



**MUNICIPAL ADVISORY COMMITTEE  
MINUTES**

**DATE:** Thursday, December 3, 2015

**LOCATION:** MetroPlan Orlando Board Room  
315 E. Robinson Street, Suite 355  
Orlando, Florida

**TIME:** 9:30 a.m.

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Mayor Charles Lacey, Chairman, presided

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**Members in attendance:**

Mayor Gary Bruhn, Town of Windermere  
Mr. Roger Dixon, CAO, for Mayor Anthony Grant, Town of Eatonville  
Council President John Dowless, City of Edgewood  
Mayor Joe Durso, City of Longwood  
Mayor Charlene Glancy, City of Casselberry  
Commissioner Joel Keller, City of Ocoee  
Mayor Charles Lacey, City of Winter Springs  
Mayor Steve Leary, City of Winter Park  
Mayor A. Dale McDonald, City of Maitland  
Commissioner Joseph McMullen, Town of Oakland  
Commissioner Sid Miller, City of Lake Mary  
Mayor Dominic Persampiere, City of Oviedo

**Members not in attendance:**

Mayor Rebecca Borders, City of St. Cloud  
Mayor Bill Brooks, City of Belle Isle  
Commissioner Robert "Bobby" Olszewski, City of Winter Garden

**Others in attendance were:**

Mr. Jamil Gutierrez, FDOT  
Ms. Mary Schoelzel, FDOT  
Mr. Tony Rodriguez, LYNX  
Ms. Carol Scott, Florida's Turnpike Enterprise  
Ms. Courtney Reynolds, reThink  
Ms. Mary Ann Horne, MetroPlan Orlando

Mr. Alex Trauger, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

**I. CALL TO ORDER**

Chairman Charles Lacey called the meeting to order at 9:30 a.m.

**II. PLEDGE OF ALLEGIANCE**

Chairman Lacey led the committee in a moment of silence and Mayor Bruhn led the committee in the Pledge of Allegiance.

**III. CHAIR'S ANNOUNCEMENTS**

Chairman Lacey reported that he took MAC's recommendation of support for LYNX privatization to the MetroPlan Orlando board. He noted that the board tabled the LYNX privatization item for further consideration, however, there didn't seem to be a lot of support for MAC's position on privatization. Chairman Lacey told MAC members that the board added MAC's position opposing the utility relocation bill but would revisit the issue of expansion of the charter county surtax to municipalities and a BPAC request pending a meeting of the Statute Review Task Force which BPAC formed. Further discussion on legislative priorities will take place at the December 9<sup>th</sup> board meeting. Staff will provide an email update when the priorities are finalized.

**IV. CONFIRMATION OF QUORUM**

Ms. Goldfarb confirmed a quorum was present.

**V. AGENDA REVIEW/FOLLOW-UP**

Ms. Virginia Whittington told MAC members that the 2016 legislative priorities approved as of November 4, were included in the supplemental folders. She called attention to MetroPlan Orlando's upcoming move to the Park Building at 250 S. Orange Avenue, Suite 200, Orlando, FL 32801. The physical move of the office, she noted, will take place December 17<sup>th</sup> and 18<sup>th</sup> and it may be difficult to contact staff during that time frame. Ms. Whittington reported that detailed parking instructions for the new office location will be provided at a later date. She added that there are two events scheduled for January 13, 2016 including the annual volunteer appreciation luncheon from 11:30 a.m. to 1:30 p.m. and an office open house from 2:00 to 4:00 p.m.

## VI. Partner Reports

### LYNX

Mr. Tony Rodriguez, LYNX, reported that the LYNX Board approved the January service changes at their November meeting. He informed MAC members that there were numerous time and schedule adjustments approved. In addition, Mr. Rodriguez told committee members that LYNX's third downtown BRT line, the Lime Line serving western Orlando, will start service in January. Further expansion of the Lime Line to Creative Village, he added, will be implemented later in 2016.

### FDOT

Mr. Jamil Gutierrez, FDOT, reported that FDOT staff recently met with the Orange County Partnering committee in regard to Orange County resurfacing projects underway. A second Orange County Partnering meeting, he told committee members, is scheduled for January 6<sup>th</sup>. Mr. Gutierrez noted that the Osceola Partnering committee is scheduled to meet on December 10<sup>th</sup>.

### Florida's Turnpike Enterprise

Ms. Carol Scott, Florida's Turnpike Enterprise, told MAC members that the widening of SR 417 to 8 lanes, from the turnpike to I-4, is underway and is projected to be completed in the summer of 2018. She reported that the interchange at SR 417 and the Mainline is under construction and expected to open in March 2016.

## VII. Public Comments on Action Items

None.

## VIII. Old Business

None.

## IX. Action Items

### *A. Approval of Minutes of Previous Meeting*

Action was requested for approval of the October 29, 2015 meeting minutes.

**MOTION:** Mayor Gary Bruhn moved for approval of the October 29, 2015 meeting minutes. Mayor Joe Durso seconded the motion, which passed unanimously.

### *B. FDOT Amendment to 2015/16-2019/20 TIP*

Mr. Jamil Gutierrez, FDOT, requested the MAC to recommend that the FY 2015/16-2019/20 Transportation Improvement Program (TIP) be amended to include

additional funding for an I-4 project, three LYNX projects, and a new trail project. A letter explaining the amendments was provided. Mr. Gutierrez told committee members that the LYNX projects listed did not involve additional funding and that the TIP amendment was necessary due to Federal Transit Administration releasing funding to LYNX, that had already been allocated. He reviewed the projects listed in the request. Mr. Gutierrez reported that there had been a change in a cost estimate for the Fortune-Lakeshore multi-use trail project in Osceola County from \$274,188 to \$348,165 due to new safety improvements. He added that the amendment request going to the MetroPlan Orlando board had been updated to reflect the change.

**MOTION:** Mayor Gary Bruhn moved for approval of FDOT Amendments to 2015/16-2019/20 TIP. Commissioner Joel Keller seconded the motion, which passed unanimously.

### *C. Re-adoption of 2040 LRTP*

Mr. Alex Trauger, MetroPlan Orlando staff, requested action to approve the re-adoption of the 2040 Long Range Transportation Plan (LRTP). A summary of the changes to the original LRTP that was adopted in June 2014 was provided. Mr. Trauger explained that the re-adoption process only involved amending the current 2040 Long Range Transportation Plan and was needed to allow MetroPlan Orlando to be in sync with the other District V M/TPO's adoption processes. He provided a timeline for the adoption process and reviewed the three major areas in which changes occurred. The three areas, he reported, were a separate environmental mitigation section, more flexibility in mobility needs, and various administrative modifications, such as adding maps, changing page numbers, etc.

**MOTION:** Mayor Gary Bruhn moved for approval of re-adoption of the 2040 Long Range Transportation Plan (LRTP). Mayor Joe Durso seconded the motion, which passed unanimously.

## **X. Presentations/Status Reports**

### *A. Presentation on reThink Performance*

Ms. Courtney Reynolds, reThink, gave a presentation on the performance of reThink since the program has been in operation. Ms. Reynolds provided the four main goals of rethink which included decreasing traffic congestion, improving air quality, conserving natural resources, and saving people money. She reported that an evaluation of the program had been completed by the Center for Urban Transportation Research (CUTR) which provided data on the big impact rethink has had on the region, since its inception in 2010. Some of the impact reThink has had, she noted, reduced the drive alone rate from 76% down to 58%, contributed to 13 million fewer vehicle miles traveled, provided a \$20,000 daily societal cost savings due to reduction in congestion and air pollution, and saw a nine-to-one benefit cost ratio for the program. Ms. Reynolds told MAC members that the reThink program

now has 10,980 riders in their rideshare database, 392 corporate partners and has increased their staff from the initial two to the six people currently on staff. She added that staff has conducted 146 ride matching events, 17 transit training sessions, 128 Lunch and Learn programs and 3 signature events. In addition, reThink has promoted bicycle safety through a CyclingSavvy lite program, a Ciclovia event held downtown, and a Juice Up Your Week program that involves a series of instructor led rides and safety sessions using the local bikeshare fleet. Ms. Reynolds told committee members that future plans for reThink include creating a commuter ambassador network, encouraging active transportation, and introducing gamification to District V.

#### ***B. Presentation on Draft Public Involvement Plan***

Ms. Mary Ann Horne, MetroPlan Orlando staff, gave a presentation on MetroPlan Orlando's draft Public Involvement Plan. A recommendation for approval of the plan will be requested at the February 4, 2016 Municipal Advisory Committee meeting. A copy of the draft plan can be viewed here:

[http://www.metroplanorlando.com/files/view/2016\\_public\\_involvement\\_plan\\_draft.pdf](http://www.metroplanorlando.com/files/view/2016_public_involvement_plan_draft.pdf)

Ms. Horne explained that the public involvement plan is required by the federal government. She reviewed what is new in the current plan including that it has been streamlined, reduced slightly in size, checklists have been created, and tools have been folded into the objectives and goals for the plan. Ms. Horne noted that MetroPlan Orlando's new physical office address and website address ([www.metroplanorlando.org](http://www.metroplanorlando.org)) are being reflected in the draft plan. She added that the social media policy in the plan is constantly evolving with new trends and technology. Ms. Horne provided the overall goal for the plan, "To establish a comprehensive, inclusive process, through various methods and create continuous opportunities to engage the public in transportation planning" and the seven objectives, such as increasing public involvement activities and website traffic. Additionally, she outlined the next steps in the process which included a public comment period until February 1<sup>st</sup> and committee and board approval slated for the January/February round of meetings.

### **XI. General Information**

#### ***A. FDOT Monthly Construction Status Report***

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

#### ***B. Approved 2016 List of Legislative Priorities***

The list of MetroPlan Orlando's legislative priorities approved by the Board at their November 4<sup>th</sup> meeting for the 2016 session of the Florida Legislature was provided. As part of their action on the priorities, the Board voted to bring back three items for further consideration at their December meeting, and those items were listed separately on the back of the attachment.

**C. FY 2014/15 Federally Funded Projects**

A list of the highway, transit and aviation projects in the Orlando and Kissimmee Urbanized Areas for which Federal funds were obligated during FY 2014/15 has been prepared in order to meet the MAP-21 requirement for MPO's. This document could be found on the MetroPlan Orlando web site at the following link:

[http://www.metroplanorlando.com/files/view/federally\\_funded\\_transportation\\_projects\\_fy\\_2014\\_15.pdf](http://www.metroplanorlando.com/files/view/federally_funded_transportation_projects_fy_2014_15.pdf)

**D. Comparison of 2014 & 2015 BEBR Population Estimates**

A spreadsheet comparing the 2014 and 2015 population estimates provided by the University of Florida Bureau of Economic and Business Research (BEBR) for the Central Florida region was provided.

**E. New MetroPlan Orlando Office Location/Open House**

MetroPlan Orlando will be hosting an open house in January for committee and Board members to see the new office location. A flyer providing information on the new office and the open house was provided.

**F. MetroPlan Orlando Board Highlights**

A copy of the November 4<sup>th</sup> Board Meeting Highlights was provided.

**G. Approved 2016 Board/Committee Meeting Schedule**

The approved 2016 MetroPlan Orlando Board and Committee Meeting Schedule was provided.

**H. 2016 Calendar**

A memo from Mr. Barley dated November 2015 along with a copy of MetroPlan Orlando's 2016 appreciation calendar was provided at the meeting.

**XII. Upcoming Meetings of Interest**

**A. MetroPlan Orlando Board Meeting**

The MetroPlan Orlando Board held a meeting on Wednesday, December 9, 2015 at 9:00 a.m.

**B. Municipal Advisory Committee meeting - Thursday, February 4, 2015; 9:30 a.m.**

MAC members were asked to please note MetroPlan Orlando's new office location at the Park Building, 250 S. Orange Avenue, Suite 200, Orlando, FL 32801

**XIII. Public Comments (General)**

None.

**XIV. ADJOURNMENT**

The Municipal Advisory Committee meeting was adjourned at 10:10 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 4th day of February, 2016.

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Chairperson

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Witness

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*