



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

MUNICIPAL ADVISORY COMMITTEE MINUTES

DATE: Thursday, February 5, 2015

LOCATION: MetroPlan Orlando Board Room
315 E. Robinson Street, Suite 355
Orlando, Florida

TIME: 9:00 a.m.

Mayor Ken Bradley, Chairman, presided

Members in attendance:

Mayor Rebecca Borders, City of St. Cloud
Mayor Ken Bradley, City of Winter Park
Council President John Dowless, City of Edgewood
Mayor Gary Bruhn, Town of Windermere
Mayor Charlene Glancy, City of Casselberry
Commissioner Joel Keller, City of Ocoee
Mayor Charles Lacey, City of Winter Springs
Commissioner Joseph McMullen, Town of Oakland
Commissioner Sid Miller, City of Lake Mary
Commissioner Robert "Bobby" Olszewski, City of Winter Garden
Mayor Dominic Persampiere, City of Oviedo
Mayor Howard Schieferdecker, City of Maitland

Members not in attendance:

Mayor Bill Brooks, City of Belle Isle
Commissioner Joe Durso, City of Longwood
Mayor Bruce Mount, Town of Eatonville

Others in attendance were:

Mr. Duane Compo, FDOT
Mr. Tony Rodriguez, LYNX
Mr. Harry Barley, MetroPlan Orlando
Ms. Gabriella Arismendi, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando
Ms. Cynthia Lambert, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman Ken Bradley called the meeting to order at 9:05 a.m.

II. PLEDGE OF ALLEGIANCE

Chairman Bradley led the Committee in the invocation and the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

Chairman Bradley reported that a special MAC meeting was held January 8, 2015 to review the MAC bylaws and dues assessment relative to the approval of a MAC voting seat on the MetroPlan Orlando board. Staff, he told committee members, has provided a copy of the minutes from the meeting for approval at today's meeting.

IV. CONFIRMATION OF QUORUM

Ms. Goldfarb confirmed a quorum was present.

V. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington called attention to items in the supplemental folders which included additional bylaws revisions to pages seven and eight. Ms. Whittington explained that the page seven revision under the general policy section added MetroPlan Orlando's six standing committees and on page eight the MetroPlan Orlando mission statement was added. Ms. Whittington noted that MAC had approved staff making scrivener's changes without having to seek approval from the committee. This addition is being made to all committee bylaws. At the January 8, 2015 meeting, MAC members had some unanswered questions which were researched after the meeting by MetroPlan Orlando General Counsel, Mr. Steve Bechtel. A memo was provided detailing the issues raised, which included removing an officer and adding an item to the agenda, and Mr. Bechtel's responses. Ms. Whittington reviewed the next steps for MAC's voting membership seat on the MetroPlan Orlando board which included board approval of MAC's revised bylaws and the \$25,000 assessment for the seat. She noted that MAC members approved a per capita funding split of .0814 for committee members at their January 8, 2015 meeting. A letter from MetroPlan Orlando's finance department with a budgetary plan will be sent out to MAC members in the March/April 2015 time frame and voting membership would be effective July 1, 2015. Ms. Whittington told MAC members that a July 1st effective date would give committee members time to get their respective interlocal agreements in place. Payments would then be due half in October 1, 2015 and half April 1, 2016.

MOTION: Council President John Dowless moved for approval of the February 5, 2015 meeting agenda. Mayor Gary Bruhn seconded the motion, which passed unanimously.

VI. Partner Reports

LYNX

Mr. Tony Rodriguez, LYNX, reported that LYNX is working on their April service changes which will include an extension of the Orange LYMMO line. The extension would travel north up Magnolia Avenue to Marks Street and loop around to Orange Avenue connecting back into the existing Orange line. In addition, he told MAC members that LYNX is working on the feeder bus plan for SunRail Phase II.

FDOT -

Chairman Bradley noted that Mr. Compo would be presenting an item later on in the agenda and asked him to provide his update at that time.

Chairman Bradley recognized Mr. Harry Barley who provided a SunRail update. He noted that SunRail had been viewed as one project locally, however, Federal Transit Administration broke the rail system into phases. SunRail Phase I is currently in operation. SunRail Phase II south to Poinciana, he reported, had been included in the President's budget this year and efforts had been underway to get SunRail Phase II north to DeLand into the President's budget as well. When the President's budget was released February 2nd it turned out to be different from what had been expected and contained a new category of funding entitled "Non-rated". Mr. Barley told MAC members that SunRail Phase II south was now designated as non-rated and SunRail Phase II north was listed as non-rated. Under the new Non-Rated category of funding, which totaled \$320 million, were three projects including SunRail Phase II south and Sunrail Phase II north. Funding needed for Phase II north and south total \$125 million. Mr. Barley commented that there also was an "Accelerated Delivery" category which SunRail Phase II could be funded under as well, since the project was ready to go. He told committee members that the local congressional delegation was working on securing the federal funding needed to complete Phase II. Chairman Bradley asked if all the state funding was in place. Mr. Barley responded that all the state commitments have been made.

VII. Public Comments on Action Items

None.

VIII. Old Business

- **Quiet Zone Update**

Ms. Whittington told MAC members that she was happy to report that the state grant awards had been made for quiet zones and letters informing local jurisdictions of the awards had been sent. She told MAC members that the City of Winter Park, City of Orlando, Orange County (which included the City of Edgewood), and Seminole County had received quiet zone grant funding. Ms. Whittington reported that the City of Maitland's award was the only one that was not yet confirmed. She recently spoke with Maitland city staff who had reported they had not yet received notification of a grant award. Ms. Whittington said she was optimistic that Maitland would receive an award letter soon. The next step in the process, she informed grant recipients, was the agreements between the local jurisdictions, Tallahassee and the rail corridor owner, which in this case was FDOT. Ms. Whittington told committee members that the grants were reimbursable and the agreements needed to be

executed by June 2015. Mayor Schieferdecker asked if there was anything he could do to follow up on the status of Maitland's quiet zone grant award. Ms. Whittington responded that she would provide Mr. Goins' phone number to Mayor Schieferdecker so that he could contact him directly. Chairman Bradley commented that MAC advocated strongly for the quiet zone funding and it was good to see their efforts having a positive result. Ms. Whittington noted that the entire \$10 million in grant funds had not been awarded and there would be a second round of grant submissions shortly. Local jurisdictions, she said, would need to reapply for the second round of grant funding.

IX. Action Items

A. *Approval of Minutes of Previous Meeting*

Action was requested for approval of the December 4, 2014 and January 8, 2015 meeting minutes.

MOTION: Mayor Gary Bruhn moved for approval of the December 4, 2014 and January 8, 2015 meeting minutes. Commissioner Joel Keller seconded the motion, which passed unanimously.

B. *FDOT Amendments to FY 2014/15-2018/19 TIP*

FDOT Partner Report - taken out of order

Mr. Duane Compo provided an FDOT partner report noting that the most recent variance report was provided in the agenda packet and he offered to answer any questions committee members had regarding the report. Ms. Whittington mentioned the I-4 Ultimate project was now underway, but at this time most of the activity is in staging of the project.

Mr. Duane Compo, FDOT, requested the MAC to recommend that the FY 2014/15-2018/19 Transportation Improvement Program (TIP) be amended to include a transit project, a Complete Streets project, and the expansion of the Seminole County fiber optic system. The amendments were described in the letter from FDOT that was provided. Mayor Bruhn asked about the fiber optic project noting that these projects are routinely a public private partnership. Mr. Compo responded that the local funds for SR 426 were moved onto the Seminole County project and Seminole County will be funding the project, not FDOT.

MOTION: Mayor Gary Bruhn moved for approval of the amendments to the FY 2014/15-2018/19 Transportation Improvement Program (TIP). Mayor Howard Schieferdecker seconded the motion, which passed unanimously.

X. Presentations/Status Reports

A. *Preliminary Results from the 2012-2013 Pedestrian and Bicyclist Crash Analysis and Comparison of Crash and Street Characteristics*

Mr. Mighk Wilson, MetroPlan Orlando staff, gave a presentation on the types of crashes related to bike lanes, medians and lighting. He reviewed two years of crash and infrastructure data, which included crashes per number of roadway lanes, roadways with medians, and bike lanes along with motorist caused crashes, crashes involving bicyclists on the roadway, severity of crash injuries, and injuries and severity by facility mileage. Mr. Wilson also provided information on comparison studies done in Denmark, Germany and Sweden. He told committee members that the information collected will help identify what can be done to mitigate behaviors that contribute to crashes and education is a key component. Chairman Bradley inquired about the increase for 2012/13 and if it was related to more traffic. Mr. Wilson responded that he felt the increase was due to higher exposure. He noted that the higher crash zip codes included lower income areas where residents were more likely to bike or walk to work. Mayor Persampiere commented on the education component being important, due to issues they are having in Oviedo with the behavior of large group cyclists. Mr. Wilson responded that crashes that occur with large group cyclists generally are crashes within the group that are not documented in crash data. Chairman Bradley expressed his concern that not enough was being done to mitigate the high crash rates. Mr. Wilson told MAC members that he is working with Best Foot Forward to expand that program, especially in lower income areas where there are high crash rates.

B. Presentation on SR 50 Health Impact Assessment

Ms. Gabriella Arismendi, MetroPlan Orlando staff, gave a presentation on the SR 50 Health Impact Assessment. Ms. Arismendi told committee members that MetroPlan Orlando is about to launch a health impact assessment for SR 50. She reviewed what a health impact assessment is, the types of HIAs, the criteria and phases in the process and the reason for choosing SR 50. Ms. Arismendi reported that MetroPlan Orlando will be using the intermediate HIA process. She noted that a presentation will be given at the next meeting on the SR 50 Alternatives Analysis that was conducted and that the HIA will be conducted throughout that same study area. In addition, the health impact assessment will be extended, at the east end, north to Oviedo. Ms. Arismendi provided information on the partnerships involved in the health impact assessment and noted that the steering committee held their first meeting February 4, 2015.

XI. General Information

A. MAC Voting Membership and Revised Bylaws

A meeting of the Municipal Advisory Committee (MAC) was held January 8, 2015 for the purpose of reviewing proposed revisions to the MAC's bylaws and to approve a dues structure for membership on the MetroPlan Orlando Board. A copy of the meeting highlights and the revised bylaws were provided.

B. SunRail Ridership Report

The latest SunRail Ridership Report was provided at the meeting.

C. *CFX Amendment to FY 2014/15-2018/19 TIP - Wekiva Parkway Projects*

The Central Florida Expressway Authority (CFX) has applied for a Transportation Infrastructure Finance and Innovation Act (TIFIA) loan for their segments of the Wekiva Parkway project. The TIFIA funds must be shown in the Transportation Improvement Program (TIP) and a signed MetroPlan Orlando Board resolution approving this as a TIP amendment must be provided prior to the February 11th Board meeting in order for CFX to meet the FHWA requirements and be eligible to receive the loan. In the case where a TIP amendment must be approved prior to the next MetroPlan Orlando Board meeting in order for the amended project to receive funding, the MetroPlan Orlando Board Chairman is authorized to approve the amendment and sign the corresponding resolution on behalf of the board without having to call an emergency meeting of the board. The TIP amendment resolution was signed by the MetroPlan Orlando Board Chairman and is attached for information purposes, along with the revised TIP pages showing the TIFIA funds added to the CFX Wekiva Parkway projects. The resolution was ratified by the MetroPlan Orlando Board at its February 11th meeting.

D. *FDOT Comparison of Adopted and Tentative Five Year Work Programs*

A letter accompanied by a report to Commissioner Bob Dallari dated December 24, 2014 from FDOT showing the projects programmed in the common four years (FY 2015/16 to FY 2018/19) of the Adopted and Tentative Five Year Work Programs was provided. The report contained a review of the projects that have been advanced, deferred, or deleted within the common four year period, and provided explanations for these changes.

E. *FDOT Quarterly Variance Report*

FDOT's latest Quarter Variance Report on cost estimate changes for projects in the TIP was provided.

F. *FDOT Construction Status Report*

The latest FDOT construction status report was provided.

G. *2014 MAC Attendance Records*

The 2014 MAC attendance record was provided.

H. *2015 Transportation Acronym Guide*

A copy of the 2015 Transportation Acronym Guide is available at:
http://www.metroplanorlando.com/files/view/acronym_glossary_2015_581.pdf

I. *MetroPlan Orlando Board Highlights*

Highlights from the December MetroPlan Orlando Board meeting were provided.

XII. Upcoming Meetings of Interest

A. Federal Certification Public Meeting

A public meeting regarding the federal certification review for MetroPlan Orlando was announced for Monday, **February 9, 2015** at 3 p.m. at MetroPlan Orlando (315 E. Robinson Street, Suite 355, Orlando, FL 32801).

B. MetroPlan Orlando Board Meeting

The MetroPlan Orlando Board meeting was announced for Wednesday, **February 11, 2015** at 9 a.m. at the Second Harvest Food Bank (411 Mercy Drive, Orlando, FL 32805).

C. Municipal Advisory Committee meeting - Thursday, March 5, 2015; 9:00 a.m.

XIII. Public Comments (General)

None.

XIV. ADJOURNMENT

Mayor Bruhn called attention to perfect 2014 attendance records for Council President Dowless, Commissioner Keller, Commissioner McMullen and Mayor Schieferdecker. He asked if Chairman Bradley and Mayor Schieferdecker would be attending the March 5th MAC meeting so they could be recognized for their service.

The Municipal Advisory Committee meeting was adjourned at 9:50 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 5th day of March, 2015.

Chairperson

Witness

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.