



MEETING MINUTES

DATE: Wednesday, June 8, 2016

TIME: 9:00 a.m.

LOCATION: Second Harvest Food Bank
411 Mercy Drive
Orlando, FL 32805

Wireless access available
Network = MpoBoardRoom
Password = mpoaccess

Commissioner Scott Boyd, Board Chairman, Presiding

Hon. Pat Bates, City of Altamonte Springs
Hon. Scott Boyd, Orange County
Hon. Pete Clarke, Orange County
Hon. Lee Constantine, Seminole County
Hon. Bob Dallari, Seminole County
Hon. Buddy Dyer, City of Orlando
Hon. Ted Edwards, Orange County
Hon. Cheryl Grieb, Osceola County
Hon. Teresa Jacobs, Orange County (Excused)
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Diane Velazquez for Hon. Joe Kilsheimer, City of Apopka
Hon. Gary Bruhn for Hon. Charles Lacey, Municipal Advisory Committee
Hon. Bryan Nelson, Orange County
Mr. Stephen Smith, Sanford Airport Authority
Hon. Jim Swan, City of Kissimmee
Hon. Jennifer Thompson, Orange County

Advisors in Attendance:

Mr. Frank O'Dea representing FDOT Secretary Noranne Downs, District 5
Ms. Mary Moskowitz for Ms. Andrea Ostrodka, Technical Advisory Committee
Mr. Corey Quinn, Transportation Systems Management & Operations Committee
Mr. Tom O'Hanlon, Community Advisory Committee

Members/Advisors not in Attendance:

Mr. Dean Asher, GOAA
Ms. Candy Bennage, Kissimmee Gateway Airport
Hon. Fred Hawkins, Jr., Central Florida Expressway Authority
Hon. Samuel B. Ings, City of Orlando
Hon. Jeff Triplett, City of Sanford

Staff in Attendance:

Mr. Harold Barley
Mr. Steve Bechtel, Mateer & Harbert
Mr. Keith Caskey
Ms. Cathy Goldfarb
Ms. Elizabeth Whitton
Mr. Eric Hill
Ms. Mary Ann Horne
Ms. Jill Hoskins
Mr. Gary Huttman
Ms. Cynthia Lambert
Mr. Jason Loschiavo
Ms. Crystal Mercedes
Ms. Sally Morris
Ms. Nikhila Rose
Ms. Virginia Whittington

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Scott Boyd welcomed members and Mayor Gary Bruhn led the Pledge of Allegiance.

II. CHAIRMAN'S ANNOUNCEMENTS

Commissioner Boyd spoke briefly about Second Harvest Food Bank and introduced Mr. Dave Krepcho, President and CEO, who provided an overview of the organization and its operations, including the culinary training program. Commissioner Bob Dallari asked Mr. Krepcho how Second Harvest leverages the monetary donations they receive. Mr. Krepcho responded that Second Harvest, through efficiency and the help of volunteers, is able to provide \$9 worth of groceries for every \$1 donated. Commissioner Boyd called on Commissioner Pete Clarke to provide a report on the May 12 meeting of the Transportation Disadvantaged Local Coordinating Board.

Commissioner Clarke reported that the TDLCB approved the 2015 Community Transportation Coordinator report, the Transportation Disadvantaged Service Plan update, the 2016-2017 rate calculation worksheet and ACCESS LYNX's request to revise their no-show policy. He told board members that he recommended a TDLCB workshop, to be scheduled later in the year, for members and the public to help provide a better understanding of paratransit services. Commissioner Clarke added that the Board also received several presentations on paratransit technology advancements that are being developed or tested.

Commissioner Boyd recognized Mayor Buddy Dyer who provided a report on the May 25th Commuter Rail Commission meeting. Mayor Dyer reported that at the Commuter Rail Commission meeting, the Board discussed how and when the Central Florida Commuter Rail Commission should take over operations of SunRail from FDOT, which was scheduled to operate the rail system for the first seven years. He felt that operations should be taken over before the seven years was up, in order to allow time for the stakeholders to evaluate operations issues that might be encountered while FDOT was still providing the financial support. Subsequently, he added, the SunRail Technical Advisory Committee was tasked with identifying potential issues with the transition from FDOT. Mayor Dyer reviewed the ridership numbers, on-time performance stats, service changes that included ending a later nighttime train and adding a 1:00 p.m. afternoon train, costs for expanded service, and special events service additions. He also provided an update on Phase II south, Phase II north and Phase III connecting to Orlando International Airport.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Harry Barley acknowledged board alternates: Commissioner Diane Velazquez for Mayor Kilsheimer; Mayor Gary Bruhn for Mayor Lacey; Mr. Frank O'Dea for Secretary Noranne Downs and Ms. Mary Moskowitz for Ms. Andrea Ostrodka. He also acknowledged Special Guest, Kissimmee City Commissioner Jose Alvarez. Mr. Barley called attention to the good work at Second Harvest and told Board members that contributions could be made at the meeting or on the Second Harvest website. He introduced Roneice Weaver, Hebni Nutrition who spoke about the mobile food market program they offer to underserved populations. Mr. Barley congratulated Mr. Stephen Smith and Commissioner Victoria Siplin on their recent completion of the MPOAC Institute program.

Mr. Smith commented that the Institute program was very thorough and he would recommend it to other board members who have not had the opportunity to attend. Mayor Jacobs requested the floor to introduce Mr. Edward Johnson, new LYNX CEO. She asked if an update on LYNX operations could be provided at a future MetroPlan Orlando board meeting.

IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed a quorum of 16 voting members present. Also present were 4 advisors; and the meeting having been duly convened was ready to proceed with business.

V. AGENDA REVIEW

There were no changes to the agenda.

VI. COMMITTEE REPORTS

Transportation Systems Management & Operations Advisory Committee (TSMO) Chairman, Mr. Corey Quinn reported that TSMO met on May 27, 2016 and approved the April 22 meeting minutes and staff's recommendation to repurpose earmark funds to advance premium transit projects on the MetroPlan Orlando Prioritized Project List (PPL). He told board members that the meeting included a work session to review the current ranking of TSMO projects in the PPL in preparation for developing the FY 2021/22-2039/40 Prioritized Project List.

Municipal Advisory Committee (MAC) Vice-Chairman, Mayor Gary Bruhn reported that the MAC met on June 2, 2016 and held their annual election of officers. Mayor Bruhn told board members that he was elected Chairman, although he was sitting in at today's meeting for Mayor Charles Lacey, who is the current MAC Chair. In addition, MAC elected Council President John Dowless Vice Chairman and Mayor Dominic Persampiere was elected 2nd Vice Chair. Mayor Bruhn added that MAC appointed a Bylaws Review Subcommittee, which will meet immediately following the July 7 MAC meeting. MAC members, he reported, had a lengthy discussion regarding the repurposing of the earmark funding and based on recent developments with increased quiet zone costs, recommended that the leftover federal earmark funds be applied to quiet zones. Mayor Bruhn added that MAC approved the Central Florida MPO Alliance priority lists and had presentations on the FY 2016/17-2020/21 TIP preview and the ITS Master Plan and Federal Grant Application. The next MAC meeting, he noted, was scheduled for Thursday, July 7, 2016.

Technical Advisory Committee (TAC) Vice-Chairman, Ms. Mary Moskowitz reported that the TAC met on May 27, 2016 and reviewed MetroPlan Orlando's staff recommendation on repurposing of federal earmark funds. She informed board members that TAC members recommended delaying action on the repurposing of funds until the June/July

meetings to give them more time to review the information and make a more informed recommendation to the Board. Ms. Moskowitz reported that TAC members approved the Central Florida MPO Alliance priority lists and held a workshop to begin developing the FY 2021/22-2039/40 Prioritized Project List.

Community Advisory Committee (CAC) Chairman, Mr. Tom O’Hanlon reported that the CAC met on May 25, 2016 and recommended approval of the Central Florida MPO Alliance priority lists. CAC members, he noted, supported repurposing of the federal earmark funds to advance transit projects. In addition, he reported that CAC members received a preview of the new Transportation Improvement Program and viewed a video of Jeff Speck’s lecture on walkable communities.

VII. PUBLIC COMMENTS ON ACTION ITEMS

Mr. Tom Narut, Save Orange County, commented on traffic bottleneck issues on east SR 50. Mr. Narut provided a handout detailing the location of the traffic issue. He noted that based on volume to capacity ratios in that area, the corridor scores poorly. Despite widening to six lanes, he added, the volume to capacity ratios in the future will still give the corridor an F rating. Discussion ensued regarding the possibility of delaying construction on SR 50 to accommodate extending SR 408.

Ms. Joanne Counelis commented on the need for 24 hour a day, seven day a week bus and rail transit all year round, with increased frequency throughout the day.

Ms. Christina Foglesong, representing ETC International Drive Stakeholders, commented that the stakeholders group regularly looks at issues that are important to the area. They identified a bottleneck issue on Sand Lake Road that impacts traffic flow in the area. Ms. Foglesong provided information on a possible I-4 slip ramp solution to the bottleneck issue. She told board members that FDOT had reviewed the project and deemed it feasible with the I-4 project and cost was relatively low at about \$2.5 million, with local business owners possibly helping to offset some of that cost. Ms. Foglesong provided a handout depicting possible ramp options.

VIII. CONSENT AGENDA

A. Approval of Minutes - May 11, 2016 Board Meeting

The minutes of the May 11, 2016 Board meeting were provided.

B. Approval of April 2016 Monthly Financial Report; and acknowledgement of May 2016 Travel Report

The financial report for April 2016 was provided for approval. Acknowledgment was also requested of travel outside our region during the month of May 2016 as provided.

C. Renew Agreement with University of Florida for Crash Database

Approval was requested to award a sole source contract to the University of Florida to update MetroPlan Orlando's Web-based Crash Database. This was a continuing project with the University of Florida to update the database through 2017. This provides web-based access to crash data and analytical tools to MetroPlan Orlando staff and partners. It was currently hosted at the University of Florida's Geoplan Center. Improvement in access to crash data and analysis contribute to the fulfillment of the requirement to include safety as a planning factor that a metropolitan planning organization must address in its transportation planning process and will support MetroPlan Orlando's mission to make the roadways safer. This request was being handled in compliance with the Board-approved procedures for awarding sole source contracts. The sole source contract, which is permitted under our procurement rules since the contractor was another public entity, would be for a total amount of \$35,000. Funds were included in our approved FY 2016/2017 budget for this purpose. A copy of the Scope of Services was provided.

D. Approval of Central Florida MPO Alliance Prioritized Project Lists

Action was requested by Ms. Virginia Whittington, MetroPlan Orlando staff, to recommend approval of the Central Florida MPO Alliance (CFMPOA) Prioritized Project List, which included a list of highway, trail and transit projects that are of regional significance. The draft list was provided. This topic was being taken up with the individual members of the Central Florida MPO Alliance and will be an action item at the next Alliance meeting on July 15, 2016. Commissioner Edwards questioned whether approval of the CFMPOA priority list would contradict the MetroPlan Orlando priority list. Mr. Barley explained that the list was previewed at the May meeting and does not change the MetroPlan Orlando priority list, it simply provides a cohesive list of regional projects.

E. Board Approval of Off-site Board Meeting - September 14, 2016

As a follow-up to the offer made at last month's Board meeting by Mayor Swan, preliminary arrangements have been made with the Osceola Council on Aging to hold our September 14, 2016 Board meeting at their location on 700 Generation Point, Kissimmee, Florida 34744 (across from Osceola Heritage Park). Board approval was requested to confirm plans and make associated arrangements. Commissioner Boyd told board members that this was the second and only other offsite board meeting for 2016. Mr. Barley explained that the Osceola Council on Aging was graciously providing their facility free of charge for the meeting.

MOTION: Mayor Jim Swan moved approval of Consent Agenda (A-E). Commissioner Bob Dallari seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. Repurposing of Federal Earmark Funds - Staff Recommendation

Mr. Gary Huttman, MetroPlan Orlando, explained a provision that was contained in the new federal transportation bill (the FAST Act) regarding repurposed earmarks, old qualifying earmarks in our 3-county area and the staff recommendation that uncommitted funds be used to advance project development of premium transit projects included on the MetroPlan Transit Prioritized Project List. A bulletin describing the repurposing process was provided along with a spreadsheet showing the projects in the MetroPlan Orlando region that have earmark funds available for repurposing. Mr. Huttman reported that there had been some changes since the original material was sent and he would also report on those changes. He told Board members that legislators no longer use earmarks to set aside funding for projects and the state was given the authority to repurpose funding that remained available. The FDOT Central Office in turn gave the authority to the FDOT District Office to designate projects locally to advance with the funds. MetroPlan Orlando he noted, reached out to those jurisdictions where earmark funds had been allocated to. The City of Orlando remained committed to using the earmark funds they had received on the Alden Road project; the City of Sanford on the roundabout; and the Town of Windermere on pedestrian safety improvements. MetroPlan Orlando has coordinated with District 5, he reported, on allocating the available \$3 million, which needs to be allocated by August and requires MetroPlan Orlando board approval. Due to the abbreviated timeline for allocating these funds, FDOT suggested allocating the federal earmark funding to the Maitland Boulevard project with the funds in the same amount from the Maitland Boulevard project being reallocated to a project(s) to be determined. Discussion ensued regarding additional costs for quiet zones and the tight schedule to secure the additional funds needed, and the impact of not using the funds on the US 192 BRT, SR 50 BRT and the LYMMO expansion as originally suggested by staff. Mr. Frank O'Dea, FDOT, commented that the deadline for the additional quiet zone funding had been Monday June 6th but that FDOT was looking to give the local jurisdictions additional time to come up with the funds. He noted that by applying the earmark funding to the Maitland Boulevard project, it took the pressure off due to the time constraints and other options could be looked into. Mr. Barley added that the Maitland Boulevard project did not require any additional funding and this would allow staff to come back to the board to see where to spend the funds that would become available.

MOTION: Commissioner Bob Dallari moved approval of earmark funds being allocated to the Maitland Boulevard project with replacement funds from the project allocated to future projects to be determined with Board approval. Mayor Jim Swan seconded the motion, which passed 15:1 (Roll vote taken, Bruhn opposed).

Mayor Dyer questioned the need to conduct a roll vote in cases where there was more than a two-thirds majority. Staff responded that it was written into MetroPlan Orlando's Internal Operating Procedures to conduct a roll vote when a vote is less

than unanimous. Mayor Dyer asked if that policy could be reviewed and possibly revised. Staff and MetroPlan Orlando legal counsel, Mr. Steve Bechtel, will look into reviewing and possibly rewriting the voting policy. Mayor Jacobs requested a copy of MetroPlan Orlando's Internal Operating Procedures.

B. Board Consent to Explore Hosting Possibilities with East Central Florida Regional Planning Council

Commissioner Lee Constantine, in his roles as the Board Chairman of the East Central Florida Regional Planning Council and a MetroPlan Orlando Board member, discussed some options for MetroPlan Orlando to perhaps host the East Central Florida Regional Planning Council (ECFRPC). This topic was discussed by the East Central Florida Regional Planning Council Board at their May 18, 2016 meeting. Board consent was requested for Mr. Barley to work with Commissioner Constantine on exploring these possibilities. Commissioner Constantine told board members that the ECFRPC's lease was up shortly and they were looking at options to save money for the agency. He reported that some of the options included use of MetroPlan Orlando's meeting rooms or possible housing ECFRPC staff at MetroPlan Orlando's location. Commissioner Dallari commented that MetroPlan Orlando already allows other local agencies/governments and non-profits use of their meeting space free of charge. Commissioner Constantine added that the request was only to explore possible options that could provide a cost savings to taxpayers and that the MetroPlan Orlando and ECFRPC boards would need to approve any options. Commissioner Grieb commented that the ECFRPC Director also needed to be included in the discussions. Discussion ensued regarding ECFRPC lease options, timeline for a move, and the possibility of using space at LYNX. Commissioner Boyd told board members that he can work with Mr. Barley on the ECFRPC hosting issue and report back to the board.

MOTION: Commissioner Viviana Janer moved approval of discussing options for hosting the East Central Florida Regional Planning Council at MetroPlan Orlando. Mayor Teresa Jacobs seconded the motion.

AMENDED MOTION: Commissioner Viviana Janer moved approval of discussing options for hosting the East Central Florida Regional Planning Council with MetroPlan Orlando, Central Florida Expressway Authority and LYNX. Mayor Teresa Jacobs seconded the motion, which passed unanimously

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT

A. Correspondence

- Information requested by the Board from FDOT on Programming Railroad Crossing Improvements was provided.

B. Status Updates

- FDOT Monthly Construction Status Report - May 2016
- Monthly Air Quality Report - May 2016 - a link is provided below and a copy was also be provided.
http://www.metroplanorlando.com/files/view/air_quality_update_5_23_16.pdf

C. General Information

- Transportation Improvement Plan (TIP) Public Hearing - June 20, 2016; maps available at 5:30 p.m. and the Public Hearing begins at 6:00 p.m.

D. Featured Articles and Research

- *“Walkability: How Downtown Can Save America One Step at a Time,”* North Point Press, 2012

Jeff Speck (a city planner, urban designer and author) delivered a talk after the May 11, 2016 Board meeting about how walking and walkability can improve health, economic vitality, social connections and safety in our community. His visit to Central Florida was sponsored by Healthy Central Florida, a collaboration of the Winter Park Health Foundation and Florida Hospital. For the benefit of Board members who were unable to attend this event, you can watch Mr. Speck’s TED Talk at: https://www.ted.com/talks/jeff_speck_the_walkable_city?language=en/

Board members could also view the complete slide deck he used during his talk here

at: <https://www.slideshare.net/secret/FaPdv9Pio8h7Ed>

- *“Keeping Counties Moving: Freight Transportation as an Economic Engine,”* National Association of Counties - 2016
http://www.naco.org/sites/default/files/documents/2016_freight-transport_03.23_0.pdf
- *“Health in Transportation Corridor Planning Framework,”* Federal Highway Administration - 2016
https://www.fhwa.dot.gov/planning/health_in_transportation/planning_framework/the_framework/fhwahep16014.pdf

MOTION: Commissioner Bob Dallari moved approval of the Information Items for Acknowledgement. Commissioner Scott Boyd seconded the motion, which passed unanimously.

XI. OTHER BUSINESS

A. Preview of MetroPlan Orlando's Draft FY2016/17-2020/2021 Transportation Improvement Program (TIP)

Mr. Keith Caskey, MetroPlan Orlando staff, presented a preview of the new FY 2016/17-2020/21 Transportation Improvement Program (TIP). Copies of the FDOT highway and bicycle and pedestrian projects and the LYNX transit projects were provided. A copy of the FY 2020/21-2039/40 Prioritized Project List that was adopted last year was also provided and had been updated to show the latest project phases that have been funded based on the new TIP. The TIP will be presented for action at the July 13, 2016 Board meeting. Mr. Caskey provided some background information on the TIP and reviewed the changes that had been made for the new TIP. He called attention to the addition of toll road projects to the lists. Those projects had not been included in the past, he noted, due to them being funded through tolls. A TIP public hearing, he added, will be held on Monday, June 20th at MetroPlan Orlando with maps available at 5:30 p.m. and the hearing at 6:00 p.m.

B. Shingle Creek Trail Overview and Status Report

An information presentation was made on the Shingle Creek Trail. This is a major regional trail project in Orange and Osceola Counties that will connect to the Coast-to-Coast Trail. The presentation included a description of the overall project, a status report on each of the trail segments and a discussion of challenges that need to be resolved. Mr. Thomas reviewed the length of the trail, connections and current alignments, segments of the trail and the neighborhoods and destinations the trail accesses. Mr. Randy Schrader, City of Kissimmee staff, informed board members of possible ecotourism benefits of the Shingle Creek Trail. Commissioner Grieb commented that the Shingle Creek Trail was part of the Metro Orlando loop. Mayor Swan added that the trail idea originated in 1984. A video of the trail was provided for board members to view.

C. Central Florida Expressway Authority Year 2040 Master Plan Update

Ms. Laura Kelley, Central Florida Expressway Authority, briefed the Board on their Year 2040 Master Plan Update that was approved on May 12, 2016. Ms. Kelley focused on the major projects identified in the Master Plan which included a Maitland Boulevard express connect to I-4, the SR 408 extension to the east, and a US 27 to SR 429 connection. She told board members that CFX had adopted the Osceola Expressway Authority Master Plan and the East Central Florida Task Force Master Plan as part of their Master Plan. Ms. Kelley reported that CFX has contracted with the Center for Urban Transportation Research at USF/Tampa to look at working with intermodal partners now that CFX has the ability to look at intermodal types of transportation. The 2040 Master Plan, she added, identified \$10 - \$12 billion in projects, however CFX only has the

financial capacity for \$7 billion, making project prioritization crucial. Ms. Kelley told members that the entire Master Plan was available to view on the CFX website. Commissioner Dallari asked how many miles of roads CFX manages and if there were any plans to implement express toll lanes on any of their roads. Ms. Kelley responded that CFX manages 109 miles of roadways and there were no plans to add express toll lanes to any of their roads. She added that in 25 years, SR 408 will be constrained so alternative modes of transportation will need to be looked at. Mr. Tom O’Hanlon asked about any progress on a possible roadway swap with Florida’s Turnpike Enterprise in order to have one agency overseeing an entire road. Ms. Kelley responded that FDOT has made it clear they would not sell any portions of the roadways they manage, but that CFX has a package offer ready in case that changes.

XII. BOARD MEMBER COMMENTS

Commissioner Boyd called attention to a proposed redevelopment of Dillard Street in Winter Garden. He had an information packet that he was turning over to Mr. Barley to review and he would like to bring that project information to the MetroPlan Orlando board at the July meeting.

XIII. PUBLIC COMMENTS (GENERAL)

Mr. John Casselberry, City of Casselberry resident, commented on pedestrian safety issues at the intersection of Park Avenue and US 17-92 and the need for crossing signalization in that area.

XIV. NEXT MEETING - *July 13, 2016*

XV. ADJOURNMENT

There being no further business, the meeting adjourned at 11:07 a.m. The meeting was transcribed by Cathy Goldfarb.

It was announced that tours of the Second Harvest Food Bank and the mobile farmers’ market would begin in the lobby areas. All were welcomed to take part in the tours.

Approved this 13th day of July, 2016.

Commissioner Scott Boyd, Chairman

Ms. Lena Tolliver,
Senior Board Services Coordinator/ Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.