



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

COMMUNITY ADVISORY COMMITTEE MEETING MINUTES

DATE: Wednesday, January 22, 2020

LOCATION: MetroPlan Orlando
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Chairwoman Sarah Elbadri, presided

Members in attendance were:

Mr. Jeffrey Campbell, MetroPlan Appointee
Ms. Karolyn Campbell, MetroPlan Appointee
Ms. Sarah Elbadri, City of Orlando
Mr. Hector Lizasuain, Osceola County
Ms. Gigi Moorman, Orange County
Ms. Theresa Mott, City of Apopka
Mr. R.J. Mueller, MetroPlan Appointee
Mr. Thomas O'Hanlon, Seminole County
Mr. Jeff Piggrem, Alternate for Ms. Marissa Salas,
MetroPlan Appointee
Mr. Casmore Shaw, Osceola County
Dr. Dan Stephens, MetroPlan Appointee
Mr. Grey Wilson, Seminole County
Ms. Theo Webster, MetroPlan Appointee
Mr. Scott Zubarik, MetroPlan Appointee

Others in attendance were:

Mr. Clif Tate, Kimley Horn
Mr. Howard Newman, HDR
Ms. Rakinya Hinson, FDOT
Mr. Saiosi Fine, FTE
Mr. Bruce Detweiler, LYNX
Mr. Nick Lepp, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando
Mr. Gary Huttman, MetroPlan Orlando

Members not in attendance were:

Ms. Asima Azam, Orange County
Mr. Edmund Cid, City of Kissimmee
Ms. Nilisa Council MetroPlan Appointee
Mr. Bill Dehlinger, MetroPlan Appointee
Mr. Gregory Eisenberg, MetroPlan Appointee
Mr. Russ Hauck, City of Altamonte Springs
Mr. Douglas Henley, Alternate
Mr. Tyghe (T.J.) Legacy-Cole,
MetroPlan Appointee
Mr. Brady Lessard, City of Sanford
Mr. Atlee Mercer, Osceola County
Mr. Brindley Pieters, Seminole County
Mr. Adam Valencic, MetroPlan Appointee
Ms. Venise White, MetroPlan Appointee
Vacant, MetroPlan Appointee
Vacant, MetroPlan Appointee
Vacant, MetroPlan Appointee
Vacant, City of St. Cloud
Vacant, Orange County

Mr. Eric Hill, MetroPlan Orlando
Mr. Keith Caskey, MetroPlan Orlando
Ms. Lara Bouck, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando
Mr. Jason Loschiavo, MetroPlan Orlando
Ms. Leilani Vaiaoga, Metroplan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cynthia Lambert, MetroPlan Orlando
Ms. Mary Ann Horne, Metroplan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

A complete listing of other attendees may be obtained upon request.

I. CALL TO ORDER

Chairwoman Sarah Elbadri called the Community Advisory Committee meeting to order at 9:35 a.m.

II. PLEDGE OF ALLEGIANCE

Mr. Tom O'Hanlon led the Committee in the Pledge of Allegiance.

III. CHAIRMAN'S COMMENTS

Chairwoman Elbadri wished everyone happy new year. She welcomed new Seminole County representative Mr. Grey Wilson who spoke briefly. Chairwoman Elbadri called attention to the recent passenger milestone Orlando International Airport achieved and the arrival of scooters downtown replacing Lime bikes.

IV. AGENDA REVIEW

Ms. Mary Ann Horne called attention to the 2045 MTP outreach report that had been included in the agenda packet. She noted that CAC member Nilisa Council had provided staff with an opportunity to present on the 2045 MTP. Ms. Horne reported that WSP, a consultant for LYNX, was looking for CAC members to participate in a User Focus Group to obtain input for different users of a transit AV shuttle. She told committee members that Mr. Tony Tizzio had not been reappointed to CAC and as a result there currently was no Vice Chair. Ms. Horne suggested adding an item XII.C., to elect a Vice Chair, to the agenda.

V. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed that a quorum was not present at this time. Due to a lack of a quorum at this time, action to add the agenda item was delayed. CAC members moved to the presentation portion of the agenda.

VI. PUBLIC COMMENTS ON ACTION ITEMS

None.

Dr. Dan Stephens inquired about CAC vacancies listed and if there were still vacancies. Ms. Horne responded that there were still both jurisdictional and MetroPlan appointee vacancies. She noted that there is a process in place for filling vacancies, however as part of the new Strategic Plan, the Internal Operating Procedures will be reviewed and changes could be possible. Once the appointment process has been confirmed or revised, vacancies will be advertised and all are welcome to submit their applications.

VIII. A. 2045 MTP – Status Update & Discussion: Goals & Objectives –taken out of order

Mr. Alex Trauger, MetroPlan Orlando staff, gave an update and led a discussion on the Goals and Objectives for the 2045 Metropolitan Transportation Plan. Mr. Trauger reviewed the MTP planning process, work to date and goals and objectives, calling attention to the importance of public participation in the plan process. He provided information on the regional transportation vision and the proposed five main plan goals, along with the survey support for the goals. Mr. Trauger noted that level of service, listed under reliability and performance, was proposed to be removed at some point. He explained that level of service was in conflict with other objectives. Chairwoman Elbadri requested that CAC members receive some education on level of service at a future meeting.

Ms. Cathy Goldfarb confirmed that a quorum was present at this time

MOTION: Mr. Tom O'Hanlon moved for approval of adding agenda item, VII.C., election of a Vice Chair, to the agenda. Mr. Jeffrey Campbell seconded the motion, which passed unanimously.

VII. ACTION ITEMS

A. Approval of December 4, 2019 Meeting Minutes

Approval was requested of the December 4, 2019 meeting minutes, which were provided.

MOTION: Mr. Tom O'Hanlon moved for approval of the December 4, 2019 meeting minutes. Dr. Dan Stephens seconded the motion, which passed unanimously.

B. Support for Florida Dept. of Transportation Performance Measures Targets and Support for LYNX Transit Asset Management (TAM) Targets

Mr. Nick Lepp, MetroPlan Orlando staff, requested the CAC to recommend the re-support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. An attachment was provided. Mr. Lepp reviewed the five main FDOT performance measures. He noted that there were nine additional MetroPlan Orlando performance measures, however re-support, at this time, was being requested for the five FDOT performance measures.

MOTION: Mr. Tom O'Hanlon moved for approval of the re-support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. Dr. Dan Stephens seconded the motion, which passed unanimously.

C. Election of a CAC Vice Chair

Chairwoman Elbadri explained that the election process would involve a continuation of the previous nominating subcommittee's recommendation efforts. There had been two other CAC members who expressed interest in serving as Vice Chair, Mr. Jeffrey Campbell and Mr. Tom O'Hanlon. Chairwoman Elbadri opened the floor for additional nominations, but seeing none nominations were closed. She asked for a show of hands for Mr. Campbell and 12 of the 14 CAC members in attendance voted in favor of Mr. Campbell as Vice Chair. Since he received the clear majority of votes, Mr. Campbell was elected CAC Vice Chair for 2020.

VIII. PRESENTATIONS AND STATUS REPORTS

A. 2045 MTP – Status Update & Discussion: Goals & Objectives –taken out of order

B. Presentation on Neptune Road PD&E Study

Mr. Clif Tate, Kimley-Horn, gave a presentation on the Project Development & Environmental (PD&E) study that is currently underway for the Neptune Road improvement project in Osceola County. Mr. Tate reviewed the project location, purpose and need, the two preferred alternatives and the project schedule. Discussion ensued regarding addressing the canal crossing, speed limits on the project, and addressing bicyclists' issues.

C. Presentation on Simpson Road PD&E Study

Mr. Howard Newman, HDR, gave a presentation on the Project Development & Environmental (PD&E) study that is currently underway for the Simpson Road improvement project in Osceola County. Mr. Newman provided information on the project location, PD&E study and project purpose and need. He reviewed a typical section, preferred alternatives and their cost, public meeting information and the project schedule, including next steps. Mr. Newman noted that design is projected for the project in 2020. Dr. Stephens asked about Florida Turnpike Enterprise's bridge project at US 192 and Simpson Road and he was told that project is moving forward.

D. Preview of MetroPlan Orlando Complete Streets Policy

Ms. Sarah Larsen, MetroPlan Orlando staff, presented a preview of MetroPlan Orlando's Complete Streets Policy that is currently under development. A copy of the draft Complete Streets Policy was provided. Ms. Larsen told CAC members that changes had occurred over the five years since the original Complete Streets policy was drafted. She noted that the Corrine Drive Study had been the demonstration project for complete streets and that study provided new data, along with reports from Smart Growth America and internal MetroPlan Orlando research. Ms. Larsen reported that the Complete Streets Policy will be ready for adoption in the February/March round of meetings. She added that all projects looking to be added to MetroPlan Orlando's Project Priority List, once the policy has been adopted, will need to comply with the adopted Complete Streets Policy.

IX. GENERAL INFORMATION

A. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

B. *FDOT Quarterly Variance Report*

The latest FDOT Quarterly Variance Report for the Orlando area was provided.

C. *PD&E Study Tracking Report*

A report providing the latest status of the PD&E studies currently underway in the MetroPlan Orlando area was provided.

D. *2020 Board Legislative Priorities*

The list of legislative priorities for 2020 adopted by the MetroPlan Orlando Board was provided.

E. *MetroPlan Orlando Board Highlights*

A copy of the December 11, 2019 Board Meeting Highlights was provided.

F. *LYNX Press Releases*

A set of press releases from LYNX were provided.

G. *2045 MTP Outreach Event Reports*

Reports on the latest outreach efforts for the 2045 MTP were provided.

H. *Bicycle & Pedestrian Activities Update*

Information on bicycle and pedestrian activities in the region was provided.

X. UPCOMING MEETINGS OF INTEREST

A. *Next Community Advisory Committee meeting*

The next CAC meeting was scheduled on February 26, 2020 at 9:30 a.m. Dates of the remaining CAC meetings for 2020 will be: 4/22/20; 5/27/20; 6/24/20; 8/26/20; 10/28/20; 12/2/20.

B. *2045 MTP Working Group Meetings*

MetroPlan Orlando's 2045 MTP Working Group was scheduled to meet in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801 on the following dates:

- **March 19, 2020** at 9:30 a.m.
- **June 16, 2020** at 9:30 a.m.
- **August 11, 2020** at 9:30 a.m.
- **November 3, 2020** at 9:30 a.m.

C. Next MPO Board Meeting

The MetroPlan Orlando Board meeting was held on February 12, 2020, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

VIII. MEMBER COMMENTS

None.

IX. PUBLIC COMMENTS (GENERAL)

None.

XIV. ADJOURNMENT

MOTION: Mr. Casmore Shaw moved for approval of adjourning the January 22, 2020 CAC meeting. Ms. Theresa Mott seconded the motion, which passed unanimously.

There being no further business, the meeting adjourned at 11:40 a.m.

Respectfully transcribed and submitted by Ms. Cathy Goldfarb, MetroPlan Orlando.

Approved this 26th day of February 2020.



Ms. Sarah Elbadri, Chairwoman



Ms. Cathy Goldfarb,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.