



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

Transportation Systems Management and Operations (TSMO)
Advisory Committee

MEETING MINUTES

DATE: Friday, February 28, 2020

TIME: 8:30 a.m.

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue
Suite 200
Orlando, Florida 32801

Chairman Doug Jamison, Presiding

Voting Members Present:

Mr. Andre Anderson, City of St. Cloud
Mr. Brett Blackadar, Altamonte Springs
Mr. Benton Bonney, City of Orlando
Mr. Cade Braud, City of Orlando
Mr. Kelly Brock, City of Casselberry
Mr. Scott Brown, Town of Windermere
Mr. Michael Cash, City of Sanford
Ms. Krystal Clem, City of Lake Mary
Mr. Hazem El-Assar, Orange County
Mr. Bryan Homayouni, Central Florida Expressway Authority
Mr. Doug Jamison, LYNX
Mr. Jean Jreij, Seminole County
Mr. Steve Krug, City of Ocoee
Mr. Alex Laffey, Osceola County
Ms. Kathy Lee, Osceola County
Mr. Donald Marcotte, City of Winter Park
Mr. Butch Margraf, MPO Appointee
Mr. Nabil Muhaisen, City of Kissimmee
Ms. Lee Pulham, Reedy Creek Improvement District

Ms. Pam Richmond, City of Apopka
Mr. Brian Sanders, Orange County
Mr. Ramon Senorans, Kissimmee Gateway Airport
Mr. Shad Smith, City of Longwood

Voting Members Absent:

Commissioner Ed Gold, City of Belle Isle
Mr. Brad Friel, GOAA
Mr. Christopher Schmidt, City of Winter Springs
Ms. Kimberley Tracy, City of Maitland
Mr. Charlie Wetzel, Seminole County

Non-Voting Members/Advisors Present:

Non-Voting Members/Advisors Absent:

Mr. Carl Kelly, University of Central Florida
Lt. Brad McDaniel, Seminole County Sheriff's Office
Mr. Eric Gordin, FTE
Vacant, Orange County CTST

Others in Attendance:

Ms. Rakinya Hinson, FDOT
Mr. Siaso Fine, FTE
Mr. Eric Hill, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando

I. Call to Order

Chairman Doug Jamison called the meeting to order at 8:30 a.m. and welcomed everyone.

II. Confirmation of Quorum

Ms. Lisa Smith confirmed the presence of a quorum.

III. Agenda Review/Staff Follow-Up

Mr. Eric Hill stated that there are no changes to today's agenda.

IV. Public Comments on Action Items

None

V. Action Items

A. Approval of the January 24, 2020 TSMO Meeting Minutes

Approval is requested of the January 24, 2020 meeting minutes.

MOTION: Shad Smith moved to approve the January 24, 2020 meeting minutes. Hazem El-Assar seconded the motion. Motion passed unanimously.

B. FDOT Amendment to FY 2019/20 - 2023/24 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, is requesting the TSMO to recommend that the FY 2019/20 - 2023/24 TIP be amended to include additional funding for the Shingle Creek Trail project in Orange County as well as funding for the Lake Nona Local Alternative Mobility Network project. A letter from FDOT explaining the amendment request was provided along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the March 11th Board meeting. Additional information on the Lake Nona Local Alternative Mobility Network project is available at <https://metroplanorlando.org/wp-content/uploads/Lake-Nona-Mobility-Grant-Application-2019.pdf>.

MOTION: Hazem El-Assar moved to recommend approval of the amendment to the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP). Shad Smith seconded the motion. Motion passed unanimously.

C. Approval of FY 2020/21 - 2021/22 UPWP

Mr. Nick Lepp, MetroPlan Orlando staff, gave a brief presentation on the Unified Planning Work Program (UPWP). Mr. Lepp requested approval of the FY 2020/21 - 2021/22 Unified Planning Work Program (UPWP). The draft UPWP can be reviewed at: <https://metroplanorlando.org/wp-content/uploads/DRAFT-FY2021-FY2022-UPWP-AS-OF-2020-02-06.pdf>

MOTION: Brian Sanders moved to recommend approval of the draft FY 2020/21-2021/22 Unified Planning Work Program (UPWP). Bryan Homayouni seconded the motion. Motion passed unanimously.

D. Approval of Complete Streets Policy

Mr. Nick Lepp, MetroPlan Orlando staff, requested approval of MetroPlan Orlando's Complete Streets Policy. An attachment was provided to committee members.

MOTION: Cade Braud moved to recommend approval of the complete streets policy. Kathy Lee seconded the motion. Motion passed unanimously.

E. Approval of Traffic Signal Retiming Task Force

Mr. Eric Hill, MetroPlan Orlando staff, requested volunteers for the formation and approval of a Task Force of Committee members to assist in the procurement and management of the new Traffic Signal Retiming Contract. Mr. Hill explained a request that was received from Seminole County appointee Charlie Wetzell. Mr. Wetzell inquired as to whether it was possible to allocate the funds to each of the jurisdictions that want to do signal re-timings and allow those

jurisdictions to manage the funds and contracts. Mr. Hill noted that is possible, the jurisdictions would have to be LAP certified and would have to go through the RFP process in their respective jurisdictions. After some discussion, consensus of the to allow the traffic signal retiming task force to review Mr. Wetzel's proposal and report the outcome of the discussion back to the members of TSMO. The following TSMOAC members volunteered to serve on the Traffic Signal Retiming Task Force: Charlie Wetzel, Seminole County; Hazem El-Assar, Orange County; Alex Laffey, Osceola County; Benton Bonney, City of Orlando; Steve Krug, City of Ocoee, and Butch Margraf, TSMO Advocate. Mr. Hill noted that the Task Force will come back with a recommendation at the April 24th meeting.

MOTION: Nabil Muhaisen moved to approve the members of the Traffic Signal Retiming Task Force. Cade Braud seconded the motion. Motion passed unanimously.

VI. Presentation and Status Reports

A. Presentation on Ramp Metering, Jeremy Dilmore, P.E., FDOT, D5

Jeremy Dilmore, FDOT, D5 gave an update on ramp metering and its application in the I-4 Ultimate Project. Mr. Dilmore explained that ramp signaling is in place across the State with the biggest deployment being in District 4. He reviewed efforts that are underway in District 5 which will go into effect with the completion of the I-4 managed lanes project. Mr. Dilmore used illustrated maps and renderings to show how ramp metering works.

VII. Common Presentations/Status Reports

A. 2045 MTP – Status Update & Congestion Management Process

Ms. Lara Bouck, MetroPlan Orlando staff, gave an update on the 2045 Metropolitan Transportation Plan (MTP) and presented a report on the Congestion Management Process as part of the 2045 MTP.

B. Presentation on 2045 MTP Public Outreach Efforts

Ms. Cynthia Lambert, MetroPlan Orlando staff, gave an update on the latest public outreach efforts pertaining to the development of the 2045 MTP.

C. Presentation on Regional TSMO Program

Mr. Eric Hill, MetroPlan Orlando staff, gave a presentation on MetroPlan Orlando's Regional Transportation Systems Management and Operations program.

D. Presentation on Orlando South Interchange Improvement PD&E Study

Mr. Stephan Heimburg, Hardesty & Hanover, gave a presentation on the PD&E study that is currently under development by Florida's Turnpike Enterprise for the Orlando South interchange improvement project at Florida's Turnpike and SR 528 in Orange County.

E. Presentation on FDOT Safety Initiatives

Ms. Brenda Young, FDOT, gave a presentation on FDOT's safety initiatives that are currently underway.

VIII. General Information

A. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

B. MetroPlan Orlando Board Highlights

A copy of the February 12, 2020 Board Meeting Highlights was provided.

C. LYNX Press Releases

A set of press releases from LYNX was provided.

D. 2045 MTP Outreach Event Reports

A set of reports on the latest outreach efforts for the 2045 MTP was provided

E. Bicycle & Pedestrian Trend Data

A document containing trend data for bicycle and pedestrian injuries and fatalities in the MetroPlan Orlando region was provided.

IX. Upcoming Meetings of Interest to TSMOAC Members

A. Next MPO Board Meeting

The next MetroPlan Orlando Board meeting will be held on **March 11, 2020**, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

B. 2045 MTP Working Group Meeting

The next 2045 MTP Working Group meeting will be held on **March 19, 2020** at 9:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

C. Next TSMO Meeting

The next TSMO meeting will be held on **April 24, 2020** at 10 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

X. Other Business

None.

XI. Public Comments (General)

None.

XII. Adjournment

Due to time being available, committee members were asked to report on any news of interest to TSMO members in their local jurisdiction. Chairman Jamison adjourned the meeting of the Transportation Systems Management & Operations Advisory Committee at 9:50 a.m. The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 24th day of April 2020



Electronic Signature

Mr. Doug Jamison, Chairman



Ms. Lisa Smith, Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.