



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD **HYBRID** MEETING

DATE: Thursday, November 12, 2020

TIME: 10:30 a.m.

LOCATION: Physical Location:
EMBASSY SUITES ORLANDO - DOWNTOWN
191 East Pine Street (San Juan I & II)
Orlando, FL 32801

Mayor Jose Alvarez, Vice-Chair, Presiding

Members in attendance were:

Mayor Jose Alvarez, Chairman, Osceola County
Commissioner Mayra Uribe, Orange County
Ms. Dianne Arnold, Economically Disadvantaged
Mr. Chad Ballard, Medical Community
Ms. Neika Berry, Citizen Advocate (Non-system User)
Mr. Wayne Olson, Division of Vocational Rehabilitation
Ms. Jo Santiago, FDOT
Ms. Alnita Whitt, Veterans
Mr. Adam Zubritsky, OCPS
Ms. Ms. Virginia Whittington, MetroPlan Orlando
Mr. Nick Lepp, MetroPlan Orlando
Ms. Lara Bouck, MetroPlan Orlando
Ms. Leilani Vaiaoga, MetroPlan Orlando
Mr. Benjamin Gonzalez, ACCESS LYNX

Members attending the meeting via the Zoom platform:

Ms. Marilyn Baldwin, Disabled
Ms. Sharon Jennings, Agency for Persons with Disabilities
Dr. Linda Levine-Silverman, Elderly
Mr. Bob Melia, Citizen Advocate (System User)
Ms. Janee Olds, Career Source CF
Ms. Karla Radka, Senior Resource Alliance

Mr. Wilfredo Raices, State Coordinating Council of Early Childhood
Mr. Calvin Smith, AHCA
Ms. Cynthia Lambert, MetroPlan Orlando
Ms. Mary Ann Horne, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Mr. William "John" Slot, ACCESS LYNX
Mr. Norman Hickling, ACCESS LYNX
Ms. Selita Stubbs, ACCESS LYNX
Ms. Nanette Stephens, ACCESS LYNX

Members not in attendance were:

Mr. James Grzesik, SunRail CAC

A complete list of other attendees may be obtained upon request.

I. CALL TO ORDER

Mayor Alvarez, City of Kissimmee, called the meeting to order at 10:00 a.m., and welcomed those in attendance.

II. PLEDGE OF ALLEGIANCE

Ms. Marilyn Baldwin, Disabled Representative, led attendees in the Pledge of Allegiance.

III. ROLL CALL AND CONFIRMATION OF A QUORUM

Ms. Lisa Smith conducted the attendance roll call; and confirmed that a quorum was present.

IV. AGENDA REVIEW AND ANNOUNCEMENTS

Ms. Whittington provided an overview of the virtual meeting guidelines, the raise hand feature to be recognized, and the public comment procedures. She stated that today's hybrid meeting is accessible to all. She explained that the May 14th meeting minutes was inadvertently excluded and have been added to the agenda as an action item. In addition, Mr. David Darm, Executive Director, Florida Commission for the Transportation Disadvantaged, was not able to attend today's meeting and his presentation will be heard at the February 11, 2021 LCB meeting.

MOTION: Commissioner Uribe moved to approve the today's meeting agenda reflective of the changes noted by Ms. Whittington. Ms. Neika Berry seconded the motion, which passed unanimously.

V. PUBLIC COMMENTS ON ACTION ITEMS

There were no public comments on any of the action items.

VI. QUALITY ASSURANCE TASK FORCE (QATF) REPORT

Ms. Baldwin reported on the October 27, 2020, QATF meeting. The QATF recommended approval of the 2021 QATF Meeting Schedule, and the annual operating and expenditure reports. The QATF members voted on a recommendation for the TDLCB's membership that will be presented at today's meeting. Ms. Baldwin noted that recommendations from the TD Eligibility Application Review Committee were expected to be presented at today's meeting, however, that was postponed at the request of ACCESS LYNX. She noted that Mr. Hickling will discuss the issue as a part of his CTC update. The next QATF meeting is scheduled for January 26, 2021.

VII. ACTION ITEMS

A. Approval of minutes of previous meetings

The minutes of the May 14 and August 13, 2020 TDLCB meetings were provided for approval.

MOTION: Commissioner Uribe moved to approve the May 14 and August 13, 2020, meeting minutes. Dr. Linda Levine-Silverman seconded the motion, which passed unanimously.

B. Proposed 2021 TDLCB Meeting Schedule

Staff requested approval for the 2021 MetroPlan Orlando Board/Committees meeting schedule. The proposed meeting schedule was provided. Ms. Whittington noted that the annual TDLCB public meeting was moved to November 18, to avoid a conflict with the Veteran's Day holiday.

MOTION: Commissioner Uribe moved to approve the 2021 Meeting Schedule. Ms. Dianne Arnold seconded the motion, which passed unanimously.

C. Acknowledgement of the Annual Operating Report (AOR)

Staff requested acknowledgement of ACCESS LYNX's Annual Operating Report, which includes the financial information for paratransit operations Fiscal Year 2019-20. A copy of the AOR, which was transmitted to the CTD was provided. Acknowledgement also authorizes the Chairperson to execute the cover sheets.

MOTION: Commissioner Uribe moved to acknowledge the fiscal year 2019-20 Annual Operating Report. Ms. Dianne Arnold seconded the motion, which passed unanimously.

D. Acknowledgement of the Annual Expenditure Report (AER)

Staff requests acknowledgement of the Annual Expenditure Report (AER) for FY 2019-20. A copy of the AER, which was transmitted to the CTD was provided. Acknowledgement also authorizes the Chairperson to execute the cover sheets.

MOTION: Commissioner Uribe moved to acknowledge the fiscal year 2019-20 Annual Expenditure Report. Mr. Wayne Olson seconded the motion, which passed unanimously.

E. QATF Membership Recommendation

Ms. Marilyn Baldwin, Chair of the QATF, presented the membership recommendations based on discussions at the October 27 QATF meeting. Ms. Baldwin stated that the QATF reviewed membership applications from two individuals and we also received a letter of interest from Ms. Neika Berry who is currently serving in the role of Citizen Advocate (non-system user). She reminded LCB members that Ms. Berry's initial appointment was to fill the balance of a term left vacant when a former LCB member resigned. The QATF voted to recommend Ms. Berry be reappointed to a full, three-year term.

MOTION: Ms. Marilyn Baldwin moved to appoint Ms. Neika Berry to a full, three-year term. Dr. Linda Levine-Silverman seconded the motion, which passed unanimously.

Ms. Whittington noted that the other applications received were very good candidates and possible matches for the Metroplan Orlando Community Advisory Committee. They have been forwarded to the CAC Staff Liaison.

VIII. PRESENTATIONS & STATUS REPORTS

A. Presentation on Revisions to Orange County Code

Dr. Alissa Barber Torres, Chief Planner, Orange County Transportation Planning Division, presented an overview of the extensive changes to Orange County's Code for pedestrian safety/ADA needs in site development and rights-of-way that were recently adopted by the Orange County Board of County Commissioners. Dr. Barber explained that the purpose of today's presentation is to provide updates and to receive input on current projects from the LCB and affected communities. She gave an overview of what types of devices are considered to be micromobility devices, and recapped Orange County community outreach efforts and regulatory actions. She summarized key provisions of the Orange County Code amendments for pedestrian safety/ADA which included "Maintenance of Traffic" for walking, biking and transit, site development, access management, and sidewalks, subdivisions and student housing, ADA transition plan recommendations, FDOT standards and the Florida Accessibility Code. Dr. Barber outlined the next steps for both projects. She noted for micromobility devices that there will be another BCC work session in January 2021, additional public outreach before January, and a County analysis of the transportation network. The Code amendments presented were adopted by the BCC on October 13, 2020 and are now in effect. County staff will continue outreach to professional associations, conduct staff training and a developers' forum in November, provide notification on the County website, and any other outreach recommended by stakeholders.

Commissioner Uribe provided some insight on why she felt it was important to bring this information to the members of LCB. She explained that she wanted LCB members to be

aware of the issues that are being reviewed at the County level and the use of scooters on unincorporated roads, some of which have high mortality rates and how conducive for those who use public access and sidewalks and the burden placed on law enforcement. She thanked Dr. Barber for her presentation.

B. 2045 MTP – Preview of Cost Feasible Plan

Mr. Alex Trauger, MetroPlan Orlando staff, provided a preview of the 2045 Metropolitan Transportation Plan (MTP) Cost Feasible Plan. He noted that the MTP Cost Feasible Plan will be presented to the MetroPlan Orlando Board for approval at their December 9th meeting. Mr. Trauger reviewed the planning process, the new planning approach, and the cost feasible plan development. He covered the key topics for the 2045 Plan along with the budget allocations and their year of expenditure. In addition, Mr. Trauger provided information on Interstate/Strategic Intermodal System, National/State Highway System, Offstate Highway system Capacity, TSMO/ITS, Complete Streets, Pedestrian/Bicycle/Trail, Regional Transit, and locally funded projects in the Plan. He concluded his presentation with a summary of funding available, and unfunded needs. He directed LCB members to the MetroPlan Orlando website: www.MetroPlanOrlando.org/2045DraftPlan in order to obtain more information about the draft Cost Feasible Plan.

C. Overview of Changes to the Trip & Equipment Grant Funding Allocation Methodology (POSTPONED)

Mr. David Darm, Executive Director, Florida Commission for the Transportation Disadvantaged will present an overview of changes to the Trip and Equipment Grant funding allocation methodology and proposed rule changes.

D. Community Transportation Coordinator (CTC) Update

Mr. Norm Hickling, Director of Mobility Services, ACCESS LYNX, provided a CTC update including a report on trip performance and analysis, provider performance, call center performance, eligibility status, program status and initiatives, and an update on the Transportation Disadvantaged Program eligibility application revisions.

IX. GENERAL INFORMATION

A. Planning Grant Update Report

Quarterly progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement were provided.

B. Report of Operator Payments

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. A copy of the report was provided.

X. **UPCOMING MEETINGS AND EVENTS OF INTEREST**

A. **2045 Plan – The Reveal**

Save the Date and stay tuned for ways to attend a virtual webinar where we'll talk about the draft 2045 Plan and receive public comment. It will take place **Monday, November 9** from 5:30-7:30 p.m. via Zoom.

B. **MetroPlan Orlando Board Meeting – November 18, 2020 at 9:00 a.m.**

The next MetroPlan Orlando board meeting will be held as a hybrid meeting with a physical quorum of board members. A limited number of staff and members of the public will be permitted in order to accommodate social distancing. Other board members, staff, all presenters, and members of the public may join the meeting virtually on Zoom.

C. **TDLCB meeting - February 11, 2021**

Meeting location will be announced prior to the meeting.

XI. **MEMBER COMMENTS**

XII. **PUBLIC COMMENTS (GENERAL)**

None.

XIII. **ADJOURNMENT**

There being no further business the meeting adjourned at 11:30 a.m.

Respectfully transcribed and submitted by Ms. Lisa Smith.

Approved this 11th day of February 2021.



Chairperson



Lisa Smith
Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.