



MEETING MINUTES

DATE: Wednesday, March 12, 2014

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
315 E. Robinson Street
Suite 355
Orlando, Florida 32801

Commissioner Bob Dallari, Board Chairman, Presiding

Members:

Mr. Dean Asher, GOAA
Hon. Pat Bates, City of Altamonte Springs
Mr. Scott Batterson, O-OCEA
Hon. Scott Boyd, Orange County
Hon. Fred Brummer, Orange County
Mr. Stephen Smith for Mr. Larry Dale, Sanford Airport Authority (Mr. Dale arrived later)
Hon. Bob Dallari, Seminole County
Hon. Buddy Dyer
Hon. John Horan for Hon. Carlton Henley, Seminole County
Hon. Teresa Jacobs, Orange County
Hon. Daisy W. Lynam, City of Orlando
Hon. Tiffany Russell, Orange County
Hon. Jim Swan, City of Kissimmee
Hon. Jennifer Thompson, Orange County
Hon. Jeff Triplett, City of Sanford

Advisors in Attendance:

Ms. Pat Devillers for Ms. Candy Bennage, Kissimmee Gateway Airport, Non-Voting
Ms. Noranne Downs, District 5 Secretary, FDOT
Mr. Charles Ramdatt, Transportation Technical Committee
Mr. Carnot Evans, Citizens' Advisory Committee
Mr. Steve Noto, Bicycle and Pedestrian Advisory Committee

Members/Advisors not in Attendance:

Hon. Frank Attkisson, LYNX/CF Commuter Rail Commission
Hon. Ted Edwards, Orange County
Hon. John Land, City of Apopka
Hon. John Quinones, Osceola County
Hon. Joe Durso, Municipal Advisory Committee

Staff in Attendance:

Mr. Harold Barley
Mr. Steve Bechtel, Mateer & Harbert
Mr. Keith Caskey
Ms. Cathy Goldfarb
Mr. Eric Hill
Ms. Mary Ann Horne
Ms. Jill Hoskins
Mr. Gary Huttman
Ms. Cynthia Lambert
Mr. Jason Loschiavo
Ms. Sally Morris
Ms. Nikhila Rose
Ms. Gabriella Serrado
Ms. Lena Tolliver
Mr. Alex Trauger
Mr. Anthony Washington
Ms. Virginia Whittington
Mr. Mighk Wilson

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Bob Dallari called the meeting to order at 9:00 a.m. and welcomed Board members and guests; he asked that members refrain from using cell phones, text messaging and/or email during the meeting.

II. CHAIRMAN'S ANNOUNCEMENTS

Commissioner Bob Dallari welcomed members followed by Mayor Jim Swan who led the Pledge of Allegiance. Commissioner Dallari provided his announcements which included a report on President Obama's budget that included \$63 million for SunRail Phase II. He expressed appreciation to the Board, Congressman Mica, Congresswoman Brown and all others for their continued support of SunRail.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Harry Barley reported on photos of recent activities and community outreach events. He acknowledged Alternates: Commissioner John Horan for Commissioner Carlton Henley; Mr. Stephen Smith for Mr. Larry Dale and Ms. Pat Devillers for Ms. Candy Bennage. Mr. Barley also acknowledged Guests: Councilman Ray Goodgame (Lake-Sumter MPO) and Mr. Jim Wright (UCF). He thanked members for attending last month's board meeting held at the Second Harvest Food Bank and noted the impact of their financial donations and food contributions to help feed the hungry in Central Florida. Commissioner Dallari requested that a MetroPlan Orlando Board meeting be held at Second Harvest Food Bank annually. He congratulated Mayor Jacobs who was elected as Chairman of the Central Florida Commuter Rail Commission. He announced SunRail Grand Opening to be held on April 30, 2014 followed by the start of regular service on May 1, 2014. Mr. Barley reported on the Governor's announcement that the state would provide \$213 million for the Orlando International Airport Intermodal Center. He reported on the following items which were provided in members' supplemental folders: 2014 Legislative Session convened on March 4, 2014; Announcement of the East Central Florida Corridors Task Force Appointments; and a Call for MetroPlan Orlando 2013 Clean Air Awards Nominations. Mr. Barley reported that efforts are underway to not only reduce the number of board meetings but also the number of presentations that come before the board as identified during the development of the Strategic Business Plan. On today's agenda several items that would have normally come before the Board as a presentation were placed under the Consent Agenda and Information for Acknowledgement. As Chairman of the TDLCB Commissioner John Horan reported on the TDLCB meeting held on February 13, 2014, he also noted that at the April 9th Board meeting he would be informing the Board of the Medicaid Managed Medical Program changes that will impact participants in the program and Access Lynx service.

IV. CONFIRMATION OF QUORUM

Ms. Lena Tolliver confirmed a quorum of 13 voting members present. Mayor Buddy Dyer and Commissioner Tiffany Russell arrived after confirmation. Also present were 5 advisors; and the meeting having been duly convened was ready to proceed with business.

V. AGENDA REVIEW

There were no changes to the agenda.

VI. COMMITTEE REPORTS

Transportation Technical Committee (TTC); Mr. Charles Ramdatt reported that the TTC met on February 28, 2014 and approved the FDOT TIP Amendment request and the Draft FY 2014/15-2015/16 UPWP as presented on today's agenda.

Citizens' Advisory Committee (CAC); Mr. Carnot Evans reported that the CAC met on February 26, 2014 and approved the FDOT TIP Amendment request and the Draft FY 2014/15-2015/16 UPWP as presented on today's agenda.

Bicycle and Pedestrian Advisory Committee (BPAC); Mr. Steve Noto reported that the BPAC met on February 26, 2014 and approved the FDOT TIP Amendment request and the Draft FY 2014/15-2015/16 UPWP as presented on today's agenda.

Municipal Advisory Committee (MAC); in the absence of Commissioner Durso, Ms. Virginia Whittington, MetroPlan Orlando, reported that the MAC met on March 6, 2014 and approved the FDOT TIP Amendment request and the Draft FY 2014/15-2015/16 UPWP as presented on today's agenda. The MAC also discussed voting membership on the MetroPlan Orlando Board.

VII. PUBLIC COMMENTS ON ACTION ITEMS

None

VIII. CONSENT AGENDA (ACTION ITEMS)

A. Approval of Minutes - February 12, 2014 Board Meeting

The minutes of the February 12, 2014 Board meeting were provided.

B. Approval of January 2014 Monthly Financial Report and Acknowledgement of February 2014 Travel

The preliminary monthly financial reports for the period ending January 31, 2014 were provided for approval. Acknowledgement of the February 2014 travel report showing Board member or staff travel outside our region was also provided.

C. Approval of Certification for the TDLCB

The MetroPlan Orlando Board is responsible each year for certifying the membership of our Transportation Disadvantaged Local Coordinating Board for Orange, Osceola and Seminole Counties. The current membership was approved by the TDLCB at its February 13, 2014 meeting. Authorization was requested for the Board Chairman to execute the Membership Certification provided, to be filed with the Florida Commission for the Transportation Disadvantaged.

D. Authorization to Amend the UPWP to Include an Additional LYNX Project

Authorization was requested to amend the language in UPWP task 4.4.2 to include an additional LYNX project under the heading "Major Studies with Alternate Funding." The additional project shall read "SuperStops/Transfer Centers Location Feasibility and Environmental Analysis \$100,000." The total for major studies with alternate funding shall be amended to \$4,221,000. Additional information was provided.

E. Approval of Resolution No. 14-05 to Execute Joint Participation Agreement (JPA) Amendment for Federal Transit Administration (FTA) Transit Planning Funds FM# 422430-1-14-21

Approval was requested of Resolution No. 14-05, a copy of which was provided for the Executive Director to execute an amendment to the current FTA Transit Planning Funds JPA, FM# 422430-1-14-21 as requested by FDOT. This amendment modifies the language of the Disadvantaged Business Enterprise (DBE) Policy for the JPA.

F. Approval of New Membership Dues Structure

Actions taken over the past seven years that voluntarily reduced membership fees have resulted in a savings of \$2.8 million to members of the MetroPlan Orlando partnership. An unintended consequence of these actions has been that we find ourselves with an uneven dues structure at the current time. Recommended included that we return to having a simple, equitable dues structure by (1) establishing a rate of 50 cents per capita for member jurisdictions (a 33% reduction from the last Board-approved per capita rate of 75 cents); and (2) establishing a rate of \$25,000 for member agencies indexed annually based on the region's population growth. Board approval was requested of the recommended changes to the membership dues structure to be reflected on invoices starting in October 2014. Additional information was provided.

G. Approval of Draft Unified Planning Work Program (UPWP) for FY2014/2015-FY2015/2016, Resolution No. 14-04 and Draft Line Item Budget

Staff requested approval of Resolution No. 14-04 which support the draft FY 2014/2015 and FY 2015/2016 Unified Planning Work Program, and approval of the draft line item budget. An overview of the UPWP was presented to the Board at the February 12, 2014 meeting, and a link to the entire document was provided. The UPWP is to be submitted to FDOT and the federal agencies by March 15, 2014 for their review, comment and funding commitment. After their review approval of the final UPWP and budget will be requested of the Board in May 2014.

H. Approval of Executive Director's Annual Performance Review

The Board's Personnel Committee met on March 4, 2014 to conduct the Executive Director's annual review and develop recommendations for the Board. A report was sent electronically to all Board members; a copy was also provided in members' supplemental folders.

I. Travel Authorization for Florida MPO Advisory Council Weekend Institute 2014

Authorization was requested for Commissioner Scott Boyd to attend the 2014 Weekend Institute for Elected Officials sponsored by the Florida MPO Advisory Council from Friday, May 30, 2014 through Sunday, June 1, 2014 in Tampa, Florida. The total cost to attend this training program is estimated at \$659.00; funds are available to cover this expense in our approved FY2013/2014 budget.

J. Approval of Travel Authorization for "Transportation Disadvantaged Day"

Authorization was requested for two members of the TDLCB to take part in the Annual Transportation Disadvantaged Legislative Day in Tallahassee on March 13, 2014. This included hotel and travel expenses; funds from the Freedom of Mobility Foundation Grant (in memory of Jack Couture) will cover this expense.

MOTION: Mayor Jim Swan moved approval of the Consent Agenda (A-J). Commissioner Daisy Lynum seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. Approval of TIP Amendment FY 2013/14-2017/18 TIP and Resolution No. 14-03

Mr. Gene Ferguson, FDOT, requested approval of the FY 2013/14-2017/18 TIP to be amended to include a rail crossing project in Orange County and a FTA grant for LYNX, as supported by Resolution No. 14-03. A letter of request from FDOT and Resolution No. 14-03 were provided.

Mayor Dyer arrived.

MOTION: Commissioner Daisy Lynum moved approval of the FY 2013/14-2017/18 TIP to be amended to include a rail crossing project in Orange County and a FTA grant for LYNX, as supported by Resolution No. 14-03. Commissioner Scott Boyd seconded the motion, which passed unanimously. (Roll Call Conducted)

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)

A. Correspondence

- Announcement of Sixth Round of TIGER Funding (\$600 million), USDOT, February 26, 2014
- President Obama Lays Out Vision for 21st Century Transportation Infrastructure, The White House, February 26, 2014
- Letter from Mr. Barley to FTA Acting Administrator Therese McMillan dated February 14, 2014, Subject: SunRail Phase II Funding
- Letter from Mr. Barley to FDOT/D5 Secretary Noranne Downs dated February 24, 2014, Subject: SunRail Phase III to Orlando International Airport

B. Status Updates

- 2014/First Quarter Report on Implementation of MetroPlan Orlando Strategic Business Plan

C. General Information

- Approved 2014 Board Committee Appointments
- Opening of new Winter Park Amtrak Station - March 3, 2014
- Central Florida Partnership's Transportation Forum - March 13, 2014
- Quarterly Meeting of the Central Florida MPO Alliance hosted by MetroPlan Orlando - April 11, 2014
- Central Florida Commuter Rail Commission hosted by MetroPlan Orlando - April 12, 2014
- 2014 Clean Air Award Call for Entries; Click here for award criteria and entry form, due April 11, 2014:
http://www.metroplanorlando.com/files/view/2014_clean_air_award_submission_guidelines.pdf

D. Featured Articles and Research

- *“U.S. Transportation Secretary Anthony Foxx Outlines Transportation Vision Focused on Overcoming Infrastructure Deficit,”* USDOT, January 15, 2014
Click link for article:
<http://www.dot.gov/briefing-room/us-transportation-secretary-anthony-foxx-outlines-transportation-vision-focused-0>
- *“Far Beyond Rush Hour: the Incredible Rise of Off-Peak Public Transportation,”* The Atlantic Cities, February 6, 2014
Click link for article:
<http://www.theatlanticcities.com/commute/2014/02/far-beyond-rush-hour-incredible-rise-peak-public-transportation/8311/>
- *“States’ Growing Role in Funding the Nation’s Transportation Needs,”* Innovation NewsBriefs; January 9, 2014
Click link for article:
<http://www.infrastructureusa.org/states-growing-role-in-funding-the-nations-transportation-infrastructure/>
- *Highway Trust Fund Ticker: Highway Account and Mass Transit Account exhibits showing that they will be insolvent by September-October 2014;* USDOT, February 2014
Click link for article:
<http://www.dot.gov/highway-trust-fund-ticker>

MOTION: Commissioner Daisy Lynum moved approval of Information Items for Acknowledgement (A-D). Commissioner Scott Boyd seconded the motion, which passed unanimously.

XI. OTHER BUSINESS

A. Presentation and Status Report on Year 2040 LRTP Transit Element

Mr. Bob Wallace, Tindale-Oliver & Associates, LRTP Consultants, presented a status report on the transit element of the Year 2040 Long Range Transportation Plan (LRTP) that is under development. The report focused on the background, process, preliminary findings and next steps for the transit element of the LRTP.

B. Report on the Development of Quiet Zone Concept Plans

In December 2012, the MetroPlan Orlando Board authorized an allocation of up to \$500,000 from FY 2013 XU funds (Federal STP Urban Funds) to cover the costs of preparing quiet zone concept plans along the SunRail corridor. The consultant team concluded its work, and Ms. Virginia Whittington, MetroPlan Orlando staff, reported on

the team's findings which included the construction cost estimate of \$15,447,883 for the corridor. She stated that staff will continue to pursue funding sources for construction; applying for a TIGER grant is an option under consideration.

In response to a question relative to the effectiveness of quiet zones, Ms. Whittington stated that Miami has set a precedence for quiet zones in Florida. Mr. Scott Batterson requested a copy of the concept plans. Ms. Whittington will provide the requested information.

Commissioner Russell arrived during the presentation.

XII. PRESENTATIONS

A. Focus Group Research

Ms. Cynthia Lambert, MetroPlan Orlando staff, presented key findings from focus group research conducted in partnership with the University of Central Florida's Institute for Social and Behavioral Sciences. A series of 12 focus groups were held in the three-county area to further explore several outcomes from the 2013 public opinion survey of residents. Ms. Lambert also announced the MetroPlan Live Town Hall event to be held on April 1, 2014, a flyer with more details was provided in members' supplemental folders along with a copy of the focus group report.

B. SR50/UCF Alternatives Analysis Study

Ms. Jane Lim-Yap, Kittleson & Associates, provided an update on the SR50 Alternatives Analysis Study, including a report on initial alternative transit modes and alignments being considered, as well as the results of recent community engagement activities.

Commissioner Lynum expressed that she strongly opposed Tampa Avenue being considered as an alignment because of an investment made by the City of Orlando in the amount of \$7 million to reduce Tampa Avenue from 4 lanes to 2 lanes to bring the residential neighborhood together. She also expressed that the Westmoreland alignment is a better choice rather than the Parramore Avenue alignment because of Westmoreland's topography.

XIII. BOARD MEMBER COMMENTS

Commissioner Fred Brummer reported that progress is underway to add sidewalks in District 2 along US 441. He expressed appreciation to FDOT for their work on this project. Mayor Swan commended Mr. Barley on his leadership as Executive Director.

XIV. PUBLIC COMMENTS (GENERAL)

Mr. Robert Atkins (Orange County Resident) expressed safety concerns especially for students in the area of Forest City Road between Riverside Drive and Edgewater Drive due to poor lighting. He expressed concern that plans to improve the lighting condition is two years out.

Commissioner Scott Boyd noted that he is working to identify an alternative site for a new high school in West Orange County with the help of the ECFRPC to conduct an analysis of two sites relative to walkability and pedestrian access. He requested staff's assistance with reviewing the analysis and to report the findings to the Board.

Mr. Walter Veit (Orange County Resident) suggested that the region consider an integrated transit system access card that would allow payment of various transit modes with one card. He also supports quiet zones.

XV. NEXT MEETING - April 9, 2014

XVI. ADJOURNMENT

There being no further business, the meeting adjourned at 10:32 a.m. The meeting was transcribed by Lena Tolliver.

Approved this 9th day of April, 2014.

Commissioner Bob Dallari, Chairman

Lena E. Tolliver,
Senior Board Services Coordinator/
Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.