



**MUNICIPAL ADVISORY COMMITTEE
MINUTES**

DATE: Thursday, March 4, 2021
LOCATION: Virtual – Zoom Webinar Platform
TIME: 9:30 a.m.

Mayor Dale McDonald, Chairman, presided

Members in attendance:

Mayor John Dowless, City of Edgewood
Mayor Richard Drummond, City of Longwood
Commissioner Richard Firstner, City of Ocoee
Mayor David Henson, City of Casselberry
Mayor Charles Lacey, City of Winter Springs
Mayor Dale McDonald, City of Maitland
Commissioner Sal Ramos, Town of Oakland
Mayor Megan Sladek, City of Oviedo
Commissioner Jordan Smith City of Lake Mary
Council Member Keith Trace, City of St. Cloud

Members not in attendance:

Mayor Eddie Cole, Town of Eatonville
Mayor Nicholas Fouraker, City of Belle Isle
Mayor Steve Leary, City of Winter Park
Mayor Jim O'Brien, Town of Windermere
Vacant, City of Winter Garden

Others in attendance were:

Ms. Emily Hanna, Bike Walk Central Florida
Ms. Rakinya Hinson, FDOT
Mr. Saiosi Fine, FTE
Mr. Myles O'Keefe, LYNX
Mr. Keith Caskey, MetroPlan Orlando
Mr. Nick Lepp, MetroPlan Orlando
Ms. Cynthia Lambert, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando
Mr. Gary Huttman, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando
Ms. Leilani Vaiaoga, MetroPlan Orlando
Ms. Mary Ann Horne, MetroPlan Orlando

Ms. Lara Bouck, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman Dale McDonald called the meeting to order at 9:30 a.m. and reviewed the virtual meeting procedures.

II. PLEDGE OF ALLEGIANCE

Mayor David Henson led the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

Chairman McDonald outlined the public comment procedures. He noted the recent passing of former Sanford Mayor Jeff Triplett.

IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb conducted the roll call.

V. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington reviewed virtual workshop procedures, she stated that since the meeting was being held as a virtual workshop, no action would be taken however items being advanced to the MetroPlan Orlando board would be reported based on consensus and those items needing MAC approval would be ratified at a later meeting. She told MAC members that Mr. Alex Trauger and his wife recently welcomed a new baby boy. Ms. Whittington noted there were no changes to the agenda, and they were ready to move forward.

VI. Public Comments on Action Items

Ms. Whittington announced there were no requests for public comments on items presented for review and/or discussion from those in attendance. She noted there were no written comments received or voice messages left prior to the meeting.

VII. Agency Reports/Partner Updates

- **Florida Department of Transportation**

Ms. Rakinya Hinson, FDOT, had no report at this time.

- **Florida Turnpike Enterprise**

Mr. Saiosi Fine, FTE, reported that FTE held a forum February 24th for a back-office tolling system that will feature a SunPass app and the website.

- **LYNX**

Mr. Myles O’Keefe, LYNX, reported that LYNX is helping to provide transportation to the Valencia West vaccination site. He noted that LYNX just completed their National Transit Database report that is federally required and provides inputs for their formula funding. He announced that LYNX has a new COO, Dana Baker, who has an extensive background in transit. Mr. O’Keefe told MAC members that the LYNX board authorized a search for a new operations/maintenance facility in their southern service area due to overcrowding and additional energy needs at the John Young Parkway facility.

VIII. ITEMS FOR REVIEW AND/OR DISCUSSION

A. Approval of February 4, 2021 Meeting Minutes

The MAC reviewed the February 4, 2021 meeting minutes, which were provided and made a consensus recommendation. The MAC will take formal action at a future in-person meeting to approve the recommendation.

B. FDOT Amendment to FY 2020/21 - 2024/25 TIP

FDOT requested that the FY 2020/21 - 2024/25 TIP be amended to include funding for a LYNX project, two rail crossing projects, a shared use path and pedestrian improvements and a truck parking study. Mr. Keith Caskey, MetroPlan Orlando staff, presented an overview of the amendment request. A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the March 10th Board meeting. The MAC reviewed and discussed the amendment request and provided a consensus recommendation to the Board. The MAC will take formal action at a future in-person meeting to ratify the Board’s action on this item. Commissioner Jordan Smith called attention to the railroad crossing which is located in Sanford, not Lake Mary.

C. FTE Amendment to FY 2020/21 - 2024/25 TIP

Florida’s Turnpike Enterprise requested that the FY 2020/21 - 2024/25 TIP be amended to include connected vehicle infrastructure on segments of Florida’s Turnpike and SR 528. Mr. Keith Caskey, MetroPlan Orlando staff, presented an overview of the amendment request. A letter from FTE explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the March 10th Board meeting. The MAC reviewed and discussed the amendment request and provided a consensus recommendation to the Board. The MAC will take formal action at a future in-person meeting to ratify the Board’s action on this item. Council Member Trace asked about implementing connected vehicle infrastructure at the local level to coordinate with projects such as the ones FTE is requesting in the amendment. Mr. Eric

Hill commented that a CAV study had been conducted and there is a need to prepare for the future technology.

IX. PRESENTATIONS AND STATUS REPORTS

A. Presentation on Signal Retiming Crash Impact Assessment

Ms. Lara Bouck, MetroPlan Orlando staff, gave a presentation on the results of MetroPlan Orlando's Signal Retiming Crash Impact Assessment. Ms. Bouck provided an overview of traffic signal retiming. She reviewed the analysis methodology, corridors re-timed, findings by year and roadway type, variables impacting the assessment, and safety adjustments. In addition, she provided a benefit-cost summary for 2019 and goals. Mayor McDonald called attention to the Howell Branch Road/Horatio Avenue corridor and signal retiming as a way of moving traffic in that area.

B. Presentation on Best Foot Forward

Ms. Emily Hanna, Executive Director of Bike/Walk Central Florida, gave a presentation on the Best Foot Forward Pedestrian Safety program and discussed how the program operates, who is involved, and how they work with regional partners. Ms. Hanna briefly reviewed Bike Walk Central Florida's role. She then discussed why the Orlando area is ranked most dangerous for pedestrians by Smart Growth America and what is being done to improve that ranking, noting that a multi-pronged approach is being used. In addition, she provided a timeline for the Best Foot Forward program. Ms. Hanna reported on how monitored crosswalks are identified, how data is collected, and how crosswalk enforcement is carried out. MAC members viewed a crosswalk enforcement video. She told MAC members that Best Foot Forward seeks to raise awareness through education and the media. Ms. Hanna reported upcoming changes to Best Foot Forward. In addition, she provided an overview of Bike Walk Central Florida and the Bike Five Cities program. Commissioner Sal Ramos commented that Oakland does not have many crosswalks and drivers don't know how to proceed. He asked Ms. Hanna to reach out to the City Manager.

X. GENERAL INFORMATION

A. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

B. 2021 Board Legislative Priorities

The list of legislative priorities for 2021 adopted by the MetroPlan Orlando Board was provided.

C. MetroPlan Orlando Board Highlights

A copy of the February 10, 2021 Board Meeting Highlights was provided.

D. LYNX Press Releases

A set of press releases from LYNX was provided.

XI. UPCOMING MEETINGS OF INTEREST

A. Next Municipal Advisory Committee meeting

The next MAC meeting was scheduled on May 6, 2021 at 9:30 a.m. (**Note:** As approved by the Board at the September 9th meeting, the next MAC meeting will be held as a virtual workshop during which action items will be reviewed and discussed, but no formal action taken. A committee report will be presented to the MetroPlan Orlando Board, and items approved by the board may be ratified at a future in-person MAC meeting.)

B. Board Meeting

The next MetroPlan Orlando Board meeting was scheduled on March 10, 2021 at 9:00 a.m. (**Note:** The next MetroPlan Orlando board meeting will be held as a hybrid meeting with a physical quorum of board members. A limited number of staff and members of the public will be permitted in order to accommodate social distancing. Other board members, staff, all presenters, and members of the public may join the meeting virtually on Zoom.)

XII. MEMBER COMMENTS

Ms. Virginia Whittington thanked Mayor McDonald for his service. She noted that he will be recognized for his service at the MetroPlan Orlando Board meeting.

XIII. Public Comments (General)

None.

XIV. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 10:25 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 6th day of May 2021.



Council Member Keith Trace, Vice-Chairman



Ms. Cathy Goldfarb,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.