



**MUNICIPAL ADVISORY COMMITTEE
MINUTES**

DATE: Thursday, September 8, 2016

LOCATION: MetroPlan Orlando Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Mayor Gary Bruhn, Chairman, presided

Members in attendance:

Mayor Gary Bruhn, Town of Windermere
Council President John Dowless, City of Edgewood
Mayor Joe Durso, City of Longwood
Mr. Roger Dixon, CAO, for Mayor Eddie Cole, Town of Eatonville
Commissioner Joel Keller, City of Ocoee
Mayor Charles Lacey, City of Winter Springs
Mayor A. Dale McDonald, City of Maitland
Commissioner Joseph McMullen, Town of Oakland
Commissioner Sid Miller, City of Lake Mary
Mayor Dominic Persampiere, City of Oviedo
Vacant, City of Winter Garden

Members not in attendance:

Mayor Rebecca Borders, City of St. Cloud
Mayor Charlene Glancy, City of Casselberry
Mayor Steve Leary, City of Winter Park
Mayor Lydia Pisano, City of Belle Isle

Others in attendance were:

Mr. Jamil Gutierrez, FDOT
Mr. Doug Robinson, LYNX
Mr. Will Sloup, Metric Engineering
Mr. Gary Huttman, MetroPlan Orlando
Mr. Keith Caskey, MetroPlan Orlando
Mr. Harry Barley, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando

Mr. Nick Lepp, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman Gary Bruhn called the meeting to order at 9:30 a.m.

II. PLEDGE OF ALLEGIANCE

Mayor Joe Durso led the committee in the Pledge of Allegiance and Chairman Bruhn led the invocation.

III. CHAIR'S ANNOUNCEMENTS

Chairman Bruhn called attention to a letter from Commissioner Boyd that was sent out to MAC members recently. The letter was published in response to a West Orange News political article that contained some references to MAC and MetroPlan Orlando.

IV. CONFIRMATION OF QUORUM

Ms. Goldfarb confirmed a quorum was present.

V. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington called attention to two items in the supplemental folders which included an updated air quality report and a copy of MetroPlan Orlando's latest report to the community.

VI. PARTNER REPORTS

LYNX

Mr. Doug Robinson, LYNX, reported that LYNX had some service changes go into effect August 28th. He reported that overall service is going well, but staff will be looking at an issue with the Maitland NeighborLink service. Mr. Robinson told MAC members that a public hearing was scheduled for the SR 436 study and a consultant for the project will be selected within the week. Approval of the consultant selected, he noted, will then be sought from the LYNX board. Mr. Robinson told committee members that five proposals had been received and Kittelson & Associates had ranked the highest of the five submitted.

FDOT

Mr. Jamil Gutierrez, FDOT, told MAC members that the I-4 Ultimate project has been under construction for just under two years and is on schedule. He reported that the main areas impacted at this time were Kirkman Road, Ivanhoe, SR 408 and Maitland. Updates on the project, he added, can be found at <http://i4ultimate.com>. Mr. Gutierrez told committee members that the sections of the Wekiva Parkway that opened in January have seen over 270,000 vehicles use the roadway through July. He noted that sections 3A, 3B and 5 are in the right-of-way acquisition phase with letting projected for February 2017. Section 6, he added, is in the right-of-way and procurement stage with final selection for design/build for that section in January 2017. Mr. Gutierrez reported that section 7A is going through a plans update and right-of-way acquisition with letting scheduled for December 2017 and Section 7B is in the design consultant selection phase. Section 8, he added, is going through a line and grade update and will be advertised for design/build in 2017. He told MAC members that coordination continues with local, state, and federal partners as well as Federal Highway Administration, National Forestry Service and other stakeholder agencies. Community outreach, he added, also continues. Additional information and updates on the project can be found at <http://wekivaparkway.com>. Mr. Gutierrez told MAC members that construction continues on SunRail Phase II South on the Meadow Woods and Tupperware stations. In addition, he reported, clearing and grubbing is being conducted along the corridor and track upgrades are underway in Kissimmee.

Florida's Turnpike Enterprise

There was no representative for Florida's Turnpike Enterprise in attendance.

VII. Public Comments on Action Items

None.

VIII. Action Items

A. Approval of Minutes of Previous Meeting

Action was requested for approval of the July 7, 2016 meeting minutes.

MOTION: Commissioner Joel Keller moved for approval of the July 7, 2016 meeting minutes. Mayor Joe Durso seconded the motion, which passed unanimously.

B. Approval of Bylaws Task Force Recommendations

At the June meeting, the Municipal Advisory Committee appointed a Task Force to review and recommend necessary changes to the committee's bylaws. The task force met on July 7, 2016 and made the following recommendations for approval:

- Change the term of the elected MAC officers from one year to two years.
- Eliminate the 2nd Vice Chair seat.

- Allow the immediate-past Chairperson to serve as alternate on the MetroPlan Orlando board in the event both elected officers are unavailable, and
- Change the officer election cycle to every other year.

The proposed effective date of these changes is January 1, 2017 and will apply to the next MAC election cycle. A copy of the revised bylaws was provided. The MetroPlan Orlando board was asked to take action on approving the bylaws changes at its September 14th meeting

MOTION: Mayor Dale McDonald moved for approval of the recommended changes to the MAC's bylaws. Mayor Joe Durso seconded the motion, which passed unanimously.

C. Ratification of FDOT Administrative Amendment to FY 2015/16-2019/20 & 2016/17-2020/21 Transportation Improvement Program

Mr. Jamil Gutierrez, FDOT, requested the MAC to recommend the ratification of an administrative amendment to the FY 2015/16-2019/20 and 2016/17-2020/21 Transportation Improvement Program (TIP) regarding funding changes for the intersection improvement project at SR 434 and Winding Hollow Blvd.

Due to the emergency nature of this administrative amendment, the Chairman of the MetroPlan Orlando Board approved the amendment on July 13, 2016 in order for FDOT to be able to allocate the funds for the project in a timely manner. The Board was requested to ratify this amendment request at their September 14th meeting. The letter requesting the amendment that was signed by the Board Chairman was provided.

MOTION: Commissioner Joel Keller moved for approval of the administrative amendment to the FY 2015/16-2019/20 and 2016/17-2020/21 Transportation Improvement Program. Mayor Joe Durso seconded the motion, which passed unanimously.

D. Fiscal Year 2021/22-2039/40 Prioritized Project List

Action was requested by Mr. Keith Caskey, MetroPlan Orlando staff, to recommend approval of the FY 2021/22-2039/40 Prioritized Project List (PPL). This document included a list of highway, Transportation Systems Management and Operations, bicycle and pedestrian, and transit projects that have been ranked in order of priority. FDOT will use the PPL in developing their FY 2017/18-2021/22 Five Year Work Program. A draft copy of the PPL was provided.

Note: Following the preview of the new PPL at the June/July committee and Board meetings, the Florida Legislature directed that \$2 million in Transportation Regional Incentive Program (TRIP) funds be programmed for the design of the New Oxford Road extension and reconstruction project in Seminole County in FY 2016/17. As a result, FDOT had requested that this project be added to the list of TRIP projects in the PPL, and the project has been added as #26 in the list of TRIP projects.

In addition, FDOT set aside \$13.6 million in District Dedicated Revenue (DDR) funds in FY 2020/21 in the Five Year Work Program/TIP for the operation of premium transit projects in the PPL, in accordance with the policy adopted by the MetroPlan Orlando Board. The original intent was to use these funds for the US 192 Bus Rapid Transit and North-South Lymmo projects. However, since neither of these projects will be ready for the DDR funds in FY 2020/21, FDOT will be submitting a TIP amendment at the October/November committee and Board meetings for these funds to be programmed for another PPL project which will be identified at those meetings.

MOTION: Commissioner Joel Keller moved for approval of the FY 2021/22-2039/40 Prioritized Project List. Mayor Dale McDonald seconded the motion, which passed unanimously.

Ms. Whittington also shared a new video called *How a Transportation Project Comes to Life*, which will be used in upcoming community outreach efforts.

E. Final Ranking of Central Florida MPO Alliance Prioritized Project List

Action was requested by Mr. Mighk Wilson, MetroPlan Orlando staff, to recommend approval of the final ranking of the Central Florida MPO Alliance's Prioritized Project List, which was provided. Mr. Wilson told MAC members that there were major changes to the trails list due to the addition of SunTrails funding. The trail list, he added, now reflects the SunTrails tier grouping, with Tier I containing Coast-to-Coast trail projects, Tier II containing St. Johns River to Sea trail projects, and Tier III containing all other trail projects. Mr. Wilson explained that the Tier II projects were unranked, at this time, pending approval of a ranking order from the River to Sea TPO Board in whose jurisdiction the majority of trails were located.

MOTION: Commissioner Joel Keller moved for approval of the Central Florida MPO Alliance's Prioritized Project List. Mayor Charles Lacey seconded the motion, which passed unanimously

IX. Presentations/Status Reports

A. LYNX Access to Longwood SunRail Station

Mr. Doug Robinson, LYNX staff, provided an update on a request by Mayor Joe Durso, for information regarding LYNX access to the Longwood SunRail Station. Mr. Robinson told committee members that two routes had previously serviced the Longwood SunRail station and LYNX was looking at options for reestablishing a connection. He reviewed issues that had been experienced with service to the station and the proposed Church Avenue connection option. Discussion ensued regarding how service to the station was defined and NeighborLink service in the Longwood area. Mr. Robinson reported that there was currently no NeighborLink service in the Longwood area, but NeighborLink service would be reinvestigated as a possible connectivity option. Commissioner McMullen asked if there was a timeline for the Longwood solution. Mr. Robinson responded that LYNX was looking at a December timeline and he would be putting together a cost estimate for implementation of connection service.

B. Presentation on SR 408 Extension Project Development & Environment (PD&E) Study

Mr. Will Sloup, Metric Engineering, gave a presentation on the Central Florida Expressway Authority PD&E study for the eastern extension of SR 408 from the existing eastern terminus of SR 408 to SR 520. Mr. Sloup told MAC members that the study was for a 7 mile project that would extend SR 408 from where it meets SR 50 to SR 520, providing additional regional connectivity. He provided details on the purpose and need for the project along with the project history. Mr. Sloup noted that the SR 408 extension had been one of five expansion projects adopted in the CFX 2006 Master Plan, however, it had been on hold due to the downturn in the economy. He told committee members that the project had been divided into three segments in order to evaluate better. Public meetings, he reported, had been held to get input on the recommended alternatives, project advisory and environmental advisory groups had also been formed to provide input, and meetings were held with FDOT and Orange County staff. Mr. Sloup added that in May 2016 FDOT advised CFX of a conflict with using the proposed alignment and as a result CFX would like to expand the study area to look for alternatives to the SR 50 corridor. This will extend the study for another year.

C. Cycling Savvy Promotional Video

A promotional video developed for the online Cycling Savvy program was shown for information purposes by Mr. Mighk Wilson, MetroPlan Orlando staff. Mr. Wilson told MAC members that there had been a 55% increase in bicycle crashes and he had helped develop the course to educate bicyclists on how to ride more safely. He noted that it has been a challenge to get people to set aside the necessary block of time to take the course. The online course, he added, offered the option to take the course whenever participants had time available. Mr. Wilson offered the online Cycling Savvy course to any MAC members who might be interested at no cost. He asked that MAC members interested in taking the course email him and he would forward them a coupon to defer the cost.

X. General Information

A. Community Report: Plans. Progress. Action.

MetroPlan Orlando's new report to the community was provided.

B. Air Quality Report

The latest air quality report for Central Florida was provided.

C. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

D. MetroPlan Orlando Board Highlights

Highlights from the July 2016 MetroPlan Orlando Board meeting were provided.

XI. Upcoming Meetings of Interest

A. MetroPlan Orlando Board Meeting

The MetroPlan Orlando Board held a meeting on Wednesday, September 14, 2016 at 9:00 a.m. This meeting was held off site at the Osceola Council on Aging.

B. Municipal Advisory Committee meeting –The next MAC meeting was scheduled for Thursday, November 3, 2016; 9:30 a.m. There was no scheduled MAC meeting in October.

XII. Public Comments (General)

None.

XIII. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 10:40 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 3rd day of November, 2016.

Chairperson

Witness

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.