



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

DATE: Friday, October 26, 2018
TIME: 10:00 a.m.
LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

Chairman Hazem El-Assar, Presiding

Members Present:

Mr. Brett Blackadar, City of Altamonte Springs
Mr. Kelly Brock, City of Casselberry
Mr. Michael Cash, City of Sanford
Mr. Christopher Cairns, City of Orlando
Mr. John Rhoades for Gus Castro, City of Orlando
Ms. Krystal Clem, City of Lake Mary
Mr. Frank Consoli, Seminole County
Ms. Jamie DiLuzio Boerger, OCPS
Mr. Joshua De Vries, Osceola County
Mr. Hazem El-Assar, Orange County
Mr. Glen Hammer, Osceola County Public Schools
Mr. Christopher Mills, City of St. Cloud
Mr. Will Hawthorne, Central Florida Expressway Authority
Ms. Pam Richmond for Jim Hitt, City of Apopka
Mr. Jean Jreij, Seminole County
Mr. Steve Krug, City of Ocoee
Mr. Tawny Olore, Osceola County
Mr. Donald Marcotte, City of Winter Park
Mr. Fred Milch, ECFRPC
Mr. Alex Laffey, Osceola County
Mr. Myles O'Keefe, LYNX
Mr. Nabil Muhaisen, City of Kissimmee
Mr. Renzo Nastasi, Orange County
Ms. Lee Pulham, Reedy Creek Improvement District

Mr. John Hambley, City of Kissimmee
Mr. Tom Radzai for Bobby Wyatt, City of Oviedo
Mr. Michael Rigby, Seminole County Public Schools
Mr. Ian Sikonia, City of Orlando
Mr. Shad Smith, City of Longwood
Mr. Jon Williams, City of Winter Garden
Mr. Bill Wharton, Seminole County

Non-Voting Members Present:

Members Absent:

Mr. Jeff Davis, City of Sanford
Mr. Brian Fields, City of Winter Springs
Mr. Brad Friel, GOAA
Mr. John Peters, City of Maitland
Mr. Ramon Senorans, Kissimmee Airport
Mr. Matt Suedemeyer, Orange County
Mr. Jay Marder, Town of Oakland (Non-Voting)
Honorable Harvey Readey, City of Belle Isle

Others in Attendance:

Ms. Kellie Smith, FDOT
Mr. Jim Martin, FTE
Mr. Keith Caskey, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando

I. Call to Order

Chairman Hazem El-Assar called the Technical Advisory Committee to order at 10:00 a.m.

II. Confirmation of Quorum

Ms. Lisa Smith confirmed the presence of a quorum.

III. Agenda Review/Staff Follow-Up

Mr. Caskey stated that there are no changes on today's agenda.

IV. Public Comments on Action Items

None

V. Common Presentations/Status Reports

A. LYNX Autonomous Vehicle Initiative

At the request of TAC members, Mr. Doug Jamison, LYNX, presented information on LYNX Autonomous Vehicle Initiative. He noted that he presented this information at a recent

conference of the American Society of Civil Engineers, the American Public Transportation Association, and the Florida Public Transportation Association. Mr. Jamison provided information on the Federal Transportation Strategic Transit Automation Research (STAR) program, and the development of the LYNX Automated Vehicle Initiative. He discussed some of the issues that require further research and investigation during the development of automated vehicle demonstrations and deployments.

B. Florida's Coast to Coast Trail & Stakeholder Activities

Ms. Julia Holtzhausen, in-house consultant for FDOT, & Ms. Tara McCue, East Central Florida Regional Planning Council, gave updates on efforts to close the gaps in Florida's Coast to Coast Trail. Highlights included stakeholder activities such as trail branding and wayfinding, economic development activities, and marketing. Ms. Holtzhausen stated that since last year's update, 22 miles of the trail had been completed, and of the 13 projects that are ongoing SunTrail funding is being used on 6. She reviewed a map of the Coast to Coast Trail that indicated what sections were complete, along with the gaps that still need to be completed and the status of those gaps. She added that funding was currently programmed through 2025. Ms. Kellie Smith, FDOT, told committee members that there are three tiers for SunTrail funding and the first two are in District V. She added that SunTrail funds cannot be used for purchasing right-of-way.

Ms. Tara McCue provided an update on stakeholder activities. She reported that a stakeholder meeting was held which included presentations from FDOT on the trail progress, the City of Titusville on their redevelopment plans involving the trail and their "Bike/Boat Friendly Business" program and the City of Clermont on their "Meet in the Middle" trail head program and the \$33 million in redevelopment projects downtown. She noted that both Titusville and Clermont are designated as DEP Trail Towns. Ms. McCue added that Visit Florida spoke about how to market the trail and funding opportunities for branding and marketing including a Regional Coop Grant that would involve multi-counties. She said that other discussions that took place included next steps, a consistent data set, mile/pavement markers, trail safety, grant submission, and a trail events calendar. Ms. McCue reported that the next stakeholder meeting is scheduled for the spring of 2019.

C. Health and Sustainability White Paper Series

Ms. Elizabeth Whitton, MetroPlan Orlando staff, provided an overview of the agency's FHWA-funded INVEST project. Her presentation focused on 3 recently released white papers: Framing the Future, Tran\$formation, and Housing: A Primer for Transportation Professionals. Ms. Whitton explained to TAC members that MetroPlan Orlando received the INVEST Grant in early 2017 and a three phase project was proposed which included an evaluation, a Summit, and a white paper series. She stated that a Transportation Think In was held earlier in the year as part of the Summit phase in which input on transportation issues was gathered from a diverse group of local stakeholders. Ms. Whitton explained that all that MetroPlan Orlando does was evaluated based on 17 criteria, and it was determined that the agency does well in terms of Transportation Systems Management and Operations and Transportation Demand Management. However does poorly in Access/Affordability, Resiliency and Multimodal/Public Health Issues. Ms. Whitton noted that housing and transportation were the biggest expenses for the population and housing affordability and job/housing imbalance were big issues. She reported that 5 goals transportation influences were identified along with tactics to address each goal and possible sources for future funding. Discussion ensued regarding funding through managed lanes, affordable housing and impact fees, looking at housing unit density, looking at the impact of tourism and increasing car rental fees as a possible funding source.

D. Transit Oriented Development & Potential SunRail Riders

Ms. Elizabeth Whitton, MetroPlan Orlando staff, shared forthcoming research on the relationship between recent transit-oriented developments and SunRail riders. This research was a collaboration between MetroPlan Orlando and Florida State University. Ms. Whitton reviewed data from the study, the major takeaways, what is needed to increase ridership, recommendations on what can be done as a region to encourage ridership and additional research needed. Discussion ensued regarding when updated data would be available, affordability, the impact of jobs around stations such as Orlando Health and a value capture for SunRail. Ms. Whitton noted that new data would be available from the 2020 census and schedule tweaks and employee ridership benefit reductions impacted ridership at Orlando Health. She added that state approval was required to do a value capture.

E. Request for Input on 2019 Legislative Priorities

Ms. Virginia Whittington, MetroPlan Orlando staff, requested input on MetroPlan Orlando's potential legislative priorities for the 2019 legislative session. Ms. Whittington reported that nothing is happening legislatively at this time due to the upcoming elections. She noted that the lobbying team in Tallahassee will continue to work with MetroPlan Orlando on legislative priorities. Ms. Whittington and the Executive Committee had met to discuss priorities for 2019. Ms. Whittington stated that the top priorities remained unchanged, as well as the items to support and oppose.

F. Orange County Shingle Creek Trail Funding Request

Mr. Nick Lepp, MetroPlan Orlando staff, brought forward this discussion item concerning the Orange County Shingle Creek Trail Funding request. He said the current issue is that the Orange County Shingle Creek project had some cost increases and overruns beyond the \$4 million cap. He explained that during the last round of programming project priorities, the TAC approved a \$4 million cap on construction. Mr. Lepp stated that the cap is helpful with programming, establishing priorities, and moving projects forward. Moving projects forward is normally based on project readiness, project cost overruns, and if there are LAP constraints or any other factors involved. Staff proposes to keep the caps on for programming purposes, but during the course of the year if there are cost overruns on projects that have been programmed already, there are funds available, and a new project cannot be added, staff will administratively manage those current year funds to ensure that they are being spent down to meet the requirements while still trying to advance those projects that are currently programmed and that are Board priorities.

Mr. Nastasi pointed that in the case of the Shingle Creek Trail, a multi-jurisdictional trail, there were some serious environmental issues that contributed to the cost increases and overruns. He said that moving forward, he feels that it is important to make a distinction between local trails and those trails that have regional significance. Discussion ensued concerning instances of when there are cost overruns and increases and how those were handled by staff. Mr. Lepp noted that in the case of Shingle Creek Trail, this was the first of because of the new cap in place. Consensus was that staff would continue to handle these through the same process as in previous years.

VI. Action Items

A. Approval of the August 24, 2018 TAC Meeting Minutes

Approval is requested of the August 24, 2018 meeting minutes.

MOTION: Shad Smith moved to approve the August 24, 2018 meeting minutes. Donald Marcotte seconded the motion. Motion passed unanimously.

B. FDOT Amendment to FY 2018/19 - 2022/23 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested that TAC recommend that the FY 2018/19 - 2022/23 TIP be amended to include a new railroad crossing construction phase for a sidewalk project on Sand Lake Road in Orange County. A letter from FDOT explaining the amendment request was provided to Committee members.

MOTION: Renzo Nastasi moved approval of the FDOT Amendment to the FY2018/19-2022/23 TIP to include a new railroad crossing construction phase for a sidewalk project on Sand Lake Road in Orange County. Joshua Devries seconded the motion. Motion passed unanimously.

C. FTE Amendment to FY 2018/19 - 2022/23 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested that TAC recommend that the FY 2018/19 - 2022/23 TIP be amended to include a project to widen the northbound shoulder of a section of Florida's Turnpike in Osceola County. A letter from Florida's Turnpike Enterprise explaining the amendment request was provided to Committee members.

MOTION: Joshua Devries moved approval of the FTE TIP Amendment to the FY2018/19-2022/23 to include a project to widen the northbound shoulder of a section of Florida's Turnpike in Osceola County. Renzo Nastasi seconded the motion. Motion passed unanimously.

D. FDOT National Highway System Performance Measures & Targets

Mr. Nick Lepp, MetroPlan Orlando staff, requested that TAC recommend that the MetroPlan Orlando Board support FDOT's National Highway System Performance Measures and targets for bridge, pavement and travel times. Mr. Lepp reviewed the five National Highway System performance measures and targets: Safety, Travel Time Reliability, Bridge Condition, Pavement Condition and Transit Asset Management. He noted that a target zero approach is what staff tries to achieve. Mr. Lepp told TAC members that a question was raised at the MetroPlan Orlando Board meeting as to why any percent of "poor" condition was considered acceptable. After researching that question, Mr. Lepp reported that a "0" target would cause all funding to shift to fix that project, so an allowance was made to allow a small percentage above "0" or "poor" to be acceptable.

MOTION: Nabil Muhaisen moved to support FDOT's National Highway System Performance Measures and targets for bridge, pavement, and travel times. Shad Smith seconded the motion. Motion passed unanimously.

E. Title VI Program: Nondiscrimination & Language Plan

Ms. Mary Ann Horne, MetroPlan Orlando staff, requested that TAC recommend approval of MetroPlan Orlando's Title VI Program: Nondiscrimination & Language Plan. Ms. Horne explained that the Plan is a federal requirement that MetroPlan Orlando must adhere to, and that it guarantees transparent and total access for MetroPlan Orlando processes. The plan also ensures protected groups and classes that they are covered and protected from discrimination. She reviewed who the protected classes include, how MetroPlan Orlando a majority minority region,

complies, and provided limited English proficiency statistics. Ms. Horne noted that the new Plan also provides a way to file a complaint if someone feels that he/she has been discriminated against. She added that originally there had been two separate parts to the Title VI program, and that the new plan combines the nondiscrimination and language plan into one streamlined plan. She mentioned that maps in the plan have been updated to include census information, and detail environmental justice areas where the underserved populations reside.

MOTION: Renzo Nastasi moved approval of MetroPlan Orlando's Title VI Program: Nondiscrimination & Language Plan. Mike Rigby seconded the motion. Motion passed unanimously.

F. Appointment of Officer Selection Subcommittee

Mr. Caskey requested approval to establish a subcommittee to select candidates to serve as the TAC Chairman and Vice-Chairman from January 2019 through December 2019. The following TAC members volunteered to serve on the Subcommittee: Renzo Nastasi, Nabil Muhaisen, Gus Castro, Frank Consoli, and Tawny Olore.

MOTION: Nabil Muhaisen moved to approve the members of the Officer Selection Subcommittee. Chris Castro seconded the motion. Motion passed unanimously.

G. Approval of the Proposed 2019 Board/Committee Meeting Schedule

Staff requested approval of the 2019 MetroPlan Orlando Advisory Board/Committee Meeting Schedule.

MOTION: Donald Marcotte moved to approve the 2019 Board/Committee Meeting Schedule. Renzo Nastasi seconded the motion. Motion passed unanimously.

H. Appointment of Connected & Autonomous Vehicle Readiness Study Steering Committee

Ms. Crystal Mercedes requested a volunteer to serve as TAC representative on the Connected and Autonomous Vehicle Readiness Study Steering Committee. Ms. Mercedes explained that the members of the Steering Committee will assist staff in selecting a consultant and managing the study. She noted that volunteers were requested from the Community Advisory Committee, the Transportation Systems Management and Operations Advisory Committee, and the Transportation Disadvantaged Local Coordinating Board. She added that FDOT D5 also will be asked to appoint a staff member. Mr. Frank Consoli volunteered to serve on the CAV Readiness Study Steering Committee.

MOTION: Nabil Muhaisen moved to appoint Frank Consoli to serve on the CAV Readiness Study Steering Committee. Brett Blackadar seconded the motion. Motion passed unanimously.

VII. TAC-Only Presentations

There were no TAC only presentations.

VIII. General Information

A. FDOT Quarterly Variance Report

The latest FDOT Quarterly Variance Report for the Orlando area was provided for information purposes.

B. *FDOT Monthly Construction Status Report*

The latest FDOT Monthly Construction Status Report for the Orlando area was provided for information purposes.

C. *MetroPlan Orlando Board Highlights*

A copy of the September 12, 2018 Board Meeting Highlights was provided for information purposes.

D. *LYNX Press Releases*

A set of press releases from LYNX was provided for information purposes.

E. *League of Women Voters Transportation Report Card*

A report card from the League of Women Voters on transportation in the MetroPlan Orlando region was provided for information purposes.

IX. Upcoming Meetings of Interest to TAC Members

A. *Next MPO Board Meeting*

The next MetroPlan Orlando Board meeting will be held on November 14, 2018, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

B. *Next TAC Meeting*

The next TAC meeting will be held on November 30, 2018 at 10 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

C. *Volunteer Appreciation Reception & Toy Drive*

MetroPlan Orlando is holding its Volunteer Appreciation Reception and toy drive for Board and committee members, aides and staff assistants in the MetroPlan Orlando Board Room on Friday, December 14th.

X. Other Business

None.

XI. Public Comments (General)

None.

XII. Adjournment

There being no further business, Chairman Hazem El-Assar adjourned the meeting of the Technical Advisory Committee at 11:45 a.m. The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 30th day of November 2018.



Mr. Hazem El-Assar, Chairman



Ms. Lisa Smith, Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.