



metroplan orlando
A REGIONAL TRANSPORTATION PARTNERSHIP

**MUNICIPAL ADVISORY COMMITTEE
MINUTES**

DATE: Thursday, February 6, 2014

LOCATION: MetroPlan Orlando Board Room
315 E. Robinson Street, Suite 355
Orlando, Florida

TIME: 9:00 a.m.

Mayor Ken Bradley, 2nd Vice-Chairperson, presided

Members in attendance:

Mayor Kenneth Bradley, City of Winter Park
Mayor Gary Bruhn, Town of Windermere
Council President John Dowless, City of Edgewood
Mr. Kevin Felblinger for Mayor Rebecca Borders, City of St. Cloud
Mayor Charlene Glancy, City of Casselberry
Commissioner Joel Keller, City of Ocoee
Mayor Charles Lacey, City of Winter Springs
Commissioner Joseph McMullen, Town of Oakland
Mayor Bruce Mount, Town of Eatonville
Commissioner Robert "Bobby" Olszewski, City of Winter Garden
Mayor Dominic Persampiere, City of Oviedo
Commissioner Allan Plank, City of Lake Mary
Mayor Howard Schieferdecker, City of Maitland

Members not in attendance:

Mayor Bill Brooks, City of Belle Isle
Commissioner Joe Durso, City of Longwood

Others in attendance were:

Mr. John Lewis, LYNX
Ms. Andrea Ostrodka, LYNX
Mr. Andrew Riddle, LYNX
Ms. Jo Santiago, FDOT
Mr. Gene Ferguson, FDOT
Mr. John Mason, FDOT Consultant
Mr. Alex Trauger, MetroPlan Orlando
Ms. Nikhila Rose, MetroPlan Orlando
Mr. Gary Huttmann, MetroPlan Orlando

Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

2nd Vice-Chairman Ken Bradley called the meeting to order at 9:02 a.m.

II. PLEDGE OF ALLEGIANCE

2nd Vice-Chairman Bradley led the Committee in a prayer and the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

2nd Vice-Chairman Bradley welcomed MAC members and noted that there are many positive things occurring in the local community.

IV. CONFIRMATION OF QUORUM

Ms. Goldfarb confirmed a quorum was present.

V. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington welcomed Mr. Kevin Felblinger, City of St. Cloud, who was attending for Mayor Borders and Mr. Andrew Riddle who is representing LYNX. She told committee members that Council President John Dowless is expected to attend for the City of Edgewood and he is replacing Mayor Bagshaw. Ms. Whittington also welcomed Commissioner Allan Plank, City of Lake Mary, who is replacing Deputy Mayor Lucarelli.

2nd Vice-Chairman Bradley recognized Mayor Ray Bagshaw to address the MAC. Mayor Bagshaw thanked MetroPlan Orlando and MAC members for being such a great group to work with. He told committee members that he appreciated the support he received from Ms. Whittington and the staff and the knowledge he acquired while serving on MAC. Council President Dowless, he noted, would be a great asset to the committee.

2nd Vice-Chairman Bradley asked Ms. Whittington to send letters to Mayor Bagshaw and Deputy Mayor Lucarelli recognizing them for their service on MAC. Ms. Whittington introduced new MetroPlan Orlando staff member, Ms. Nikhila Rose. Ms. Rose is a transportation planner and will be working with Mr. Alex Trauger. Ms. Whittington called attention to a copy of MetroPlan Orlando's 2013 Annual Report that was provided at member's seats. An online version link will also be provided at a later date. Under Agenda Item, IX. B., she noted, the presenter will be Mr. Arturo Perez, Leftwich Consulting, and Mr. Trauger will present the LRTP schedule information.

VI. Partner Reports

Mr. Andrew Riddle, LYNX, told MAC members that LYNX is looking for input on the SR 50 alternatives analysis that is currently underway. LYNX is conducting a number of open house events he noted, one of which had been held the evening before the MAC meeting and two are scheduled that day. He told committee members that additional information on the SR 50 alternatives analysis could be found at www.lynxsr50.com. An FDOT representative was not in attendance at this time. FTE representatives were not in attendance.

VII. Action Items

A. *Approval of Minutes of Previous Meeting*

Action was requested for approval of the December 5, 2013 meeting minutes.

MOTION: Mayor Gary Bruhn moved for approval of the December 5, 2013 meeting minutes. Commissioner Joel Keller seconded the motion, which passed unanimously.

B. *FDOT Amendment to FY 2013/14-2017/18 TIP - deferred to later in the agenda*

VIII. Presentations/Status Reports

A. *Presentation on Feeder Bus Service Plan for SunRail Stations*

Mr. John Mason, HDR Engineering, gave a presentation on FDOT's plan to provide feeder bus service at the SunRail stations. Mr. Mason told committee members that the feeder bus service will run during the Monday through Friday morning and evening peak SunRail hours and FDOT will be subsidizing the first seven years of the service. Coordination with local jurisdictions on the feeder buses, he noted, had begun in 2007 and an agreement had been signed with LYNX and Votran to provide the service. Original plans from 2007 had to be tweaked based on changes that took place over the course of the six years from 2007 to 2013. Commissioner Keller expressed his concerns regarding 30-minute bus service being inadequate for commuters and inquired about plans to monitor and make changes to service based on issues that may arise. Mayor Schieferdecker inquired about the lack of feeder bus service to Maitland Center, a major employment center in his city. Mr. Mason noted that the Route 1 service runs through that area and serves the Winter Park SunRail station. Flexbus service that is planned for Altamonte Springs, Casselberry, Maitland and Longwood was mentioned as an additional connection option. Mayor Schieferdecker expressed his concerns regarding LYNX's lack of support for Flexbus and asked LYNX representatives for an update on the Flexbus technology they are working on. Ms. Jo Santiago, FDOT, stated that FDOT takes the Flexbus project seriously and will be allocating \$780,000 to the project when it

is up and running. Mr. John Lewis, LYNX CEO, responded that LYNX has worked with the local partners and FTA to move the Flexbus project to conclusion. He told MAC members that LYNX had one IT firm respond to the Flexbus technology request for proposals. Once the technology has been fully developed, it will be installed in LYNX's Neighborlink system for a 60-day pilot program to see if it works as anticipated. Installation, he noted, will take 30 days. Mr. Lewis told MAC members that at the end of the pilot program, if the technology is proven to work, it will be turned over to the four Flexbus partners to use. He informed committee members that if there are any leftover federal grant funds for the project, the funds will be available for the partner cities to use at that time. Mr. Lewis suggested that FDOT might be a good option to receive those funds on behalf of the cities. Mayor Schieferdecker inquired about an estimated time frame for the project. Mr. Lewis responded that once the cities have determined the locations for the Flexbus kiosks and the 60-day pilot program has been conducted and works the system can be implemented. Mayor Schieferdecker requested a more definitive time frame. Mr. Lewis restated that it would happen 90 days from permitting to implement. This includes a 60-day pilot period.

2nd Vice-Chair Bradley asked about the availability of a process for local jurisdictions to provide input on what works or doesn't work, and marketing the bus service in coordination with SunRail. Mr. Mason responded that LYNX and FDOT will be monitoring the service and no process has been set up for other input. In terms of feeder bus service marketing, Mr. Lewis told committee members that LYNX regularly makes bus schedule changes three times a year and provides outreach to the community on all schedule changes. It was noted that SunRail commuters generally were "riders of choice" and would be more likely to use technology to determine connectivity to commuter rail service. Commissioner McMullen echoed Commissioner Keller's concern regarding 30-minute feeder bus service not being adequate and asked that the service be monitored carefully to see if it is effective. Mayor Schieferdecker requested that LYNX look at a direct feeder bus service to Maitland Center. Mr. Lewis responded that LYNX is working with FDOT on connectivity; however they are limited in the resources available to pay for additional service. He suggested that Mayor Schieferdecker might want to look into alternate funding sources, such as FDOT or Orange County, to fund a Maitland Center direct route.

FDOT Amendment to FY 2013/14-2017/18 TIP (Item taken out of order)

Mr. Gene Ferguson, FDOT, requested the MAC to recommend that the FY 2013/14-2017/18 TIP be amended to include several Management & Operations projects that are currently in the Prioritized Project List. The amendment was described in the letter from FDOT that was provided.

MOTION: Mayor Gary Bruhn moved for approval of the FDOT Amendment to FY 2013/14-2017/18 TIP. Mayor Bruce Mount seconded the motion, which passed unanimously.

B. Status Report on 2040 LRTP

Mr. Arturo Perez, Leftwich Consulting, presented a status report on the 2040 Long Range Transportation Plan. The report included an overview of the financial resources for the LRTP and focused on the list of highway projects for the Needs Plan and preliminary Cost Feasible Plan. Discussion ensued in regards to including the Orlando-Orange County Expressway Authority (OOCEA) projects and the timing for consideration of new technology in long range planning. Mr. Perez responded that those projects were not included at this time but that they would be getting the OOCEA and the Osceola Expressway Authority (OCX) Master Plans and adding the projects. He noted that the funding would not be included since they were funded by tolls through their respective agencies. Mr. Alex Trauger reported on the schedule of activities of the 2040 LRTP approval process.

C. Status Report on Alternatives Analysis Studies

Mr. Gary Huttmann, MetroPlan Orlando staff, presented a status report on several alternatives analysis studies that are currently underway. These studies included the OIA Refresh as well as studies on the SR 50, US 441 and US 192 corridors. The US 192 study, Mr. Huttmann noted, is the farthest along of the four and the locally preferred alternative, that provides bus rapid transit service along a six-mile stretch of right-of-way, was approved in November 2013. The \$120 million project, he told MAC members, will need to be incorporated into the cost feasible plan.

The OIA Refresh alternatives have been narrowed down from twelve to four, two of which are bus rapid transit options and two are light rail. The two light rail options were estimated to cost just over \$1 billion each and the two BRT options would run from an estimated \$175 million to \$240 million. Mr. Huttmann called attention to the fact that all the alternatives analyses involved big ticket projects that would require funding sources that have not been identified as of yet.

The US 441 alternatives analysis, Mr. Huttmann told MAC members, covers a 33-mile corridor from downtown Orlando to Eustis in Lake County. Nine alternatives have been reduced to three, all involving either commuter rail or bus rapid transit. The US 441 alternatives analysis should be finalized this year and additional information on the project could be accessed at www.US441corridor.com.

The last project in the update was the SR 50/UCF Connector from Lake County to UCF. Mr. Huttmann reported that this alternative analysis is not as far along as the others, with locally preferred alternative selection projected for late 2014 or 2015. Additional information on this project, he noted, could be found at www.lynxsr50.com.

D. Preview of FY 2014/15 Unified Planning Work Program

Mr. Gary Huttmann, MetroPlan Orlando staff, presented a preview of the FY 2014/15 Unified Planning Work Program (UPWP). The UPWP identifies the

activities and projects to be undertaken during the fiscal year starting July 1, 2014 and includes the organization's budget. Approval of the FY 2014/15 UPWP will be requested at the March MAC meeting. Mayor Schieferdecker inquired about contacting Mr. Huttmann to discuss the UPWP. Mr. Huttmann provided his contact information. Commissioner McMullen asked about the status of the All Aboard Florida project in the UPWP. Mr. Huttmann responded that the All Aboard Florida project will be part of the 2040 Long Range Plan.

IX. General Information

A. 2040 Long Range Transportation Plan: Community Outreach Event Reports

The latest community outreach reports for development of the 2040 LRTP were provided.

B. FDOT Comparison of Adopted and Tentative Five Year Work Programs

A letter dated December 20, 2013 and a report from FDOT showing the projects programmed in the common four years (FY 2014/15 to FY 2017/18) of the Adopted and Tentative Five Year Work Programs was provided. The report contained a review of the projects that have been advanced, deferred, or deleted within the common four year period, and provided explanations for these changes.

C. FDOT Quarterly Variance Report

FDOT's latest Quarterly Variance Report on cost estimate changes for projects in the TIP was provided.

D. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

E. MetroPlan Orlando Board Highlights

Highlights from the December MetroPlan Orlando Board meeting were provided.

F. 2013 MAC Attendance Records

A spreadsheet showing the attendance records for the MAC meetings during 2013 was provided.

G. REVISED Approved 2014 Board/Committee Meeting Schedule

The approved MetroPlan Orlando Board and committee meeting schedule for 2014 that had been revised based on input from the development of the Strategic Business Plan was provided. A memo from Harry Barley was also included.

H. MAP-21 Bicycle & Pedestrian Workshop

A MAP-21 Bicycle & Pedestrian Workshop will be held at MetroPlan Orlando on February 25, 2014. A flyer with more information was provided.

I. 2013 Annual Report

Copies of MetroPlan Orlando's 2013 Annual Report were provided at the meeting.

X. Upcoming Meetings of Interest to MAC Members

*A. MetroPlan Orlando Board Meeting - Wednesday, February 12, 2014; 9:00 a.m.
Second Harvest Food Bank, 411 Mercy Drive, Orlando, FL 32805*

B. Municipal Advisory Committee meeting - March 6, 2014; 9:00 a.m.

XI. Public Comments (General)

None.

XII. ADJOURNMENT

2nd Vice-Chair Bradley told committee members that he attended the last MetroPlan Orlando board meeting and was disappointed by the outcome of the board in regards to increasing membership. He noted the county representatives were generally supportive and asked MAC members if they wanted to continue to pursue voting membership on the MetroPlan Orlando board. The consensus was to continue to pursue a voting seat on the MetroPlan Orlando board. Mayor Bruhn requested the list of board members and how they voted in order to better focus lobbying the issue with board members. Mayor Glancy supported pursuing the issue and asked if it could be included on the March agenda with the voting list.

2nd Vice-Chair Bradley reported that the City of Winter Park has taken action on implementing quiet zones since they have potential funding available. The city is waiting to see the outcome of the area-wide quiet zone initiative before taking further action on implementation.

Ms. Whittington called attention to the MAC attendance report under general information and asked members to review the document and contact staff if there are any discrepancies.

There being no further business 2nd Vice-Chair Bradley adjourned the meeting of the Municipal Advisory Committee at 10:30 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 6th day of March, 2014.

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.