



COMMUNITY ADVISORY COMMITTEE
MEETING MINUTES

DATE: Wednesday, August 24, 2022

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Chairman Jeffrey Campbell, presided

Members in attendance were:

Ms. Susan Buttery, MetroPlan Appointee
Mr. Jonathan Beltran, MetroPlan Appointee
Mr. Jeffrey Boebinger, City of Altamonte Springs
Mr. Jeffrey Campbell, MetroPlan Appointee
Mr. Bryant Coleman, City of Kissimmee
Mr. Joseph Colon, MetroPlan Appointee
Ms. Maria Cortes, MetroPlan Appointee
Ms. Nilisa Council MetroPlan Appointee
Mr. Joel Davis, City of St. Cloud
Ms. Cynthia Henry, Orange County
Mr. Daniel J. López, Osceola County
Ms. Gigi Moorman, Orange County
Ms. Theresa Mott, City of Apopka
Mr. R.J. Mueller, MetroPlan Appointee
Mr. Thomas O'Hanlon, Seminole County
Mr. Brindley Pieters, Seminole County
Mr. Jeff Piggrem, MetroPlan Appointee
Ms. Judy Pizzo, MetroPlan Appointee (Alternate)
Ms. Patricia Rumph, Orange County
Ms. Marissa Salas, MetroPlan Appointee
Dr. Casmore Shaw, Osceola County
Mr. David Sibila, MetroPlan Appointee
Dr. Dan Stephens, MetroPlan Appointee
Ms. Theo Webster, MetroPlan Appointee

Members not in attendance were:

Mr. Brady Lessard, City of Sanford
Mr. Hector Lizasuain, Osceola County
Ms. Maria Fernanda Saavedra, MetroPlan Appointee
Mr. Carlos Torrealba, MetroPlan Appointee
Vacant, City of Orlando
Vacant, MetroPlan Appointee
Vacant, Seminole County

Ms. Venise White, MetroPlan Appointee

Others in attendance were:

Mr. Siasoi Fine, FTE
Mr. Tyler Burgett, FDOT
Ms. Catalina Chacon, FDOT (virtual)
Mr. Hatem Aguib, FDOT
Mr. James Boyle, LYNX
Mr. Jason Learned, FDOT
Ms. Michelle Kendall, WSP
Mr. Alex Trauger, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Mr. Keith Caskey, MetroPlan Orlando
Mr. Gary Huttman, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando
Ms. Leilani Vaiaoga, MetroPlan Orlando
Mr. Eric Hill, MetroPlan Orlando
Mr. Jason Sartorio, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Ms. Cynthia Lambert, MetroPlan Orlando
Ms. Mary Ann Horne, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

A complete listing of other attendees may be obtained upon request.

I. CALL TO ORDER

Chairman Jeffrey Campbell welcomed everyone and called the Community Advisory Committee meeting to order at 9:30 a.m.

II. PLEDGE OF ALLEGIANCE

Dr. Dan Stephens led the Pledge of Allegiance.

III. CHAIRMAN'S COMMENTS

Chairman Campbell detailed the public comment procedures. He provided a brief overview of his CAC meeting report to the board from the July 27th meeting.

IV. AGENDA REVIEW

Ms. Mary Ann Horne reminded CAC members that meetings required an in-person quorum and emphasized the importance of RSVPs for the meetings. She informed CAC members of the recent passing of LYNX CEO, Mr. Jim Harrison. Ms. Horne called attention to recent staffing changes, which included Ms. Taylor Laurent being promoted to Manager of Transportation Planning and the addition of two transportation planners, Mr. Jason Sartorio and Mr. Slade Downs. She reported that she had

received two CAC resignations, Mr. Kyle Longville and Mr. Naqiy McMullen. Ms. Horne told committee members that she will be recruiting to fill the MetroPlan appointee vacancies at the end of the year. She noted that the October CAC meeting will include an Active Transportation Plan workshop and the CAC officer selection process for 2023 will begin. Ms. Horne called attention to a typo in the agenda in the title to the emergency TIP amendment the title should reference FY 22/23 to 26/27.

V. CONFIRMATION OF QUORUM

Ms. Lisa Smith conducted the attendance roll call and confirmed a quorum.

VI. PUBLIC COMMENTS ON ACTION ITEMS

None.

VII. ACTION ITEMS

A. *Approval of CAC Meeting Minutes: June 22, 2022*

Approval was requested of CAC meeting minutes from June 22, 2022, which were provided

MOTION: Dr. Dan Stephens moved for approval of meeting minutes from June 22, 2022. Mr. R.J. Mueller seconded the motion, which passed unanimously.

B. *Emergency FDOT Amendment to FY 2022/23 - 2026/27 TIP*

On August 10, 2022, the MetroPlan Orlando Board Chairwoman signed a resolution approving an amendment to the FY 2022/23 - 2026/27 TIP requested by FDOT on an emergency basis to allocate federal funds for the project in a timely manner to address construction cost increases. The amendment includes the following project:

- FM #441140-1 – SR 436 from Northlake Blvd./Cranes Roost Blvd. to Boston Avenue

Mr. Keith Caskey, MetroPlan Orlando staff, presented an overview of the amendment request. A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the resolution signed by the Board Chairwoman on August 10th. The amendment request was presented to the MetroPlan Orlando Board for ratification on September 14th. Mr. Caskey provided brief background on the amendment request.

MOTION: Mr. Tom O'Hanlon moved to recommend ratification of the amendment to the FY 2022/23 - 2026/27 TIP requested by FDOT on an emergency basis. Mr. Jeff Boebinger seconded the motion, which passed unanimously.

C. *FDOT Amendment to FY 2022/23 - 2026/27 TIP*

Mr. Keith Caskey, MetroPlan Orlando staff, was requesting the CAC to recommend that the FY 2022/23 - 2026/27 TIP be amended to include projects that had funds that rolled forward from FY 2021/22 to FY 2022/23. A letter from FDOT explaining the amendment request was

provided, along with the FDOT Roll Forward Report (*which included a separate page showing SunRail projects*), a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 14th Board meeting. Mr. Caskey told CAC members that this was an annual routine amendment to the TIP to roll forward funds not committed by the end of the fiscal year in order to be consistent with FDOT's Work Program

MOTION: Mr. Tom O'Hanlon moved for approval that the FY 2022/23 - 2026/27 TIP be amended to include projects that had funds that rolled forward from FY 2021/22 to FY 2022/23. Ms. Judy Pizzo seconded the motion, which passed unanimously.

D. FDOT Amendment to FY 2022/23 - 2026/27 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, was requesting the CAC to recommend that the FY 2022/23 - 2026/27 TIP be amended to include the following projects:

- FM #4443151 – I-4 at Sand Lake Road from west of SR 528 to west of Kirkman Road
- FM #4443153 – I-4 from west of SR 536 to west of SR 528
- FM #448914-1 – I-4 from east of SR 535 to west of SR 535
- FM #449771-1 – I-4 from west of SR 536 to west of Central Florida Pkwy.

(Before action was taken on the amendment request, Ms. Catalina Chacon and Mr. Hatem Aguib from FDOT staff provided a brief presentation on the changes requested for the I-4 projects.)

A letter from FDOT staff explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 14th Board meeting. Ms. Catalina Chacon and Mr. Hatem Aguib provided information on the four projects included in the amendment request. Discussion ensued on several issues, including improving safety for other modes of transportation besides automobiles, facilitating the train from Orlando to Tampa, safety concerns with further widening, and mitigating the congestion bottleneck further west at Champions Gate.

MOTION: Dr. Casmere Shaw moved approval of the amendment to the FY 2022/23 - 2026/27 TIP. Mr. Tom O'Hanlon seconded the motion, which failed 11:14. (Buttery, Beltran, Boebinger, Campbell, Coleman, Colon, Cortes, Council, Henry, Lopez, Sibila, Stephens, Webster and White opposed)

VIII. PRESENTATIONS/STATUS REPORTS

A. Presentation on Functional Classification & Urban Area Boundary Update Process

Mr. Jason Learned, FDOT, gave presentation on FDOT's process for the functional classification of roadways and updating the urban area boundary. Mr. Learned provided information on the background of the process, a general schedule and the update process. He noted that the Urban Areas are revised every 10 years based on population counts from the census, and the functional classification is reviewed and revised during that same time frame. Mr. Learned reviewed functional classification method and hierarchy, providing information on the functional classification categories and mobility versus accessibility. In addition, he reviewed information comparing to FHWA ranges and application of functional classification. Mr. Learned provided a graphic detailing urban boundaries and functional classification and a table detailing urban boundaries and

federal highway funding. He reviewed the schedule in detail, current activities, key players in the approval process, contact information and final considerations.

B. Status Report on SunRail Transition

Ms. Michelle Kendall, WSP, gave a status report on transition of the management of the SunRail system from FDOT to local government jurisdictions. Ms. Kendall told CAC members that the tentative turnover date was June 2024. She reviewed the project history, the transition analysis framework, and operational analysis. Ms. Kendall provided information on proposed governance structure which included three options; the recommended option was to have LYNX take over operations. She noted that the Commuter Rail Commission will vote on the governance structure in September. Ms. Kendall reviewed the financial analysis including the local operating share, cost allocation, local operating share allocation, capital plan funding, revenue, cost comparison for the three governance options, and local allocation options. In addition, she detailed the activities necessary for implementation and next steps. Discussion ensued regarding station cost between LYNX and SunRail, possible financial strain on smaller jurisdictions, composition of the committee, adding more SunRail outreach events, locals budgeted for transition, trips per day on the system, and improving the fare box collections.

C. Presentation on LYNX Transit Development Plan

Mr. James Boyle, LYNX, gave a presentation on LYNX's latest Transit Development Plan. Mr. Boyle provided background information on the TDP. He told CAC members that the TDP incorporates the needs plans from the three-county area into an integrated multitiered network with a variety of services to meet those needs. He reviewed public outreach efforts, including the TDP survey results and goals. Mr. Boyle provided additional information on operating and capital costs, project schedule, and future planning projects. Discussion ensued regarding improving the appearance of bus stops, making the stops more secure and providing coverings for riders, the lack of service in the Poinciana area, and the proposed Pine Hills transfer center.

IX. GENERAL INFORMATION

A. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

B. MetroPlan Orlando Board Highlights

A copy of the July 27, 2022 Board Meeting Highlights was provided.

C. Air Quality Report

The latest air quality report for the MetroPlan Orlando area was provided.

D. LYNX Press Releases

A set of press releases from LYNX was provided.

E. Bicycle & Pedestrian Report

A report on bicycle and pedestrian projects in the MetroPlan Orlando region was provided.

F. 2022 ADA Pocket Field Guide

FDOT's 2022 Americans with Disabilities Act (ADA) Pocket Field Guide was available at https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/roadway/ada/ada-pocket-field-guide-update06-16-2022.pdf?sfvrsn=bdf6554a_2.

G. Florida's Turnpike Widening Project Flyer

A flyer from Florida's Turnpike Enterprise regarding the PD&E study for the widening of Florida's Turnpike from north of SR 70 (St. Lucie County) to north of SR 60 (Osceola County) was provided.

H. I-4 Truck & Freight Parking PD&E Study Flyer

A flyer from FDOT regarding the I-4 Truck and Freight Parking PD&E Study was provided.

I. Best Foot Forward Quarterly Progress Report

The latest Best Foot Forward Quarterly Progress Report was provided at the following link: <https://bikewalkcf.sharepoint.com/Shared%20Documents/Forms/AllItems.aspx?id=%2FShare%20Documents%2FBest%20Foot%20Forward%2FProgress%20Reports%2FFY%2022%2FQ3%2F220731%5FMetroPlan%20Orl%20FY22%20Q3%20PR%5FFINAL%2Epdf&parent=%2FShared%20Documents%2FBest%20Foot%20Forward%2FProgress%20Reports%2FFY%2022%2FQ3&p=true&ga=1>

X. UPCOMING MEETINGS OF INTEREST

A. Next MPO Board Meeting

The next MetroPlan Orlando Board meeting was scheduled in person on September 14, 2022, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801.

B. Next CAC Meeting

The next CAC meeting was scheduled on October 26, 2022 at 9:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801. After October, the final CAC meeting for 2022 is scheduled for 9:30 a.m. on December 7.

C. FDOT Mobility Week

The annual Florida Department of Transportation Mobility Week was planned for Oct. 21-28, 2022. FDOT and partner agencies throughout Central Florida will be hosting events to spotlight various aspects of mobility. Information on District 5 events can be found here: <https://www.fdot.gov/projects/mobilityweek/scheduleofevents.shtm#district%205>

XI. MEMBER COMMENTS

Mr. Tom O'Hanlon said it was his opinion that LYNX should jump on the bandwagon with electric buses, and he would like to hear how they are doing in that respect.

XII. PUBLIC COMMENTS (General)

Ms. Joanne Counelis commented that better more frequent transportation is needed. Bus stops are needed at Estella and Country Club Road, Lake Mary Prep, and the Big Kahuna pool. LYNX needs to keep Neighborlink service and there needs to be 24-hour bus and train service nights, weekends, and holidays. A bus stop is needed at Douglas Avenue.

XI. ADJOURNMENT

There being no further business, the meeting adjourned at 11:46 a.m.

Respectfully transcribed and submitted by Ms. Cathy Goldfarb, MetroPlan Orlando.

Approved this 26th day of October 2022.



Mr. Jeffrey Campbell, Chairman



Ms. Cathy Goldfarb,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which it is based.