limited English proficiency statistics. Ms. Horne noted that the new Plan also provides a way to file a complaint if someone feels that he/she has been discriminated against. She added that originally there had been two separate parts to the Title VI program, and the new plan combines the nondiscrimination and language plan into one streamlined plan. Ms. Horne noted that maps in the plan have been updated to include census information, and detail environmental justice areas where the underserved populations reside.

MOTION: Brian Sanders moved approval of MetroPlan Orlando's Title VI Program: Nondiscrimination & Language Plan. Krystal Clem seconded the motion. Motion passed unanimously.

F. *Appointment of Officer Selection Subcommittee*

Mr. Hill requested approval to establish a subcommittee to select candidates to serve as the TSMOAC Chairman and Vice-Chairman from January through December 2019. The following TSMOAC members volunteered to serve on the Subcommittee: Nabil Muhaisen, Cade Braud, and Hazem El-Assar.

MOTION: Jay Davoll moved to approve the members of the Officer Selection Subcommittee. Brian Sanders seconded the motion. Motion passed unanimously.

G. *Appointment of Connected and Autonomous Vehicle Readiness Study Steering Committee*

Ms. Crystal Mercedes requested a volunteer to serve as TSMO representative on the Connected and Autonomous Vehicle Readiness Study Steering Committee. Ms. Mercedes explained that the members of the Steering Committee will assist staff in selecting a consultant and managing the study. She noted that volunteers were requested from the Community Advisory Committee, the Technical Advisory Committee, and the Transportation Disadvantaged Local Coordinating Board. Ms. Mercedes noted that FDOT D5 also will be asked to appoint a staff member. She noted that Brett Blackadar with the City of Altamonte Springs has already volunteered.

Discussion ensued concerning the appropriate number of TSMOAC representatives that should be designated to the committee. Mr. El-Assar expressed that given that CAV issues are of great interest to TSMOAC members, he feels that there should be at least one representative from each

county. Ms. O'Lore agreed. Mr. Hill explained staff's rationale in the makeup of the steering committee. He stated that staff felt that it was important to have a comprehensive prospective by requesting a representative from the other committees as this is the model that has been followed in the past for establishing steering committees. The following TSMOAC members volunteered to serve on the Subcommittee: Brett Blackadar, Hazem El-Assar, and Tawny O'Lore.

MOTION: Hazem El-Assar moved to change the number of TSMOAC members on the CAV Readiness Study Steering Committee from one to three. Nabil Muhaisen seconded the motion. Motion passed unanimously.

MOTION: Nabil Muhaisen moved to approve the TSMOAC members of the CAV Readiness Study Steering Committee. Hazem El-Assar seconded the motion. Motion passed unanimously.

H. *Approval of the Proposed 2019 Board/Committee Meeting Schedule*

Staff requested approval of the 2019 MetroPlan Orlando Advisory Board/Committee Meeting Schedule.

MOTION: Nabil Muhaisen moved to approve the 2019 Board/Committee Meeting Schedule. Cade Braud seconded the motion. Motion passed unanimously.

VI. Presentation and Status Reports

A. AAA Survey on Autonomous Vehicles

Mr. Matt Nasworthy, Florida Public Affairs Director, AAA – The Auto Club Group, gave a presentation on response to a multi-year survey of its members' perception on Autonomous Vehicles. Mr. Nasworthy provided statistical information compiled by AAA with regard to their membership and autonomous vehicles. Mr. Hill noted that the statistics will be important to MetroPlan Orlando as the transportation network is prepared for connected and autonomous vehicles and in conducting the autonomous vehicle readiness study. Mr. Nasworthy responded to TSMOAC member questions and concerns.

VII. Common Presentations/Status Reports

A. LYNX Autonomous Vehicle Initiative

Mr. Doug Jamison, LYNX, gave a presentation on the Federal Transportation Strategic Transit Automation Research (STAR) program, the development of the LYNX Automated Vehicle Initiative, and some of the issues that require further research and investigation during the development of automated vehicle demonstrations and deployments.

B. Florida's Coast to Coast Trail & Stakeholder Activities

Ms. Julia Holtzhausen, FDOT, & Ms. Tara McCue, ECFRPC, gave a presentation on the current status of Florida's Coast to Coast Trail and the latest stakeholders' activities.

C. Health and Sustainability White Paper Series

Ms. Elizabeth Whitton, MetroPlan Orlando staff, provided an overview of the agency's FHWA-funded INVEST project. Her presentation focused on three recently released white papers: Framing the Future, Transformation, and Housing: A Primer for Transportation Professionals.

D. Transit Oriented Development & Potential SunRail Riders

Ms. Elizabeth Whitton, MetroPlan Orlando staff, shared forthcoming research on the relationship between recent Transit Oriented Developments and SunRail riders. She noted that this research is a collaboration between MetroPlan Orlando and Florida State University.

E. Request for Input on 2019 Legislative Priorities

Ms. Virginia Whittington, MetroPlan Orlando staff, requested input on MetroPlan Orlando's potential legislative priorities for the 2019 legislative session. She provided TSMOAC members with a list of legislative priorities from the MPOAC.

F. Orange County Shingle Creek Trail Funding Request

Mr. Nick Lepp, MetroPlan Orlando staff, reviewed a request from Orange County to increase the \$4 million cost cap for bicycle and pedestrian projects in order to address cost increases for the Shingle Creek Trail project.

VIII. General Information

A. FDOT Quarterly Variance Report

The latest FDOT Quarterly Variance Report for the Orlando area was provided for information purposes.

B. *FDOT Monthly Construction Status Report*

The latest FDOT Monthly Construction Status Report for the Orlando area was provided for information purposes.

C. MetroPlan Orlando Board Highlights

A copy of the September 12, 2018 Board Meeting Highlights was provided for information purposes.

D. LYNX Press Releases

A set of press releases from LYNX was provided for information purposes.

E. League of Women Voters Transportation Report Card

A report card from the League of Women Voters on transportation in the MetroPlan Orlando region was provided for information purposes.

IX. Upcoming Meetings of Interest to TSMOAC Members

A. Next MPO Board Meeting

The next MetroPlan Orlando Board meeting will be held on November 14, 2018, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

B. Next TSMO Meeting

The next TSMO meeting will be held on November 30, 2018 at 8:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

C. Volunteer Appreciation Reception & Toy Drive

MetroPlan Orlando is holding its Volunteer Appreciation Reception and toy drive for Board and committee members, aides and staff assistants in the MetroPlan Orlando Board Room on Friday, December 14th.

X. Other Business

None.

XI. Public Comments (General)

None.

XII. Adjournment

Due to time being available, committee members were asked to report on any news of interest to TSMO members in their local jurisdiction.

There being no further business, Chairman Brock adjourned the meeting of the Transportation Systems Management & Operations Advisory Committee at 9:50 a.m. The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 30th day of November, 2018



Ms. Lisa Smith, Board Services Coordinator



Mr. Kelly Brock, Chairman

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.