



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

COMMUNITY ADVISORY COMMITTEE  
MEETING MINUTES

DATE: Wednesday, February 28, 2018  
LOCATION: MetroPlan Orlando  
250 S. Orange Avenue, Suite 200  
Orlando, Florida 32801  
TIME: 9:30 a.m.

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*Chairman Atlee Mercer presided*

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Members in attendance were:

Ms. Asima Azam, Orange County  
Fr. Jabriel Ballentine, Orange County  
Mr. Jeffrey Campbell, Seminole County  
Ms. Karolyn Campbell, MetroPlan Appointee  
Mr. Tyghe (T.J.) Legacy-Cole,  
MetroPlan Appointee  
Mr. Gregory Eisenberg, MetroPlan Appointee  
Ms. Sarah Elbadri, City of Orlando  
Mr. Russ Hauck, City of Altamonte Springs  
Ms. Carmen Rasnick for Mr. Christopher Maier,  
MetroPlan Appointee  
Mr. Robert McKey, MetroPlan Appointee  
Mr. Atlee Mercer, Osceola County  
Ms. Kayla Mitchell, MetroPlan Appointee  
Ms. Theresa Mott, City of Apopka  
Mr. R.J. Mueller, MetroPlan Appointee  
Mr. Thomas O'Hanlon, Seminole County  
Mr. Brindley Pieters, Seminole County  
Mr. Jeff Piggrem, Alternate  
Ms. Lisa Portelli, MetroPlan Appointee  
Ms. Marissa Salas, MetroPlan Appointee  
Mr. Tony Tizzio, Seminole County

Members not in attendance were:

Mr. Bill Dehlinger, MetroPlan Appointee  
Mr. Brady Lessard, City of Sanford  
Mr. Hector Lizasuain, Osceola County  
Mr. Mark Loeb, MetroPlan Appointee  
Mr. Casmore Shaw, Osceola County  
Mr. Dan Stephens, MetroPlan Appointee  
Mr. Keith Trace, City of St. Cloud  
Mr. Wade Vose, Orange County  
Vacant, City of Kissimmee

Mr. Adam Valencic, MetroPlan Appointee  
Ms. Venise White, MetroPlan Appointee  
Mr. Scott Zubarik, MetroPlan Appointee

**Others in attendance were:**

Ms. Carol Scott, Florida's Turnpike Enterprise  
Mr. Brian Stanger, FDOT  
Mr. Myles O'Keefe, LYNX  
Mr. Gary Huttman, MetroPlan Orlando  
Mr. Keith Caskey, MetroPlan Orlando  
Mr. Nick Lepp, MetroPlan Orlando  
Ms. Elizabeth Whitton, MetroPlan Orlando  
Ms. Robin Cusimano, MetroPlan Orlando  
Ms. Cynthia Lambert, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

A complete listing of other attendees may be obtained upon request.

**I. CALL TO ORDER**

Chairman Atlee Mercer called the Community Advisory Committee meeting to order at 9:31 a.m.

**II. PLEDGE OF ALLEGIANCE**

Mr. Tom O'Hanlon led the Committee in the Pledge of Allegiance.

**III. CHAIRMAN'S COMMENTS**

Chairman Mercer commented that he attended the February 14<sup>th</sup> MetroPlan Orlando Board meeting representing CAC.

**IV. AGENDA REVIEW**

Ms. Cynthia Lambert reported that the board room sound system was not working and a back-up system was being used for the meeting. She welcomed new CAC members Ms. Kayla Mitchell, Ms. Carmen Rasnick and Mr. Jeff Piggrem. Ms. Lambert reminded CAC members that there was no CAC meeting in March and the next meeting was scheduled for April 25<sup>th</sup>. She asked that committee members please remember to RSVP so staff is able to accommodate everyone at the table.

**V. CONFIRMATION OF QUORUM**

Ms. Cathy Goldfarb confirmed that a quorum was present.

**VI. PUBLIC COMMENTS ON ACTION ITEMS**

None.

## VII. ACTION ITEMS

### A. *Approval of January 24, 2018 Meeting Minutes*

Approval was requested of the January 24, 2018 meeting minutes, which were provided.

**MOTION:** Fr. Jabriel Ballentine moved for approval of the January 24, 2018 meeting minutes. Mr. Scott Zubarik seconded the motion, which passed unanimously.

### B. *FDOT Amendment to FY 2017/18 - 2021/22 Transportation Improvement Program*

Mr. Keith Caskey, MetroPlan Orlando staff, requested the CAC recommend that the FY 2017/18 - 2021/22 TIP be amended to include funding for the design phase for the Advanced Transportation and Congestion Management Technologies Deployment project in east Orlando. A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution that was presented at the March 14<sup>th</sup> Board meeting.

**MOTION:** Fr. Jabriel Ballentine moved for approval of the amendment to the FY 2017/18 - 2021/22 TIP. Mr. Rob McKey seconded the motion, which passed unanimously.

### C. *Fiscal Year 2018/19-2019/20 Unified Planning Work Program*

Action was requested by Mr. Gary Huttman, MetroPlan Orlando staff, to recommend approval of the FY 2018/19 - 2019/20 Unified Planning Work Program (UPWP). This required document serves as MetroPlan Orlando's budget and describes work elements to be performed. The draft UPWP can be reviewed online here: <https://metroplanorlando.org/wp-content/uploads/DRAFT-FY2019-FY2020-UPWP-AS-OF-2018-02-15.pdf>. Mr. Huttman told CAC members that TSMO and TAC approved the draft UPWP at their February 23<sup>rd</sup> meeting and staff will be presenting it to MAC at their March 8<sup>th</sup> meeting. He explained that after being approved, the draft document will be forwarded to FDOT, Federal Highway Administration and Federal Transit Administration for review. Final approval is slated for the April/May round of meetings. Mr. Huttman highlighted several UPWP tasks and upcoming projects. He reviewed the appendices and called attention to a section of the document which will contain special projects such as the SunRail Station study, which will be conducted with FSU, and look at transit-oriented development around the SunRail stations. In addition, an evaluation is planned, as a follow-up to the "How Shall We Grow?" study done 10 years ago, to see "How Did We Grow?" Mr. Huttman reported that the Smart Growth Planning task had been changed to Health in Transportation. Chairman Mercer asked if Mr. Huttman could summarize for CAC members what is being voted on. Mr. Huttman responded that the UPWP is MetroPlan Orlando's working budget and contains the estimated revenue/budget for FY 2018/19 and FY 2019/20 plus a transit budget. He added that MetroPlan Orlando is a Transportation Management Area (TMA) and receives \$8 million in surface transportation funding to allocate to projects as a result of that designation. Discussion ensued regarding ACCESS LYNX accessibility, cost/benefit analysis for projects, local government takeover of SunRail operations and maintenance, and transit-oriented development as a revenue stream for SunRail. Chairman Mercer requested an individual from FDOT or Sunrail provide an update on the current anticipated operations and maintenance cost versus what was originally funded and what has changed since then. Additional discussion ensued regarding Uber and LYFT factoring into congestion, the recession's impact on "How Shall We Grow?", the

FSU group conducting the new study and partnering with the University of Central Florida on the transit-oriented development study. Ms. Lambert informed CAC members that MetroPlan Orlando partners with UCF in several ways and Mr. Barley serves on one of the college's boards.

**MOTION:** Mr. Tom O'Hanlon moved for approval of the FY 2018/19 - 2019/20 Unified Planning Work Program. Mr. Scott Zubarik seconded the motion, which passed unanimously.

## VIII. PRESENTATIONS AND STATUS REPORTS

### A. *Transportation Think-In Discussion*

On February 7, MetroPlan Orlando hosted the Transportation Think-In event, a forum for kickstarting the region's next Long Range Transportation Plan. During this event, community leaders representing non-transportation sectors spent the day learning and discussing the role of the region's transportation system in promoting health, enhancing sustainability, and building resiliency. Ms. Elizabeth Whitton, MetroPlan Orlando staff, facilitated an in-depth discussion to gather Community Advisory Committee's thoughts on the guiding principles for the next Long Range Transportation Plan. This provided an opportunity for the CAC to shape the approach to the future of transportation in Central Florida. Ms. Whitton told committee members that the Think-In had been an outgrowth of a Federal Highway Administration Invest Grant that MetroPlan Orlando received. She reviewed statistics on population growth in the area, which is being impacted by climate change, and noted that 400% more data will be available by 2020. She called attention to 40% of income locally being spent on housing/transportation costs and the tough decisions people face in order to allocate that large a percentage of their income to those costs. Ms. Whitton reviewed the Think-In keynote lessons: break down the silos, don't assume the answer to a problem can only be found in the problem and light up the runway for investment. She provided information on what attracts grant capital, types of activities invested in and where Orlando ranks in terms of grant volume. Discussion ensued regarding Orlando's grant funding ranking, why the local area ranks the way it does and how to leverage local resources to attract and increase grant funding.

### B. *Presentation on ETDM Planning Screen for Maitland Blvd. Widening Project*

The first step in the Efficient Transportation Decision Making (ETDM) process is the Planning Screen review of a project, which includes developing a Purpose and Need Statement describing the project going through the screening process. The next project to go through the ETDM Planning Screen process is the widening of Maitland Boulevard from Bear Lake Road to the Orange/Seminole County line. The Purpose and Need Statement for the Maitland Boulevard project was provided. Mr. Keith Caskey, MetroPlan Orlando staff, gave a brief overview of this project, and committee members had an opportunity to provide any comments or input they would like to have considered in the Planning Screen review of the project. Mr. Caskey reviewed the purpose of the ETDM process and the Environmental Technical Advisory Team (ETAT) which reviews the project. He provided information on the location of the project, project description, traffic and safety data and why the project is needed. Mr. Caskey told CAC members that comments could be provided at the meeting or he provided contact information for committee members to submit comments after the CAC meeting.

**C. Update on Corrine Drive Complete Streets Study**

Elizabeth Whitton, MetroPlan Orlando staff, presented an update on the Corrine Drive Complete Streets Study process. She provided background information on the study which MetroPlan Orlando is spearheading for local partners Orange County, the City of Orlando and the City of Winter Park. Ms. Whitton told CAC members that there are three phases to the study which were technical analysis, design options and a draft corridor plan. The project was now in phase two. She noted that feedback from the public on the design options identified can be provided through the NeighborLand website and a public workshop is slated for summer 2018. Pop up meetings are currently being held in the area as part of phase two and a draft plan is projected to be completed in the summer. Discussion ensued regarding roundabouts, design option selection, use of a combo of concepts, and project funding. Ms. Whitton told CAC members that roundabouts required too much right-of-way to use in the corridor and one concept could be used or various elements could be used. She added that funding for the Complete Streets project had not yet been identified.

**IX. GENERAL INFORMATION**

**A. FDOT Monthly Construction Status Report**

The latest FDOT monthly construction status report for the Orlando area was provided.

**B. Legislative Report**

A report on the latest legislative activities of interest to the MetroPlan Orlando region was provided.

**C. MetroPlan Orlando Board Highlights**

Highlights from the February 2018 MetroPlan Orlando Board meeting were provided.

**X. UPCOMING MEETINGS OF INTEREST**

**A. Next Community Advisory Committee meeting**

Please note that there is no CAC meeting scheduled in March. The next CAC meeting will be on April 25, 2018. As a reminder, the dates of the remaining CAC meetings for 2018 will be (no meetings in March, July, September & December):

- 5/23/18
- 6/27/18
- 8/22/18
- 10/24/18
- 11/28/18

**XI. MEMBER COMMENTS**

Mr. Tom O'Hanlon commented that he would like to ask Elon Musk to come present on Hyperloop.

Ms. Venise White announced a call for nominations for the 2018 Healthy Community Champion and encouraged CAC members to apply if they knew of good candidates.

**XI. PUBLIC COMMENTS (GENERAL)**

Ms. Katie Shannon, Orlando resident, commented that she is on the Corrine Drive Project Visioning Team and an employee of VHB, wanted to know if the travel time data would be rerun if multiple treatments were used on the corridor.

Ms. Lambert responded that if in the Phase Three design plan multiple treatments are used, the travel time data will be run again.

Ms. Asima Azam asked for clarification on if traffic data would be recollected.

**XIII. ADJOURNMENT**

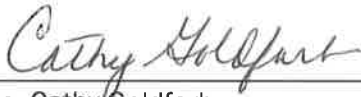
There being no further business, the meeting adjourned at 11:33 a.m.

Respectfully transcribed and submitted by Ms. Cathy Goldfarb, MetroPlan Orlando.

Approved this 25th day of April 2018.



Mr. Atlee Mercer, Chairman



Ms. Cathy Goldfarb,  
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.