



MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, November 8, 2017

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
Park Building
250 S. Orange Ave, Suite 200
Orlando, FL 32801

Commissioner Bob Dallari, Board Chairman, Presided

Members

Hon. Jim Fisher for Hon. Jose Alvarez, City of Kissimmee
Mr. Dean Asher, GOAA
Hon. Pat Bates, City of Altamonte Springs
Hon. Pete Clarke, Orange County
Hon. Lee Constantine, Seminole County
Hon. Bob Dallari, Seminole County
Hon. John Dowless, Municipal Advisory Committee
Hon. Buddy Dyer, City of Orlando
Hon. Cheryl Grieb, Osceola County
Hon. Samuel B. Ings, City of Orlando
Hon. Teresa Jacobs, Orange County
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Joe Kilsheimer, City of Apopka
Hon. Emily Bonilla for Hon. Bryan Nelson, Orange County
Hon. Victoria Siplin, Orange County
Mr. Stephen Smith, Sanford Airport Authority
Hon. Jennifer Thompson, Orange County
Hon. Betsy VanderLey, Orange County

Advisors in Attendance:

Ms. Mary Moskowitz, Technical Advisory Committee
Ms. Joedel Zaballero, Transportation Systems Management & Operations Committee
Mr. Tom O'Hanlon, Community Advisory Committee

Members/Advisors not in Attendance:

Hon. Fred Hawkins, Jr., Central Florida Expressway Authority
FDOT Secretary Steve Martin, District 5
Hon. Jeff Triplett, City of Sanford
Vacant, Kissimmee Gateway Airport

Staff in Attendance:

Mr. Harold Barley
Mr. Steve Bechtel, Mateer & Harbert
Mr. Keith Caskey
Ms. Lisa Smith
Ms. Cathy Goldfarb
Mr. Eric Hill
Ms. Mary Ann Horne
Mr. Gary Huttman
Ms. Cynthia Lambert
Mr. Nick Lepp
Mr. Jason Loschiavo
Ms. Sally Morris
Ms. Virginia Whittington
Ms. Elizabeth Whitton
Mr. Mighk Wilson
Mr. Joe Davenport
Ms. Robin Cusimano

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Bob Dallari called the meeting to order at 9:00 a.m. Mayor Pat Bates led the Pledge of Allegiance.

II. CHAIRMAN'S ANNOUNCEMENTS

Commissioner Dallari congratulated Mayor Bates on her recent reelection. He provided an update on the Longwood flooding issue and thanked FDOT for stepping up to address the issue. Commissioner Dallari reported that the Regional Leadership Council met October 11th immediately following the Board meeting and discussed the INVEST Grant and the scheduling of an INVEST Summit February 7, 2018 at Ace Café, along with the federal requirements in MAP-21 and the FASTAct legislation for adopting performance measures.. He called attention to a SunRail Orientation program held for several people from the Tampa Bay Partnership on October 19 that he participated in. The orientation program was hosted by Jacob Stuart and Tim Giuliani from the Orlando Economic Partnership and included some other local elected officials and key staff. He thanked Ms. Nicola Liquori, SunRail Executive Director, for her help

in making the orientation program a success. Commissioner Dallari provided a report on the Commuter Rail Commission Workshop which was held at MetroPlan Orlando on November 1st. He told Board members that discussion took place regarding the transition to local partners and current agreements will be reviewed by partner agencies to see what changes need to be made. In addition, he reported discussion took place regarding SunRail Phase II North, including an option to reduce costs for that phase. Commissioner Dallari added that the Personnel Committee met November 7th and discussed the recruitment plan for Mr. Barley's successor. The recruitment plan was sent out to Board members after the meeting and will be an action item later in the agenda.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Harold Barley reported that Commissioner Bonilla was in attendance representing Commissioner Nelson and Commissioner Jim Fisher was representing Mayor Alvarez. He introduced guests Mr. Tom Self and Ms. Sarah Davila-Aranguibel from Senator Rubio's office and noted that Commissioner Tony Ortiz, City of Orlando, was planning on being in attendance. Mr. Barley reported that the Best Foot Forward pedestrian safety campaign was launched in Osceola County on Monday, October 30th. He called attention to the recent dedication of a statue of Mayor Land at Apopka City Hall; Mr. Gary Huttman attended representing MetroPlan Orlando. Mayor Kilsheimer added that there will be a future dedication of an additional statue at Kit Land Nelson Park. Mr. Barley announced that Mr. Keith Caskey was marking his 35th anniversary at MetroPlan Orlando. He also announced that a holiday drop in reception would be held, in place of the annual Volunteer Appreciation luncheon, Thursday, December 14 from 2:00 – 4:00 p.m. He added Help Now of Osceola, Inc. would be the beneficiary of this year's holiday toy drive. Commissioner Grieb spoke briefly about the Help Now Osceola organization and what they do.

IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed a quorum of 18 voting members present. Also present were 3 advisors; and the meeting having been duly convened was ready to proceed with business.

V. AGENDA REVIEW

Mr. Barley reported that they were ready to move forward with the agenda as printed.

VI. COMMITTEE REPORTS

Council President John Dowless reported that the Municipal Advisory Committee met on November 2, 2017 and recommended approval of the FDOT Amendment to the FY 2017/18-2021/22 TIP and the 2018 meeting schedule.

Mr. Tom O'Hanlon reported that Community Advisory Committee members met on October 25, 2017 at the FDOT Urban office and he thanked FDOT staff for hosting the meeting. CAC members toured the regional traffic management center and learned what happens behind the scenes, along with exciting things that are being planned for the \$11.9 million federal grant just received for safety and technology projects. CAC recommended approval of the amendments to the Transportation Improvement Program and the 2018 meeting schedule. In addition, he reported, they appointed an officer selection subcommittee, which will meet later in November. Committee members received presentations on the Tentative Five-Year Work Program from FDOT and Florida's Turnpike Enterprise, a study that LYNX has underway

on SR 436 and the new LYNX Bus Tracker app. Mr. O'Hanlon added that this is something CAC members have been requesting for a long time, and they were thrilled to see the great new app.

Ms. Mary Moskowitz reported that Technical Advisory Committee members met on October 27, 2017 and recommended approval of the TIP amendment, following a discussion on the need for local jurisdictions to be more directly involved in selecting projects from the Prioritized Project List to be funded in the TIP. TAC members also appointed an officer selection subcommittee and recommended approval of the 2018 Board and committee meeting schedule. Committee members heard presentations on the new Tentative Five Year Work Program, the SR 436 Transit Corridor Study, and administrative amendments to the 2040 LRTP.

Ms. Joedel Zaballero reported that the Transportation Systems Management & Operations Committee met on October 27, 2017 and approved the amendments to the FY 2017/18 - 2021/22 Transportation Improvement Program (TIP), an Officer Selection Subcommittee for the 2018 TSMOAC Chairman and Vice-Chairman and the Proposed 2018 Board/Committee Meeting Schedule. Committee members received a presentation on the Work Zone Impacts Strategies Estimator (WISE) project, and had a discussion on the emergence of connected and autonomous vehicles, the number of demonstrations of this technology in the region and a potential need for a workshop for better coordination and organization of local demonstrations. Staff, she noted, would provide a workshop proposal at the December TSMO meeting for a workshop in the first quarter of 2018.

VII. PUBLIC COMMENTS ON ACTION ITEMS

Ms. Joanne Counelis expressed the need for 24 hour bus and train service seven days a week.

VIII. CONSENT AGENDA

- A. Approval of Minutes from October 11, 2017 Board meeting
- B. Approval of September 2017 Monthly Financial Report and Acknowledgement of September 2017 Travel Reports
- C. Approval of Budget Amendment No. #3
- D. Approval to Board Resolution No. 17-15 Honoring Congressman John L. Mica
- E. Approval of Board and Committee Meeting Schedule for 2018

MOTION: Mayor Joe Kilsheimer moved approval of the Consent Agenda. Mayor Teresa Jacobs seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. Board Approval of TIP Amendment to include new funding for 14 projects

Mr. Keith Caskey reviewed the amendment projects being presented, noting that new funding was being allocated to the projects.

MOTION: Commissioner Viviana Janer moved approval of the TIP Amendment. Commissioner Cheryl Grieb seconded the motion, which passed unanimously (Roll Call Vote Conducted).

B. Board Approval and Acceptance of the Annual Financial Report and Audit

Mr. William Blend, Moore Stephens Lovelace, PA, told Board members that he was presenting the Annual Financial Report and Audit. He noted that a letter that is a required communication regarding the report had been included in the agenda packet. Mr. Blend thanked Mr. Barley, Mr. Jason Loschiavo and staff for their assistance during the audit process. The complete financial report was available on the MetroPlan Orlando website at:

<https://metroplanorlando.org/wp-content/uploads/MetroPlan-Orlando-FY2017-Annual-Financial-Report-FINAL-for-website.pdf>

MOTION: Mayor Teresa Jacobs moved approval of the Annual Financial Report and Audit. Commissioner Pete Clarke seconded the motion, which passed unanimously.

C. Board Approval of the Personnel Committee's Recommendation on the Executive Director's Recruitment Plan and Schedule

Commissioner Dallari reported that the Board's Personnel Committee met on November 7, the day prior to the Board meeting. The Committee's recommendations had been sent to all Board members electronically immediately following that meeting, for their review, and the document was also provided in the supplemental folders. Mayor Jacobs inquired about the make-up of the Personnel Committee, due to Immediate Past Chair, Commissioner Scott Boyd, no longer holding public office. Mr. Barley responded that last year an additional member was appointed by the Board and moving forward Commissioner Dallari would be serving as Past Chair, so the committee would be fully constituted.

MOTION: Commissioner Lee Constantine moved approval of the Personnel Committee's recommendation on the Executive Director's Recruitment Plan and Schedule. Commissioner Samuel Ings seconded the motion, which passed unanimously.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT

A. Correspondence

- Letter from Chairman Dallari to the Amazon HQ2 Site Selection Team dated October 16, 2017
- Memorandum from Mr. Barley to Board Members dated October 17, 2017, Subject: Correction/Clarification for the Record
- Letter (and Resolution) from Mayor Kilsheimer to Mr. Barley dated October 20, 2017, Subject: Wekiva Parkway Interchange

B. Status Updates

- FDOT Monthly Construction Status Report – October 2017
- FDOT Quarterly Variance Report

C. General Information

- Quarterly Transportation Disadvantaged Local Coordinating Board Meeting and Annual Public Meeting – November 9, 2017
- Jacob Stuart’s Retirement Tribute – November 10, 2017
- UCF Distinguished Lecture Series/Master’s Program in Urban & Regional Planning sponsored by MetroPlan Orlando – November 9, 2017
- Board-approved State Legislative Priorities for 2018 Session
- Central Florida Commuter Rail Commission Meeting – December 1, 2017

D. Featured Articles and Research

- *“P3 Governance: Ensuring Public-Private Partnerships are Built to Last,”* Governing Magazine, 2017
http://c.ymcdn.com/sites/www.surety.org/resource/resmgr/public-public/GOV17_HANDBOOK_P3_V.pdf
- *“Manual on Pedestrian and Bicycle Connection to Transit,”* Federal Transit Administration, August 2017
<https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/research-innovation/64496/ftareportno0111.pdf>
- *“Florida Bicycling Street Smarts – Cycling Savvy Edition,”* American Bicycling Education Association, 2017 (books contained in the sleeve of Board members’ agenda workbooks)
- *“28 Flavors of Infrastructure,”* Governing Magazine, August 2017

MOTION: Mr. Dean Asher moved approval of the Information Items for Acknowledgement. Commissioner Viviana Janer seconded the motion, which passed unanimously.

XI. OTHER BUSINESS

A. Next LRTP Update

Mr. Nick Lepp presented several Administrative Amendments to the 2040 Long Range Transportation Plan. The amendments added projects to the locally funded list for Orange County. The Amendments had no impact on the Cost Feasible plan or funding of adopted projects and no action was required. The Board also received information on deadlines and updates to the Long Range Transportation Plan that are needed to meet the planning requirements identified in MAP-21 & the FAST Act.

B. Overview of FDOT’s Proposed FY 2018/29 – 2022/23 Tentative Five Year Work Program

Mr. Brian Stanger, FDOT, reported that the information being presented was for FY 2019-2023. He reported that general revenue funding was down and there had been a 10-

20% increase in construction costs, both of which were having an impact on projects. Mr. Stanger added that the priority was to stabilize the existing project list before new projects could be added to the Work Program and any deferred projects would have first priority to be added back in. He reviewed the six projects being deferred in Orange, Osceola and Seminole counties. Mr. Stanger noted that FDOT is coordinating with Florida's Turnpike Enterprise on the Colonial Parkway project. Commissioner Bonilla asked about the deferring of the SR 50 projects, which she understood was due to the FTE project. Mr. Stanger responded that the SR 50 projects are being deferred due to the funding shortage.

Ms. Carol Scott, FTE told Board members that additional information, including a map, was included in the supplemental folders. She reported that \$700 million in funding was being allocated to MetroPlan Orlando area projects. Ms. Scott reviewed projects in Florida's Turnpike Enterprise Tentative Five Year Work Program, which included widening of the Mainline, the relocation of the tandem truck lot from the I-4/Turnpike area to a location at the Turkey Lake Service Plaza and 91 miles in resurfacing projects. She noted that there were a number of interchange projects included in the work program. Ms. Scott told board members that PD&E for the Colonial Parkway project is scheduled for 2018/2019 and design in 2020. She added that the project kick off open house is scheduled for November 30th, 5:30 p.m. at the Doubletree East in the UCF area. A presentation on the Colonial Parkway project will be scheduled for a future Board meeting. Ms. Scott called attention to a project that is being coordinated with Central Florida Expressway Authority to widen a one-mile stretch of SR 417 from the Seminole County line to Aloma Avenue. This project will alleviate the possible traffic bottleneck due to widening projects north and south of the area. Commissioner Grieb asked about the Kissimmee Park Road project future funding. Ms. Scott responded that currently only design is funded. Commissioner VanderLey inquired about the Turnpike/SR 528 interchange project and if it will make the interchange fully functional in all directions. Ms. Scott responded that PD&E is only scheduled at this time, but she would research the project further and report back. (Following the meeting, Ms. Scott reported that the alternative analysis phase of the project is now underway and a public meeting will be held in the summer of 2018.) Commissioner Dallari requested that any updates for Board members be directed through Mr. Barley. Commissioner Bonilla asked if the Colonial Parkway project would be elevated or at grade. Ms. Scott responded that both options are currently being looked at.

C. Update on SR 436 Transit Corridor Study

Mr. Myles O'Keefe, LYNX, gave a presentation on LYNX's SR 436 Transit Corridor Study. This update focused on the first half of the 18-month long study. Mr. O'Keefe told Board members that the SR 436 study involved a 23 mile corridor from Orlando International Airport to SR 434 in Seminole County. He reviewed the study area, project goals, study schedule, existing conditions, traffic patterns and infrastructure. In addition, he reviewed the corridor auto volume, average travel speeds, transit ridership, cost effectiveness of the ridership and existing and potential riders. Mr. O'Keefe noted that health aspects for the study area had been included from the beginning instead of being considered post study. He provided information on the tiered alternatives analysis and reviewed the types of alternatives that could be considered. Mr. O'Keefe called attention to the website for the study, lynxsr436.metroquest.com, which included a survey. Commissioner Bonilla asked if the data provided included the Full Sail University area where a large number of people live and work in the area. Mr. O'Keefe responded that the one-mile buffer would factor in the Full Sail area. Commissioner Ortiz spoke briefly about the SR 436 Study and

thanked those that have been supportive of the project, part of which falls in his district. Commissioner Grieb questioned why the transit corridor studies don't seem to move forward past the study stage and wanted to know how we can do better. She added that there needs to be more of an effort to move the projects forward. Commissioner Dallari questioned the travel data included in the presentation in regards to through traffic and average speed. Mr. O'Keefe responded that he can break down and verify the data and provide that information for Commissioner Dallari. Commissioner Dallari commented that the next steps after a study is completed are important. Mr. Barley commented that we have a very methodical process for highway studies that needs to be replicated for transit studies. Several factors make transit projects more difficult, including funding issues.

XII. BOARD MEMBER COMMENTS

Commissioner Ings suggested that Commissioner Constantine provide a brief report on his recent trip to Europe as part of a seven day Water Management Conference. Commissioner Constantine spoke briefly about the trip to Belgium, Netherlands and Finland to study how those countries have dealt with water management issues. He noted that the methods used in those countries could be useful locally to help mitigate issues in Central Florida.

XIII. PUBLIC COMMENTS (GENERAL)

Mr. David Bottomley commented on the lack of maintenance on local street lighting and the safety issue created by lights that are out.

XIV. ADJOURNMENT

There being no further business, the meeting adjourned at 10:08 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 13th day of December 2017.



Commissioner Bob Dallari, Chairman



Ms. Cathy Goldfarb,
Senior Board Services Coordinator/ Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.