



## MEETING MINUTES

**DATE:** Wednesday, February 12, 2014

**TIME:** 9:00 a.m.

**LOCATION:** Second Harvest Food Bank  
411 Mercy Drive  
Orlando, Florida 32805

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**Commissioner Bob Dallari, Board Chairman, Presiding**

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### Members:

Mr. Dean Asher, GOAA  
Hon. Frank Attkisson, LYNX/CF Commuter Rail Commission  
Hon. Pat Bates, City of Altamonte Springs  
Mr. Scott Batterson, O-OCEA  
Ms. Candy Bennage, Kissimmee Gateway Airport, Non-Voting  
Hon. Scott Boyd, Orange County  
Hon. Fred Brummer, Orange County  
Hon. Bob Dallari, Seminole County  
Hon. Samuel B. Ings for Hon. Buddy Dyer  
Hon. John Horan for Hon. Carlton Henley, Seminole County  
Hon. Teresa Jacobs, Orange County  
Hon. Bill Arrowsmith for Hon. John Land, City of Apopka  
Hon. Daisy W. Lynum, City of Orlando  
Hon. John Quinones, Osceola County  
Hon. Pete Clarke for Hon. Tiffany Russell, Orange County  
Hon. Jim Swan, City of Kissimmee  
Hon. Jennifer Thompson, Orange County  
Hon. Jeff Triplett, City of Sanford

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**Advisors in Attendance:**

Mr. Charles Ramdatt, Transportation Technical Committee  
Mr. Carnot Evans, Citizens' Advisory Committee  
Mr. Steve Noto, Bicycle and Pedestrian Advisory Committee

**Members/Advisors not in Attendance:**

Mr. Larry Dale, Sanford Airport Authority  
Hon. Ted Edwards, Orange County  
Ms. Noranne Downs, District 5 Secretary, FDOT  
Hon. Joe Durso, Municipal Advisory Committee

**Staff in Attendance:**

Mr. Harold Barley  
Mr. Steve Bechtel, Mateer & Harbert  
Mr. Keith Caskey  
Ms. Cathy Goldfarb  
Mr. Eric Hill  
Ms. Mary Ann Horne  
Ms. Jill Hoskins  
Mr. Gary Huttman  
Ms. Cynthia Lambert  
Mr. Jason Loschiavo  
Ms. Sally Morris  
Ms. Nikhila Rose  
Ms. Gabriella Serrado  
Ms. Lena Tolliver  
Mr. Alex Trauger  
Mr. Anthony Washington  
Ms. Virginia Whittington  
Mr. Mighk Wilson

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Commissioner Bob Dallari called the meeting to order at 9:00 a.m. and welcomed Board members and guests; he asked that members refrain from using cell phones, text messaging and/or email during the meeting. The Pledge of Allegiance was led by Commissioner Bill Arrowsmith.

## **II. CHAIRMAN'S ANNOUNCEMENTS**

Commissioner Dallari acknowledged new board members: Mr. Dean Asher representing GOAA, and Advisors: Mr. Charles Ramdatt (TTC), Mr. Carnot Evans (CAC) and Mr. Steve Noto (BPAC). He acknowledged Commissioner Daisy Lynum for being an outstanding Chairman last year. Commissioner Lynum introduced Mr. Dave Krepcho, President/CEO of Second Harvest Food Bank, who welcomed members and guests; he provided an overview of the organization's mission to feed the hungry in Central Florida. Commissioner Dallari reported on USDOT Secretary Anthony Foxx's visit on January 31, 2014 hosted by MetroPlan Orlando. Secretary Foxx conveyed an important message about the connection between investing in infrastructure, economic prosperity and ladders of opportunity. He also said that President Obama often asks him, "What are the people saying?" so he was eager to listen. Commissioner Dallari thanked those who attended and staff who coordinated the Secretary's visit. Commissioner Samuel Ings acknowledged Mr. John Lewis, LYNX for their role in hosting a transit tour for Secretary Foxx.

## **III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS**

Mr. Barley reported on photos of recent activities and community events. He acknowledged Alternates: Commissioner Pete Clarke for Commissioner Tiffany Russell, Commissioner Bill Arrowsmith for Mayor John Land, Commissioner Samuel Ings for Mayor Buddy Dyer and Commissioner John Horan for Commissioner Carlton Henley. He also introduced Ms. Deborah Tyrone, FDOT District 5 Bike and Pedestrian Coordinator and Ms. Nikhila Rose, Transportation Planner (MetroPlan Orlando). Commissioner Lynum reported on the CFMPOA meeting held on January 10, 2014. Mr. Barley announced the SunRail Grand Opening to be held on April 30, 2014 and passenger service will begin on May 1, 2014. He also reported that President Obama's Budget should be released on March 4th and that funding for SunRail Phase 2 is critical to the region and, hopefully will be included in the President's Budget. He reported on Congressman Mica's ITS Meeting held on December 17, 2013 and noted that MetroPlan Orlando submitted an ITS grant application to FHWA and the award announcement is expected in May/June 2014. He provided the status of the American Maglev Proposal; proposals deadline is April 18, 2014, and the award announcement should be on May 19, 2014. Ms. Nevine Georggi (CUTR) presented the Best Workplaces for Commuters Award to MetroPlan Orlando. Mr. Barley called attention to items provided in members' supplemental folders.

## **IV. CONFIRMATION OF QUORUM**

Ms. Lena Tolliver confirmed a quorum of 17 voting members present. Also present were 4 advisors; and the meeting having been duly convened was ready to proceed with business.

## **V. AGENDA REVIEW**

There were no changes to the agenda.

## VI. COMMITTEE REPORTS

Municipal Advisory Committee (MAC); In the absence of Commissioner Durso, Ms. Virginia Lewis, MetroPlan Orlando reported that the MAC met on February 6, 2014 and approved the FDOT TIP Amendment request.

Transportation Technical Committee (TTC); Mr. Charles Ramdatt reported that the TTC met on January 24, 2014 and approved FDOT TIP Amendment request and the Functional Classification and Urban Boundary Maps.

Citizens' Advisory Committee (CAC); Mr. Carnot Evans reported that the CAC met on January 22, 2014 and approved FDOT TIP Amendment request.

Bicycle and Pedestrian Advisory Committee (BPAC); Mr. Steve Noto reported that the BPAC met on January 22, 2014 and approved all items presented. BPAC also approved to accept new Pedestrian, Bicycle and Safe Routes to Schools project applications for this year's prioritization cycle.

## VII. PUBLIC COMMENTS ON ACTION ITEMS

None

## VIII. CONSENT AGENDA (ACTION ITEMS)

### A. Approval of Minutes - December 11, 2013 Board Meeting

The minutes of the December 11, 2013 Board meeting were provided for approval.

### B. Approval of November and December 2013 Monthly Financial Report and Acknowledgement of December 2013 and January 2014 Travel

The preliminary monthly financial reports for the period ending November 30, 2013 and December 31, 2013 were provided for approval. Acknowledgement of the December 2013 and January 2014 travel report showing Board member or staff travel outside our region was also provided.

### C. Approval of 2014 Board Committee Assignments and Appointments

Approval was requested for the 2014 Board Committee assignments as a result of changes in Board membership, consistent with our Board-approved Internal Operating Procedures. Please note that in keeping with the outcomes from the Strategic Business Plan, the Board's Transportation Systems Committee has been eliminated. Also requested were appointments to the Central Florida MPO Alliance, the Regional Transportation Funding Task Force and the Transportation Disadvantaged Local Coordinating Board. A copy of the proposed changes was provided.

#### **D. Approval of Urban Boundary and Functional Classification**

Ms. Heather Roberts, Kimley-Horn & Associates, requested Board approval of proposed changes to the functional classification and urban boundary map for the MetroPlan Orlando area. This information was reviewed at the January 24<sup>th</sup> TTC meeting with their recommendation for approval. An attachment was provided showing the changes. Following Board approval, FDOT Central Office will review the Functional Classification network. In the event of any changes recommended by FDOT, MetroPlan Orlando will coordinate with the affected local government(s) to verify FDOT's recommendation. Approval also included authorization for Chairman, if necessary, to sign the final version of the functional classification maps.

#### **E. Approval of Board Resolution No.14-02 to Authorize the Executive Director to Sign the FDOT JPA for the Annual Bicycles and Pedestrians (BP) Count Project Study**

Approval of Board Resolution No. 14-02 was requested to authorize the Executive Director to execute a Joint Participation Agreement with FDOT as part of the Annual Bicycles and Pedestrians (BP) Count Project Study. Funds have been included in the budget in anticipation of the JPA; however, the JPA requires a Board Resolution authorizing the Executive Director to execute the agreement.

#### **F. Travel Authorization for Florida MPO Advisory Council Weekend Institute 2014**

Authorization was requested for two Board members (or alternates) to attend the 2014 Weekend Institute for Elected Officials sponsored by the Florida MPO Advisory Council from Friday, March 28 through Sunday, March 30, 2014 in Orlando, Florida or from Friday, May 30, 2014 through Sunday, June 1, 2014 in Tampa, Florida. This is a training program for MPO Board members from throughout the state. Funds are available for this expense in our approved FY2013/2014 budget.

**MOTION:** Mayor Jim Swan moved approval of the Consent Agenda (A-F). Commissioner Samuel Ings seconded the motion, which passed unanimously.

### **IX. OTHER ACTION ITEMS**

#### **A. Approval of TIP Amendment FY 2013/14-2017/18 TIP and Resolution No. 14-01**

Mr. Gene Ferguson, FDOT, requested approval for the FY 2013/14-2017/18 TIP to be amended to include several Management & Operations projects that are currently in the Prioritized Project List and supported by Resolution No. 14-01. A letter from FDOT requesting the amendment and Resolution No. 14-01 was provided.

**MOTION:** Mayor Jim Swan moved approval of FY 2013/14-2017/18 TIP to be amended to include several Management & Operations projects that are currently in the Prioritized Project List and supported by Resolution No. 14-01. Mayor Teresa Jacobs seconded the motion, which passed unanimously. (Roll Call Conducted)

## X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)

### A. Correspondence

- 2013 Board Member Attendance Report
- Letter from Chairman Dallari to USDOT Secretary Anthony Foxx dated February 3, 2014, Subject: Transportation Roundtable held on January 31, 2014.
- Letter from Chairman Dallari to USDOT Secretary Anthony Foxx dated January 29, 2014, Subject: Visit to Orlando/SunRail Phase II Funding.
- Sample letter from Mr. Barley to legislative delegation members and other business partners dated January 16, 2014 regarding MetroPlan Orlando's FY 2013/14-2017/18 Transportation Improvement Program.
- Memo from Mr. Barley to Board/Committee Members dated January 8, 2014, Subject: Revised 2014 Board/Committee Meeting Schedule
- Memo from Mr. Barley to Board Members dated December 26, 2013, Subject: Economic Value of Freight Workshop
- Letter from Congressman Mica, Congresswoman Brown, Congressman Grayson and Senator Nelson to FTA Administrator Mr. Peter Rogoff dated December 20, 2013, Subject: SunRail Phase II Funding
- Memo from Mr. Barley to Board Members dated December 17, 2013, Subject: Weekend Training Institute for Elected Officials

### B. Status Updates

- FDOT Construction Status Report -January 2014
- FDOT Quarterly Variance Report

### C. General Information

- Central Florida MPO Alliance Legislative Priorities for 2014
- Florida MPO Advisory Council Legislative Priorities and Positions for 2014
- Quarterly Meeting of the Transportation Disadvantaged Local Coordinating Board (TDLCB) - February 13, 2014
- Central Florida Commuter Rail Commission meeting hosted by MetroPlan Orlando - February 17, 2014
- State of Seminole County Address - February 20, 2014

- Quarterly meeting of the Congress of Regional Leaders hosted by MetroPlan Orlando - February 21, 2014
- Florida Bicycle Association Statewide MAP-21 Forum hosted by MetroPlan Orlando - February 25, 2014
- University of Central Florida/Master's Program in Urban & Regional Planning Distinguished Lecture Series co-sponsored by MetroPlan Orlando featuring Dr. Richard Jackson - February 27, 2014
- Central Florida Partnership's Transportation Forum - March 13, 2014
- 2013 Annual Report was provided at the meeting.

#### **D. Featured Articles and Research**

- *"A New Partnership: Rail Transit and Convention Growth,"* American Public Transportation Association and U.S. Travel Association, November 2013  
Article available at:  
<http://www.apta.com/resources/reportsandpublications/Documents/ATPA-UST-New-Partnership.pdf>
- *"Parking Reform Made Easy,"* Richard Wilson, Access Journal - University of California Transportation Center, Fall 2013 - Article available at:  
[http://www.uctc.net/access/43/access43\\_parking\\_reform.pdf](http://www.uctc.net/access/43/access43_parking_reform.pdf)
- *"Overhauling the Gas Tax"* (with a ton-mile fee), Michael Webber, the New York Times, December 23, 2013 - Article available at:  
[http://www.nytimes.com/2013/12/24/opinion/how-to-overhaul-the-gas-tax.html?\\_r=0](http://www.nytimes.com/2013/12/24/opinion/how-to-overhaul-the-gas-tax.html?_r=0)

**MOTION:** Commissioner Daisy Lynum moved approval of Information Items for Acknowledgement (A-D). Commissioner Samuel Ings seconded the motion, which passed unanimously.

## **XI. OTHER BUSINESS**

### **A. SunRail Feeder Bus Service**

Mr. Mark Hardgrove, working as a consultant to FDOT provided a presentation on the current plan to provide feeder bus service at SunRail stations. He noted that feeder bus service for the Altamonte Springs Station (Routes 102 and 103) will be monitored for ridership concerns. Commissioner Dallari requested that monitoring also include the intersections affected by the US 17/92 flyover construction which is planned to begin in a few months. Commissioner Lynum asked if all of the connectivity concerns have been resolved. Mr. Hardgrove stated that the plan addresses the initial needs; however modifications may be needed to address the projected ridership.

In the absence of Commissioner Durso (MAC), Mr. Barley reported on several comments expressed by the MAC; Flex Bus will supplement service, frequency of services may need to be modified and there was concern that the Maitland Station is not connected to the Maitland Center.

#### **B. Status Report on Alternatives Analysis Studies**

Mr. Gary Huttman, MetroPlan Orlando staff, provided a status report on four Alternatives Analysis studies. The report included the OIA Refresh and the studies being conducted in the SR 50, US 441 and US 192 corridors.

### **XII. DEVELOPMENT OF YEAR 2040 LONG RANGE TRANSPORTATION PLAN**

- A. Dr. Scot Leftwich, Leftwich Consulting Engineers, Inc., working as a consultant to MetroPlan Orlando, reviewed the highway project cost estimates that have been developed for the Year 2040 Long Range Transportation Plan.
- B. Mr. Alex Trauger, MetroPlan Orlando staff, reviewed the schedule of events and key decision points leading up to the Board's approval of the Year 2040 Long Range Transportation Plan at the June 11, 2014 Board meeting.

### **XIII. PRESENTATIONS**

#### **A. Preview of the Draft FY2014/2015 Unified Planning Work Program (UPWP)**

Mr. Gary Huttman, MetroPlan Orlando staff, presented a preview of the FY 2014/15 Unified Planning Work Program (UPWP). The UPWP identifies the activities and projects to be undertaken during the fiscal year starting July 1, 2014 and includes the organization's budget. Approval of the draft FY 2014/15 UPWP will be requested at the March 12, 2014 Board meeting for submission to the Federal Highway Administration, the Federal Transit Administration and the Florida Department of Transportation.

### **XIV. BOARD MEMBER COMMENTS**

Commissioner Dallari suggested that the Board send several members to Washington, DC annually to communicate the Board's top legislative priorities to members of the congressional delegation and the administration. He recalled the regional unity shown during a trip taken last year, where several members went to Washington, DC in support of SunRail Phase 2. He asked staff to coordinate a trip to Washington, DC in the fall.

Commissioner Brummer reported that discussions between Mount Plymouth and FDOT are underway to seek a legislative change to allow an additional interchange for Section 4A/4B of the Wekiva Parkway project at CR435. The Wekiva Parkway project has a limit of four interchanges, and the Section 4A/4B entrance/exit is not included. Current plans call for a temporary entrance/exit for five years to make this a functional component of



the Wekiva Parkway before the adjacent section (Section 2A) is built. The community has voiced concerns that when the temporary entrance/exit on 4A/4B is closed that this will cause a substantial increase in traffic impacting the nearby residential area of Mount Plymouth. Commissioner Brummer reported that FDOT and the Lake-Sumter MPO support maintaining the east bound entrance and west bound exit for five years. Commissioner Brummer asked that this matter be examined to determine if it is appropriate to provide for a permanent entrance/exit for Section 4A/4B of the Wekiva Parkway. Staff will work with Commissioner Brummer and report back to the Board on this issue.

Commissioner Lynum requested that TRIP funds be considered for the completion of the Obama Parkway project. She noted that there are two sections left to complete the project. Mr. Barley noted that staff is working with the Plans and Programs Subcommittee and TTC to develop a list of new TRIP projects.

**XV. PUBLIC COMMENTS (GENERAL)**

Mr. Chuck Graham requested that the Board consider using toll revenues to subsidize transit and to also consider a portion of the disabled parking violations to be diverted to Transportation Disadvantaged programs.

**XVI. NEXT MEETING - March 12, 2014**

**XVII. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:27 a.m. The meeting was transcribed by Lena Tolliver.

Approved this 12th day of March, 2014.

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Commissioner Bob Dallari, Chairman

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Lena E. Tolliver,  
Senior Board Services Coordinator/  
Recording Secretary

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*