



# metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

## COMMUNITY ADVISORY COMMITTEE MEETING MINUTES

**DATE:** Wednesday, August 28, 2019

**LOCATION:** MetroPlan Orlando  
250 S. Orange Avenue, Suite 200  
Orlando, Florida 32801

**TIME:** 9:30 a.m.

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*Vice Chair Sarah Elbadri, presided*

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**Members in attendance were:**

Ms. Asima Azam, Orange County  
Mr. Jeffrey Campbell, MetroPlan Appointee  
Ms. Karolyn Campbell, MetroPlan Appointee  
Ms. Nilisa Council MetroPlan Appointee  
Ms. Sarah Elbadri, City of Orlando  
Mr. Russ Hauck, City of Altamonte Springs  
Mr. Douglas Henley, Alternate  
Mr. Hector Lizasuain, Osceola County  
Ms. Kayla Mitchell, MetroPlan Appointee  
Ms. Gigi Moorman, Orange County  
Ms. Theresa Mott, City of Apopka  
Mr. R.J. Mueller, MetroPlan Appointee  
Mr. Thomas O'Hanlon, Seminole County  
Mr. Brindley Pieters, Seminole County  
Mr. Jeff Piggrem, Alternate  
Ms. Marissa Salas, MetroPlan Appointee  
Mr. Casmore Shaw, Osceola County  
Mr. Tony Tizzio, Seminole County  
Mr. Adam Valencic, MetroPlan Appointee  
Ms. Theo Webster, MetroPlan Appointee  
Ms. Venise White, MetroPlan Appointee  
Mr. Scott Zubarik, MetroPlan Appointee

**Members not in attendance were:**

Mr. Roland Ball, Orange County  
Mr. Edmund Cid, City of Kissimmee  
Mr. Bill Dehlinger, MetroPlan Appointee  
Mr. Gregory Eisenberg, MetroPlan Appointee  
Mr. Henri Hodge, MetroPlan Appointee  
Mr. Tyghe (T.J.) Legacy-Cole,  
MetroPlan Appointee  
Mr. Brady Lessard, City of Sanford  
Mr. Atlee Mercer, Osceola County  
Dr. Dan Stephens, MetroPlan Appointee  
Vacant, MetroPlan Appointee  
Vacant, City of St. Cloud

Others in attendance were:

Ms. Rakinya Hinson, FDOT  
Mr. Bruce Detweiler, LYNX  
Mr. Nick Lepp, MetroPlan Orlando  
Mr. Alex Trauger, MetroPlan Orlando  
Mr. Gary Huttman, MetroPlan Orlando  
Mr. Keith Caskey, MetroPlan Orlando  
Ms. Lara Bouck, MetroPlan Orlando  
Ms. Sarah Larsen, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Mr. Jason Loschiavo, MetroPlan Orlando  
Ms. Leilani Vaiaoga, Metroplan Orlando  
Ms. Mary Ann Horne, Metroplan Orlando  
Ms. Cynthia Lambert, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

A complete listing of other attendees may be obtained upon request.

**I. CALL TO ORDER**

Vice Chair Sarah Elbadri called the Community Advisory Committee meeting to order at 9:33 a.m.

**II. PLEDGE OF ALLEGIANCE**

Ms. Theresa Mott led the Committee in the Pledge of Allegiance.

**III. CHAIRMAN'S COMMENTS**

Vice Chair Elbadri welcomed everyone. She told CAC members that Orange County has planned Transportation Town Halls, the first of which was held recently at LYNX Central Station. Ms. Elbadri called attention to Joshua Johnson's recent 1A radio show on NPR "Share the Road" episode on how cities can keep bicyclists safe.

**IV. AGENDA REVIEW**

Ms. Cynthia Lambert reported that Orange County had appointed a new CAC member, Mr. Roland Ball. She introduced new MetroPlan Orlando staff members, Ms. Leilani Vaiaoga, Ms. Lara Bouck and Ms. Sarah Larsen. Ms. Lambert told committee members that MetroPlan Orlando staff member, Ms. Mary Ann Horne, will be assuming the role of CAC staff liaison starting in October. She noted that Ms. Virginia Whittington was requesting suggestions for legislative priorities for 2020 and a copy of the draft 2020 priorities was in the supplemental folders. Ms. Lambert called attention to other items in the supplemental folders, which included an air quality report, signal retiming infographic and the bicycle/pedestrian update. She reminded committee members that there is no September CAC meeting and the next meeting is scheduled on October 23<sup>rd</sup>. Ms. Lambert reported that Ms. Mary Schoelzel was in attendance for FDOT and Ms. Nicola Liquori has taken over leadership at Florida's Turnpike Enterprise. In addition, FDOT Secretary Mike Shannon will now be overseeing SunRail.

## V. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed that a quorum was present.

## VI. PUBLIC COMMENTS ON ACTION ITEMS

None.

## VII. ACTION ITEMS

### A. *Approval of June 26, 2019 Meeting Minutes*

Approval was requested of the June 26, 2019 meeting minutes, which were provided. Mr. Jeff Piggrem called attention to his member comment in the minutes noting that he was not giving his opinion on the best route for Virgin Trains as stated, but was citing studies conducted. Vice Chair Elbadri requested that Mr. Piggrem provide the study information he was citing, so references could be included.

**MOTION:** Ms. Theresa Mott moved for approval of the June 26, 2019 meeting minutes as amended. Mr. Tony Tizzio seconded the motion, which passed unanimously.

### B. *FDOT Amendment to FY 2019/20 - 2023/24 TIP: FDOT Roll-Forward Projects*

Mr. Keith Caskey, MetroPlan Orlando staff, requested the CAC to recommend that the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP) be amended to include projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. A letter from FDOT explaining the amendment request was provided, along with the FDOT Roll Forward Report, a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 11th Board meeting.

**MOTION:** Mr. Tom O'Hanlon moved for approval of the amendment to the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP) to include projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. Mr. Jeffrey Campbell seconded the motion, which passed unanimously.

### C. *FDOT Amendment to FY 2019/20 - 2023/24: SunRail Roll-Forward Projects*

Mr. Keith Caskey, MetroPlan Orlando staff, requested the CAC to recommend that the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP) be amended to include SunRail projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. A letter from FDOT SunRail staff explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 11th Board meeting.

**MOTION:** Mr. Scott Zubarik moved for approval of the amendment to the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP) to include SunRail projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. Mr. Tom O'Hanlon seconded the motion, which passed unanimously.

#### **D. MetroPlan Orlando Public Participation Plan**

Action was requested by Ms. Mary Ann Horne, MetroPlan Orlando staff, to recommend the approval of MetroPlan Orlando's 2019 Public Participation Plan. A PowerPoint Presentation was given prior to action being taken. The draft plan was provided. Ms. Horne told CAC members that MetroPlan Orlando is federally required to have a public participation plan and it is specific to MetroPlan Orlando. She noted that there are two Public Participation plans with one being specific to MetroPlan Orlando's 2045 Metropolitan Transportation Plan (MTP). Ms. Horne reviewed the goals of the plan and noted that comments on the plan can be submitted until September 10<sup>th</sup>. Discussion ensued regarding ways to interact, length of presentations to public, engaging underrepresented participants and formats available for outreach materials.

**MOTION:** Mr. Tom O'Hanlon moved for approval of MetroPlan Orlando's Public Participation Plan. Ms. Nilisa Council seconded the motion, which passed unanimously.

#### **E. 2045 Metropolitan Transportation Plan: Public Participation Plan**

Action was requested by Ms. Cynthia Lambert, MetroPlan Orlando staff, to recommend the approval of the Public Participation Plan for MetroPlan Orlando's 2045 Metropolitan Transportation Plan (MTP). A PowerPoint Presentation was given prior to action being taken. The draft plan was provided. Ms. Lambert thanked MTP Working Group members. She reviewed the plan's goals, measures and objectives. Ms. Lambert noted that staff hopes to provide in-person engagement to about 1,500 people, including youth outreach efforts. She added that two transportation summits are planned and she provided a tentative schedule, which will have two phases. Ms. Lambert requested comments on the plan be submitted by September 10<sup>th</sup> and CAC members provide any suggestions for outreach presentations on the blue form they received. Discussion ensued regarding autonomous vehicle impact on the plan and who from CAC serves on the MTP Working Group.

**MOTION:** Mr. Tom O'Hanlon moved for approval of the Public Participation Plan for MetroPlan Orlando's 2045 Metropolitan Transportation Plan (MTP). Ms. Theresa Mott seconded the motion, which passed unanimously.

### **VIII. PRESENTATIONS AND STATUS REPORTS**

#### **A. Status Report on MetroPlan Orlando Strategic Plan**

Ms. Virginia Whittington, MetroPlan Orlando staff, presented an update on MetroPlan Orlando's Strategic Plan that is currently under way. An attachment was provided. Ms. Whittington, who is the project manager for the Strategic Plan, told CAC members that in the process so far, some big themes had emerged. She noted that the previous plan had expired, however with the transition to a new Executive Director in 2018 the decision was made to delay the new plan until after that transition. Ms. Whittington reviewed the Strategic Plan process, questions asked in the process, and themes that emerged including what MetroPlan Orlando does well, what it should do differently, issues to address, and innovative practices. She requested that CAC members complete a roles worksheet that was provided. Ms. Whittington detailed the next steps

in the process which included the board and committee workshop on October 16<sup>th</sup>, 10:00 a.m. to 1:00 p.m. at the Hyatt Regency Orlando International Airport.

**B. *Report on Orange Avenue Corridor Study***

Mr. Nick Lepp, MetroPlan Orlando staff, presented a report on the Orange Avenue Corridor Study in Edgewood. Mr. Lepp reviewed the three alternatives for the corridor, the third of which had been added.

**C. *Traffic Signal Retiming Status Report***

Mr. Eric Hill, MetroPlan Orlando staff, presented a status report on the retiming of traffic signals within the MetroPlan Orlando region. An infographic was provided. Mr. Hill told committee members that the signal retiming program was in its ninth year. He provided the reasons for signal retiming, the 21 corridors that were included in the current program and the benefit/cost ratio. Mr. Hill noted that SunRail had impacted the east/west traffic corridors. He reviewed other goals, key observations and safety benefits. Discussion ensued in regards to how corridors are selected, motorist behavior changes, how to report timing issues, consistency and the process to get a traffic light installed.

**D. *Status Report on Connected & Autonomous Vehicle (CAV) Readiness Study***

Mr. Eric Hill, MetroPlan Orlando staff, presented a status report on the Connected and Autonomous Vehicle (CAV) Readiness Study that is currently under way. Mr. Hill noted that the consultant working on the CAV Readiness Study was WSP and he provided information on the members who serve on the Steering Committee. He reviewed the themes, tasks, pilot deployment and research/policy setters. Mr. Hill called attention to the topics covered under technical memorandum 2, as well as the three planned workshops. Discussion ensued regarding objectives for the workshops and safety of self-driving cars. Mr. Hill told CAC members that he recently attended a data exchange meeting in Jacksonville and MetroPlan Orlando will be hosting a seminar on the topic September 25<sup>th</sup>, 9:30 a.m. and CAC members are welcome to attend.

**IX. GENERAL INFORMATION**

**A. *FDOT Monthly Construction Status Report***

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

**B. *Air Quality Report***

The latest air quality report for the MetroPlan Orlando area was provided.

**C. *MetroPlan Orlando Board Meeting Highlights***

A copy of the July 10, 2019 Board Meeting Highlights was provided.

**D. *LYNX Press Releases***

The latest press releases from LYNX were provided.

**E. I-4 Ultimate Express Lanes Brochure**

A brochure providing information on the I-4 Ultimate Express Lanes was available at <https://i4ultimate.com/wp-content/uploads/2019/07/2150-Express-Lanes-Informational-Guide-20190710-rgb.pdf>.

**F. Status Report on Colonial Parkway PD&E Study**

A status report on Florida Turnpike Enterprise's (FTE) Colonial Parkway Project Development & Environment (PD&E) study was provided at the meeting.

**G. Status Report on Northeast Connector Feasibility Study**

A status report on the Central Florida Expressway Authority (CFX) Northeast Connector Expressway Extension Concept Feasibility and Mobility Study was provided.

**H. Request for Legislative Priorities**

MetroPlan Orlando issued a request for legislative priorities to be considered for the 2020 session of the Florida Legislature. Please submit any legislative priorities you would like to have considered to Virginia Whittington at [vlwhittington@metroplanorlando.org](mailto:vlwhittington@metroplanorlando.org) by Friday, September 13, 2019.

**I. MetroPlan Orlando's Upcoming TIP Amendment Request**

A memo from Mr. Nick Lepp, MetroPlan Orlando staff, provided information on an upcoming request from MetroPlan Orlando to amend the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP) to include a list of 40 projects from the FY 2024/25 - 2039/40 Prioritized Project List (PPL) for which funding was now available. An attachment was provided.

**J. Bicycle & Pedestrian Activities Update**

Information on bicycle and pedestrian activities in the region was provided at the meeting.

**X. UPCOMING MEETINGS OF INTEREST**

**A. Next Community Advisory Committee meeting**

The next CAC meeting will be on October 23, 2019 at 9:30 a.m. As a reminder, the dates of the remaining CAC meetings for 2019 are: 12/4/19. (There are no meetings scheduled in September or November.)

**B. 2045 MTP Working Group Meetings**

MetroPlan Orlando's 2045 MTP Working Group will be meeting in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801 on the following dates:

- August 20, 2019 at 1:30 p.m.
- November 19, 2019 at 10:30 a.m.

**C. Joint Board & Committees Strategic Plan Retreat**

A joint retreat for Board and committee members on MetroPlan Orlando's Strategic Plan update will be held on October 16, 2019, from 10:00 a.m. to 1 p.m. in the Hyatt Regency Hotel Briefing Room at Orlando International Airport. (Coffee and continental breakfast will be available starting at 9:30 a.m.) More information was provided.

**D. FY 2020/21 – 2024/25 Tentative Five Year Work Program Public Information Meeting**

FDOT will be holding the District Five Public Information Outreach Meeting for the new FY 2020/21 – 2024/25 Tentative Five-Year Work Program on October 24, 2019, from 4:30 PM to 6:30 PM in the Cypress A and B Conference Rooms at the District DeLand Office, 719 South Woodland Boulevard, DeLand, FL 32720.

The District will also be hosting a week-long virtual on-line public hearing for the Work Program beginning October 21, 2019 at 8:00 A.M. and ending October 25, 2019 at 12:00 AM. This online hearing will be open and available 24 hours a day for citizens to view and comment on project information at [www.d5wpph.com](http://www.d5wpph.com).

**XI. MEMBER COMMENTS**

Ms. Kayla Mitchell commented that the staff from the Pulptown newsletter is recording a series of Youtube videos on how to ride transit.

Ms. Venise White asked about the end time for the Board/Committee retreat scheduled for October 16<sup>th</sup>. Ms. Virginia Whittington responded that the program will end about 1:00 p.m.

Mr. Jeff Piggrem requested the cost loss from FDOT associated with the Sand Lake Road widening project being reconstructed during the Kirkman Road project at a later date. He commented that the Orange County town hall meetings are crucial to get public input on the proposed one-cent sales tax for transportation, yet no representative from SunRail attended. Mr. Piggrem commented that SunRail had run during certain event weekends, however it did not run during the August 24<sup>th</sup> weekend when there was approximately 100,000 people attending events downtown Orlando.

Mr. Russ Hauck asked if the Orange County proposed tax had specific funding allocations associated with it and commented that tax initiatives are usually more successful when they are specific as to how the funds will be spent.

Mr. Tom O'Hanlon requested an I-4 update at a future meeting. Ms. Lambert responded that an I-4 presentation is on the schedule for a future meeting.

**XI. PUBLIC COMMENTS (GENERAL)**

None.

XIII. ADJOURNMENT

There being no further business, the meeting adjourned at 11:24 a.m.

Respectfully transcribed and submitted by Ms. Cathy Goldfarb, MetroPlan Orlando.

Approved this 23rd day of October 2019.

  
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Ms. Sarah Ebadri, Vice Chair

  
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Ms. Cathy Goldfarb,  
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.