



## MEETING MINUTES

**DATE:** Wednesday, December 14, 2016

**TIME:** 9:00 a.m.

**LOCATION:** MetroPlan Orlando  
Park Building  
250 S. Orange Ave, Suite 200  
Orlando, FL 32801

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**Commissioner Bob Dallari, Board Vice-Chairman, Presided**

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### Members

Hon. Jose Alvarez, City of Kissimmee  
Mr. Dean Asher, GOAA  
Hon. Pat Bates, City of Altamonte Springs  
Hon. Gary Bruhn, Municipal Advisory Committee  
Hon. Pete Clarke, Orange County  
Hon. Lee Constantine, Seminole County  
Hon. Bob Dallari, Seminole County  
Hon. Cheryl Grieb, Osceola County  
Hon. Fred Hawkins, Jr., Central Florida Expressway Authority  
Hon. Samuel B. Ings, City of Orlando  
Hon. Teresa Jacobs, Orange County  
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission  
Hon. Joe Kilsheimer, City of Apopka  
Hon. Bryan Nelson, Orange County  
Hon. Victoria Siplin, Orange County

Mr. Stephen Smith, Sanford Airport Authority  
Hon. Jennifer Thompson, Orange County  
Hon. Betsy VanderLey, Orange County

Advisors in Attendance:

FDOT Secretary Noranne Downs, District 5  
Ms. Mary Moskowitz, Technical Advisory Committee  
Mr. Corey Quinn, Transportation Systems Management & Operations Committee  
Mr. Tom O'Hanlon, Community Advisory Committee

Members/Advisors not in Attendance:

Ms. Candy Bennage, Kissimmee Gateway Airport  
Hon. Buddy Dyer, City of Orlando  
Hon. Jeff Triplett, City of Sanford

Staff in Attendance:

Mr. Harold Barley  
Mr. Steve Bechtel, Mateer & Harbert  
Mr. Keith Caskey  
Ms. Susan Ennis  
Ms. Cathy Goldfarb  
Mr. Eric Hill  
Ms. Mary Ann Horne  
Mr. Gary Huttman  
Ms. Cynthia Lambert  
Mr. Nick Lepp  
Mr. Jason Loschiavo  
Ms. Crystal Mercedes  
Ms. Sally Morris  
Ms. Virginia Whittington  
Ms. Elizabeth Whitton  
Mr. Mighk Wilson

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Commissioner Bob Dallari called the meeting to order at 9:00 a.m. and welcomed everyone. Commissioner Cheryl Grieb led the Pledge of Allegiance.

**II. CHAIRMAN'S ANNOUNCEMENTS**

Commissioner Bob Dallari introduced Mayor Jose Alvarez, the new Board member representing the City of Kissimmee. He also introduced the new Orange County Board representatives in attendance, Commissioner Victoria Siplin, Commissioner Betsy VanderLey, and Alternate, Commissioner Emily Bonilla. Commissioner Dallari presented FDOT District 5 Secretary Noranne Downs, who is retiring in January after 25 years, with a token of appreciation and flowers. Secretary Downs is credited with getting Sunrail, the I-4 Ultimate and Wekiva Parkway

projects underway. She thanked those in attendance and commented that she appreciated the relationships she had formed through her work at FDOT. Commissioner Constantine commented that without the hard work of FDOT staff, consensus on the I-4 project could not have been built. Commissioner Dallari noted that Congressman Mica and Congresswoman Brown were unable to attend the meeting to be recognized as well.

Commissioner Clarke gave a report on the TD Rider's Forum held November 10, 2016. He offered kudos to staff and thanked everyone for their efforts in making the event a success. He told board members that a TDLCB public hearing was held followed by a quick TDLCB meeting, lunch and the Rider's Forum. He added that a lot of valuable information was provided including information on improvements to the paratransit service.

### **III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS**

Mr. Harold Barley welcomed board members Mayor Alvarez, Commissioner Siplin, Commissioner VanderLey and Commissioner Bonilla and noted that he will be scheduling orientation meetings with the new members. He reported that Mr. Corey Quinn is retiring as TSMO Chairman and Ms. Joedel Zaballero will be taking over as TSMO Chair and Mr. Tom O'Hanlon had been elected to a second term as Chairman of CAC. Mr. Quinn was acknowledged with a token of appreciation for his service. Mr. Barley thanked Secretary Downs for her service and introduced guests in attendance which included Mr. Bill Hattaway, new Director of Transportation for the City of Orlando, Mr. Bill Peebles and Mr. John Wayne Smith, Tallahassee representatives, and former MPOAC Director, Mr. Howard Glassman, who was now with Gannet Fleming. He told Board members that Mr. Steve Martin was selected as the new FDOT District 5 Secretary and he will start in January and plans to attend the February MetroPlan Orlando Board meeting. Mr. Barley added that Ms. Elaine Chao had been selected by the President-elect to head the U.S. Department of Transportation nationally. He called attention to the new board action fact sheets which will help highlight the important information for action items. Mr. Barley called attention to the 2016 population figures, which had been provided, and the need to address transportation issues for a fast growing population. In addition, he reported that Ms. Virginia Whittington had put together a summary of recent ballot initiatives and their outcome and 2017 desk calendars that had been provided. Mr. Barley also provided information on the Volunteer Appreciation and Toy Drive which was scheduled for Thursday, December 15, 11:30 p.m. in the board room.

Ms. Courtney Reynolds, ReThink, was introduced and she presented Best Workplaces for Commuters awards to three companies. Commissioner Dallari asked how many additional people were now telecommuting. Ms. Reynolds responded that she only had the number of telecommuters by county, not by company.

### **IV. CONFIRMATION OF QUORUM**

Ms. Cathy Goldfarb confirmed a quorum of 18 voting members present. Also present were 4 advisors; and the meeting having been duly convened was ready to proceed with business.

### **V. AGENDA REVIEW**

Mr. Barley told Board members that they were ready to move ahead with the agenda.

## VI. COMMITTEE REPORTS

Mayor Gary Bruhn reported on the December 8, 2016 Municipal Advisory Committee (MAC) meeting where FDOT and Turnpike staff provided a report from the 2017 Work Program public hearing held December 6<sup>th</sup>. He reported that MAC recommended approval of the FDOT amendment to the FY 2016/17-2020/21 Transportation Improvement Program to include three railroad crossing improvements in Orange County and a sidewalk project in Osceola County. Mayor Bruhn added that MAC also approved the proposed 2017 legislative priorities, including adding, as a top priority, the item having to do with expanded use of the Charter County & Regional Transportation Surtax to municipalities. He noted that MAC members received presentations on the reThink Your Commute program and Promoting Health through Policy, Process, and Projects and the next MAC meeting is scheduled for Thursday, February 2, 2017.

Mr. Tom O'Hanlon reported on the November 30, 2016 Community Advisory Committee (CAC) meeting where the CAC elected him as chairman again for 2017, along with Vice-Chair Rob McKey. He called attention to Consent Agenda, Item E, where the Community Advisory Committee requested the appointment of new members to fill three vacancies. Mr. O'Hanlon told Board members that a subcommittee reviewed 13 applications that were received, and CAC members were recommending that Gregory Eisenberg, Lisa Portelli, and Venise White be appointed. Their applications, he noted, were provided in the board supporting materials. At the last board meeting, he reported, CAC tabled the roll-over TIP amendments which were approved at the November meeting, after reviewing an executive summary put together by MetroPlan Orlando staff. CAC members, he added, felt that the new fact sheets are a good process improvement. Mr. O'Hanlon reported that CAC also recommended approval of the TIP amendment for the railroad grade crossings and sidewalk projects and the 2017 Legislative Priorities. Committee members also received an update on the reThink Your Commute program and an informative presentation from FDOT on frequently asked questions.

Ms. Mary Moskowitz reported on the December 2, 2016 Technical Advisory Committee (TAC) meeting where committee members recommended approval of the TIP amendment request from FDOT for the railroad crossing safety projects and the Pleasant Hill Elementary School sidewalk project. TAC, she added, considered the 2017 legislative priorities and voted to acknowledge their review of the priorities but not recommend approval of the priorities, since this would be a policy decision outside the purview of the TAC. This motion passed by a vote of 23 in favor and 6 opposed. As a result of this action and the ensuing discussion, the TAC will be further discussing their role in making recommendations to the Board on action items at the January 27<sup>th</sup> TAC meeting.

Mr. Corey Quinn reported on the December 2, 2016 Transportation Systems Management and Operations (TSMO) Advisory Committee meeting where the committee recommended approval of the October 28, 2016, TSMO Meeting Minutes, approved the FDOT Amendments to the FY 2016/17-2020/21 Transportation Improvement Program (TIP) and 2017 Legislative Priorities. He added that the last action item on their agenda was the election of officers for 2017 and Ms. Joedel Zaballero, Osceola County, was elected Chair; and Mr. Kelly Brock, City of Casselberry, was elected Vice-Chair.

**VII. PUBLIC COMMENTS ON ACTION ITEMS**

Ms. Joanne Counelis expressed the need for 24 hour, seven day a week bus and train service.

**VIII. CONSENT AGENDA (ACTION ITEMS)**

- A. Approval of Minutes - November 9, 2016 Board Meeting**
- B. Approval of October 2016 Monthly Financial Report; Acknowledgement of November 2016 Travel Report**
- C. Approval of Board Officer Travel for 2017**
- D. Approval of Travel for "Transportation Disadvantaged Day" in Tallahassee**
- E. Approval of Appointments to MetroPlan Orlando's Community Advisory Committee**
- F. Approval to Renew Audit Contract with Moore Stephens Lovelace, P.A.**
- G. Approval of Revised Budget Amendment #2.**

**MOTION:** Mayor Gary Bruhn moved approval of the consent agenda. Mayor Joe Kilsheimer seconded the motion, which passed unanimously.

**IX. OTHER ACTION ITEMS**

**A. Approval of FDOT Requests for Amending MetroPlan Orlando's FY2016/17-2020/21 Transportation Improvement Program (TIP)**

**1. Railroad Grade Crossings/Sidewalk Project**

**MOTION:** Mayor Joe Kilsheimer moved approval of the FDOT request for amending the FY2016/17-2020/21 Transportation Improvement Program (TIP) to include Railroad Grade Crossing and Sidewalk Projects. Commissioner Viviana Janer seconded the motion, which passed unanimously. (Roll call vote)

**2. Roll Forward Amendments**

**MOTION:** Commissioner Viviana Janer moved approval of the FDOT request for amending the FY2016/17-2020/21 Transportation Improvement Program (TIP) to include projects that rolled forward from FY 2015/16-2016/17. Commissioner Pete Clarke seconded the motion, which passed unanimously. (Roll call vote)

### 3. SunRail Amendments

**MOTION:** Mayor Gary Bruhn moved approval of the FDOT request for amending the FY2016/17-2020/21 Transportation Improvement Program (TIP) to include funding for the SunRail system from FY2017/18 through FY 2020/21. Mayor Teresa Jacobs seconded the motion, which passed unanimously. (Roll call vote)

### 4. SR 417 Express Lane Project

Approval for this TIP amendment had been tabled at the November meeting and a request was made to continue tabling the action while talks were still underway with FDOT in Tallahassee.

## B. Election of Board Officers for 2017

Mr. Steve Bechtel, General Counsel, reviewed the rules pertaining to Board Officers (Chairman, Vice-Chairman and Secretary-Treasurer) and conducted elections for the period January 1, 2017 – December 31, 2017. A copy of the history of past Chairs was provided.

### Office of Chairman

Commissioner Constantine nominated Commissioner Dallari for the office of Chairman.

Mayor Kilsheimer seconded the motion. The motion passed unanimously.

**MOTION:** Commissioner Constantine moved nominations cease, seconded by Mayor Bruhn. The motion passed unanimously.

Commissioner Dallari was declared Chairman by acclamation.

### Office of Vice Chairman

Commissioner Janer nominated Commissioner Grieb for the office of Vice-Chairman.

Commissioner Hawkins seconded the motion. The motion passed unanimously.

**MOTION:** Mayor Bruhn moved nominations cease, seconded by Mayor Kilsheimer. The motion passed unanimously.

Commissioner Grieb was declared Vice-Chairman by acclamation.

### Office of Secretary, Treasurer

Mayor Jacobs nominated Commissioner Clarke for the office of Secretary/Treasurer.

Commissioner Thompson seconded the motion. The motion passed unanimously.

**MOTION:** Mayor Bruhn moved nominations cease, seconded by Commissioner Janer. The motion passed unanimously.

Commissioner Clarke was declared Secretary/Treasurer by acclamation.

### **C. Proposed 2017 Legislative Priorities and Positions**

Mr. Harold Barley, MetroPlan Orlando, told Board members that the draft 2017 legislative priorities were recommended by the MetroPlan Orlando Executive Committee. There was one additional item, he added, the Charter County and Regional Transportation System Surtax, which Board members had requested additional information and discussion on. Mr. Barley explained that draft bill language that had been developed for the Charter County Surtax by Mr. John Wayne Smith, MetroPlan Orlando's Tallahassee representative, had been provided in the supplemental folders. Commissioner Dallari requested that Mr. Bill Peebles and Mr. John Wayne Smith, Tallahassee representatives, come to the podium in order to better facilitate the discussion. Mayor Jacobs explained that there was concern on the part of the Executive Committee of the impact and repercussions for the county if a city passed the surtax. Mr. John Wayne Smith told Board members that he took the original priority statement and rewrote it into the form an actual bill would take. He reviewed the language presented and explained the major points in the proposed surtax language. Discussion ensued regarding county options if a city passed the surtax. Mayor Jacobs commented that there needed to be a balance between being fair to the cities and protecting the counties. She indicated that she still had issues with the language and Commissioner Dallari suggested scheduling a worksession to try and work through the issues. He also suggested that the Board move forward with the other items and have staff put together a document on the surtax to be added to the next meeting agenda for information only. Commissioner Constantine noted that the surtax issue was not time sensitive and the climate in the legislature was not conducive to anything labeled a tax. Mayor Jacobs suggested adding the surtax legislative item under the items to monitor only.

**MOTION:** Mayor Jacobs moved approval of the 2017 Legislative Priorities with the caveat that the Charter County and Regional Transportation System Surtax item be added to the section to monitor. Commissioner Grieb seconded the motion, which passed unanimously

### **X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT**

#### **• Correspondence**

- Memo to Board from Mr. Barley dated November 1, 2016, Subject: 2016 Population Estimates

- Memo to Board from Ms. Whittington dated November 30, 2016, Subject: Results from Transportation-related Ballot Initiatives from Election Day 2016
- **Status Updates**
  - FDOT Monthly Construction Status Report – November 2016
- **General Information**
  - Approved Board/Committee Meeting Schedule for 2017
  - MetroPlan Orlando’s Report on Utilization of Federal Funds FY2015/2016
  - MetroPlan Orlando’s Volunteer Appreciation Luncheon and Holiday Toy Collection - December 15, 2016
  - Florida MPO Advisory Council’s Strategic Directions Plan – 2016
  - Seminole County Legislative Delegation Meeting – December 16, 2016
  - Florida MPO Advisory Council’s Policy & Technical Committee meeting hosted by MetroPlan Orlando – December 20, 2016
  - Central Florida MPO Alliance Quarterly meeting hosted by MetroPlan Orlando – January 13, 2017
  - Orange County Legislative Delegation Meeting – January 17, 2017
  - Osceola County Legislative Delegation Meeting – date TBD in mid to late January
  - Retirement Party for FDOT District Secretary Noranne Downs – DeLand, Florida – January 18, 2017
  - Florida MPO Advisory Council Quarterly meeting – Sunrise, Florida – January 26, 2017
  - Florida Chamber Foundation/Central Florida Partnership’s Regional Town Hall Meeting on Florida 2030 – Hyatt Hotel at Orlando International Airport - February 3, 2017
- **Featured Articles and Research**
  - *“Surveying Florida MPO Readiness to Incorporate Innovative Technologies into Long Range Transportation Plans,”* Florida Department of Transportation, 2016  
[http://www.dot.state.fl.us/research-center/Completed\\_Proj/Summary\\_PL/FDOT-BDV32-977-06-rpt.pdf](http://www.dot.state.fl.us/research-center/Completed_Proj/Summary_PL/FDOT-BDV32-977-06-rpt.pdf)



- *"How Corporate Cash Can Save America's Infrastructure,"* Passenger Transport Magazine, November 7, 2016
- *"Turn a Profit from Paying Tolls,"* Kiplinger's Personal Finance, November 2016

**MOTION:** Mayor Gary Bruhn moved approval of the Information Items for Acknowledgement. Commissioner Lee Constantine seconded the motion, which passed unanimously.

## **XI. OTHER BUSINESS**

### **A. FDOT's Tentative Five-Year Work Program**

Mr. Jamil Gutierrez told Board members that all FDOT Five-Year Work program information was available on the website at <http://www.d5wpph.com>. He reviewed the projects that are new or changed and noted that additional information on the projects could be accessed at the website. Maps including a listing of the projects were also provided in the supplemental folders.

Ms. Carol Scott, Florida's Turnpike Enterprise (FTE), told Board members that FTE has \$423 million in projects scheduled in the District 5 Orange, Osceola, and Seminole County tri-County area in their Five-Year Work Program. She reviewed the major projects in that area, along with the cost for each project. Printouts were provided with the projects listed along with a map showing where they were located. Commissioner Dallari commented that he had met with FDOT staff earlier in the week to discuss public safety issues related to I-4 express lanes.

### **B. Transit's Role in the Year 2040 Long Range Plan**

Mr. Gary Huttman, MetroPlan Orlando, provided information on the role of transit in the 2040 Long Range Transportation Plan (LRTP). He told Board members that 47% of the projected revenue in the 2040 LRTP was allocated to transit improvements. Mr. Huttman reviewed the cost feasible transit projects in the 2040 LRTP and explained why transit was important based on the most recent MetroPlan Orlando transportation survey results. Commissioner Janer asked if the survey statistics were available. Mr. Huttman responded that they were available and a request was made to have the survey results sent out to Board members. Commissioner Clarke asked if the Orlando International Airport (OIA) Refresh study could be brought back to the Board for discussion. Commissioner Dallari responded that the OIA Refresh study could be added to a future agenda.

### **C. Promoting Health through Policy, Process and Projects – Ms. Elizabeth Whitton**

Ms. Whitton gave an overview of the connection between transportation and health and the World Health Organization's definition of health. She noted that the public health sector approached the transportation sector with incentives after research showed a person's environment significantly affects their health. Ms. Whitton detailed some of the incentives that have been provided by the Center for Disease Control (CDC) and the Robert Wood Johnson Foundation. She shared the breakdown of health factors, 80% of

which are outside of clinical care, and the themes that affect quality of life. Ms. Whitton told committee members that an audit of MetroPlan Orlando's five major documents was conducted which found that approximately \$600 million was invested in health-related projects. She also provided information on short and long term strategies for increasing cross-sector collaboration between transportation and public health and provided examples of cross sector collaborations locally.

**D. LYNX Update**

Mr. Edward Johnson, LYNX CEO, reviewed the major emphasis areas for LYNX which included enhance communications, improve customer confidence in the bus system, improve service efficiency, establish more partnerships and increase brand recognition and community involvement. He noted that he will meet quarterly with MetroPlan Orlando and Central Florida Expressway staff in order to help enhance communication efforts. Mr. Johnson provided some LYNX fast facts including that LYNX is approaching their 25 year anniversary and they have a \$130 million budget, and 50% of their revenue comes from the counties and the City of Orlando. He noted that the LYNX 2030 Vision Plan was due for an update, so their Board would have an idea of what transit should look like in the future. Mr. Johnson called attention to areas that needed improvement including headway times and paratransit services. He reported that the Request for Proposals for paratransit service had been issued and a contract should be awarded in January 2017. Mr. Johnson added that SunRail connectivity continues to be looked at, including connectivity for Phase II, a SR 436 Corridor study is planned, and LYNX is looking at technology improvements on their vehicles including Wi-Fi, a vehicle locating tool to see where the bus is, and mobile fare payment. Commissioner Siplin commented that she recently rode the LYNX bus system and suggested replacing the cloth seats with something more durable.

**XII. BOARD MEMBER COMMENTS**

Commissioner Janer commented that Osceola County has formed a new Transportation Department that will be headed by Ms. Tawny Olore, formerly with SunRail.

**XIII. PUBLIC COMMENTS (GENERAL)**

None

**XIV. NEXT MEETING: Wednesday, February 8, 2017**

**XV. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:52 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 8th day of February, 2017.



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Commissioner Bob Dallari, Chairman



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Ms. Cathy Goldfarb,

Senior Board Services Coordinator/ Recording Secretary

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*

