



MUNICIPAL ADVISORY COMMITTEE  
MINUTES

DATE: Thursday, February 4, 2016  
LOCATION: MetroPlan Orlando Board Room  
250 S. Orange Avenue, Suite 200  
Orlando, Florida 32801  
TIME: 9:30 a.m.

---

Mayor Charles Lacey, Chairman, presided

---

**Members in attendance:**

Mayor Rebecca Borders, City of St. Cloud  
Mayor Gary Bruhn, Town of Windermere  
Mr. Roger Dixon, CAO, for Mayor Anthony Grant, Town of Eatonville  
Mayor Charlene Glancy, City of Casselberry  
Commissioner Joel Keller, City of Ocoee  
Mayor Charles Lacey, City of Winter Springs  
Mayor A. Dale McDonald, City of Maitland  
Commissioner Joseph McMullen, Town of Oakland  
Commissioner Sid Miller, City of Lake Mary  
Mayor Dominic Persampiere, City of Oviedo

**Members not in attendance:**

Mayor Bill Brooks, City of Belle Isle  
Council President John Dowless, City of Edgewood  
Mayor Joe Durso, City of Longwood  
Mayor Steve Leary, City of Winter Park  
Commissioner Robert "Bobby" Olszewski, City of Winter Garden

**Others in attendance were:**

Mr. Jamil Gutierrez, FDOT  
Mr. Doug Robinson, LYNX  
Ms. Carol Scott, Florida's Turnpike Enterprise  
Mr. Jason Loschiavo, MetroPlan Orlando  
Ms. Mary Ann Horne, MetroPlan Orlando

Mr. Eric Hill, MetroPlan Orlando  
Mr. Alex Trauger, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

**I. CALL TO ORDER**

Chairman Charles Lacey called the meeting to order at 9:30 a.m.

**II. PLEDGE OF ALLEGIANCE**

Chairman Lacey led the committee in a moment of silence and the Pledge of Allegiance.

**III. CHAIR'S ANNOUNCEMENTS**

Chairman Lacey welcomed everyone and reported that an open house for MetroPlan Orlando's new office location was held in January. He noted that for those who were not able to attend the open house, staff could provide a tour of the office after the MAC meeting. Chairman Lacey congratulated Mayor Glancy and Mayor Bruhn on being honored as the longest serving MAC members. He told MAC members that the MetroPlan Orlando board had not approved the final 2016 legislative priorities prior to the December MAC meeting. Those priorities were approved at the December MetroPlan Orlando board meeting, he noted, and a copy of the final 2016 legislative priorities had been provided. Ms. Whittington would provide a report on the legislative priorities later in the agenda.

**IV. CONFIRMATION OF QUORUM**

Ms. Goldfarb confirmed a quorum was present.

**V. AGENDA REVIEW/FOLLOW-UP**

Ms. Virginia Whittington told MAC members that the MetroPlan Orlando board had requested some additional information prior to adopting the 2016 legislative priorities. She noted that the board opposed LYNX privatization and that is reflected in the approved priorities. Ms. Whittington reported that a bill filed by Representative Cortes proposed legislation had been changed to remove LYNX privatization and the privatization study, leaving only a change in the governing board from five members to nine members. She reviewed the make-up of the proposed nine member board. The bill, she said, had a favorable response from three out of four committees in the House of Representatives, but a companion bill on the Senate side saw no movement. Ms. Whittington told committee members that there were three appropriations requests:

one for bicycle/pedestrian safety, one for LYNX operations to help mitigate service issues during the I-4 Ultimate construction, and one for additional quiet zone funding. She reported that there was no activity on additional funds for bicycle/pedestrian safety, however, \$1 million appropriation for LYNX operations was included on the House side, and quiet zones was included at a \$10 million appropriation. The appropriations, she noted, would still need to be approved and then go to the governor for approval. Ms. Whittington added that she received word that there would be a round three for quiet zone grants, due to leftover round one funding still being available. She added that cities that applied for round two funding do not need to reapply for round three funding. Ms. Whittington reported that work continues with Osceola County and the City of Kissimmee to develop the quiet zone concept plans for their section of SunRail Phase II.

## VI. Partner Reports

Chairman Lacey welcomed new LYNX liaison, Mr. Doug Robinson.

### LYNX

Mr. Doug Robinson, LYNX, told MAC members that he is the Strategic Planning Manager for LYNX and Mr. Tony Rodriguez would now be serving as his alternate for MAC. He reported that LYNX had some service changes effective January 24<sup>th</sup> which included implementation of the LYMMO Lime Line and the extension of the LYMMO Orange Line. The Lime Line, he noted, currently has over 100 riders per day in the first week and the Orange Line which had been extended a quarter mile north was split into two routes. Mr. Robinson added that LYNX is working on their April service changes at this time. In addition, he reported, service headways on Links 10 and 26 in Osceola County will be improved from 60 minutes to 30 minutes on weekdays, plus Sunday service will be added. Mr. Robinson told MAC members that LYNX is working on a SR 436 corridor study. They are preparing a scope of services, he noted, and an interlocal agreement for partners along the corridor. Mr. Robinson added that the corridor study will also consider multimodal improvements along SR 436 from Orlando International Airport to I-4. In addition, he reported that LYNX is working on their Transit Development Plan (TDP), which is LYNX's annual progress report. This year's update, he commented, is only a minor update, however, next year LYNX will be conducting a major TDP update.

### FDOT

Mr. Jamil Gutierrez, FDOT, reported that work had begun on SunRail Phase II south with the expectation that revenue service would begin in late 2017 or early 2018. He told MAC members that Phase II north had 30% of the design plans completed including 30% design for the DeLand station. Coordination is ongoing, he noted, with Federal Transit Administration and Federal Railroad Administration. Mr. Gutierrez told committee members that HDR has the PD&E contract for SunRail Phase III connecting to Orlando International Airport. He added that the ridership model has been completed and ridership numbers are under development. A public hearing for SunRail Phase III is planned for fall of 2016. Mr. Gutierrez next provided information on the status of the Wekiva Parkway project. He reported that section 4A, from CR 435 to the Lake County line, and 4B, from the Orange County Line northeast to west of Old McDonald Road

ending in an interchange at State Road 46, opened on January 20<sup>th</sup> and they are the first sections to open. Sections 3A and 3B, he noted, are in the right-of-way acquisition stage and Section 6 is preparing for right-of-way acquisition and advertisement for design/build is slated for May 2016. Section 7A, he added, is having right-of-way plans updated and the letting of that section is expected in December 2017. Mr. Gutierrez noted that coordination efforts on the Wekiva Parkway project continue with federal and state partners, Environmental Protection Agency, Federal Highway Administration, the Forestry Division, and Lake and Seminole County. Community outreach efforts, he added, also are ongoing. Information on the Wekiva Parkway project is available at [WekivaParkway.com](http://WekivaParkway.com) He told MAC members that the I-4 Ultimate project just passed its one-year anniversary and ongoing and on schedule. Interchanges he added, at Kirkman Road, SR408, Ivanhoe and Maitland are currently being worked on and the project is expected to be under construction for five more years. Mayor Bruhn inquired about the municipalities' request to have the ability to provide code enforcement along their sections of the right-of way throughout the SunRail corridor. He noted that they had not had a response to their request as of yet and asked to have an update on progress on this issue at the next MAC meeting. Ms. Whittington commented that Mr. Gutierrez, being new to his position, had not been involved in the previous discussions regarding this issue. She offered to forward him the emails between staff and FDOT regarding the request.

#### Florida's Turnpike Enterprise

Ms. Carol Scott, Florida's Turnpike Enterprise, told MAC members that the SR417/Mainline interchange will be opening in segments with three segments opening in the spring. The interchange, she noted will be SunPass only and the toll cost will be seventy-nine cents. She added that a new Minneola interchange broke ground in January and is expected to be open in spring 2017.

#### VII. Public Comments on Action Items

None.

#### VIII. Old Business

None.

#### IX. Action Items

##### *A. Approval of Minutes of Previous Meeting*

Action was requested for approval of the December 3, 2015 meeting minutes.

**MOTION:** Mayor Gary Bruhn moved for approval of the December 3, 2015 meeting minutes. Commissioner Joel Keller seconded the motion, which passed unanimously.

**B. *FDOT Amendment to 2015/16-2019/20 TIP***

Mr. Jamil Gutierrez, FDOT, requested the MAC to recommend that the FY 2015/16-2019/20 TIP be amended to include funding for two railroad crossing projects. A letter explaining the amendments was provided. Mr. Gutierrez reviewed the projects included in the TIP amendment.

**MOTION:** Mayor Gary Bruhn moved for approval of the FDOT amendments to the FY 2015/16-2019/20 TIP. Commissioner Joel Keller seconded the motion, which passed unanimously.

**C. *FTE Amendment to 2015/16-2019/20 TIP***

Ms. Carol Scott, Florida's Turnpike Enterprise, requested the MAC to recommend that the FY 2015/16-2019/20 TIP be amended to include funding for a PD&E study on SR 528 and scheduling adjustments for projects on Florida's Turnpike mainline. A letter explaining the amendments was provided. Ms. Scott told MAC members that Florida's Turnpike Enterprise is looking at the widening of the SR 528 corridor, which currently runs through two counties, Orange and Brevard. She noted that the Space Coast TPO has added SR 528 to their Transportation Improvement Program. Ms. Scott reported that the other four TIP amendments only involved a change in fiscal year.

**MOTION:** Mayor Gary Bruhn moved for approval of the FTE amendments to the FY 2015/16-2019/20 TIP. Commissioner Sid Miller seconded the motion, which passed unanimously.

**D. *Public Involvement Plan***

Action was requested to recommend approval of MetroPlan Orlando's Public Involvement Plan. Ms. Mary Ann Horne, MetroPlan Orlando staff, gave a presentation on the plan prior to action being taken. An attachment was provided. Ms. Horne told committee members that the draft public involvement plan was previewed at the December MAC meeting and she was asking for MAC's approval at this time. She noted that the public comment period had ended February 1<sup>st</sup> and the plan had been presented to the other committees. All revisions based on public and committee input, she added, had been incorporated into the current version. Ms. Horne reviewed the major changes that had been made to the document. She told MAC members that the draft Public Involvement Plan would be going to the MetroPlan Orlando board on February 10<sup>th</sup> for their approval.

**MOTION:** Mayor Gary Bruhn moved for approval of the Public Involvement Plan. Commissioner Joel Keller seconded the motion, which passed unanimously.

#### **E. Board Resolution #16-01**

Action was requested to recommend approval of MetroPlan Orlando Board Resolution #16-01 in support of the City of Orlando's "Smart City" grant application, which must be filed by February 4, 2016. In order to meet the application deadline, the MetroPlan Orlando Board Chairman was asked to sign the resolution prior to the application deadline and the MetroPlan Orlando Board will ratify it at their February 10<sup>th</sup> meeting. Under MetroPlan Orlando's Internal Operating Procedures and to maintain the integrity of our public involvement process, the MAC and the other advisory committees were asked to provide their input prior to ratification by the Board. Mr. Eric Hill told committee members that the City of Orlando was the only local city that met the population requirements for the grant. He noted that MetroPlan Orlando supported the application by the City. The application process, he added, involved a two-phase process, the first step being that five finalists are selected from the initial applications. The five finalists would be awarded \$100,000 to complete a final application and one city would receive the award of \$50 million, \$40 million of which would come from the federal government and \$10 million from the Paul Allen charitable organization.

**MOTION:** Commissioner Joel Keller moved for approval of MetroPlan Orlando Board Resolution #16-01. Commissioner Sid Miller seconded the motion, which passed unanimously.

#### **X. Presentations/Status Reports**

##### **A. Preview of FY 2016/17-2017/18 UPWP**

Mr. Jason Loschiavo, MetroPlan Orlando staff, presented a preview of the FY 2016/17-2017/18 Unified Planning Work Program (UPWP). The UPWP identifies the activities and projects to be undertaken during the fiscal year starting July 1, 2016 and includes the organization's budget. Approval of the FY 2016/17-2017/18 UPWP will be requested at the March 3<sup>rd</sup> MAC meeting. Mr. Loschiavo told MAC members that the UPWP is MetroPlan Orlando's internal budget that provides the tasks for the agency's planning funds. He explained that it is a two-year document which is currently being finalized to be ready for approval at the next MAC meeting. Mr. Loschiavo added that the current year had additional revenue due to the reapportionment of funds slated to go to new MPOs, however no new MPOs had been formed. The upcoming two years, he noted, included a decrease in the federal funding, but were more reflective of the normal budget. Mr. Loschiavo added that MetroPlan Orlando would be taking over the signal retiming contract, which will add an additional \$750,000 to the UPWP. He informed MAC members that the budget also included pass-through funds for LYNX. Chairman Lacey inquired about the additional reduction in projected funding for the second year. Mr. Loschiavo responded that the second year funding amounts were a conservative estimate of what funding might be for that year. Ms. Whittington commented that MAC was instrumental in the initial traffic light synchronization project in the region. Mr. Loschiavo next reviewed the UPWP goals, candidate task list and sections. In the

current UPWP, he told committee members, tasks had been simplified from 67 down to 25 making internal management much easier. Mr. Loschiavo explained that the numbers included with the tasks relate back to which goal the task is associated. Local jurisdictions, he added, have an opportunity to highlight their projects as part of the UPWP appendices.

#### ***B. Project Prioritization: Process Review***

Mr. Alex Trauger, MetroPlan Orlando staff, provided an introductory presentation about the past and future of MetroPlan Orlando's project application, assessment, and prioritization process. Mr. Trauger explained the future project application process would utilize a web-based project application tool. He told MAC members that the first step in the process would be to complete an FDOT 4P application followed by submission of a corridor profile. He noted that there would be no readiness requirements for the projects, as that would be determined through the 4P process. Mr. Trauger added that Technical Advisory Committee (TAC) would be prioritizing roadway, bicycle, pedestrian and transit projects and the Transportation Systems Management and Operations Committee (TSMO) would be prioritizing Intelligent Transportation Systems (ITS) and operational improvement projects. All committees, he noted, would be providing their recommendations to the Regional Leadership Council (RLC) and the RLC would be making recommendations to the MetroPlan Orlando board, who would have the final approval on the priorities. Mr. Trauger reported that MetroPlan Orlando would be calling for projects March 1<sup>st</sup> and applications would be due April 29<sup>th</sup>. He told MAC members that if cities did not have a representative on TAC, they could still submit applications for projects. Mayor Bruhn commented that he is working with Commissioner Boyd and the local cities on expanding Old Winter Garden Road to connect to the Turnpike. He asked if the project should be submitted through Commissioner Boyd in order to get it on the priority list. Mr. Trauger responded that the road owner would need to sponsor the project. Mayor McDonald inquired about a Maitland Boulevard/Maitland Avenue flyover project that the city is looking to advance. Mr. Trauger responded that the Maitland city staff is aware of the project prioritization process and can submit projects the city would like to see included on the priority list.

### **XI. General Information**

Ms. Whittington called attention to item E which provided information on the new federal transportation bill recently passed by Congress. She noted that it was good information and will be going to the MetroPlan Orlando board as well.

#### ***A. Approved 2016 List of Legislative Priorities***

Link to MetroPlan Orlando's legislative priorities for the 2016 Florida Legislature session: [http://www.metroplanorlando.com/files/view/2016\\_legislative\\_priorities\\_approved\\_12\\_9\\_2015.pdf](http://www.metroplanorlando.com/files/view/2016_legislative_priorities_approved_12_9_2015.pdf). This list was approved by the MetroPlan Orlando Board at its December 9, 2015 meeting.

***B. FDOT Monthly Construction Status Report***

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

***C. FDOT Quarterly Variance Report***

FDOT's Quarter Variance Report on cost estimate changes for projects in the TIP was provided for information purposes.

***D. MetroPlan Orlando Board Highlights***

A copy of the December 9<sup>th</sup> Board Meeting Highlights was provided.

***E. Overview of New Federal Transportation Bill***

A copy of a slide presentation giving an overview of the new federal transportation bill, Fixing America's Surface Transportation Act (FAST), was provided.

**XII. Upcoming Meetings of Interest**

***A. MetroPlan Orlando Board Meeting***

The MetroPlan Orlando Board met on Wednesday, February 10, 2016 at 9:00 a.m.

***B. Municipal Advisory Committee meeting - Thursday, March 3, 2016; 9:30 a.m.***

**XIII. Public Comments (General)**

None.

XIV. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 10:20 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 3rd day of March, 2016.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Witness

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*