



**MUNICIPAL ADVISORY COMMITTEE
MINUTES**

DATE: Thursday, February 4, 2021
LOCATION: Virtual – Zoom Webinar Platform
TIME: 9:30 a.m.

Mayor Dale McDonald, Chairman, presided

Members in attendance:

Mayor Nicholas Fouraker, City of Belle Isle
Mayor David Henson, City of Casselberry
Mayor Charles Lacey, City of Winter Springs
Mr. Randy Knight for Mayor Steve Leary, City of Winter Park
Mayor Dale McDonald, City of Maitland
Commissioner Sal Ramos, Town of Oakland
Mayor Richard Drummond, City of Longwood
Mayor Megan Sladek, City of Oviedo
Commissioner Jordan Smith City of Lake Mary
Council Member Keith Trace, City of St. Cloud

Members not in attendance:

Mayor Eddie Cole, Town of Eatonville
Mayor John Dowless, City of Edgewood
Commissioner Richard Firstner, City of Ocoee
Mayor Jim O'Brien, Town of Windermere
Vacant, City of Winter Garden

Others in attendance were:

Ms. Katherine Alexander, FDOT
Ms. Rakinya Hinson, FDOT
Mr. Saiosi Fine, FTE
Mr. Myles O'Keefe, LYNX
Mr. Keith Caskey, MetroPlan Orlando
Mr. Nick Lepp, MetroPlan Orlando
Ms. Cynthia Lambert, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando
Mr. Gary Huttman, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando
Ms. Leilani Vaiaoga, MetroPlan Orlando

Ms. Mary Ann Horne, MetroPlan Orlando
Ms. Lara Bouck, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman Dale McDonald called the meeting to order at 9:30 a.m. and reviewed the virtual meeting procedures.

II. PLEDGE OF ALLEGIANCE

Council Member Keith Trace led the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

Chairman McDonald outlined the public comment procedures.

IV. CONFIRMATION OF QUORUM

Ms. Mary Ann Horne conducted the roll call.

V. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington reviewed virtual workshop procedures, she stated that since the meeting was being held as a virtual workshop, no action would be taken however items being advanced to the MetroPlan Orlando board would be reported based on consensus and those items needing MAC approval would be ratified at a later meeting. Ms. Whittington noted there were no changes to the agenda, and they were ready to move forward.

VI. Public Comments on Action Items

Ms. Whittington announced there were no requests for public comments on items presented for review and/or discussion from those in attendance. She noted there were no written comments received or voice messages left prior to the meeting.

VII. Agency Reports/Partner Updates

- **Florida Department of Transportation**

Ms. Rakinya Hinson, FDOT, called attention to the revamped construction report and asked for feedback from MAC members on the new format.

- **Florida Turnpike Enterprise**

Mr. Saiosi Fine, FTE, called attention to an upcoming public meeting for the PD&E study at the Beachline. He reported that the meeting was scheduled for February 16th, 5:30 p.m. doors open and a presentation at 6:00 p.m. There are three options for participation: in-person, virtual and by phone.

- **LYNX**

Mr. Myles O'Keefe, LYNX, reported that construction on the new Pine Hills Transfer Station is projected for this year. He noted that LYNX is at 50% ridership since adding back fare collections. Mr. O'Keefe told MAC members they are working on the transit database report, the FY2022 budget and the Asset Management Plan.

VIII. ITEMS FOR REVIEW AND/OR DISCUSSION

A. December 3, 2020 MAC Meeting Minutes

The MAC reviewed and discussed the December 3, 2020 meeting minutes which were provided and made a consensus recommendation. The MAC will take formal action at a future in-person meeting to approve their recommendation.

B. FDOT Amendment to FY 2020/21 - 2024/25 TIP

FDOT requested that the FY 2020/21 - 2024/25 TIP be amended to include additional funding for the interchange improvement at I-4 and Sand Lake Road. Mr. Keith Caskey, MetroPlan Orlando staff, presented an overview of the amendment request. A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the February 10th Board meeting. The MAC reviewed and discussed the amendment request and provided a consensus recommendation to the Board. The MAC will take formal action at a future in-person meeting to ratify the Board's action on this item.

C. Support for FDOT Performance Measures Targets and for LYNX Transit Asset Management (TAM) Targets

Mr. Nick Lepp, MetroPlan Orlando staff, requested the MetroPlan Orlando Board's annual re-support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan at their February 10th meeting. An attachment was provided. The MAC reviewed and discussed this request and provided a consensus recommendation to the Board. The MAC will take formal action at a future in-person meeting to ratify the Board's action on this item. Mr. Lepp reviewed the performance measures noting that a sixth, public transit safety, had been added.

D. 2021 Board Legislative Priorities

Ms. Virginia Whittington, MetroPlan Orlando staff, requested the MetroPlan Orlando Board to approve the Board's list of legislative priorities for 2021 at their February 10th meeting. This list of priorities was provided. The MAC reviewed and discussed this request and provided a consensus recommendation to the Board. The MAC will take formal action at a future in-person meeting to ratify the Board's action on this item. Ms. Whittington reviewed the proposed legislative priorities. She called attention to two new items which included adding a provision to Sunshine Law allowing virtual meetings and an Executive Agency Action item. Commissioner Ramos asked when the MetroPlan Orlando lobby team would be meeting. Ms. Whittington responded that once the board approves the legislative priorities will advance to the lobby team.

IX. Presentations

A. Presentation on FY 2021/22 - 2025/26 Tentative Five Year Work Program

Ms. Katherine Alexander, FDOT, and Mr. Siasoi Fine, FTE, presented an overview of the new FY 2021/22 - 2025/26 Tentative Five-Year Work Program. Ms. Alexander told MAC members that the Work Program comprises needs for a five-year period. She explained the program development and progression. Ms. Alexander noted the types of projects included and that they were based on MetroPlan Orlando priorities. She reviewed projects planned for Orange, Osceola, and Seminole counties, along with projects that had been deferred.

Mr. Fine told MAC members that FTE had \$830 million programmed for 32 miles of resurfacing projects in the work program for the MetroPlan Orlando three-county area. He reviewed those projects.

B. PD&E Study Update

On February 10, 2021, CFX will hold the Alternatives Public Workshop (virtual meeting) CFX SR 414 for the SR 414 Expressway Extension PD&E study that is currently underway. Ms. Sunserea Dalton, Jacobs Engineering (study consultant) gave an update on the Central Florida Expressway Authority PD&E Study on SR 414. CFX staff was also in attendance to respond to questions. A fact sheet for the PD&E study was provided. Ms. Dalton reviewed the study process, purpose and background. She provided examples of a typical road section and the potential four-lane typical section. Ms. Dalton noted public input was solicited along with that of key stakeholders. Existing land use and environmental impacts were also taken into consideration. Ms. Dalton provided the study schedule and website information. Ms. Whittington told MAC members that she would email them the study fact sheet.

C. Florida Sunshine Law Refresher

Ms. Virginia Whittington, MetroPlan Orlando staff, provided a refresher on the Florida Sunshine Law. Ms. Whittington told MAC members that there are three requirements under the Sunshine law, which include: the meeting must be open to public and accessible; meeting notice must be given; and there needs to be a record of the meeting. She explained what a public meeting is, what meetings are subject to Sunshine Law, and conflict-of-interest procedure.

X. General Information

A. 2020 MAC Attendance Report

The 2020 MAC Members Attendance Report was provided.

B. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

C. PD&E Study Tracking Report

A report providing the latest status of the PD&E studies currently underway in the MetroPlan Orlando area was provided.

D. MetroPlan Orlando Board Highlights

A copy of the December 9, 2020 Board Meeting Highlights was provided.

XI. Upcoming Meetings of Interest to MAC Members

A. Next MPO Board Meeting

The next MetroPlan Orlando Board meeting was scheduled on February 10, 2021, at 9:00 a.m. This was a hybrid meeting with a limited number of Board members, staff and members of the public attending the meeting in person in the Board Room and other Board members, staff, members of the public and the presenters joining the meeting virtually on Zoom.

B. Next MAC Meeting

The next MAC meeting was scheduled on March 4, 2021 at 9:30 a.m. This will be a virtual workshop as described in the paragraph under Action Items for Review/Discussion on page 2. Ms. Whittington noted that this will be Mayor McDonald's last meeting. Vice-Chair Keith Trace will take over chairing the meetings.

XII. Member Comments

Ms. Whittington introduced Mr. Alex Trauger who will be the new staff liaison for MAC starting with the May meeting.

XIII. Public Comments (General)

None.

XIII. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 10:50 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 4th day of March 2021.



KEITH TRACE FOR
Mayor Dale McDonald, Chairman


for Ms. Cathy Goldfarb,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.