



MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, September 14, 2022

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
Park Building
250 S. Orange Ave, Suite 200
Orlando, FL 32801

Commissioner Mayra Uribe, Board Chair, Presided

Members in attendance were:

Hon. Pat Bates, City of Altamonte Springs
Hon. Bob Dallari, Seminole County
Hon. Jerry L. Demings, Orange County
Hon. Maribel Gomez Cordero, Orange County
Hon. Olga Castano for Jim Fisher, City of Kissimmee
Mr. M. Carson Good, GOAA
Mr. Tom Green, Sanford Airport Authority
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Christine Moore, Orange County
Hon. Bryan Nelson, City of Apopka
Hon. Tony Ortiz, City of Orlando
Hon. Nicole Wilson for Victoria Siplin, Orange County
Hon. Keith Trace, Municipal Advisory Committee
Hon. Mayra Uribe, Orange County
Hon. Art Woodruff, City of Sanford

Members attending the meeting via the Zoom Platform:

Hon. Lee Constantine, Central Florida Expressway Authority
Hon. Patty Sheehan for Mayor Buddy Dyer, City of Orlando

Advisors in Attendance

Ms. Loreen Bobo for Secretary John Tyler, FDOT District 5
Mr. Shaun Germolus, Kissimmee Gateway Airport
Mr. Jeffrey Campbell, Community Advisory Committee
Mr. Ramon Senorans, Transportation Systems Management & Operations Committee
Ms. Lee Pulham, Technical Advisory Committee

Members/Advisors not in Attendance:

Hon. Emily Bonilla, Orange County
Hon. Cheryl Grieb, Osceola County
Hon. Jay Zembower, Seminole County

Others in Attendance :

Ms. Catalina Chacon, FDOT
Mr. Hatem Aguib, FDOT
Ms. Michelle Kendall, WSP
Mr. James Boyle, LYNX

Staff in Attendance :

Mr. Gary Huttman
Mr. Jay Small, Mateer & Harbert
Mr. Jason Loschiavo
Ms. Virginia Whittington
Mr. Alex Trauger
Mr. Keith Caskey
Mr. Eric Hill
Ms. Cynthia Lambert
Ms. Mary Ann Horne
Ms. Lisa Smith
Ms. Cathy Goldfarb

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Uribe called the meeting to order at 9:00 a.m. and welcomed everyone. Commissioner Tony Ortiz, City of Orlando, led the Pledge of Allegiance.

II. CHAIR'S ANNOUNCEMENTS

Chair Uribe acknowledged Commissioners Lee Constantine and Patty Sheehan who participated virtually. Chair Uribe reported on the MPOAC meeting held on July 27th and 28th in Gainesville; the Florida Commission for the Transportation Disadvantaged Annual Training Workshop August 30th and 31st in Orlando where she and Virginia Whittington presented; participation as a moderator at the Florida Planning Association conference on September 9th; her tour of the OIA South Terminal on August 4th, and attendance at an event showcasing the new terminal on September 8th. Mayor Bates provided a report from the August 11th TDLCB meeting.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Huttman acknowledged the passing of former Kissimmee Mayor and MetroPlan Orlando Board member Jim Swan and LYNX CEO Jim Harrison. He acknowledged alternates in attendance: Commissioner Nicole Wilson, Orange County, Commissioner Patty Sheehan, City of Orlando, and Commissioner Olga Castano, City of Kissimmee. He announced the appointment of a new FHWA liaison, Ms. Jean Parlow. Mr. Huttman announced that a regional grant application was being submitted in response to the announcement of the \$1 billion Safe Streets for All planning grant funding opportunity. He reported on several other meetings and activities including a Regional TSMO Peer Exchange held on September 13th; BFF enforcement activities on August 23-24; and a meeting he and Chair Uribe had with District Secretary Tyler on August 29th. He congratulated Board incumbents on successful re-elections and MetroPlan Orlando staff member Leilani Vaiaoga who was installed as an officer on the FPRA Central Florida Chapter Board. Mr. Huttman announced that Chair Uribe received the Elected Official of the Year award from the Florida Commission for the Transportation Disadvantaged. He announced that MetroPlan Orlando's 2021 Regional Transportation Survey had received an FPRA Golden Image Award. Lastly, he introduced new MetroPlan Orlando staff members, Jason Sartorio and Slade Downs.

IV. FDOT REPORT

Ms. Loreen Bobo, FDOT Office of Safety, provided an FDOT update on behalf of Secretary Tyler. Ms. Bobo notified Board members that five (5) R-cuts were recently opened at select intersections along the S.R. 535 corridor in Orange County for enhanced safety. She congratulated the City of Altamonte Springs on adopting their Vision Zero safety plan. She announced that Rail Safety Week is from September 19-23, October is Pedestrian Safety Awareness Month, and Mobility Week is from October 21-28.

V. ROLL CALL AND CONFIRMATION OF QUORUM

Ms. Lisa Smith called the roll and confirmed that a quorum was physically present.

VI. AGENDA REVIEW

Mr. Huttmann noted Action Item X.C. would include an FDOT presentation to explain a change in the project scope.

VII. COMMITTEE REPORTS

Advisory Committee reports from the August and September meetings were presented by the Municipal Advisory Committee, Community Advisory Committee, TSMO, and Technical Advisory Committee chairpersons.

VIII. PUBLIC COMMENTS ON ACTION ITEMS

None

IX. CONSENT AGENDA

- A. Minutes from July 27, 2022 Board meeting
- B. Approval of Financial Report for July 2022
- C. Approval of Budget Amendment #1 FY 23 (Roll Forward)
- D. Approval of Personnel Committee Recommendation for the Executive Director's Annual Review
- E. Approval of the Personnel Committee Recommendation for changes to the MetroPlan Orlando Travel Policy
- F. Approval of contribution to Bike Walk Central Florida for the Best Foot Forward Program
- G. Approval of Board Resolution in support of "Blind Americans Equality Day"
- H. Approval of Board Resolution in support of "Put the Brakes on Fatalities Day"
- I. Approval of Selection Committee Recommendation for the State Legislative Advocacy Consultant

MOTION: Commissioner Dallari moved approval of the Consent Agenda, items A-D. Commissioner Janer seconded the motion. Motion carried unanimously.

X. OTHER ACTION ITEMS

- A. Approval (Ratification) of Emergency Amendment to FY 2021/22 – FY 2025/26 & FY 2022/23 – FY 2026/27 TIP (Roll Call Vote)

Mr. Keith Caskey, MetroPlan Orlando staff, presented an overview of the amendment request. He explained that on August 10, 2022, the Board Chairwoman signed a resolution approving an amendment to the FY 2022/23 - 2026/27 TIP requested by FDOT on an emergency basis to allocate federal funds for the project in a timely manner to address construction cost increases. A letter from FDOT explaining the amendment, along with a fact

sheet prepared by MetroPlan Orlando staff, and the resolution signed by the Board Chairwoman on August 10th was provided for an amendment that includes the following project:

- FM #441140-1 – SR 436 from Northlake Blvd./Cranes Roost Blvd. to Boston Avenue

MOTION: Commissioner Dallari moved to ratify the Emergency Amendment to the FY 2021/22-FY 2025/26 and FY 2022/23-FY 2026/27 TIP. Commissioner Janer seconded the motion. A roll call vote was conducted. Motion carried unanimously.

B. Approval of the Roll Forward Amendments to the FY 2022/23 – FY 2026/27 TIP (Roll Call Vote)

Mr. Keith Caskey, MetroPlan Orlando staff, requested the Board approve amending the FY 2022/23 - 2026/27 TIP to include projects that had funds that rolled forward from FY 2021/22 to FY 2022/23. A letter from FDOT explaining the amendment, the FDOT Roll Forward Report (*which included a separate page showing SunRail projects*), the fact sheet prepared by MetroPlan Orlando staff, and the draft resolution was provided. Mr. Caskey noted that this is an annual routine amendment to the TIP to roll forward funds not committed by the end of the fiscal year to ensure consistency with FDOT's Work Program.

MOTION: Commissioner Janer moved approval of the FY 2022/23-FY 2026/27 Roll Forward TIP amendments. Mr. Good seconded the motion. Motion carried unanimously.

C. Approval of the Amendments to the FY 2022/23 – FY 2026/27 TIP (Roll Call Vote)

Mr. Keith Caskey, MetroPlan Orlando staff, requested the Board approve amending the FY 2022/23 - 2026/27 TIP include the following projects:

- FM #4443151 – I-4 at Sand Lake Road from west of SR 528 to west of Kirkman Road
- FM #4443153 – I-4 from west of SR 536 to west of SR 528
- FM #448914-1 – I-4 from east of SR 535 to west of SR 535
- FM #449771-1 – I-4 from west of SR 536 to west of Central Florida Pkwy.

A letter from FDOT staff explaining the amendment request, a fact sheet prepared by MetroPlan Orlando staff, and the draft resolution was provided.

Ms. Catalina Chacon and Mr. Hatem Aguib, FDOT staff, provided an overview on the four projects included in the amendment request. Discussion ensued on several issues, including improving safety for other modes of transportation besides automobiles, facilitating the train from Orlando to Tampa, safety concerns with further widening, and mitigating the congestion bottleneck further west at Champions Gate.

MOTION: Commissioner Dallari moved approval of the amendments to the FY 2022/23 - FY 2026/27 TIP amendments. Commissioner Gomez Cordero seconded the motion. Motion carried unanimously.

XI. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)

- A. Executive Director's Report
- B. FDOT Monthly Construction Status Report, July 2022
- C. Letter from Mr. Huttman to Secretary Tyler re: TIP Modification
- D. Air Quality Report
- E. Bicycle Pedestrian Report
- F. Best Foot Forward FY 2022 Q3 Report-pages 1-41 (full report at link provided)
https://bikewalkcf.sharepoint.com/:b:/g/ER-0bZYVWB9BmtuieM_wW-EBinY8BAUvsUMyt05QOpkXng?e=HKXlcG
- G. Letter of Support for the UCF application for the U.S DOT University Transportation Center (UTC) Program Competition 2022-2026 Grants
- H. FDOT Mobility Week October
- I. FDOT Truck Parking Brochure
- J. Florida's Turnpike Enterprises PD&E Flyer
- K. District Dedicated Revenue for Transit Operations

MOTION: Commissioner Dallari moved approval of the information items for acknowledgement (Items A-K). Commissioner Gomez-Cordero seconded the motion. Motion carried unanimously.

XII. OTHER BUSINESS/PRESENTATIONS

A. SunRail Transition Report - Ms. Michelle Kendall, WSP

Ms. Michelle Kendall, WSP, provided a status report on the SunRail transition. Ms. Kendall reported that the tentative transition is June 2024. She reviewed the project history, the transition analysis framework, and operational analysis. Ms. Kendall provided information on proposed governance structure which included three options; the recommended option is to have LYNX manage operations. She noted that the Commuter Rail Commission is expected to vote on the governance structure at their September meeting. In addition, she detailed the activities necessary for implementation and next steps. Ms. Kendall responded to Board member questions and concerns on a number of issues.

B. LYNX Transit Development Plan (TDP) - Mr. James Boyle, LYNX

Mr. James Boyle, LYNX, gave a presentation on LYNX's latest Transit Development Plan. Mr. Boyle provided background information on the TDP. He explained that the TDP incorporates the needs plans from the three-county area into an integrated, multi-tiered network with a variety of services to meet those needs. He reviewed public outreach efforts, including the TDP survey results and goals. Mr. Boyle provided additional information on operating and capital costs, project schedule, and future planning projects.

XIII. PUBLIC COMMENTS (GENERAL)

None.

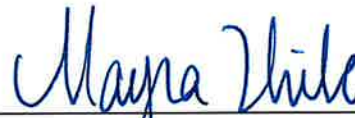
XIV. BOARD MEMBER COMMENTS

Commissioner Tony Ortiz, City of Orlando, called attention to the potential railroad workers strike and potential impacts to local SunRail service. Mayor Woodruff brought forward concerns with FDOT safety projects on SR 46 in the City of Sanford.

XV. NEXT MEETING: Wednesday, November 9, 2022

XVI. ADJOURN BOARD MEETING

There being no further business, the meeting adjourned at 10:45 a.m. The meeting was transcribed by Ms. Lisa Smith. Approved this 9th day of November 2022.



Commissioner Mayra Uribe, Chair



Ms. Lisa Smith,
Board Services Coordinator/Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.