



MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, May 13, 2020
TIME: 9:00 a.m.
LOCATION: MetroPlan Orlando
Park Building
250 S. Orange Ave, Suite 200
Orlando, FL 32801

Commissioner Bob Dallari, Board Chairman, Presided

Members

Hon. Jose Alvarez, City of Kissimmee
Hon. Brandon Arrington, Central Florida Expressway Authority
Hon. Pat Bates, City of Altamonte Springs
Hon. Bob Dallari, Seminole County
Hon. Jerry L. Demings, Orange County
Hon. Buddy Dyer, City of Orlando
Mr. M. Carson Good, GOAA
Hon. Cheryl L. Grieb, Osceola County
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Dale McDonald, Municipal Advisory Committee
Hon. Christine Moore, Orange County
Hon. Bryan Nelson, City of Apopka
Hon. Tony Ortiz, City of Orlando
Hon. Victoria Siplin, Orange County
Mr. Stephen Smith, Sanford Airport Authority
Hon. Jeff Triplett, City of Sanford

Hon. Mayra Uribe, Orange County
Hon. Betsy VanderLey, Orange County
Hon. Jay Zembower, Seminole County

Advisors in Attendance:

Interim FDOT Secretary Jared Perdue, District 5
Mr. Thomas Kapp, Kissimmee Gateway Airport
Mr. Alex Laffey for Mr. Doug Jamison, Transportation Systems Management & Operations Committee
Mr. Nabil Muhaisen, Technical Advisory Committee
Ms. Sarah Elbadri, Community Advisory Committee

Members/Advisors not in Attendance:

Hon. Emily Bonilla, Orange County

Staff in Attendance:

Mr. Steve Bechtel, Mateer & Harbert
Mr. Gary Huttman
Mr. Jason Loschiavo
Mr. Keith Caskey
Mr. Nick Lepp
Mr. Eric Hill
Mr. Joe Davenport
Ms. Lisa Smith
Ms. Cathy Goldfarb
Ms. Mary Ann Horne
Ms. Sally Morris
Mr. Alex Trauger
Ms. Virginia Whittington
Mr. Mighk Wilson
Ms. Leilani Vaiaoga
Ms. Lara Bouck
Ms. Sarah Larsen
Ms. Jasmine Blais

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Bob Dallari called the meeting to order at 9:04 a.m. and welcomed everyone. Mayor Pat Bates led the Pledge of Allegiance.

II. CHAIRMAN'S ANNOUNCEMENTS

Commissioner Dallari reviewed the virtual meeting procedures and board members viewed a brief video on procedures. Chairman Dallari asked County and City of Orlando representatives to provide Covid-19 updates for their respective jurisdictions.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Gary Huttman thanked staff for their hard work getting the virtual meeting format running. He reviewed the raise hand and chat features for zoom meetings. Mr. Huttman called attention to the communication team's recent FPRA Image award for their Corrine Drive outreach efforts. He recognized Mr. Alex Laffey in attendance representing Mr. Doug Jamison, TSMO representative. Mr. Huttman reported that Best Foot Forward conducted crosswalk enforcement on March 11 and 12th at 17 crosswalk locations, 189 warnings and citations were issued. Five agencies participated in the enforcement. He noted that the MPOAC Institute had been cancelled, Transplex had been changed to a series of webinars all on April 21. The NARC Annual Conference scheduled for June has been changed to a two-day series of webinars scheduled for June 8-9. Mr. Huttman called attention to an Osceola BUILD grant letter of support and newly installed electric charging stations in the parking garage. He informed board members of Governor DeSantis' 60-day extension of the executive order allowing for virtual public meetings.

IV. CONFIRMATION OF QUORUM

Ms. Cynthia Lambert conducted the roll call and confirmed a quorum of 19 voting members present.

V. AGENDA REVIEW

Mr. Huttman reported that there were two changes to the agenda. He requested approval to add agenda item, VIII,H., a letter of support for a SunRail Federal Railway Administration CRISI grant. In addition, he requested approval to remove agenda item, X. H., the BUILD grant letter of support for the City of Orlando. He noted that the City of Orlando was no longer going to submit that grant request, however the City of Orlando will be partnering on a new BUILD grant application. A letter of support for the new City of Orlando grant application will be provided. He reported that there were no additional changes to the agenda and they were ready to move forward.

MOTION: Commissioner Mayra Uribe moved approval of adding agenda item, VIII,H., a letter of support for a SunRail Federal Railway Administration CRISI grant. Mayor Dale McDonald seconded the motion, which passed unanimously.

MOTION: Commissioner Viviana Janer moved approval of removing agenda item, X.H., a letter of support for a City of Orlando BUILD grant. Mayor Jose Alvarez seconded the motion, which passed unanimously.

VI. COMMITTEE REPORTS

Mayor Dale McDonald reported that MAC met on May 7th and approved the minutes from the February 6th MAC meeting and recommended approval of an amendment to the FY 2019/20-2023/24 TIP. MAC members, he noted, received three presentations: 2045 MTP Status Update and Report on Scenario Planning, Bicycle Crash Typology and an update on the I-4 Ultimate project. The next MAC meeting is scheduled on June 4, 2020.

Ms. Sarah Elbadri reported that Community Advisory Committee members met on April 22nd which meant it was the first advisory committee to meet virtually in MetroPlan Orlando's history. CAC members recommended support for the Florida Department of Transportation's amendment to the Transportation Improvement Program, after much discussion and additional input from LYNX officials on whether buses included in the amendment were electric. The Community Advisory committee, she noted, wants to urge LYNX to move swiftly toward electric technology, and it wants to hear more soon from LYNX about its future energy and purchasing plans. Ms. Elbadri added that additional information on these topics was requested during the next cycle of meetings. CAC members also heard updates on the 2045 MTP, Bicycle Crash Typology, and the I-4 Ultimate Project. Committee members asked questions about the I-4 project, pertaining to cost overruns and accidents, controlling noise levels and air quality for residents of the Griffin Park neighborhood, near the SR 408 interchange. She reported that CAC members would appreciate more updates from FDOT about these issues. The next CAC meeting is scheduled on May 27th.

Mr. Nabil Muhaisen reported that Technical Advisory Committee members met on April 24th and recommended approval of the TIP amendment request. TAC members, he added, heard presentations on: the 2045 MTP Scenario Planning efforts, Bike Crash Typology and the I-4 Ultimate project.

Mr. Alex Laffey reported that the Transportation Systems Management and Operations Committee met on April 24th, 2020 and approved the February 28th, 2020, TSMO meeting minutes and the staff recommendation to amend the FY 2019/20 - 2023/24 TIP. In addition, TSMO members approved two items related to our traffic signal retiming program. These items, he noted, included the recommendation of a Signal Retiming Ad Hoc Committee to have MetroPlan Orlando staff continue the management of the Traffic Signal Retiming Program and the formation and approval of a Traffic Signal Retiming Task Force of Committee members to assist in the procurement and management of the new Traffic Signal Retiming Contract. Mr. Laffey reported committee members had two presentations. Ms. Simone Babb, Metric Engineering, gave a presentation on Connected/Automated Vehicle Training and Mr. Pete Costello President and Chairman of the Board of Intelligent Transportation Society of Florida (ITSFL) provided an overview of the organization, a perspective on the current state of technology in transportation and opportunities for TSMO Committee Members to participate in ITSFL.

VII. PUBLIC COMMENTS ON ACTION ITEMS

None.

VIII. CONSENT AGENDA

- A. Approval of Minutes from March 11, 2020 Board meeting**
- B. Approval of Financial Report for February & March 2020**
- C. Approval of Travel Report for February & March 2020**
- D. Approval of Annual Investment Report**

- E. Ratification of Resolution 20-05 Emergency Operations**
- F. Ratification of FY20 Budget Amendment #6 (De-obligate PL & SU funds to FY 21)**
- G. Approval of General Planning Consultant (GPC) Contract Awards**
- H. Approval of the Letter of Support for the SunRail CRISI grant**

MOTION: Commissioner Viviana Janer moved approval of Consent Agenda, Action Items A-H. Commissioner Betsy VanderLey seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. Approval of the FDOT Amendment to FY 2019/20 – 2023/24 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested approval that the FY 2019/20 - 2023/24 TIP be amended to include a LYNX project, the Southwest Orlando Bicycle & Pedestrian Study, an access management project on SR 50, traffic signals at US 441 and Clarcona Ocoee Road, and an interchange modification at I-4 and CR 532. A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution. Mr. Caskey reviewed the projects included in the amendment request. He noted that an updated Board Action Fact Sheet and TIP letter with updated information from LYNX had been emailed out to board members prior to the meeting. LYNX clarified that the buses being purchased, as part of the TIP amendment, were electric buses. (Roll Call Vote conducted)

MOTION: Commissioner Betsy VanderLey moved approval of the amendment to the FY 2019/20 - 2023/24 TIP. Commissioner Victoria Siplin seconded the motion, which passed unanimously.

B. Approval of the FY 2020/21 – FY 2021/22 UPWP

Mr. Nick Lepp, MetroPlan Orlando Staff, requested approval of the FY 2020/21 – FY 2021/22 UPWP. The UPWP is a two year document that represents the MetroPlan Orlando working budget. It is one of the required documents that all MPOs must prepare and receive Board approval. Mr. Lepp gave a presentation reviewing the UPWP estimated revenue, estimated funding to LYNX, current sections and tasks, new sections and tasks and new comments and changes.

MOTION: Mayor Dale McDonald moved approval of the FY 2020/21 – FY 2021/22 UPWP. Commissioner Betsy VanderLey seconded the motion, which passed unanimously.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT

- A. Executive Director's Report**
- B. FDOT Monthly Construction Status Report**
- C. Quarterly Variance Report**
- D. Report on the 2020 Legislative Session**
- E. I-4 Ultimate Press Release**
- F. Letter from MPOAC Legal Counsel regarding MPOAC virtual meetings**
- G. Letter of Support AASHTO Technology and Innovation**
- H. BUILD Grant Letter of Support – City of Orlando (removed)**
- I. BUILD Grant Letter of Support – Osceola County**
- J. 2045 MTP Outreach Event Reports**
- K. Featured Articles and Research**

[Lessons from States that Embraced Telework Before the Coronavirus](https://www.routefifty.com/management/2020/04/lessons-states-telework-coronavirus/164281/)
<https://www.routefifty.com/management/2020/04/lessons-states-telework-coronavirus/164281/>

Young Adults, Burdened With Debt, Are Now Facing an Economic Crisis

<https://www.nytimes.com/2020/04/06/business/millennials-economic-crisis-virus.html>

State Smart Transportation Initiative

[Cars park improperly substantially more than scooters or bikes](#)

MOTION: Commissioner Betsy VanderLey moved approval of the Information items for acknowledgement. Commissioner Mayra Uribe seconded the motion, which passed unanimously

XI. OTHER BUSINESS/PRESENTATIONS

A. 2045 MTP Scenario Planning

Mr. Alex Trauger, MetroPlan Orlando Staff, gave an update on the 2045 Metropolitan Transportation Plan (MTP) with a focus on scenario planning. Mr. Trauger reviewed the planning process noting that initial steps have been completed. He explained why scenario planning is used and the steps in the process. Board members viewed some polling questions posed to other committee members regarding scenario planning. Mr.

Trauger covered the key drivers of change and the four assumptions of the scenario framework: current trends, global expansion, innovation and technology, and climate consequences. He provided information on the drivers of change and their impact on the four assumptions and the next steps in the process.

B. Bicycle Crash Typology

Mr. Mighk Wilson, MetroPlan Orlando staff, gave a presentation on bicycle crash typology. He provided background information on bicycle crash typology including what it is and why it is necessary. Mr. Wilson reviewed the types of crashes and their statistics. In addition, he previewed information he will be covering in an upcoming presentation.

C. I-4 Ultimate Update

Mr. John Tyler, FDOT, gave a presentation on the I-4 Ultimate project that is currently under construction. Mr. Tyler called attention to FDOT staff in attendance and provided an update on the status of the I-4 Ultimate project. He reviewed what has been completed and what improvements are coming in 2020. In addition, Mr. Tyler provided an updated schedule and project cost, along with the impact of Covid-19 on the project. He noted that construction was being accelerated due to stay at home guidelines and the resulting lower traffic volumes. Discussion ensued regarding workforce challenges, projected completion date, safety improvements, job retraining availability, public information notification, where to send labor complaints and the Lockhart area flyover. Commissioner Dallari thanked FDOT and expressed concern over the lack of fire suppression equipment for the managed lanes. Mr. Tyler was asked what the top challenges were for the I-4 Ultimate project. He responded the biggest challenge was maintaining mobility. Mr. Huttmann commented that he will look into information on the Lockhart area flyover for Commissioner Moore.

XII. PUBLIC COMMENTS (GENERAL)

Ms. Joanne Counelis commented she wanted 24-hour bus service 7 days a week and on holidays.

XIII. NEXT MEETING: Wednesday, June 10, 2020

XIV. ADJOURN BOARD MEETING

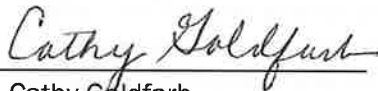
Mayor Demings commented that Orange County has suspended their sales tax ballot initiative. He noted that he appreciated the efforts of Orange County staff and hopes to bring the initiative back for 2022.

There being no further business, the meeting adjourned at 11:02 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 10th day of June 2020



Commissioner Bob Dallari, Chairman



Ms. Cathy Goldfarb,
Senior Board Services Coordinator/ Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.