



MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, February 13, 2019

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
Park Building
250 S. Orange Ave, Suite 200
Orlando, FL 32801

Commissioner Betsy VanderLey, Board Chairwoman, Presided

Members

Mr. Dean Asher, GOAA
Hon. Pat Bates, City of Altamonte Springs
Hon. Bob Dallari, Seminole County
Hon. Jerry L. Demings, Orange County
Hon. John Dowless, Municipal Advisory Committee
Hon. Buddy Dyer, City of Orlando
Hon. Cheryl L. Grieb, Osceola County
Hon. Samuel B. Ings, City of Orlando
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Maribel Gomez Cordero for Hon. Christne Moore, Orange County
Hon. Doug Bankson for Hon. Bryan Nelson, City of Apopka
Hon. Victoria Siplin, Orange County
Mr. Stephen Smith, Sanford Airport Authority
Hon. Jeff Triplett, City of Sanford
Hon. Mayra Uribe, Orange County
Hon. Betsy VanderLey, Orange County
Hon. Jay Zembower, Seminole County

Advisors in Attendance:

FDOT Secretary Mike Shannon, District 5
Mr. Benton Bonney, Transportation Systems Management & Operations Committee
Mr. Will Hawthorne, Technical Advisory Committee
Mr. Atlee Mercer, Community Advisory Committee

Members/Advisors not in Attendance:

Hon. Jose Alvarez, City of Kissimmee
Hon. Emily Bonilla, Orange County
Hon. Fred Hawkins, Jr., Central Florida Expressway Authority
Vacant, Kissimmee Gateway Airport

Staff in Attendance:

Mr. Steve Bechtel, Mateer & Harbert
Mr. Keith Caskey
Mr. Joe Davenport
Ms. Lisa Smith
Ms. Cathy Goldfarb
Mr. Eric Hill
Ms. Mary Ann Horne
Mr. Gary Huttman
Ms. Cynthia Lambert
Mr. Nick Lepp
Mr. Jason Loschiavo
Ms. Crystal Mercedes
Ms. Sally Morris
Ms. Nikhila Rose
Mr. Alex Trauger
Ms. Virginia Whittington
Ms. Elizabeth Whitton
Mr. Mighk Wilson

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Betsy VanderLey called the meeting to order at 9:01 a.m. Mayor Pat Bates led the Pledge of Allegiance.

II. CHAIRWOMAN'S ANNOUNCEMENTS

Commissioner VanderLey congratulated new Seminole County representative, Commissioner Jay Zembower. Commissioner Grieb provided a report on the January MPOAC meeting that was held January 30th. She reported that the MPOAC meeting included, among other things, a report on the MPOAC's Unified Planning Work Program and the MPOAC Weekend Institute, along with the election of officers. Commissioner Grieb noted that the next MPOAC meeting is scheduled for April 30th. Commissioner VanderLey reported that Commissioner Janer was

running late and would provide a Commuter Rail Commission meeting report later in the agenda. Commissioner VanderLey spoke briefly about the possibility of a SunRail representative on the MetroPlan Orlando Board. She reviewed past action to add a voting seat for MAC, the current status of SunRail under the jurisdiction of FDOT, who cannot hold a voting seat, and the need to revisit Board membership after the 2020 census. Commissioner VanderLey suggested tabling the topic of a SunRail seat on the MetroPlan Board until there is a specific request for a seat or after the 2020 census. She next recognized Commissioner Grieb for her service as Board Chair for 2018.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Gary Huttman reviewed events from the past couple of months. He called attention to alternates in attendance Vice Mayor Doug Bankson for Mayor Nelson and Commissioner Maribel Gomez Cordero for Commissioner Moore. Mr. Huttman informed the Board of the recent passing of former MetroPlan Orlando staff member, Ms. Lena Tolliver. He congratulated Mr. Eric Hill on his 20th anniversary at MetroPlan Orlando. Mr. Huttman called attention to new FDOT Secretary, Kevin Thibault, who he had the opportunity to meet with recently, and Federal Highway Administration nominee, Ms. Nicole Nason. He provided a brief report on the NARC Conference held earlier in the week where discussion took place regarding the next transportation bill vs. a separate Infrastructure Bill and on the possible return of earmarks. Mr. Huttman reported that the annual state certification is scheduled for February 19th and the federal certification is scheduled for March 5th. He noted that the Volunteer Appreciation Reception was held December 14th and the toys and gift cards donated for Great Oaks Village were greatly appreciated. Mr. Huttman called attention to the January 23rd release of the Dangerous by Design report and steps being taken to mitigate Central Florida's number one ranking. He added that in light of the high turnover for the Board this year, he would like to hold a Board workshop in April and he requested Board members indicate their availability to participate. Mr. Huttman reported that Ms. Marilyn Crotty provided a Sunshine Law refresher for MetroPlan Orlando committees during their recent round of meetings. He noted that the March Board meeting is being held at Second Harvest Food Bank and the meeting also serves as a fundraiser for Second Harvest.

IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed a quorum of 17 voting members present.

V. AGENDA REVIEW

Mr. Huttman stated that they were ready to move forward with the agenda.

VI. COMMITTEE REPORTS

Council President John Dowless reported that MAC met on February 7th and recommended approval of a requested amendment to the FY 2023/24-2039/40 Prioritized Project List and support for FDOT Performance Measure Targets and LYNX's Transit Asset Management (TAM) plan. He added that MAC members received their annual Sunshine Laws Training and an update on the Best Foot Forward pedestrian safety program. Council President Dowless noted that the next MAC meeting is scheduled on March 7, 2019.

Mr. Atlee Mercer reported that Community Advisory Committee members met on January 23rd and recommended approval of the Prioritized Project List amendment and supported FDOT's performance measures. CAC members, he added, heard an update on Brightline, received training on Sunshine laws and an update on Best Foot Forward. Committee members are big supporters of pedestrian and bicycle safety, he commented, so there was significant discussion during the Best Foot Forward presentation

Mr. Will Hawthorne reported that Technical Advisory Committee members met on January 25th and recommended approval of the request to amend the Prioritized Project List to put projects back on the list that had phases that were not funded in the new Five Year Work Program. He added that there was some discussion by committee members regarding their concern that the information presented did not show how putting these projects back on the list would affect the rankings of the other projects. TAC members also recommended approval of the request to continue to support FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, and the targets established in the LYNX Transit Asset Management plan.

Mr. Benton Bonney reported that the Transportation Systems Management & Operations Committee met on January 25, 2019 and approved the November 2018, TSMO meeting minutes, staff's request that the FY 2023/24 - 2039/40 PPL be amended to include additional projects and staff's request to continue to support FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. In addition, Ms. Holly Walker, Consultant to FTE, gave a presentation to the Committee on the FTE's TSMO Strategic Plan.

VII. PUBLIC COMMENTS ON ACTION ITEMS

None.

VIII. CONSENT AGENDA

- A. Approval of Minutes from December 12, 2018 Board meeting**
- B. Approval of Financial Report December 2018**
- C. Acknowledgement of December 2018 Travel Report**
- D. Renewal of MetroPlan Orlando's commitment to the University of Central Florida Foundation for the Urban & Regional Planning Program's Distinguished Lecture Series**
- E. Ratification of Emergency Budget Amendment due to delayed process of FTA Agreement**
- F. Approval of Award for Consultant Services for Strategic Plan**
- G. Approval of Award for Consultant Services for Connected & Autonomous Vehicle (CAV) Readiness**
- H. Approval of Renewal of General Counsel Contract with Mateer & Harbert**
- I. Approval of 2019 Board Appointments**

MOTION: Commissioner Samuel Ings moved approval of Consent Agenda, Action Items A-I. Council President John Dowless seconded the motion, which passed unanimously

Commissioner Janer provided a report on the January 31st Commuter Rail Commission Meeting. She reported that the Customer Advisory Committee was looking into service for Martin Luther King Day and bus connectivity issues. Commissioner Janer noted that Brightline staff provided information on their service and proposed connection to Orlando International Airport. She added that the transition team consultant's work is moving forward and ridership continues to fluctuate, with an uptick due to the south expansion. Commissioner Janer reported that officer elections took place and Mayor Dyer was elected to serve as Chairman; Commissioner Dallari, was elected Vice Chairman; and Mayor Demings, was elected Secretary. She commented that it had been an honor to serve as chair of the Commission for the past year and she felt a lot had been accomplished.

IX. OTHER ACTION ITEMS

A. Recommendation to support FDOT Performance Measures & Targets and Lynx Transit Asset Management (TAM) Targets

Mr. Nick Lepp, MetroPlan Orlando staff, requested approval to continue our support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. An attachment was provided. Mr. Lepp reviewed the FDOT and LYNX performance measure targets. He added that the performance measures and targets will be reaffirmed on an annual basis.

MOTION: Commissioner Samuel Ings moved approval of MetroPlan Orlando's support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. Commissioner Viviana Janer seconded the motion, which passed unanimously.

B. Recommendation to Support MetroPlan Orlando Board Emphasis Areas

Mr. Nick Lepp, MetroPlan Orlando staff, requested approval of support for MetroPlan Orlando Board Emphasis Areas (Formerly MetroPlan Orlando Board Priorities). Mr. Lepp reviewed the Board emphasis areas that had previously been compiled and approved and requested input from Board members on any emphasis areas they would like to revise or add. Commissioner Dallari suggested SunRail first and last mile connectivity as an emphasis area along with complete streets safety measures. Mayor Demings suggested Dangerous by Design and Best Foot Forward as a possible emphasis area. Commissioner VanderLey commented that she has received input from constituents on the need for workforce transportation. Discussion ensued regarding LYNX and the need for a dedicated funding source to help them provide needed service. Commissioner Dallari noted that MetroPlan Orlando had a Transportation Funding Task Force that had been inactive for a while and it might be time to reactivate that committee. Commissioner Janer commented

that LYNX had been conducting their LYNX Forward study looking at areas to improve and she suggested an update from LYNX for the Board on LYNX Forward.

MOTION: Commissioner Bob Dallari moved approval of the MetroPlan Orlando Board Emphasis Areas, with the proposed revisions/additions which included safety as an emphasis area and first and last mile connectivity and workforce transportation added as a category under transit. Mayor Jerry Demings seconded the motion, which passed unanimously.

C. Recommendation to Approve Amendment to Prioritized Project List (PPL)

Mr. Alex Trauger, MetroPlan Orlando staff, requested approval of the FY 2023/24–2039/40 Prioritized Project List being amended to include additional projects. An attachment was provided. Mr. Trauger reviewed background information on the Prioritized Project List (PPL), the projects included in the amendment and the future PPL adoption schedule.

MOTION: Commissioner Samuel Ings moved approval of the amendment to the FY 2023/24–2039/40 Prioritized Project List. Commissioner Viviana Janer seconded the motion, which passed unanimously.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT

- A. Executive Director's Report
- B. Letter from Mr. Huttmann to Secretary Mike Shannon on FDOT Tentative Work Program
- C. Memo from Mr. Huttmann to Board and Committee Members regarding the Dangerous by Design Report
- D. Letter from FDOT to Chairwoman VanderLey regarding the variance between the Adopted and Tentative Work Programs
- E. Letter from Representatives Demings, Murphy & Soto to U.S. DOT Secretary Chao regarding the National Advisory Committee on Travel & Tourism
- F. FDOT Monthly Construction Status Report
- G. PD&E Tracking Report
- H. FDOT Second Quarter Variance Report
- I. General Information
 - Meeting of the TDLCB – February 14, 2019
 - Meeting of the CFMPOA – February 15, 2019
 - New Board Member Workshop – April 10, 2019 – Tentative

J. Featured Articles and Research

Rethinking transportation would greatly improve the health of Americans

https://mobilitylab.org/2018/11/08/rethinking-transportation-would-greatly-improve-the-health-of-americans/?utm_source=%23146+-+November+19%2C+2018&utm_campaign=%23146&utm_medium=email

San Diego's transit agency bet \$100,000 to increase ridership

<https://mobilitylab.org/2018/10/04/san-diegos-transit-agency-bet-100000-to-increase-ridership/>

Amazon's HQ2 Decision Was Always about Transit

https://www.citylab.com/transportation/2018/11/amazon-hq2-chose-transit-new-york-dc-subway-metro-mta/575932/?utm_source=newsletter&silverid=%25%25RECIPIENT_ID%25%25&utm_campaign=citylab-daily-newsletter&utm_medium=email

As Shutdown Stretches On, Transportation Officials Worry About Long-Term Effects
Local transit agencies are being hit harder than state highway departments. But the shutdown is only part of the problem for transportation funding.

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MOTION: Commissioner Bob Dallari moved approval of the Information Items for Acknowledgement. Council President John Dowless seconded the motion, which passed unanimously.

XI. OTHER BUSINESS

A. Bicycle & Pedestrian Crash Analysis

Mr. Mighk Wilson, MetroPlan Orlando, presented detailed information on pedestrian and bicyclist fatalities. Mr. Wilson provided some slides depicting local roads and roads in other states for members to guess posted speeds. He reviewed the major causes of pedestrian/bicycle crashes along with crash trends. Mr. Wilson noted that crashes overall seemed to be decreasing for 2018. Board members were asked to hold any questions until after Ms. Day's presentation.

B. Best Foot Forward Update

Ms. Amanda Day, Best Foot Forward, presented a report on the latest status of the Best Foot Forward pedestrian safety program in the MetroPlan Orlando region. Ms. Day first presented a short video. She reported that the Dangerous by Design report from 2011 was the impetus for Best Foot Forward and the most recent report once again designated Central Florida as the number one most dangerous. She noted that speed and carelessness are major contributing factors, and there is a distinct language gap in terms of the definition of "pedestrian." Best Foot Forward, she added, is a grassroots coalition

that came together to work as one voice to address the pedestrian safety issue. Ms. Day explained what legal crossings and crossing issues are and called attention to the improvement in driver yield rates that have been a direct result of enforcement efforts. She reported that Best Foot Forward already has a presence in Orange and Osceola Counties and will launch their program in Seminole County in February. Commissioner Dallari noted that roads are designed per standards and requested information on what those standards are. Discussion ensued regarding where declines are being experienced, information listed on police crash forms, locations of high crash arterials, designing roads for safety, installation of Rapid Flashing Beacons and tourist area statistics. Mr. Wilson reported that the data he used was for all three counties collectively and the crash form most likely would be revised when the next update is scheduled. He noted that the Pedestrian Safety Action Plan was looking at local roads and US 192 was one of the roads that was looked at for the Plan. Mr. Wilson added that state corridors would be looked at next. He noted that there are different types of Rapid Flashing Beacons that are used and tourist area data is understated. Additional discussion ensued regarding speeding on Holden and Oak Ridge Road, programs in schools to educate children on safety, advanced technology in vehicles and advocating for texting while driving legislation. Mr. Wilson noted that FDOT marked crosswalks on Holden and Oak Ridge Road and also installed a Rapid Flashing Beacon. Ms. Day added that they try to push bike/pedestrian safety education and some schools do have safety education programs as part of their curriculum.

XII. BOARD MEMBER COMMENTS

Commissioner VanderLey welcomed all the new Board members.

XIII. PUBLIC COMMENTS (GENERAL)


Mr. David Bottomley commented on a variable speed sign presentation he viewed at Hillsborough County and using those as an option locally to assist with road safety. He added that road safety audits needed to be revived to identify safety issues and help drop Central Florida's number one ranking by Dangerous by Design.

XIV. NEXT MEETING: Wednesday, March 13, 2019 (Second Harvest Food Bank)

XV. ADJOURNMENT

There being no further business, the meeting adjourned at 10:40 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 13th day of March 2019.



Commissioner Betsy VanderLey, Chairwoman



Ms. Cathy Goldfarb,
Senior Board Services Coordinator/ Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.