



**MUNICIPAL ADVISORY COMMITTEE
MINUTES**

DATE: Thursday, October 29, 2015

LOCATION: MetroPlan Orlando Board Room
315 E. Robinson Street, Suite 355
Orlando, Florida

TIME: 9:30 a.m.

Mayor Charles Lacey, Chairman, presided

Members in attendance:

Mayor Gary Bruhn, Town of Windermere
Mr. Roger Dixon, CAO, for Mayor Anthony Grant, Town of Eatonville
Council President John Dowless, City of Edgewood
Mayor Joe Durso, City of Longwood
Mayor Charlene Glancy, City of Casselberry
Mayor Charles Lacey, City of Winter Springs
Mayor Steve Leary, City of Winter Park
Mayor A. Dale McDonald, City of Maitland
Commissioner Joseph McMullen, Town of Oakland

Members not in attendance:

Mayor Rebecca Borders, City of St. Cloud
Mayor Bill Brooks, City of Belle Isle
Commissioner Joel Keller, City of Ocoee
Commissioner Sid Miller, City of Lake Mary
Commissioner Robert "Bobby" Olszewski, City of Winter Garden
Mayor Dominic Persampiere, City of Oviedo

Others in attendance were:

Mr. Jamil Gutierrez, FDOT
Ms. Mary Schoelzel, FDOT

Ms. Andrea Ostrodka, LYNX
Mr. Tony Rodriguez, LYNX
Ms. Carol Scott, Florida's Turnpike Enterprise
Mr. Curtis Ostrodka, VHB
Mr. Keith Caskey, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman Charles Lacey called the meeting to order at 9:32 a.m.

II. PLEDGE OF ALLEGIANCE

Chairman Lacey led the committee in the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

Chairman Lacey had no announcements.

IV. CONFIRMATION OF QUORUM

Ms. Goldfarb confirmed a quorum was present.

V. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington reported that the full funding grant agreement for SunRail Phase II south was signed in September. She added that they are still awaiting word on a Transportation Investment Generating Economic Recovery (TIGER) Grant submitted for funding for Phase II north to DeLand. SunRail Phase III to Orlando International Airport, she reported, received the green light from Federal Transit Administration to go to the project development phase. Ms. Whittington introduced Mr. Jamil Gutierrez, new FDOT Liaison for MetroPlan Orlando, and Ms. Carol Scott, new Florida's Turnpike Enterprise liaison. She told MAC members that Ms. Andrea Ostrodka would be providing a LYNX update later in the agenda. Under general information items, she noted, were an executive summary of the Asset Limited Income Constrained employed (ALICE) report, a new air quality report with new air quality standard information, US 441 information and a revised variance report. Ms. Whittington informed committee members that MetroPlan Orlando continues to implement their Strategic Business Plan including merging the current Citizen's Advisory Committee and the Bicycle and Pedestrian Advisory Committee into the new Community Advisory Committee. Efforts

are underway, she reported, to populate the new Community Advisory Committee. These efforts included letters sent to current members and appointing jurisdictions, and implementing an application process and period for MetroPlan Orlando seats on the new committee.

VI. Partner Reports

Partner reports were provided later in the agenda when partner representatives were slated to present.

VII. Public Comments on Action Items

None.

VIII. Old Business

Ms. Whittington reported that in regards to Quiet Zones, she had no update at this time. Mayor Durso asked if there was anything MAC members could do to help facilitate the process. Ms. Whittington responded that MetroPlan Orlando had been cut out of the process, so she was not receiving any information on the status of quiet zone efforts. Ms. Schoelzel told committee members that District V is still waiting to hear from Central Office regarding quiet zone grants. Mayor Durso asked if the cities that had not heard anything regarding the grants could reach out to someone. Council President Dowless asked who they could contact and if there was any estimated time frame. Ms. Schoelzel responded that they could contact Ms. Noranne Downs, District V Secretary. She added that the schedule for the quiet zone grants should be included in the agreement and she could forward the agreement to participating jurisdictions.

IX. Action Items

A. Approval of Minutes of Previous Meeting

Action was requested for approval of the September 3, 2015 meeting minutes.

MOTION: Mayor Joe Durso moved for approval of the September 3, 2015 meeting minutes. Mayor Gary Bruhn seconded the motion, which passed unanimously.

B. Approval of 2016 Board/Committee Meeting Schedule

Approval was requested for the 2016 MetroPlan Orlando Board and Advisory Committee meeting schedule, which was provided.

MOTION: Mayor Joe Durso moved for approval of the 2016 MetroPlan Orlando Board and Advisory Committee meeting schedule. Mayor Gary Bruhn seconded the motion, which passed unanimously.

C. *FDOT Amendments to FY 2015/16-2019/20 Transportation Improvement Program*

Mr. Jamil Gutierrez, FDOT, requested the MAC to recommend that the FY 2015/16-2019/20 Transportation Improvement Program (TIP) be amended to include changes to the I-4 rest area project as well as several other projects. A letter explaining the amendments was provided. Mr. Gutierrez reviewed the projects included in the amendment request.

MOTION: Mayor Joe Durso moved for approval of the FDOT Amendments to FY 2015/16-2019/20 Transportation Improvement Program. Mayor Steve Leary seconded the motion, which passed unanimously.

D. *FDOT Amendments to FY 2015/16-2019/20 Transportation Improvement Program - Roll Forward Projects*

Mr. Jamil Gutierrez, FDOT, requested the MAC to recommend that the FY 2015/16-2019/20 TIP be amended to include the projects that rolled forward from FY 2014/15 to FY 2015/16 based on the FY 2015/16-2019/20 Adopted Five Year Work Program, as well as other minor changes and corrections. A letter explaining the amendments was provided, along with the Roll Forward report. Mr. Gutierrez explained that the requested amendments included changes that had been made from March through July 2015.

A glossary of all the funding codes used by FDOT in the Five Year Work Program and TIP, including those in the attached letter, could be found here: <http://www2.dot.state.fl.us/fmsupportapps/workprogram/support/appendixd.aspx?CT=FC>

MOTION: Mayor Joe Durso moved for approval of the FDOT Amendments to FY 2015/16-2019/20 Transportation Improvement Program to include the projects that rolled forward from FY 2014/15 to FY 2015/16 based on the FY 2015/16-2019/20 Adopted Five Year Work Program, as well as other minor changes and corrections. Mayor Gary Bruhn seconded the motion, which passed unanimously.

X. Presentations/Status Reports

A. *Status Report on Re-Adoption of 2040 Long Range Transportation Plan*

Mr. Alex Trauger, MetroPlan Orlando staff, presented a status report on the process for the re-adoption of the 2040 Long Range Transportation Plan. Mr. Trauger told

MAC members that a memo detailing the changes made to the previously adopted 2040 LRTP was included in the supplemental folders. He explained that MetroPlan Orlando has used its own Orlando Urban Area Transportation Study (OUATS) model. However, to aid in planning consistency, plans were to use the Central Florida Regional Planning model for future Long Range Transportation Plans. In order to transition to the new model, he noted, the process needed a restart to bring MetroPlan Orlando in line with other area M/TPOs. Mr. Trauger told committee members that he will be requesting approval for the 2040 LRTP re-adoption in December. He reviewed the more important changes that were made including environmental mitigation separated into its own section, more flexibility and emphasis on non-capacity projects in mobility needs, and moving the US 441 project under the LYNX Transit Development Plan improvements, since the project no longer needed to go through the federal new/small starts process. Mr. Trauger noted that there was no change to the cost or implementation for the US 441 project. In addition, he reported, there were some administrative modifications and a section on how to do a cost estimate was added. MAC members then viewed a MetroPlan Orlando public information video for the 2040 LRTP re-adoption.

B. FDOT and Florida's Turnpike Enterprise Preview of FY 2016/17-2020/21 Tentative Five Year Work Program

Mr. Jamil Gutierrez, FDOT, presented a preview of the FY 2016/17-2020/21 Tentative Five Year Work Program. The preview focused on the status of the projects in the FY 2020/21-2039/40 Prioritized Project List (PPL). A copy of the PPL was provided. Mr. Gutierrez told committee members that FDOT's Five-Year Work Program Public Hearing was held October 15 in DeLand that was also broadcast in the Parramore area and via the internet. A recording of the public hearing was available on the FDOT website and comments on the Five-Year Work Program could be made via a comment form on the website as well. Mr. Gutierrez reviewed changes to major projects in the work program and noted that the Coast to Coast Trail had been renamed Sun Trail. He told MAC members that additional information on the Work Program could be accessed on the FDOT website. A statewide Work Program Public Hearing, he reported, will be held Monday, January 11, 2016 in Tallahassee and then the final document will be submitted to the Governor and Legislature for approval for funding. Mayor McDonald asked if FDOT had conducted a feasibility study for a grade separation at the Maitland Boulevard/Maitland Avenue intersection and if not what the process for consideration for that study was. Mr. Gutierrez responded that FDOT would first look at the Project Priority List.

In addition, Ms. Carol Scott, Florida's Turnpike Enterprise, reviewed the major projects in the Turnpike Enterprise Tentative Five Year Work Program. An attachment was provided. She told MAC members that an informal public information meeting on the SR 417 widening project was scheduled for October 29, 5:30 p.m. at the Metro Church in Winter Springs. Chairman Lacey added that there would be no formal presentation or public comments at the public information meeting.

C. Presentation on ETDM Planning Screen for SR 535 Widening Project

The Efficient Transportation Decision Making (ETDM) process was developed by FDOT in the early 2000s in order for federal, state and local agencies to have an opportunity to evaluate the socioeconomic and environmental impacts of major capacity transportation projects prior to the projects going through the PD&E phase, and to provide comments on the impacts for FDOT and the local MPO to consider in programming these projects. As a result, if there are any impacts that could potentially cause a project to be delayed or cancelled, these impacts can be identified before any funding is actually spent on the project.

The first step in the ETDM process is the Planning Screen review of a project, which includes developing a Purpose and Need Statement describing the project going through the screening process. The next project to go through the ETDM Planning Screen process is the widening of SR 535 from US 192 to I-4. Mr. Keith Caskey, MetroPlan Orlando staff, gave a brief overview of this project, and committee members had the opportunity to provide any comments or input they would like to have considered in the Planning Screen review of the project. The Purpose and Need Statement for the SR 535 project was provided. Mr. Caskey reviewed the purpose of an ETDM, the make-up of the Environmental Technical Advisory Committee (ETAT), which reviews projects, a map and description of the project, which was divided into two segments, safety information, and the need for the project, including level of service. He requested comments from MAC members, which could be submitted at this time or emailed to Mr. Caskey. Mr. Caskey noted that he will summarize comments received from the committees and email them out for their review.

D. Presentation on Comparison of LYNX Operations and Performance

Ms. Andrea Ostrodka, LYNX Director of Planning & Development, gave a presentation comparing LYNX's operations and performance. This presentation had been given during a LYNX Board work session on September 11, 2015. Ms. Ostrodka reviewed the reason agencies contract out services and the reasons they directly operate. Mayor Durso asked who LYNX currently contracts services out to. Ms. Ostrodka responded that LYNX contracts out express service to Mears, vRide for Vanpool, MV for NeighborLink and paratransit, and Diamond for security. Mayor McDonald inquired about the status of Flexbus. Ms. Ostrodka responded that LYNX is implementing the Flexbus technology on their NeighborLink service for testing next month. If the testing is successful, then the technology will be implemented on NeighborLink next year. Ms. Ostrodka next presented peer perspective comparison information for 15 agencies, including operations and performance, contracted services, purchased transportation, and operating expenses for vehicle miles traveled, passenger miles and unlinked passenger trips. She told MAC members that additional information was available on the LYNX website. Chairman Lacey asked if the LYNX Board of Directors had taken a position on privatization. Ms. Ostrodka responded that the LYNX Board was opposed to privatization and the Osceola County Board of County Commissioners had voted to oppose LYNX privatization. Chairman

Lacey noted that the Tri-County League of Cities had passed a resolution in support of LYNX privatization.

E. Review Draft List of 2016 Legislative Priorities

Ms. Virginia Whittington, MetroPlan Orlando staff, reviewed the draft list of MetroPlan Orlando's 2016 legislative priorities and asked for comments from the committee members. The draft list of legislative priorities was provided. Ms. Whittington told committee members that the 2016 legislative priority process started in August and a draft list of priorities went to the MetroPlan Orlando Executive Committee in September. The MetroPlan Orlando Board would be discussing and considering the draft priorities for approval at its November 4th meeting. The priorities, she noted, included five top priorities, priorities MetroPlan Orlando supported, one proposed legislative item MetroPlan Orlando opposed, and additional items that would be watched and monitored. The five top priorities, she reported, included additional funding for quiet zones, SunRail Phase III funding, increased funding for pedestrian programs, expansion of the Charter County Surtax, and making distracted driving a primary offense. Ms. Whittington added that MetroPlan Orlando would support a local option rental car surcharge (up to \$3/day) and a funding appropriation for LYNX to assist with I-4 construction issues LYNX is facing. She told MAC members that MetroPlan Orlando would oppose legislation to privatize LYNX transit operations, adding that a bill had already been filed by Representative Cortes specific to privatizing LYNX's operations and reorganizing the LYNX Board of Directors to add citizen participation. Under items to watch, Ms. Whittington called attention to rescinding the use of red light cameras, which MetroPlan Orlando does not support. Council President Dowless requested that copies of the quiet zone contracts be provided so the local jurisdictions could follow up on their respective grant allocations. Mayor Bruhn asked if there was any update on the local jurisdiction's request to get permission to clean up graffiti and trash along the SunRail corridor. Ms. Schoelzel responded that FDOT was still working on that issue. Mayor Bruhn recommended adding a priority to oppose the utility relocation bill that had been introduced that would require local jurisdictions to pay for utility relocation. He noted that the bill had been reintroduced and was being pushed by the utility companies. Mayor Durso supported the inclusion of opposition to a utility relocation bill requiring local jurisdictions to pay for utility relocation, as it would be costly to local municipalities. Mayor Bruhn added that staff could contact the Tri-County League of Cities for the data they have available on this issue.

MOTION: Mayor Gary Bruhn moved to approve that the MetroPlan Orlando Board consider adding utility relocation to the list of legislative priorities. Mayor Joe Durso seconded the motion, which passed unanimously.

Mayor Durso added that the Tri-County League of Cities supported LYNX privatization and felt that as a result, MAC should support removing opposition of LYNX privatization from the MetroPlan Orlando legislative priorities. Mayor Bruhn asked why MetroPlan Orlando opposed privatization. Ms. Whittington responded that the Executive Committee felt that LYNX was already operating efficiently, they were

open to further review, and that operations were more of a local issue. Mayor Durso responded that the decisions are currently made locally and some municipalities were not happy with the decisions that have been made. Mayor Bruhn responded that he would prefer to keep the decision making for LYNX local.

MOTION: Mayor Joe Durso moved for approval of removing opposition to LYNX privatization from the list of MetroPlan Orlando legislative priorities. Mayor A. Dale McDonald seconded the motion, which passed 7:2 (Bruhn and Dixon opposed).

F. Presentation on US 441 Corridor Study

Mr. Curtis Ostrodka, VHB, gave a presentation on the results of the US 441 Corridor Study. Mr. Ostrodka told MAC members that an original corridor study was conducted along with an additional transit analysis. He reviewed the study area and informed committee members that 10 initial alternatives were narrowed down to three viable alternative. Ridership numbers, he noted, proved to be insufficient to meet Federal Transit Administration requirements and secure federal funding for the project. Mr. Ostrodka added that an additional transit analysis was conducted for express bus service and local bus service for the corridor. He reviewed the alternatives for both express bus and local bus service and the preferred options. Mr. Ostrodka informed committee members that no formal action was being requested and local agencies were being tasked with how to improve service for the corridor.

XI. General Information

A. ALICE Report: Asset Limited, Income Constrained, Employed

Outreach to traditionally underserved communities is an important part of the transportation planning process. A recent report by the United Way and Rutgers University sheds light on a population it refers to as ALICE, an acronym for ASSET LIMITED, INCOME CONSTRAINED, EMPLOYED. These are workers, some with families, who earn either just enough to get by, or are not quite making ends meet. The report showed that in Central Florida, nearly 50% of families do not earn enough to consistently cover the basic living expenses. An executive summary of the report was provided. The full report could be read here: http://www.hfuw.org/media/ALICE_-_United_Way_ALICE_Report_FL.pdf

B. Air Quality Report

The latest air quality report for the MetroPlan Orlando area was provided.

C. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

D. FDOT Quarterly Variance Report

The Quarterly Variance Report on cost estimate changes for TIP projects was provided.

E. MetroPlan Orlando Board Highlights

Highlights from the September 9, 2015 MetroPlan Orlando Board meeting were provided.

XII. Upcoming Meetings of Interest

A. MetroPlan Orlando Board Meeting

The MetroPlan Orlando Board met on Wednesday, November 4, 2015 at 9:00 a.m.

B. Transportation Disadvantaged Local Coordinating Board (TDLCB) Public Hearing & Board Meeting

An announcement was made that the TDLCB would host its annual public hearing Thursday, November 12, 2015 at 10:00 a.m. to receive public input on unmet needs or on any other areas that relate to local transportation services. Following the public hearing, the TDLCB met at 10:57a.mt.

C. Municipal Advisory Committee meeting - Thursday, December 3, 2015; 9:30 a.m.

XIII. Public Comments (General)

None.

XIV. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 11:02 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 3rd day of December, 2015.

Chairperson

Witness

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.