



MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, February 12, 2020

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando  
Park Building  
250 S. Orange Ave, Suite 200  
Orlando, FL 32801

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Commissioner Bob Dallari, Board Chairman, Presided

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Members

Hon. Jose Alvarez, City of Kissimmee  
Hon. Brandon Arrington, Central Florida Expressway Authority  
Hon. Maribel Gomez Cordero for Hon. Emily Bonilla, Orange County  
Hon. Bob Dallari, Seminole County  
Hon. Jerry L. Demings, Orange County  
Mr. M. Carson Good, GOAA  
Hon. Cheryl L. Grieb, Osceola County  
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission  
Hon. Dale McDonald, Municipal Advisory Committee  
Hon. Christine Moore, Orange County  
Hon. Doug Bankson for Hon. Bryan Nelson, City of Apopka  
Hon. Victoria Siplin, Orange County  
Mr. Stephen Smith, Sanford Airport Authority  
Hon. Mayra Uribe, Orange County  
Hon. Betsy VanderLey, Orange County  
Hon. Jay Zembower, Seminole County

**Advisors in Attendance:**

Mr. Doug Jamison, Transportation Systems Management & Operations Committee  
Mr. Nabil Muhaisen, Technical Advisory Committee  
Mr. Thomas Kapp, Kissimmee Gateway Airport  
Ms. Sarah Elbadri, Community Advisory Committee

**Members/Advisors not in Attendance:**

Hon. Pat Bates, City of Altamonte Springs  
Hon. Buddy Dyer, City of Orlando  
Hon. Tony Ortiz, City of Orlando  
Interim FDOT Secretary Jared Perdue, District 5  
Hon. Jeff Triplett, City of Sanford

**Staff in Attendance:**

Mr. Steve Bechtel, Mateer & Harbert  
Mr. Gary Huttmann  
Mr. Jason Loschiavo  
Mr. Keith Caskey  
Mr. Nick Lepp  
Mr. Eric Hill  
Mr. Joe Davenport  
Ms. Lisa Smith  
Ms. Cathy Goldfarb  
Ms. Mary Ann Horne  
Ms. Sally Morris  
Mr. Alex Trauger  
Ms. Virginia Whittington  
Mr. Mighk Wilson  
Ms. Leilani Vaiaoga  
Ms. Lara Bouck  
Ms. Sarah Larsen  
Ms. Jasmine Blais

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Commissioner Bob Dallari called the meeting to order at 9:00 a.m. and welcomed everyone. Commissioner Betsy VanderLey led the Pledge of Allegiance.

**II. CHAIRMAN'S ANNOUNCEMENTS**

Commissioner Dallari noted that Mayor Bates was in Tallahassee and he called attention to the recent passing of her mother. He reported that Mr. Steve Bechtel, MetroPlan Orlando Counsel, would be retiring this year and Mr. Jay Small would be transitioning into that role. Commissioner Dallari added that as part of the emphasis on safety, he and Mr. Gary Huttmann met with representatives from Advent Health to discuss the value of data for first responders and Emergency Room personnel. He noted that work on this initiative will continue.

Commissioner Zembower provided a report on the January 10, 2020 CFMPOA meeting. Commissioner Uribe provided a report on the January 30, 2020 MPOAC meeting. Commissioner Dallari provided a report on the January 30, 2020 Commuter Rail Commission meeting, which he chaired in Mayor Dyer's absence. Commissioner Betsy VanderLey was recognized for her service as board Chairwoman for 2019. Mayor Alvarez commented on the recent tragic loss of a FHP trooper. Commissioner Dallari called attention to two new board members Commissioner Brandon Arrington representing Central Florida Expressway Authority and Commissioner Tony Ortiz representing the City of Orlando.

### **III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS**

Mr. Gary Huttman called attention to the numerous events staff participated in since the December Board meeting. He recognized alternates in attendance Vice Mayor Doug Bankson for Mayor Nelson and Commissioner Maribel Gomez Cordero for Commissioner Bonilla. Mr. Huttman announced that through the efforts of FDOT, Osceola County and MetroPlan Orlando the US 17-92 PD&E has been reinstated to the FDOT Work Program in the current fiscal year. He reported MetroPlan Orlando had their joint certification February 4<sup>th</sup> with a partnering meeting afterwards. Mr. Huttman announced openings remain for the MPOAC Weekend Institute to be held March 20-22 in Orlando and April 17-19 in Tampa. He also mentioned the FDOT Transplex event is scheduled for April 20-22 in Orlando. He called attention to the upcoming expiration of the FAST Act and information on a draft bill that was included in the supplemental folders. Also in the supplemental folders, was a letter from FDOT confirming there would be no express/managed lanes included in the SR 417 widening project.

### **IV. CONFIRMATION OF QUORUM**

Ms. Cathy Goldfarb confirmed a quorum of 16 voting members present.

### **V. AGENDA REVIEW**

Mr. Huttman reported that there were no changes to the agenda and they were ready to move forward.

### **VI. COMMITTEE REPORTS**

Mayor Dale McDonald reported that MAC met on February 6<sup>th</sup> and approved support of the FDOT Performance Measure Targets, as well as the LYNX Transit Asset Management (TAM) Targets. MAC members, he added, received presentations on the 2045 MTP Goals and Objectives; the Neptune Road PD&E Study; the Simpson Road PD&E Study, and a preview of MetroPlan Orlando's Complete Streets Policy.

Ms. Sarah Elbadri reported that Community Advisory Committee members met on January 22<sup>nd</sup> and recommended support for the Florida Department of Transportation's Performance Measures and for the LYNX Transit Asset Management Targets. CAC members welcomed a new member from Seminole County, Mr. Grey Wilson, and elected Mr. Jeffrey Campbell as the new 2020 Vice Chair. Ms. Elbadri added that the committee received updates on 2045 Plan Goals and Objectives, the MetroPlan Orlando Complete Streets Policy, and two PD&E studies.

Mr. Nabil Muhaisen reported that Technical Advisory Committee members met on January 24<sup>th</sup> and recommended approval to support FDOT's performance measures as well as the

targets established in the LYNX Transit Asset Management plan. TAC members also heard presentations on: the 2045 Metropolitan Transportation Plan Goals and Objectives; the Neptune Road and Simpson Road PD&E Studies and a preview of MetroPlan Orlando's Complete Streets Policy.

Mr. Doug Jamison reported that the Transportation Systems Management and Operations Committee met on January 24, 2020 and approved the December 6, 2019 TSMO Meeting Minutes, plus staff's request for support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. TSMO members had a presentation by Dr. Aty, UCF, on research and development ideas by their Smart and Safe Transportation group. He noted that the presentation included a discussion on the big data safety system that has been developed and camera based applications under development. Mr. Jamison added that Mr. Jeremy Dilmore, FDOT, facilitated a discussion on the recently announced USDOT Work Zone Data Exchange (WZDx) Demonstration Grants. The purpose of this research program is to increase the safety of the traveling public through the production of consistent public work zone data feeds across jurisdictions.

#### **VII. PUBLIC COMMENTS ON ACTION ITEMS**

None.

#### **VIII. CONSENT AGENDA**

- A. Approval of Minutes from December 11, 2019 Board meeting**
- B. Approval of Financial Report for November & December 2019**
- C. Approval of Travel Report for November & December 2019**
- D. Approval of FY19 Budget Amendment #4 to de-obligate PL funds for FY21**
- E. Ratification of FY20 Budget Amendment #4**
- F. Approval to Dispose of Fixed Assets**
- G. Approval of Board & Committee Appointments**

**MOTION:** Mayor Jose Alvarez moved approval of Consent Agenda, Action Items A-G.  
Commissioner Jay Zembower seconded the motion, which passed unanimously.

#### **IX. OTHER ACTION ITEMS**

- A. Approval (confirmation) of the MetroPlan Board Emphasis Areas**

Mr. Nick Lepp, MetroPlan Orlando staff, requested confirmation of the board emphasis areas. Mr. Lepp reviewed the board emphasis areas, how staff had addressed those areas and funding allotted to the emphasis areas over the past three years.

**MOTION:** Mayor Dale McDonald moved approval of confirmation of the board emphasis areas. Commissioner Viviana Janer seconded the motion, which passed unanimously.

**B. Approval of the Safety Performance Measures & Targets**

Mr. Nick Lepp, MetroPlan Orlando staff, requested the support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. An attachment was provided. Mr. Lepp reviewed the five main FDOT performance measures.

**MOTION:** Mayor Jose Alvarez moved approval of the -support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. Commissioner Jay Zembower seconded the motion, which passed unanimously.

**X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT**

- A. Executive Director's Report
- B. FDOT Monthly Construction Status Report
- C. FDOT Quarterly Variance Report
- D. PD&E Tracking Report
- E. Proposed Schedule for approval of the FY21-FY22 UPWP
- F. Featured Articles and Research

Orlando Sentinel Laborland Series Part 3

<https://www.orlandosentinel.com/business/tourism/laborland/os-bz-disney-tourism-workers-public-transit-20191212-qj427edpnrhxpkkkebdalpgkau-story.html>

High Speed Rail will transform America in many ways.

<http://ushsr.com/benefits/top10reasons.html>

The Opportunity to be Healthy

A practical guide to improving health equity

[The State of Transportation and Health Equity](#)

**MOTION:** Commissioner Viviana Janer moved approval of the information items for acknowledgement. Commissioner Mayra Uribe seconded the motion, which passed unanimously.

## **XI. OTHER BUSINESS/PRESENTATIONS**

### **A. 2045 Metropolitan Transportation Plan Status Update**

Mr. Alex Trauger, MetroPlan Orlando staff, gave an update and led a discussion on the Goals and Objectives for the 2045 Metropolitan Transportation Plan. Mr. Trauger reviewed the MTP planning process, work to date and goals and objectives, calling attention to the importance of public participation in the plan process. He provided information on the regional transportation vision and the proposed five main plan goals, along with the survey support for the goals. Mr. Trauger noted that level of service, listed under reliability and performance, was proposed to be removed at some point. He explained that level of service was in conflict with other objectives. Discussion ensued regarding need for affordable housing, data collection and infrastructure needs, such as charging stations.

### **B. Complete Streets Policy Preview**

Ms. Sarah Larsen, MetroPlan Orlando staff, previewed MetroPlan Orlando's Complete Streets Policy that is under development. A copy of the draft Complete Streets Policy was provided. Ms. Larsen called attention to the fact that changes had occurred since the original Complete Streets policy was drafted. She noted that the Corrine Drive Study had been the demonstration project for the complete streets policy. That study's results provided new data coupled with reports from Smart Growth America and internal MetroPlan Orlando research, which led to additional revisions to the draft policy. Ms. Larsen reported that the final Complete Streets Policy will be ready for adoption in the February/March round of meetings. She added that all projects looking to be added to MetroPlan Orlando's Project Priority List, once the policy has been adopted, will need to comply with the adopted Complete Streets Policy. Discussion ensued in regards to differing needs of projects, including lighting as part of aesthetics and pedestrian safety. Ms. Larsen noted that lighting was not included, but could be added.

### **C. Legislative Update**

Ms. Virginia Whittington, MetroPlan Orlando Staff, provided an update on the current legislative session. She noted that the current session is halfway through at this point. Ms. Whittington called attention to safety as a top priority of the board and the decision to take a step back from others including seeking additional funding at this time. She reported that HB 1315 revises DOT organization specifically with rail moving down to the district level, expands vulnerable road users and changes the MPOs Prioritized Project List due date from October 1<sup>st</sup> to August 1<sup>st</sup>. Ms. Whittington called attention to HB 1371 which seeks to have signalized mid-block crossings and if passed would have a negative impact at the local level. She noted that HB 6083 looks to repeal red light cameras by 2024, which would have an impact to revenues for jurisdictions which have deployed them. Ms. Whittington added that the Miami Dade MPO wants support of their initiative to expand use of toll revenue, however MetroPlan Orlando has opted not to support that initiative at this time. Discussion ensued regarding red light camera data to support their use, use of excess toll revenues, potential raiding of funds by M-

CORE and signalized mid-block crossings not a one size fits all issue. Ms. Whittington reported that there had been concern over \$10 million in TD funds being raided, however those funds were returned to the CTC.

**D. Neptune Road PD&E**

Mr. Clif Tate, Kimley-Horn, gave a presentation on the Project Development & Environmental (PD&E) study that is underway for the Neptune Road project in Osceola County. Mr. Tate reviewed the project location, purpose and need, the two preferred alternatives and the project schedule.

**E. Simpson Road PD&E**

Mr. Howard Newman, HDR, gave a presentation on the Project Development & Environmental (PD&E) study that is underway for the Simpson Road project in Osceola County. Mr. Newman provided information on the project location, PD&E study and project purpose and need. He reviewed a typical section, preferred alternatives and their cost, public meeting information and the project schedule, including next steps. Mr. Newman noted that design is projected for the project in 2020.

**XII. PUBLIC COMMENTS (GENERAL)**

None.

**XIII. NEXT MEETING: Wednesday, March 11, 2020**

**XIV. ADJOURN BOARD MEETING**

There being no further business, the meeting adjourned at 10:35 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 11th day of March 2020

  
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Commissioner Bob Dallari, Chairman

  
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Ms. Cathy Goldfarb,  
Senior Board Services Coordinator/ Recording Secretary

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*

