



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

Transportation Systems Management and Operations (TSMO)
Advisory Committee

MEETING MINUTES

DATE: Friday, August 23, 2019

TIME: 8:30 a.m.

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue
Suite 200
Orlando, Florida 32801

Chairman Benton Bonney, Presiding

Voting Members Present:

Mr. Brett Blackadar, Altamonte Springs
Mr. Benton Bonney, City of Orlando
Mr. Cade Braud, City of Orlando
Mr. Kelly Brock, City of Casselberry
Ms. Krystal Clem, City of Lake Mary
Ms. Alyssa Eide, City of Maitland
Mr. Hazem El-Assar, Orange County
Commissioner Ed Gold, City of Belle Isle
Mr. Doug Jamison, LYNX
Mr. Steve Krug, City of Ocoee
Mr. Alex Laffey, Osceola County
Mr. Donald Marcotte, City of Winter Park
Mr. Christopher Mills, City of St. Cloud
Mr. Nabil Muhaisen, City of Kissimmee
Mr. Anthony Nelson for Jean Jreij, Seminole County
Ms. Kathy Lee for Tawny O'Lore, Osceola County
Ms. Lee Pulham, Reedy Creek Improvement District
Ms. Pam Richmond, City of Apopka
Mr. Brian Sanders, Orange County

Mr. Ramon Senorans, Kissimmee Gateway Airport
Mr. Chris Kintner for Shad Smith, City of Longwood
Mr. Charlie Wetzel, Seminole County

Voting Members Absent:

Mr. Michael Cash, City of Sanford
Mr. Brad Friel, GOAA
Mr. Bryan Homayouni, Central Florida Expressway Authority
Mr. Bryant Smith, City of Winter Springs

Non-Voting Members/Advisors Present:

Non-Voting Members/Advisors Absent:

Lt. Brad McDaniel, Seminole County Sheriff's Office
Mr. Eric Gordin, FTE
Vacant, Orange County CTST

Others in Attendance:

Ms. Rakinya Hinson, FDOT
Mr. Eric Hill, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando

I. Call to Order

Vice-Chairman Doug Jamison called the meeting to order at 8:30 a.m. and welcomed everyone.

II. Confirmation of Quorum

Ms. Lisa Smith confirmed the presence of a quorum.

III. Agenda Review/Staff Follow-Up

Mr. Eric Hill stated that there are no changes to today's agenda. He introduced new MPO staff members Ms. Leilani Vaiaoga, Communication Coordinator, and Laura Bouck, TSMO Transportation Planner.

IV. Public Comments on Action Items

None

V. Action Items

A. Approval of the June 28, 2019 TSMO Meeting Minutes

Approval is requested of the June 28, 2019 meeting minutes.

MOTION: Hazem El-Assar moved to approve the June 28, 2019 meeting minutes. Cade Braud seconded the motion. Motion passed unanimously.

B. FDOT Amendment to FY 2019/20 - 2023/24 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested that the TSMOAC recommend that the FY 2019/20 - 2023/24 TIP be amended to include projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. Mr. Caskey noted that this request is being made to ensure that the projects shown in the TIP are consistent with the projects shown FDOT's Five Year Work Program. He noted that this amendment does not affect the cost or schedule for the projects included in the Roll Forward Report. A letter from FDOT explaining the amendment request is provided in along with the FDOT Roll Forward Report, a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 11th Board meeting.

MOTION: Nabil Muhaisen moved to recommend approval of the FY 2019/20-2023/24 TIP roll forward projects from FY 2018/19. Hazem El-Assar seconded the motion. Motion passed unanimously.

C. FDOT Amendment to FY 2019/20 - 2023/24 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested that the TSMOAC to recommend that the FY 2019/20 - 2023/24 TIP be amended to include SunRail projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. This request is being made to ensure that the projects shown in the TIP are consistent with the projects shown FDOT's Five Year Work Program. This amendment does not include any new funding and does not affect the cost or schedule for the SunRail projects included in the letter. A letter from FDOT SunRail staff explaining the amendment request is provided in along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 11th Board meeting.

MOTION: Bryan Sanders moved to recommend approval of the FY 2019/20-2023/24 TIP SUNRAIL roll forward projects from FY 2018/19. Hazem El-Assar seconded the motion. Motion passed unanimously.

D. MetroPlan Orlando Public Participation Plan

Ms. Mary Ann Horne, MetroPlan Orlando staff, requested that the TSMOAC recommend approval of MetroPlan Orlando's 2019 draft Public Participation Plan. The last time a public participation plan was brought forward for approval by staff was in 2016 under the name of the Public Involvement Plan. She explained that the name has been changed to Public Participation Plan in accordance with some industry best practices, and to underscore the fact that this plan is to help Central Florida residents take part in the transportation planning process. Ms. Horne explained that having a public participation plan in place is a federal requirement. A PowerPoint Presentation

was given prior to action being taken; and a handout explaining MetroPlan Orlando's public participation plan was provided.

MOTION: Nabil Muhaisen moved to recommend approval of the draft of the 2019 MetroPlan Orlando Public Participation Plan. Kelly Brock seconded the motion. Motion passed unanimously.

E. 2045 MTP Public Participation Plan

Ms. Mary Ann Horne, MetroPlan Orlando staff, requested that the TSMOAC recommend approval of the Public Participation Plan for MetroPlan Orlando's 2045 Metropolitan Transportation Plan (MTP). She explained that this plan, formerly known as the Long Range Transportation Plan, is federally required to have its own public participation plan. The goal of the plan is to establish a thorough and inclusive process that uses creative approaches to offer the public continuous opportunities to shape the 2045 Plan. She explained that this plan lays out MPO's goals for in-person engagement and information access and visualization. A PowerPoint Presentation was given prior to action being taken.

MOTION: Hazem El-Assar moved to recommend approval of the. Nabil Muhaisen seconded the motion. Motion passed unanimously.

F. Approval of TSMO Community Advocate

The TSMO Community Advocate Selection Committee met on August 20, 2019, to review applications for the TSMO Community Advocate. Mr. Hill stated that the selection committee recommends Mr. Butch Margraf as the TSMO Community Advocate. He requested a motion to approve the selection.

MOTION: Don Marcotte moved to select Mr. Butch Margraf as the TSMO Community Advocate. Hazem El-Assar seconded the motion. Motion passed unanimously.

VI. Presentation and Status Reports

A. Traffic Signal Retiming Status Report

Mr. Eric Hill, MetroPlan Orlando staff, presented a status report on the retiming of traffic signals within the MetroPlan Orlando region. An infographic handout was provided to Committee members providing an overview of this year's study. Mr. Hill explained that each year this study is done in an effort to improve traffic flow, to account for any changes in the community, and to address the issues that vehicle operators encounter navigating through the community. This year's study looked at 29 corridors compassing 92 miles. He introduced Jennifer Musselman and Christopher Bame from Kittleson, the firm tasked with completing the study. Mr. Hill stated the objectives of study were to: report on the the value of retiming traffic signals; to collect before and after peak hour travel time and speed data; and to perform benefit-cost analysis. Mr. Hill reviewed the roadways in Orange, Osceola and Seminole counties that were studied for retiming. He explained the benefits that signal retiming yields in addition to reduced travel time. Mr. Hill noted that for some corridors, the goal of signal retiming was to improve travel time for specific movements, make multimodal improvements, improve travel time along specific segments of the corridor, or coordinate with other modes, such as SunRail. He noted that overall, travel time reduced by 7%. Mr. Hill opened the discussion to receive feedback on other ways to measure

other than active transportation. The Committee members added that for the next cycle of retimings, that these questions should be considered exactly what and how we're measuring for success, adding a quantifiable measure that can be added or pedestrian oriented, consider other ways to measure either passenger or person delay; and review what other communities are doing for signal re-timings.

B. Status Report on CAV Readiness Study

Mr. Eric Hill, MetroPlan Orlando staff, presented a status report on the Connected and Autonomous Vehicle (CAV) Readiness Study was undertaken earlier this year. He noted that tasks one and two of the study have been completed, Mr. Hill noted that topics covered by the task two technical memorandum included: CV-enabling roadway infrastructure, staffing proficiency, system and network capabilities, potential locations for CAV testing, agency-wide training, and equity challenges. The next part of the study to undertake is Public Involvement. Mr. Hill announced dates of upcoming workshops: Osceola County, Kissimmee Civic Center - Tuesday, October 29, 5-6:30 p.m.; Seminole County, Lake Mary Events Center - Tuesday, November 12, 5-6:30 p.m.; and Orange County, First United Methodist Church - Tuesday, November 19, 5-6:30 p.m. Mr. Brock noted that October 29th is Mobility Week and the October 29th event could be branded as a Mobility Week event. Mr. Hill summed up by stating that as far as readiness for the region is concerned there is a history of being early adopters of technology and as compared to other regions, the MPO region is in good shape.

VII. Common Presentations/Status Reports

A. Status Report on MetroPlan Orlando Strategic Plan

Ms. Virginia Whittington, MetroPlan Orlando staff, presented a status report on the update of MetroPlan Orlando's Strategic Plan that is currently underway.

B. Report on Orange Avenue Corridor Study

Mr. Nick Lepp, MetroPlan Orlando staff, presented a report on the Orange Avenue Corridor Study in Edgewood.

C. Traffic Signal Retiming Status Report

Mr. Eric Hill, MetroPlan Orlando staff, presented a status report on the retiming of traffic signals within the MetroPlan Orlando region.

D. Status Report on CAV Readiness Study

Mr. Eric Hill, MetroPlan Orlando staff, presented a status report on the Connected and Autonomous Vehicle (CAV) Readiness Study that is currently underway.

VIII. General Information

A. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

B. Air Quality Report

The latest air quality report for the MetroPlan Orlando area was provided.

C. MetroPlan Orlando Board Highlights

A copy of the July 10, 2019 Board Meeting Highlights was provided.

D. LYNX Press Releases

A set of press releases from LYNX was provided.

E. I-4 Ultimate Express Lanes Brochure

A brochure providing information on the I-4 Ultimate Express Lanes is available at <https://i4ultimate.com/wp-content/uploads/2019/07/2150-Express-Lanes-Informational-Guide-20190710-rgb.pdf>.

F. Status Report on Colonial Parkway PD&E Study

A status report on the FTE Colonial Parkway PD&E study was provided.

G. Status Report on Northeast Connector Feasibility Study

A status report on the CFX Northeast Connector Expressway Extension Concept Feasibility and Mobility Study was provided.

H. Request for Legislative Priorities

MetroPlan Orlando issued a request for legislative priorities to be considered for the 2020 session of the Florida Legislature. Committee members were asked to submit any legislative priorities for consideration to Virginia Whittington at vwhittington@metroplanorlando.org by Friday, September 13, 2019.

IX. Upcoming Meetings of Interest to TSMOAC Members

A. Next MPO Board Meeting

The next MetroPlan Orlando Board meeting will be held on September 11, 2019, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

B. 2045 MTP Working Group Meetings

MetroPlan Orlando's 2045 MTP Working Group will be meeting in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801 on the following dates:

- October 3, 2019 at 1:30 p.m.
- November 19, 2019 at 10:30 a.m.

C. Joint Board & Committees Strategic Plan Retreat

A joint retreat for Board and committee members on MetroPlan Orlando's Strategic Plan update will be held on October 16, 2019, from 10:00 a.m. to 2 p.m. in the Hyatt Regency Hotel Briefing Room at Orlando International Airport. A flyer was provided.

D. FY 2020/21 – 2024/25 Tentative Five Year Work Program Public Information Meeting

FDOT will be holding the District Five Public Information Outreach Meeting for the new FY 2020/21 – 2024/25 Tentative Five-Year Work Program on October 24, 2019, from 4:30 PM to 6:30 PM in the Cypress A and B Conference Rooms at the District DeLand Office, 719 South Woodland Boulevard, DeLand, FL 32720.

The District will also be hosting a week-long virtual on-line public hearing for the Work Program beginning October 21, 2019 at 8:00 A.M. and ending October 25, 2019 at 12:00 AM. This online hearing will be open and available 24 hours a day for citizens to view and comment on project information at www.d5wpvh.com.

E. Next TSMO Meeting

The next TSMO meeting will be held on October 25, 2019 at 8:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

F. Seminar: Smart North Florida, September 25, 2019, 10:00am, at MetroPlan Orlando (tentatively).

X. Other Business

None.

XI. Public Comments (General)

None.

XII. Adjournment

Due to time being available, committee members were asked to report on any news of interest to TSMO members in their local jurisdiction. Chairman Bonney adjourned the meeting of the Transportation Systems Management & Operations Advisory Committee at 9:40 a.m. The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 25th day of October 2019



Mr. Benton Bonney, Chairman

Lisa Smith

Ms. Lisa Smith, Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.