



MEETING MINUTES

DATE: Wednesday, September 14, 2016

TIME: 9:00 a.m.

LOCATION: Osceola Council on Aging
700 Generation Point
In the Barney E. Veal Center
Kissimmee, FL 34744

Commissioner Scott Boyd, Board Chairman, Presided

Members

Mr. Dean Asher, GOAA
Hon. Pat Bates, City of Altamonte Springs
Hon. Scott Boyd, Orange County
Hon. Gary Bruhn, Municipal Advisory Committee
Hon. Lee Constantine, Seminole County
Hon. Bob Dallari, Seminole County
Hon. Cheryl Grieb, Osceola County
Hon. Fred Hawkins, Jr., Central Florida Expressway Authority
Hon. Samuel B. Ings, City of Orlando
Hon. Teresa Jacobs, Orange County
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Joe Kilsheimer, City of Apopka
Mr. Stephen Smith, Sanford Airport Authority
Hon. Jim Swan, City of Kissimmee
Hon. Jennifer Thompson, Orange County

Advisors in Attendance:

Mr. Frank O’Dea for FDOT Secretary Noranne Downs, District 5
Ms. Mary Moskowitz, Technical Advisory Committee
Mr. Corey Quinn, Transportation Systems Management & Operations Committee
Mr. Tom O’Hanlon, Community Advisory Committee
Ms. Candy Bennage, Kissimmee Gateway Airport

Members/Advisors not in Attendance:

Hon. Pete Clarke, Orange County
Hon. Buddy Dyer, City of Orlando
Hon. Ted Edwards, Orange County
Hon. Bryan Nelson, Orange County
Hon. Jeff Triplett, City of Sanford

Staff in Attendance:

Mr. Harold Barley
Mr. Steve Bechtel, Mateer & Harbert
Mr. Keith Caskey
Ms. Susan Ennis
Ms. Cathy Goldfarb
Mr. Eric Hill
Ms. Mary Ann Horne
Mr. Gary Huttman
Ms. Cynthia Lambert
Mr. Nick Lepp
Mr. Jason Loschiavo
Ms. Crystal Mercedes
Ms. Sally Morris
Ms. Lena Tolliver
Ms. Virginia Whittington
Ms. Elizabeth Whitton
Mr. Mighk Wilson

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Scott Boyd welcomed members and Mayor Pat Bates led the Pledge of Allegiance.

II. CHAIRMAN’S ANNOUNCEMENTS

Commissioner Scott Boyd called the meeting to order at 9:00 a.m. and welcomed everyone. Ms. Beverly Hoagland, Chief Executive Officer of the Osceola Council on Aging welcomed everyone and provided a historic overview on the mission and work of the organization. Commissioner Cheryl Grieb reported on the CFMPOA and the West Central Florida Chairs Coordinating Committee meeting held on July 15, 2016. Commissioner Lee Constantine reported on the TDLCB meeting held on August 11, 2016.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Harry Barley, recognized the following special guests: Kissimmee City Commissioner Jose Alvarez and incoming City of Kissimmee Commissioner Jim Fisher; Mr. Don Fisher, Osceola County Manager; Mr. Mike Steigerwald, Kissimmee City Manager and Mr. Joe Helfenberger, St. Cloud City Manager. He also welcomed Ms. Mary Moskowitz (TAC Vice-Chairman) and noted that Ms. Andrea Ostrodka, TAC Chairman, resigned from LYNX last month. He recognized Mayor Pat Bates who received the Florida League of Cities Lifetime Achievement Award, and recognized staff members: Ms. Cynthia Lambert, Ms. Mary Ann Horne and Ms. Susan Ennis on receiving two Florida Public Relations Association Awards. Mr. Barley provided an update on the Corrine Drive project noting that staff has accepted a request from Orange County, City of Orlando and the City of Winter Park to take the lead on the Corrine Drive project; this will allow staff an opportunity to test the proposed Complete Streets policy. Mr. Barley provided a follow-up on the Federal Notice of Proposed Rulemaking discussion that had taken place at the NARC conference held in June. The proposed rules would require that multiple MPO's in contiguous urbanized areas be merged or would have their required documents such as LRTP's and TIP's merged. Under this proposal MetroPlan Orlando and the Lake-Sumter MPO may need to merge and/or merge their required documents. Several letters referencing the Federal Notice of Proposed Rulemaking proposal were provided in members' agenda workbooks. He also announced the September 29th Central Florida Commuter Rail Commission meeting to be hosted by MetroPlan Orlando at 10:00 a.m.

IV. CONFIRMATION OF QUORUM

Ms. Lena Tolliver confirmed a quorum of 15 voting members present. Also present were 5 advisors; and the meeting having been duly convened was ready to proceed with business.

V. AGENDA REVIEW

Mr. Barley reported that FDOT request approval of an emergency TIP Amendment for Board approval on today. The request involves funding for SunRail and more information to be provided under agenda item: IX. A. 2. FDOT Emergency TIP Amendment and Resolution No. 16-15.

MOTION: Commissioner Bob Dallari moved approval to take action on FDOT's request for approval of the Emergency TIP Amendment and Resolution No. 16-15 at IX. A. 2. Mayor Gary Bruhn seconded the motion, which passed unanimously.

VI. COMMITTEE REPORTS

Mr. Tom O'Hanlon reported on the August 24, 2016 Community Advisory Committee (CAC) meeting where the CAC recommended approval of FDOT's administrative amendment to the Transportation Improvement Program for the intersection improvement at SR 434 and Winding Hollow Boulevard; the FY 2021/22-2039/40 Prioritized Project List (PPL) and the final ranking of the CFMPOA PPL.

Mayor Gary Bruhn reported on the September 8, 2016 Municipal Advisory Committee (MAC) meeting where the committee approved changes to its bylaws presented for Board approval. MAC recommended approval to ratify the FDOT administrative amendment to the FY 2015/16-2019/20

and 2016/17-2020/21 TIP regarding funding changes for the intersection improvement project at SR 434 and Winding Hollow Boulevard as requested by FDOT. The MAC also recommended approval of the FY 2021/22-2039/40 Prioritized Project List (PPL) and the final ranking of the CFMPOA PPL.

Ms. Mary Moskowitz reported on the August 26, 2016 Technical Advisory Committee (TAC) meeting where the committee recommended approval to ratify the FDOT administrative amendment to the FY 2015/16-2019/20 and 2016/17-2020/21 TIP regarding funding changes for the intersection improvement project at SR 434 and Winding Hollow Boulevard as requested by FDOT. The TAC also recommended approval of the FY 2021/22-2039/40 Prioritized Project List (PPL) and the final ranking of the CFMPOA PPL. Ms. Moskowitz also reported that since Ms. Andrea Ostrodka has resigned from LYNX and is no longer the TAC Chairman, TAC appointed an officer selection subcommittee to select candidates for Chairman and Vice-Chairman for the remainder of 2016 and all of 2017. In addition, TAC also appointed a Task Force to reevaluate the prioritization criteria to be used to rank the bicycle and pedestrian projects in the PPL next year.

Mr. Corey Quinn reported on the August 26, 2016 Transportation Systems Management & Operations (TSMO) Advisory Committee meeting where the committee recommended approval to ratify the FDOT administrative amendment to the FY 2015/16-2019/20 and 2016/17-2020/21 TIP regarding funding changes for the intersection improvement project at SR 434 and Winding Hollow Boulevard as requested by FDOT. The TSMO Advisory Committee also recommended approval of the FY 2021/22-2039/40 Prioritized Project List (PPL) and the final ranking of the CFMPOA PPL.

VII. PUBLIC COMMENTS ON ACTION ITEMS

Ms. Joanne Counelis expressed the need for bus and train service scheduled 24 hours daily to include weekends and holidays to and from Lake Mary. She also asked for bus service connections near the Longwood SunRail station.

VIII. CONSENT AGENDA (ACTION ITEMS)

A. Approval of Minutes - July 13, 2016 Board Meeting

The minutes of the July 13, 2016 Board meeting were provided.

B. Approval of June (preliminary year-end 2016) and July Monthly Financial Reports; and Acknowledgement of July and August 2016 Travels

The preliminary monthly financial reports for the period ending June 30, 2016 and July 31, 2016 were provided for approval. Acknowledgment was also requested of travel outside our region during the months of July and August 2016, which were also provided.

C. Approval of Revisions to Internal Operating Procedures Adding the Board's Secretary/Treasurer to the Personnel Committee

The Board's Personnel Committee currently consists of the Board Chairman, the Vice Chairman, the Immediate-Past Chairman and one additional Board member appointed by the Board. Approval was requested to revise our Internal Operating Procedures (Section VI, paragraph (1)(b)) to include the Board's Secretary-Treasurer as a member of the Personnel Committee. The Board's Personnel Committee met on August 30, 2016 and recommended Board approval of this change.

D. Approval of Proposed Revisions to MetroPlan Orlando's Personnel Manual

The Board's Personnel Committee met on August 30, 2016 and reviewed proposed changes to the organization's Personnel Manual. A number of provisions were discussed and Committee members also recommended some additional revisions that were provided in members' agenda workbooks. The Board's Personnel Committee recommended approval. In addition, the Personnel Committee recommended that (1) staff investigate establishing a sick leave bank policy and (2) the Personnel Manual be reviewed every two years with updates recommended to the Board for approval.

E. Renewal/Extension of Executive Director's Employment Agreement

The Board's Personnel Committee met on August 30, 2016. One of the agenda items was the renewal of the Executive Director's Employment Agreement. The current agreement with Mr. Barley goes through March 10, 2018. The Agreement automatically renews each year and adds an additional year to the term unless notice of non-renewal is provided by October 1. Rather than this being an "automatic" action, Mr. Barley has always requested an affirmative action be taken by the Board (and himself) to extend the Agreement. The Personnel Committee generally discusses this subject in August and makes a recommendation to the Board in September. Mr. Barley informed the Personnel Committee of his plans to separate/retire on August 31, 2018. He will be 70 years old at that time. In addition, he has a family medical situation that will require him to spend more time as a caregiver by then. As a result, the Personnel Committee recommended that our current Agreement with Mr. Barley be extended through August 31, 2018 rather than being renewed for another term. In addition, the Personnel Committee recommended Board approval of a number of related actions pertaining to the Agreement with Mr. Barley and transition planning that were provided as a separate document.

F. Approval of Budget Amendment #1 (FDOT Amendment 1)

Approval was requested of Budget Amendment #1 (FDOT Amendment 1) to roll forward FTA X009-00 and X010-00 grants and to add expenditures and cash carryforward to reconcile; to adjust the TD grant and the WISE grant from estimated budgets to actual; to carry forward funds from FY'16 for completion of the MetroPlan Orlando website; and to add additional local funds for transit corridor work being completed for FDOT. Additional information was provided.

G. Approval of Graphic Design Contract

Approval was requested to award a three year contract with two, one-year renewals to Popcorn Initiative for graphic design services. A request for quotes was advertised in July and a selection committee of two MetroPlan Orlando staff members and one outside advisor scored and ranked the eleven proposals received, based on pre-determined criteria. Projects will be individually scoped as work is needed within the budget approved by the board. A scoring summary was provided.

H. Approval of Video Production Services Contract

Approval was requested to award a three year contract with two, one-year renewals to Digital Brew for video production services. A request for quotes was advertised in July and a selection committee of two MetroPlan Orlando staff members and one outside advisor scored and ranked the three proposals received, based on pre-determined criteria. Projects will be individually scoped as work is needed within the budget approved by the board. A scoring summary was provided.

I. Approval of Revisions to Municipal Advisory Committee Bylaws

At their June meeting, the Municipal Advisory Committee appointed a Task Force to review and recommend necessary changes to the committee's bylaws. The task force met on July 7, 2016 and submitted recommendations to the full MAC. These changes include:

1. Changing the term of the MAC officers from one year to two years,
2. Eliminating the 2nd Vice Chair seat effective July 2017,
3. Allowing for the immediate-past Chairperson to serve as alternate on the MetroPlan Orlando board in the event both officers are unavailable, and
4. Changing the election of officers' cycle to every other year.

Board approval of the revised bylaws was requested, a copy of the revised bylaws was provided.

J. Approval of CFMPOA Interlocal Agreement

A review of the Central Florida MPO Alliance Interlocal Agreement has necessitated updates that require approval by each respective Board. The update incorporates changes that have occurred since the Interlocal Agreement was first adopted in 2005, as well as revisions made by resolution in 2012. These changes include organizational names and address changes, changes to legal advertisements and posting notice requirements, Executive Director voting, annual member contributions, and the inclusion of the expanded metropolitan planning area of the River to Sea TPO. Each respective MPO is asked to adopt the recommended changes and designate a member to sign the agreement at the October CFMPOA meeting. Staff requested approval of the Amended and Restated Interlocal Agreement and designation of Commissioner Scott Boyd, CFMPOA Chair, to sign the agreement on behalf of the MetroPlan Orlando Board, a copy of which was provided.

K. Approval of "Put the Brakes on Fatalities Day" Resolution No. 16-13

The sixteenth annual "Put the Brakes on Fatalities Day" will be held on, October 10, 2016 in communities across the country. This is a national initiative that focuses on reducing the number of highway fatalities by improving our roadways, our vehicles and driver behavior. The goal is to unite the country to achieve one full day of zero traffic deaths by promoting safer highways and encouraging safer behavior. In support of this national campaign and recognizing that safety is one of the Board's top priorities, approval was requested of Resolution No. 16-13 declaring October 10, 2016 as "Put the Brakes on Fatalities Day" in the Orlando metropolitan area. A copy of Resolution No. 16-13 was provided.

L. Approval of Blind Equality Act Resolution No. 16-14

In 1964, Congress passed a resolution allowing former President Lyndon Johnson to proclaim October 15 to be "White Cane Safety Day." Besides serving as a national observance, it enables us to celebrate the achievements of people who are blind or visually impaired and the important symbol of blindness and a tool of independence, the white cane. In 2011, "White Cane Safety Day" was named "Blind Americans Equality Day" by President Barack Obama. Approval was requested of Resolution No. 16-14 declaring October 15, 2016 as "Blind Americans Equality Day" in the Orlando metropolitan area. A copy of Resolution No. 16-14 was provided.

M. Approval of Contribution to the University of Central Florida Foundation

Approval was requested to make a contribution of \$5,000 to the University of Central Florida Foundation to support the Distinguished Lecture Series sponsored by the Master's Program in Urban & Regional Planning at the University of Central Florida. This series consists of two or three lectures each academic year featuring prominent scholars, speakers and authors on topics being emphasized in the curriculum. The target audience is students, faculty members and practitioners but events are open to the general public as well. Funds have been provided for this purpose in our approved FY2016/2017 budget.

N. Approval of State Lobbying Contract

The Board approved a three year contract, with two options to renew for an additional year each, with William J. Peebles, P.A. for Florida State Government Relations Services effective November 1, 2012, subject to annual renewals at the sole discretion of the Board. The first year of the contract stipulated an annual fee of \$60,000 plus travel expenses approved in advance by the Executive Director. Authority to extend the contract into its second and third years was approved by the Board on September 11, 2013 and September 10, 2014. The execution of the first one-year renewal option was exercised in September 2015. Authority was requested to exercise the final one-year renewal option effective November 1, 2016 at the same rate, plus travel under F.S. 112.061 and other expenses as approved in advance by the Executive Director. Funds are in our approved FY2016/2017 budget to cover this expense.

O. Approval to Host the 2018 NARC Annual Conference of Regions

The National Association of Regional Councils (NARC) is a national membership organization for metropolitan planning organizations, regional councils, economic development entities and other regional enterprises. Commissioner Dallari is currently serving as NARC's Executive Vice President. NARC holds a number of conferences each year with the largest being its Annual Conference of Regions. Board approval was requested to submit a proposal for hosting this Conference in the June-July time frame in 2018. We are a very popular location with an outstanding national reputation so we should be in a very good position to be chosen. Hosting this event will require a commitment of staff time and securing sponsorships to ensure the event's financial success. We plan to meet the goal through private sponsorships. Any change in this would require separate approval by the MetroPlan Orlando Board.

P. Transportation Disadvantaged Local Coordinating Board (TDLCB) Travel Authorization

Authorization was requested for Commissioner Clarke, Commissioner Constantine and Commissioner Harford, whom all serve on the TDLCB, to attend the Florida Public Transportation Association and the Commission for the Transportation Disadvantaged Annual Training and Workshop December 11 through December 14, 2016 in Jacksonville. In the event one or more of the officers are unable to attend, authorization was requested to extend invitations to other currently serving TDLCB volunteers. Funds are available in our approved FY2016/2017 budget.

MOTION: Commissioner Bob Dallari moved approval of the Consent Agenda Items: A-P. Mayor Jim Swan seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. 1. Approval to Ratify FDOT TIP Administrative Amendment & Resolution No. 16-12

Mr. Keith Caskey, MetroPlan Orlando staff, requested approval on behalf of FDOT to ratify an administrative amendment to the FY 2015/16-2019/20 and 2016/17-2020/21 TIP regarding funding changes for the intersection improvement project at SR 434 and Winding Hollow Boulevard. Due to the emergency nature of this administrative amendment, the Chairman of the MetroPlan Orlando Board approved the amendment on July 13, 2016 in order for FDOT to be able to allocate the funds for the project in a timely manner. The letter requesting the amendment that was signed by the Board Chairman and Resolution No. 16-12 was provided.

MOTION: Mayor Jim Swan moved approval to Ratify FDOT TIP Administrative Amendment & Resolution No. 16-12. Commissioner Bob Dallari seconded the motion, which passed unanimously. Roll Call Conducted.

2. Approval of FDOT Emergency Transportation Improvement Program (TIP) Amendment to the FY 2015/16-2019/20 & FY 2016/17-2020/21 TIP & Resolution No. 16-15

(Addendum to the Agenda was provided electronically in advance of the meeting, and a copy was provided at the meeting)

FDOT requested that this TIP amendment be approved by the MetroPlan Orlando Board on an emergency basis in order to be consistent with the State Transportation Improvement Program (STIP), as required by the Federal Highway Administration (FHWA). A copy of the letter of request from FDOT and Resolution No. 16-15 was provided.

Mr. Barley reported that late last week staff received a request from FDOT for an emergency TIP amendment for SunRail funding. The emergency nature of the request involved federal funds that needs to be programmed before the end of the federal fiscal year which is September 30, 2016. He noted that the TIP amendment is necessary in order to avoid jeopardizing funding for the SunRail projects in FY 2016/2017. Mr. Barley recommended that the resolution be amended to reflect only the two projects that fall within the current FY 2016/2017 and he requested authorization for the Chairman to sign the modified resolution. Mr. Barley noted that this recommendation would allow sufficient time for staff to coordinate efforts with FDOT on getting a clearer funding picture for SunRail projects in FY 2017/18, FY 2018/19, FY 2019/20 and FY 2020/21 to be brought back to the Board for approval on November 9, 2016. Mr. Barley also reported that this amendment request did not go through the advisory committee approval process because of its emergency status; however the next approval request will allow the required time for the advisory committee approval process.

Mr. Barley requested approval to modify Resolution No. 16-15 reflecting only the following two projects and authorization for the Chairman to sign the resolution:

- FM #4129946 – Central Florida Commuter Rail System – Purchase of Vehicle Parts for Phase II South - Funding consists of \$294,998 in Development Federal Transit Administration (DFTA) funds, \$147,499 in New Start Transit Program (NSTP) funds, and \$147,499 in Local Funds (LF) in FY 2016/17;
- FM #4129948 – Central Florida Commuter Rail System – Operations and Maintenance - Funding consists of: FY 2016/17 - \$16,538,940 in Development Federal Transit

Administration (DFTA) funds, \$6,700,000 in District Interstate (DI) funds, \$1,014 in Strategic Intermodal System (DIS) funds, \$10,096,639 in State 100% Public Transportation (DPTO) funds, \$17,104,799 in District Allocation (DS) funds, \$18,165 in Local Funds (LF), \$6,491,270 in Transportation Regional Incentive Program (TRIP) funds, and \$6,491,271 in SunRail Revenues for Operations and Maintenance (SRM) funds.

MOTION: Commissioner Bob Dallari moved approval of the FDOT Emergency Transportation Improvement Program (TIP) Amendment to the FY 2015/16-2019/20 & FY 2016/17-2020/21 TIP as recommended to include modifications to Resolution No. 16-15 and authorization of the Chairman's signature. Mayor Teresa Jacobs seconded the motion, which passed unanimously. **Roll Call Conducted**

Commissioner Dallari informed Mr. Frank O'Dea, FDOT that approval of the emergency TIP Amendment request was given in good faith and that moving forward FDOT should consider the vetting schedule and process for MetroPlan Orlando when requesting TIP Amendments.

B. Approval of FY 2021/22-2039/40 Prioritized Project List (PPL)

Mr. Keith Caskey, MetroPlan Orlando staff, requested approval of the FY 2021/22-2039/40 Prioritized Project List (PPL). This document included a list of highway, Transportation Systems Management and Operations, bicycle and pedestrian, and transit projects that have been ranked in order of priority. FDOT will use the PPL in developing their FY 2017/18-2021/22 Five Year Work Program. The Prioritized Project List was approved by all Advisory Committees.

Note: Following the preview of the new PPL at the June/July committee and Board meetings, the Florida Legislature directed that \$2 million in TRIP funds be programmed for the design of the New Oxford Road extension and reconstruction project in Seminole County in FY 2016/17. As a result, FDOT requested that this project be added to the list of TRIP projects in the PPL, and the project has been added as #26 in the list of TRIP projects.

In addition, FDOT set aside \$13.6 million in DDR funds in FY 2020/21 in the Five Year Work Program/TIP for the operation of premium transit projects in the PPL in accordance with the policy adopted by the MetroPlan Orlando Board. The original intent was to use these funds for the US 192 Bus Rapid Transit (BRT) and North-South Lymmo projects. However, since neither of these projects will be ready to use the DDR funds in FY 2020/21, FDOT will be submitting a TIP amendment at the October/November committee and Board meetings for these funds to be programmed for another project in the PPL that will be identified at those meetings.

MOTION: Mayor Bruhn moved approval of the FY 2021/22-2039/40 Prioritized Project List. Commissioner Viviana Janer seconded the motion, which passed unanimously.

C. Approval of CFMPOA Prioritized Project List

Ms. Virginia Whittington, MetroPlan Orlando staff, requested approval of the Central Florida MPO Alliance (CFMPOA) Prioritized Project List, which included a list of highway, trail and transit projects that are of regional significance. The list was approved as a draft in July pending final ranking of the Regional Trails Priority List. A copy of the priorities was provided.

MOTION: Commissioner Samuel Ings moved approval of the CFMPOA Prioritized Project List. Commissioner Jennifer Thompson seconded the motion, which passed unanimously.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)

• **Correspondence**

- Letter from Mr. Barley to Ms. Deirdre Macnab, Orange County League of Women Voters, Subject: FTE's Express Lanes, dated July 25, 2016
- Memorandum from Mr. Bechtel to Mr. Barley, Subject: Florida Turnpike Enterprise Projects in MetroPlan Orlando's Transportation Improvement Program, dated July 25, 2016
- Letter from Ms. Diane Gutierrez-Scaccetti to Mr. Barley, Subject: Express Lanes and MetroPlan Orlando's TIP, dated August 4, 2016
- Letter from FDOT Secretary Boxold to Mayor Jacobs, Subject: Central Florida Expressway Authority/SR 408 Extension, dated August 10, 2016
- Letter from FDOT Secretary Boxold to USDOT, Subject: Notice of Proposed Rulemaking Affecting MPOs, dated August 17, 2016
- Letter from Florida MPO Advisory Council to USDOT, Subject: Notice of Proposed Rulemaking Affecting MPOs
- Joint Letter from AMPPO/NARC/NADO to USDOT, Subject: Notice of Proposed Rulemaking Affecting MPOs dated August 25, 2016

• **Status Updates**

- FDOT Monthly Construction Status Report – August 2016
- Monthly Air Quality Report – August 2016
Copies will also be provided in members' supplemental folders

• **General Information**

- WTS/Central Florida Chapter Scholarship Program – Downtown Doubletree Hotel - September 22, 2016
- Central Florida MPO Alliance Meeting hosted by MetroPlan Orlando – October 14, 2016
- Quarterly Meeting of the Florida MPO Advisory Council - October 20, 2016 – Cocoa Beach, Florida
- Quarterly Meeting of the Central Florida Leadership Congress – October 21, 2016 hosted by MetroPlan Orlando

- **Featured Articles and Research**

- “*The Interstate Highway System Turns 60: Challenges to Its Ability to Continue to Save Lives, Time and Money,*” TRIP National Transportation Research Group, June 2016
http://www.tripnet.org/docs/Interstate_Highway_System_TRIP_Report_June_2016.pdf
- “*On the Horizon: State of Transportation Planning 2016,*” American Planning Association, 2016
<http://smartgrowth.org/horizon-state-transportation-planning-2016/>
- “*Who’s On Board 2016: What Today’s Riders Teach Us About Transit That Works,*” Transit Center, 2016
http://transitcenter.org/wp-content/uploads/2016/07/Whos-On-Board-2016-7_12_2016.pdf
- “*New Federal Data Show Transportation Sector Now The Largest Source of Carbon Pollution in the United States, First Time in Nearly 40 Years*” U.S PIRG, August 2016
<http://www.uspirg.org/news/usp/new-federal-data-show-transportation-sector-now-largest-source-carbon-pollution-united>

MOTION: Commissioner Samuel Ings moved approval of the Information Items for Acknowledgement (A-D). Mayor Teresa Jacobs seconded the motion, which passed unanimously.

XI. OTHER BUSINESS

A. Intelligent Transportation Systems (ITS) Quarterly Update

Mr. Eric Hill, MetroPlan Orlando staff, provided a status report on the ITS Master Plan and Workshop that was held on July 22, 2016.

B. Presentation on SR 408 Extension PD&E Study

Mr. Will Sloup, Metric Engineering, gave a presentation on the CFX PD&E study for the eastern extension of SR 408 from the existing eastern terminus of SR 408 to SR 520.

Mayor Jacobs expressed that there are challenges with the preferred alignment and noted the need for the project. She reported that an option is for the project to become a state project, rather than a CFX project, which might reduce some of the hurdles and meeting the need is more important than which agency takes on the project. Mayor Jacobs, Commissioner Dallari and Commissioner Hawkins expressed the need for the project to be a regional project and for all agencies involved to work in a collaborative effort.

Mr. Dean Asher requested that a copy of the presentation shown be provided to members. Commissioner Boyd thanked Mayor Jacobs for her leadership and support for this project. Commissioner Thompson expressed that the SR 408 project should be a regional priority and that the current board membership is equipped with institutional knowledge of the project. She encouraged a resolution of the SR 408 Extension issues before the Board membership changes due to term limits.

Mr. Tom O'Hanlon asked about whether conditions at SR 434/ SR 50 East would be improved with the SR 408 Extension. Commissioner Boyd asked that staff follow-up with Mr. O'Hanlon.

XII. BOARD MEMBER COMMENTS

Board members expressed appreciation to the Osceola Council on Aging for hosting the MetroPlan Orlando Board meeting.

Commissioner Constantine reported that the East Central Florida Regional Planning Council will be moving their office to the LYNX building in downtown Orlando. This will be a cost savings move for the taxpayers.

Mr. Barley thanked Ms. Pat Devillers, Kissimmee Gateway Airport for her assistance with preparing for today's meeting. An invitation to take a tour of the Osceola Council on Aging was extended to everyone.

XIII. PUBLIC COMMENTS (GENERAL)

None

XIV. NEXT MEETING: Wednesday, November 9, 2016 - MetroPlan Orlando

XV. ADJOURNMENT

There being no further business, the meeting adjourned at 10:26 a.m. The meeting was transcribed by Ms. Lena Tolliver.

Approved this 9th day of November, 2016.

Commissioner Scott Boyd, Chairman

Ms. Lena Tolliver,
Senior Board Services Coordinator/ Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.