



**MetroPlan Orlando Board**

**MEETING MINUTES**

**DATE:** Wednesday, July 11, 2018  
**TIME:** 9:00 a.m.  
**LOCATION:** MetroPlan Orlando  
Park Building  
250 S. Orange Ave, Suite 200  
Orlando, FL 32801

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**Commissioner Cheryl L. Grieb, Board Chairwoman, Presided**

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**Members**

Hon. Jose Alvarez, City of Kissimmee  
Mr. Dean Asher, GOAA  
Hon. Pat Bates, City of Altamonte Springs  
Hon. Lee Constantine, Seminole County  
Hon. Bob Dallari, Seminole County  
Hon. John Dowless, Municipal Advisory Committee  
Hon. Buddy Dyer, City of Orlando  
Hon. Cheryl L. Grieb, Osceola County  
Hon. Samuel B. Ings, City of Orlando  
Hon. Teresa Jacobs, Orange County  
Hon. Rod A. Love, Orange County  
Hon. Bryan Nelson, City of Apopka  
Hon. Victoria Siplin, Orange County  
Mr. Stephen Smith, Sanford Airport Authority  
Hon. Betsy VanderLey, Orange County

**Advisors in Attendance:**

Mr. Hazem El-Assar, Technical Advisory Committee  
Mr. Atlee Mercer, Community Advisory Committee  
Mr. Kelly Brock, Transportation Systems Management & Operations Committee

**Members/Advisors not in Attendance:**

Hon. Pete Clarke, Orange County  
Hon. Fred Hawkins, Jr., Central Florida Expressway Authority  
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission  
FDOT Secretary Mike Shannon, District 5  
Hon. Jennifer Thompson, Orange County  
Hon. Jeff Triplett, City of Sanford  
Vacant, Kissimmee Gateway Airport

**Staff in Attendance:**

Mr. Harold Barley  
Mr. Steve Bechtel, Mateer & Harbert  
Mr. Keith Caskey  
Ms. Lisa Smith  
Ms. Cathy Goldfarb  
Mr. Eric Hill  
Ms. Mary Ann Horne  
Mr. Gary Huttman  
Ms. Cynthia Lambert  
Mr. Nick Lepp  
Mr. Jason Loschiavo  
Ms. Virginia Whittington  
Ms. Elizabeth Whitton  
Mr. Mighk Wilson  
Mr. Joe Davenport  
Ms. Regan Jones

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Commissioner Cheryl L. Grieb called the meeting to order at 9:00 a.m. Mr. Atlee Mercer led the Pledge of Allegiance.

**II. CHAIRWOMAN'S ANNOUNCEMENTS**

Commissioner Grieb reported that the Personnel Committee met several times recently and she would be providing a Personnel Committee report later in the agenda. She called attention to the SunRail south expansion which will begin service on July 30<sup>th</sup>. A grand opening celebration, she noted, will be held Saturday, July 28<sup>th</sup>, 9:00 a.m. at the Tupperware station.

### III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Harold Barley noted that FDOT District 5 Secretary, Mike Shannon, was unable to attend, however Ms. Alison Stettner and Ms. Loreen Bobo were in attendance representing FDOT District 5. He introduced Ms. Anna Taylor, new FDOT District 5 Government Relations staff member. Mr. Barley spoke briefly about the How Did We Grow? Initiative underway as a follow up to the How Shall We Grow? study done ten years ago. He detailed information regarding Hyperloop technology efforts on behalf of multiple companies, adding that information on research on Hyperloop, conducted by Dr. Radwan, was included in the agenda packet. He called attention to Brightline's proposal that was submitted for an Orlando to Tampa rail connection and the FDOT/CFX RFP that had been issued. Mr. Barley noted that the air quality report provided in the supplemental folders was an older version and the most recent report would be provided. He reported that Mr. Bob Kamm, retired Executive Director for Space Coast TPO, passed away recently. Mr. Barley added that he will be retiring effective August 31<sup>st</sup> making this his last MetroPlan Orlando Board meeting as Executive Director.

Commissioner Grieb requested a motion to add an item "F" to the Consent Agenda naming one of MetroPlan Orlando's conference rooms in honor of Mr. Barley.

**MOTION:** Commissioner Bob Dallari moved approval of adding an item "F" to the Consent Agenda naming one of MetroPlan Orlando's conference rooms in honor of Mr. Barley. Commissioner Lee Constantine seconded the motion, which passed unanimously.

### IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed a quorum of 15 voting members present. Also present were 3 advisors; and the meeting having been duly convened was ready to proceed with business.

### V. AGENDA REVIEW

Mr. Barley reported that there would not be a presentation for the SR 408 Extension Update, only a verbal update from Mr. Brian Hutchings on the status of the CFX project and recent Board actions.

### VI. COMMITTEE REPORTS

Council President John Dowless reported that MAC did not meet in July due to the July 4<sup>th</sup> holiday.

Mr. Atlee Mercer reported that Community Advisory Committee members met on June 27, 2018. He told Board members that the CAC recommended approval of the FY 2018/19 - 2022/23 Transportation Improvement Program. CAC members also received presentations including an update from reThink Your Commute and the LYNX Autonomous Vehicle Initiative.

Mr. Hazem El-Assar reported that Technical Advisory Committee members met on June 22, 2018 and recommended approval of the FY 2018/19 - 2022/23 Transportation Improvement Program.

Mr. Kelly Brock reported that the Transportation Systems Management & Operations Committee met on June 22, 2018 and approved the May 25, 2018, TSMO Meeting Minutes and the FY 2018/19 - 2022/23 TIP. TSMO members received presentations by LYNX staff on the Federal Transportation Strategic Transit Automation Research (STAR) program and the development of the LYNX Automated Vehicle Initiative. During the 2018 Florida Section of the ITE Meeting, he added, staff was asked to facilitate a discussion on equity in the transportation engineering profession. The information that was discussed during this session was presented to the committee. Lastly, staff presented an outline for evaluating and assessing local preparedness for Connected and Autonomous Vehicles.

**VII. PUBLIC COMMENTS ON ACTION ITEMS**

None.

**VIII. CONSENT AGENDA**

- A. Approval of Minutes from June 13, 2018 Board meeting**
- B. Approval of May 2018 Financial Report and Acknowledgement of May-June 2018 Travel Report**
- C. Approval for Executive Director Candidates' Travel Expenses**
- D. Approval of Bike-Walk Central Florida / Best Foot Forward Contribution**
- E. Approval to Award Traffic Signal Timing Contracts**
- F. Approval of dedicating a MetroPlan Orlando Conference Room in honor of Mr. Harry Barley**

**MOTION:** Commissioner Bob Dallari moved approval of Consent Agenda, Action Items A-F. Commissioner Lee Constantine seconded the motion, which passed unanimously.

**IX. OTHER ACTION ITEMS**

**A. Approval of the FY2018/2019-2022/2023 Transportation Improvement Program**

Action was requested by Mr. Keith Caskey, MetroPlan Orlando staff, to approve the FY 2018/19 - 2022/23 Transportation Improvement Program (TIP). This document included the transportation projects in the MetroPlan Orlando region that are programmed for funding over the next five years. The draft TIP was provided. A fact sheet on the TIP, the TIP public hearing summary and the draft TIP approval resolution were also provided. Mr. Atlee Mercer called attention to the delay of the Pleasant Hill Road/John Young Parkway project and the severe congestion in that area. He suggested that a tolled flyover might be an alternative that could be looked at to fund and accelerate the project.

**MOTION:** Commissioner Bob Dallari moved approval of the FY 2018/19 - 2022/23 Transportation Improvement Program. Commissioner Lee Constantine seconded the motion, which passed unanimously.

**B. Approval of Board Personnel Committee Report on Appointment of Next Executive Director**

Chairwoman Grieb reviewed the members of the Personnel Committee noting the two advisors, Secretary Mike Shannon and Ms. Marilyn Baldwin, were also added. The Personnel Committee received additional assistance from Mr. Jason Loschiavo, MetroPlan Orlando staff and Mr. Bob Slavin, Slavin Management Consultants. Commissioner Grieb reported that the Personnel Committee met four times to interview and fully vet qualified candidates, concluding with a recommendation of Mr. Gary Huttman, MetroPlan Orlando Deputy Executive Director, for the Executive Director's position. In addition, the recommendation was for Chairwoman Grieb to negotiate the pending employment agreement for Mr. Huttman and have approval to sign the agreement once finalized. Commissioner Dallari asked when Mr. Huttman would officially begin as Executive Director. Mr. Steve Bechtel responded that Mr. Huttman would begin as Executive Director effective September 1, 2018.

**MOTION:** Council President John Dowless moved approval of the Personnel Committee Report and the recommendation and the Appointment of Mr. Gary Huttman as the next Executive Director. Commissioner Lee Constantine seconded the motion, which passed unanimously.

**X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT**

**A. Status Updates**

- FDOT Monthly Construction Status Report – June 2018
- FDOT FY2018/4th Quarter Variance Report
- MetroPlan Orlando's Air Quality Report – June 2018
- MetroPlan Orlando PD&E Tracking Status Report
- SunRail Southern Expansion – New Schedule Effective July 23, 2018

**B. General Information**

- Combined Meeting of MPOs from Central Florida and the Tampa Bay Region – July 13, 2018 – Hillsborough Community College, Plant City Campus
- Meeting of the Florida MPO Advisory Council Committees – July 16, 2018 – St. Petersburg, Florida
- Floridians For Better Transportation Annual Meeting/Summer Camp - July 16-18, 2018 - St. Petersburg, Florida

- Opening of the SunRail Southern Expansion – July 30, 2018
- Florida MPO Advisory Council Meeting – August 2, 2018 – Orlando, Florida
- Transportation Disadvantaged Local Coordinating Board – August 9, 2018 – MetroPlan Orlando
- Wekiva River Basin Commission Meeting – August 21, 2018 – Wekiva State Park
- Central Florida Commuter Rail Commission Meeting – August 30, 2018 – MetroPlan Orlando

**C. Featured Articles and Research**

- *“Hyperloop Technology,”* Dr. Essam Radwan, Consultant to MetroPlan Orlando
- *“Want to Rent Out Your Car? You Might be Regulated,”* Adrienne Roberts
- *“Can Truck Platooning Work in Cities?,”* CDM Smith

**MOTION:** Commissioner Bob Dallari moved approval of the Information Items for Acknowledgement. Mayor Teresa Jacobs seconded the motion, which passed unanimously.

**XI. PRESENTATIONS**

**A. SR 408 Extension–PD&E Update and CFX Board Action**

Mr. Brian Hutchings, Central Florida Expressway Authority, provided a brief update on the status of the SR 408 Extension project and the CFX Board action acknowledging receipt of the study and removing the project from their 5-year Plan.

**B. Colonial Parkway–PD&E Update**

Ms. Abra Horne, Florida's Turnpike Enterprise reviewed the project study area, information on the public meetings that had been held and future traffic needs information. She noted that additional information was available on the website <http://www.floridasturnpike.com/colonial-parkway.html>. Ms. Horne reviewed the alternatives development process, the no-build alternative, a rendering of a typical roadway section and the study next steps. A final recommendation from the study is expected in Spring 2019. Mr. Atlee Mercer asked if there was an estimated start date. Ms. Horne responded that the contract with the consultant includes design so there was no need to go through an acquisition process enabling a faster start.

**C. Plans for SunRail's Southern Expansion**

Ms. Nicola Liquori, FDOT/SunRail announced that SunRail southern expansion service was scheduled to begin July 30<sup>th</sup>. She reviewed some background information on SunRail noting that the south expansion will add 17 miles to the system and four stations. Ms. Liquori reported that four successful train tours had been conducted at the four new stations and outreach efforts continue including the “I Will Ride” campaign. She noted that a new schedule will be implemented effective July 23<sup>rd</sup> and explained that the schedule is somewhat constrained due to a dedicated freight window from 12:00 to 5:00 a.m. Ms. Liquori reported that southern expansion agencies participated in an emergency response drill to help prepare first responders and improve customer service. She called

attention to a promotional event planned for July 30<sup>th</sup> to August 17<sup>th</sup> where the first 50 riders on each train originating from the four expansion stations will ride free. Discussion ensued regarding schedule changes that negatively impact current riders and the advance notice of the schedule changes. Ms. Liquori told Board members that adjustments to the schedule will be reassessed and at least a month's notice was given for the schedule changes.

#### **D. Rail Transit Service to Orlando International Airport**

Mr. Harold Barley, MetroPlan Orlando, provided a status report on possible rail transit connections to Orlando International Airport. He reviewed why the connection is important, the availability of space in the OIA Intermodal Terminal and information on the SunRail Phase III PD&E study on a possible connection. Mr. Barley also covered considerations for the connection and next steps in the process, which included research on the funding agreements and developing additional cost estimates. Commissioner Grieb called attention to the original funding agreement for SunRail not including a spur connection to OIA. Mayor Dyer reported that the Commuter Rail Commission approved moving forward with revisions to the original agreement. He noted that Volusia County does not want to be held to paying when local government takes over SunRail, if the 12 miles in Phase II north are not built. Weekend service, he added, would need to be implemented if a SunRail connection to OIA was built and not connecting to the Orange County Convention Center and International Drive area would be a missed opportunity. Mr. Barley called attention to the joint RFP issued by FDOT/CFX and responses might include an interface between SunRail and OIA. He added that as part of the next steps he would like to refer follow up on an OIA connection to the MetroPlan Orlando Executive Committee for a more complete discussion, so staff can obtain guidance on how to proceed.

## **XII. BOARD MEMBER COMMENTS**

Mr. Gary Huttman thanked Board members for their vote of confidence in approving him as the next MetroPlan Orlando Executive Director. He added that he will be looking to schedule one-on-one meetings with Board members over the next month and a half.

Mayor Jacobs congratulated Mr. Huttman. She commented on Mr. Barley's ability to convene groups and have them reach consensus, despite some contentious issues over the years. Mayor Jacobs thanked Mr. Barley for his leadership at MetroPlan Orlando.

Mr. Atlee Mercer commented that he has known Mr. Barley for a long time and he is accomplished at convening diverse groups and people.

Commissioner Victoria Siplin offered congratulations and best wishes to Mr. Huttman and Mr. Barley. She introduced her intern, Maya Matthews, who was in attendance.

Commissioner Betsy VanderLey commented on the generational impact Mr. Barley has had noting that her father served as an elected official during Mr. Barley's tenure at MetroPlan Orlando.

Mayor Pat Bates called attention to her husband serving on the recruitment team for Mr. Barley twenty two years ago and she thanked Mr. Barley for his leadership.

Mayor Buddy Dyer commented on the fact that Mr. Barley has been a constant at MetroPlan Orlando for so long leading the organization in a professional manner. He added that Mr. Barley would be leaving the organization in good shape and thanked Mr. Barley for his service.

Mayor Jose Alvarez thanked Mr. Barley for his service and always being there for the City of Kissimmee. He noted that Mr. Barley is leaving MetroPlan Orlando in great hands with Mr. Huttman.

Commissioner Samuel Ings commented that it had been a great opportunity to work with Mr. Barley. He called attention to Mr. Barley's humbleness and dedication to the job taking the time to meet personally to discuss issues. Commissioner Ings noted Mr. Barley's visionary decision to move the MetroPlan Orlando office to the new location in the heart of downtown. He congratulated Mr. Huttman on becoming the new Executive Director for MetroPlan Orlando.

Commissioner Lee Constantine commented on Mr. Barley's instrumental role in getting the Wekiva Parkway Protection Act passed and the Wekiva Parkway built and the significance of the project. He thanked Mr. Barley.

Commissioner Bob Dallari commended the Board for conducting a national search for Mr. Barley's replacement and added that Mr. Barley will be missed and congratulated Mr. Huttman. He noted that Mr. Barley had encouraged him to get involved in the National Association of Regional Councils (NARC). Mr. Barley, he added came to Central Florida twenty two years ago with the mission of bringing rail service to the area, which is moving forward. Commissioner Dallari commented that Mr. Barley is recognized not only locally and regionally but also nationally by his peers.

Commissioner Grieb commented that she looks forward to working with Mr. Huttman and carrying on Mr. Barley's legacy. She announced that a reception was planned for Mr. Barley on August 23<sup>rd</sup>, 2:00 – 4:00 p.m. and a plaque will be installed at that time dedicating a conference room in his honor.

Commissioner Ings requested a Board group picture with Mr. Barley.

### **XIII. PUBLIC COMMENTS (GENERAL)**

Mr. David Bottomley commented on the need to have ADA compliant bus stops.



**XIV. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:40 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 12th day of September 2018.

  
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Commissioner Cheryl L. Grieb, Chairwoman

  
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Ms. Cathy Goldfarb,  
Senior Board Services Coordinator/ Recording Secretary

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*

