



MEETING NOTICE

DATE: Wednesday, April 9, 2014

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
315 E. Robinson Street
Suite 355
Orlando, Florida 32801

Commissioner Bob Dallari, Board Chairman, Presiding

PLEASE SILENCE CELL PHONES

(New Wireless Access: network = MpoBoardRoom, password = mpoaccess)

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. CHAIRMAN'S ANNOUNCEMENTS - Chairman Dallari
- III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS - Mr. Barley
- IV. CONFIRMATION OF QUORUM - Ms. Tolliver

V. AGENDA REVIEW - Mr. Barley

VI. COMMITTEE REPORTS

Citizens' Advisory Committee - Mr. Carnot Evans
Bicycle and Pedestrian Advisory Committee - Mr. Steve Noto
Municipal Advisory Committee - Commissioner Joe Durso
Transportation Technical Committee - Mr. Charles Ramdatt

VII. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card." Each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged under Agenda Item XV.

VIII. CONSENT AGENDA (ACTION ITEMS)

A. Approval of Minutes - March 12, 2014 Board Meeting (Tab 1)

The minutes of the March 12, 2014 Board meeting are provided at Tab 1.

B. Approval of February 2014 Monthly Financial Report; Annual Investment Report and Acknowledgement of March 2014 Travel (Tab 2)

The preliminary monthly financial report for the period ending February 28, 2014 is included at Tab 2 for approval. In addition, Florida Statutes require periodic reports of investment activity to the Board. Included with the Financial Statements for February 2014 is a report of month end and average annual balances of all bank deposits and investment accounts and interest earned thereon for the 12-month period spanning March 2013 through February 2014. All investments are classified as Cash and Cash Equivalents. All funds were invested with 1) the State Board of Administration Local Government Surplus Funds Trust Fund (now known as Florida Prime); 2) non-interest-bearing business checking account; and 3) non-interest-bearing checking account (the Municipal NOW account with SunTrust Bank). Both checking accounts were changed from interest-bearing to non-interest-bearing in April of 2012. SunTrust now provides a combined account analysis and fee credit offsets in place of interest. Interest rates for the year were near 0.1% and were not sufficient to cover costs associated to the accounts. The rate applied for fee credit offsets equaled 0.35% and was more than enough to cover all costs associated with both accounts. Despite the continuance of historically low interest rates, interest received and the offset of fees continues to generate sufficient interest earnings/reduction of costs to exceed the benchmarks of the investment policy, while still adhering to the conservative assumptions for safety of principal as expressed in the policy. Actual returns/fee offsets were \$9,086.35, as compared to the benchmark projection of \$3,000.42. Acknowledgment is also requested of travels outside our region during the month of March 2014.

C. Acceptance of 2014 Annual Certification Review Report (Tab 3)

An annual certification review is conducted of MetroPlan Orlando to ensure that all federal and state policies and procedures are being followed, along with calling attention to best practices. Maintaining our federal and state certifications is one of the organization's annual goals. Representatives of the U.S. Department of Transportation conduct this certification every four years, and the last one done by our federal partners was in 2010. The review in intervening years is conducted with representatives from the Florida Department of Transportation. This year's certification review was conducted on March 7, 2014. MetroPlan Orlando was found to be in full compliance. Documentation from this review is provided at Tab 3. An action by the Board documenting acceptance of this report is requested.

D. Approval of Budget Amendment #8 (Tab 4)

Approval is requested for budget amendment #8 (provided at Tab 4) to make an additional contribution to Bike Walk Central Florida in the amount of \$25,000 from local funds; to adjust Salary, Fringe and Indirect in the FTA X021 grant to facilitate its closeout after the remaining funds have been spent on existing consultant services contracts and long-range plan public involvement advertisements; to reallocate advertisement costs for the Long-Range Transportation Plan public involvement Town Call; and to perform minor maintenance and upgrades to the Board Room A/V system.

E. Approval of Contribution to Best Foot Forward Pedestrian Safety Campaign

Approval is requested to make an additional \$25,000 contribution to support the Best Foot Forward Pedestrian Safety Campaign, a program of Bike Walk Central Florida. This reflects the importance of education in our efforts to reduce pedestrian injuries and fatalities, the success of the Best Foot Forward campaign has demonstrated the need for program continuity until other sustainable funding sources can be secured. Funds are available in our FY2013/2014 budget to allow for this contribution and are covered by the amendment shown above.

F. Approval to Enter into an Agreement with Jones Lang LaSalle for Real Estate Leasing Services

Approval is requested to enter into an agreement with Jones Lang LaSalle (JLL) for Real Estate Leasing Services. Three firms, including JLL, were contacted to review qualifications and processes for this recommendation. There are no direct costs to be paid by MetroPlan Orlando; all costs are paid by the landlord upon signing of an agreement. JLL will act on behalf of MetroPlan Orlando to explore potential cost savings from negotiating an early lease renewal with the current landlord and look at similarly classed and suitable locations within the downtown Orlando area. The current lease is scheduled to end on December 31, 2015. However, with economic conditions improving in the Orlando Urban Area, there are potential savings that can be realized by renegotiating the current lease or structuring a deal with a new building ahead of the lease end date. Final approval will be requested of the Board to execute a lease agreement at a later date.

G. Travel Authorization

Authorization is requested for Chairman Dallari to travel to Louisville, Kentucky, on June 8, 2014 through June 11, 2014 to attend the Annual Conference of the National Association of Regional Councils (NARC). This national organization represents metropolitan planning organizations, regional planning councils and other regional entities. A NARC Board of Directors meeting will be held during the Conference, and Chairman Dallari serves on this Board. The cost of attending this conference (including registration) is estimated at \$1,500. Funds are available in our approved FY2013/2014 budget to cover this expense.

IX. OTHER ACTION ITEMS

A. Approval of TIP Amendment FY 2013/14-2017/18 TIP and Resolution No. 14-06

(Tab 5)

(ROLL CALL REQUIRED)

Ms. Lorena Valencia, FDOT, request approval to amend the FY 2013/14-2017/18 TIP to include various safety and traffic operations projects. Resolution No. 14-06 and the official letter of request from FDOT are provided at Tab 5.

Citizens' Advisory Committee - recommend approval
Bicycle and Pedestrian Advisory Committee - recommend approval
Transportation Technical Committee - recommend approval
Municipal Advisory Committee - will meet on April 3, 2014

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)

(Tab 6)

A. Correspondence

- Letter from Chairman Dallari to USDOT Secretary Anthony Foxx dated March 12, 2014, Subject: SunRail Phase II Funding
- Letter from FTA Acting Administrator Therese McMillan to Mr. Barley dated March 11, 2014, Subject: SunRail Phase II Funding
- Memo from Virginia Lewis Whittington to Board members dated March 31, 2014, Subject: Effectiveness of Quiet Zones

B. Status Updates

- FDOT/D5 Quarterly Construction Status Report
- April Air Quality Report will be provided at the meeting.

- Community Outreach Report will be provided at the meeting.

C. General Information

- Status Report on Legislative Priorities as of April 4, 2014 - will be provided in Board members' supplemental folders
- "State of the City Address" by Orlando Mayor Buddy Dyer - April 10, 2014, 10:30 a.m., on Church Street
- Quarterly Meeting of the Central Florida MPO Alliance hosted by MetroPlan Orlando - April 11, 2014 - 10:00 a.m.
- Meeting of the Central Florida Commuter Rail Commission hosted by MetroPlan Orlando - April 11, 2014 - 12:30 p.m.
- FDOT/I-4 Contractor Team Selection Meeting - April 23, 2014 - 11:00 a.m. - Educational Leadership Center/Orange County School Board Building
- Women's' Transportation Seminar (WTS) Annual Awards & Scholarship Banquet/Keynote Speaker: Susan Kurland, Assistant USDOT Secretary for Aviation and International Affairs - April 23, 2014 - 6:00 p.m. - Citrus Club, Orlando
- Quarterly meeting of the Florida MPO Advisory Council - April 24, 2014 - Tallahassee
- UCF/Master's Program in Urban & Regional Planning Distinguished Lecture Series featuring Randall Arendt - April 24, 2014 - 6:30 p.m. - Florida Hospital, Main Campus - Werner Auditorium Registration required at: <http://www.ce.ucf.edu/Programs/Program.aspx?id=3450>
- Agenda for first meeting of the East Central Florida Corridor Task Force - April 29, 2014 - 9:00 a.m.; Osceola Heritage Park, Kissimmee and Roster of Task Force members.
- Grand Opening of SunRail Phase I - April 30, 2014
- SunRail's First Day of Operations - May 1, 2014
- Last day of 2014 Legislative Session - May 2, 2014
- Quarterly meeting of the Transportation Disadvantaged Local Coordinating Board - May 8, 2014 - 10:00 a.m. MetroPlan Orlando Board Room

D. Featured Research and Articles

- "Florida: Made for Trade," Florida Department of Transportation and Florida Chamber Foundation, February 2014
<http://www.flchamber.com/wp-content/uploads/MadeForTrade-FINAL-Single-1.pdf>

- “*Ten Reasons Why Per-Mile Tolling Is a Better Highway User Fee than Fuel Taxes,*” The Reason Foundation, February 2014
<http://reason.org/news/show/1013699.html>
- “*Tougher Choices: Shaping Florida’s Future,*” Leroy Collins Institute, February 2014
<http://collinsinstitute.fsu.edu/sites/collinsinstitute.fsu.edu/files/Tougher%20Choices%20FINAL%2020-20-14.pdf>

XI. OTHER BUSINESS

A. SunRail Update and Opening Plans

Ms. Noranne Downs, FDOT District Five Secretary, will present an update on SunRail marketing activities and the grand opening plan for the system to be held on April 30th and revenue service that will begin on May 1st.

B. Presentation and Status Report on 2040 LRTP M&O and Bicycle and Pedestrian

Mr. Mike Woodward, Kimley-Horn and Associates, will present a status report on the 2040 Long Range Transportation Plan (LRTP). The presentation will focus on the Management & Operations and Bicycle and Pedestrian elements of the LRTP.

XII. PRESENTATIONS

A. Report on Managed Medical Assistance (MMA) Program Changes

Seminole County Commissioner John Horan, Transportation Disadvantaged Local Coordinating Board (TDLCB) Chairman, will present an overview of the new Florida Medicaid Managed Medical Assistance (MMA) program that will take effect in our area on August 1, 2014. This presentation will focus on the transportation components of MMA and how the changes will impact the area’s Medicaid clients.

B. 2013 Safety Report

Mr. Eric Hill, MetroPlan Orlando staff, will give a report on safety statistics in the MetroPlan Orlando region for 2013.

XIII. BOARD MEMBER COMMENTS

XIV. PUBLIC COMMENTS (GENERAL)

XV. NEXT MEETING - May 14, 2014

XVI. ADJOURNMENT

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact Ms. Lena Tolliver, MetroPlan Orlando, 315 East Robinson Street, Suite 355, Orlando, Florida, 32801 or by telephone at (407) 481-5672 x307 at least three business days prior to the event.

Persons who require translation services, which are provided at no cost, should contact MetroPlan Orlando at (407) 481-5672 x307 or by email at ltolliver@metroplanorlando.com at least three business days prior to the event.

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.