



**MUNICIPAL ADVISORY COMMITTEE
MINUTES**

DATE: Thursday, November 3, 2016

LOCATION: MetroPlan Orlando Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Council Member John Dowless, Vice-Chairman, presided

Members in attendance:

Council President John Dowless, City of Edgewood
Mr. Roger Dixon, CAO, for Mayor Eddie Cole, Town of Eatonville
Mayor Joe Durso, City of Longwood
Mayor Charlene Glancy, City of Casselberry
Commissioner Joel Keller, City of Ocoee
Mayor A. Dale McDonald, City of Maitland
Commissioner Joseph McMullen, Town of Oakland
Mr. Steve Noto for Commissioner Sid Miller, City of Lake Mary
Mayor Lydia Pisano, City of Belle Isle
Vacant, City of Winter Garden

Members not in attendance:

Mayor Rebecca Borders, City of St. Cloud
Mayor Gary Bruhn, Town of Windermere
Mayor Charles Lacey, City of Winter Springs
Mayor Steve Leary, City of Winter Park
Mayor Dominic Persampiere, City of Oviedo

Others in attendance were:

Mr. Jamil Gutierrez, FDOT
Mr. Gary Huttman, MetroPlan Orlando
Ms. Elizabeth Whitton, MetroPlan Orlando
Mr. Nick Lepp, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Vice-Chairman John Dowless called the meeting to order at 9:32 a.m.

II. PLEDGE OF ALLEGIANCE

Vice-Chairman Dowless led the committee in a moment of silence and the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

Vice-Chairman Dowless had no announcements.

IV. CONFIRMATION OF QUORUM

Ms. Goldfarb confirmed a quorum was present.

V. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington told MAC members that no representative from Florida's Turnpike Enterprise was available to attend the meeting. She noted that members should have received an email from Mr. Harry Barley regarding the retirement of MetroPlan Orlando staff member, Ms. Lena Tolliver. Ms. Whittington called attention to the upcoming TDLCB public hearing and Rider's Forum and Shingle Creek Phase I Grand Opening both scheduled for Thursday November 10th. She also announced MetroPlan Orlando's Volunteer Appreciation Luncheon and Annual Toy Drive scheduled for Thursday, December 15, 11:30 a.m. at MetroPlan Orlando. Ms. Whittington provided an update on the SR 408 east extension, reporting that FDOT plans to take over a study for the project and a letter from Secretary Boxold to Mayor Jacobs regarding the project was included in the agenda packet.

VI. PARTNER REPORTS

LYNX

No LYNX representative was in attendance at this time.

FDOT

Mr. Jamil Gutierrez, FDOT, told MAC members that the I-4 Ultimate project was on schedule with major work underway at the Kirkman Road, SR 408, Ivanhoe and Maitland interchanges. He added that the first bridge at the Kirkman Road interchange was projected to be opening in December 2016. The section of the Wekiva Parkway currently open, he reported, has had about 381,000 vehicles travel that section through September. Mr. Gutierrez told committee members that sections 4A and 4B were having landscaping and fencing, installed, sections 3A, 3B and 5 were undergoing right-of-way acquisition, with letting in February 2017

for 3A and 3B and June 2017 for section 5, and section 6 was in the right-of-way and procurement stage as a design/build project with final selection projected for March 2017. He reported that a design consultant had been selected for section 7 and section 8 was going through a line and grade update with advertising for design in 2017. Collaboration efforts continue, he added, with local partners as well as outreach efforts to stakeholders. He told MAC members that additional information on the project could be found at www.wekivaparkway.com.

Florida's Turnpike Enterprise

There was no representative for Florida's Turnpike Enterprise in attendance.

Ms. Whittington introduced Mr. Steve Noto who was sitting in on the meeting for Commissioner Sid Miller who was unable to attend.

VII. Public Comments on Action Items

None.

VIII. Action Items

A. Approval of Minutes of Previous Meeting

Action was requested for approval of the September 8, 2016 meeting minutes.

MOTION: Commissioner Joel Keller moved for approval of the September 8, 2016 meeting minutes. Mayor Joe Durso seconded the motion, which passed unanimously.

B. FDOT Amendment to FY 2016/17-2020/21 Transportation Improvement Program: Roll-forward Projects

Mr. Jamil Gutierrez, FDOT, requested the MAC's recommendation to amend the FY 2016/17-2020/21 Transportation Improvement Program (TIP) to include projects that rolled forward from FY 2015/16 to FY 2016/17 based on the FY 2016/17-2020/21 Adopted Five Year Work Program, as well as other minor changes and corrections. A letter explaining the amendments was provided, along with a list of lighting improvements referred to in the letter. Mr. Gutierrez told committee members that the MetroPlan Orlando board had already approved the TIP and the amendment request was a reconciliation from March to July 1, 2016 and included some corrections as well as some new projects. The projects, he noted, needed to be in the TIP in order to receive federal reimbursement funds. Commissioner Keller inquired about the Orange County pedestrian lighting projects list that didn't have a project B included. Mr. Gutierrez responded that project B in that list had already been included in the TIP. Mayor Durso called attention to an issue with rail crossing gates at SR 434 and CR 427. He reported that traffic backs up along those roads due to the length of time the crossing gates are down. He and other city representatives have

contacted FDOT and local legislators in an effort to resolve the issue to no avail. City officials are now looking into legal action as a next step in trying to resolve the problem.

MOTION: Mayor Joe Durso moved for approval of amending the FY 2016/17-2020/21 Transportation Improvement Program (TIP) to include projects that rolled forward from FY 2015/16 to FY 2016/17 based on the FY 2016/17-2020/21 Adopted Five Year Work Program, as well as other minor changes and corrections. Commissioner Joel Keller seconded the motion, which passed unanimously.

C. FDOT Amendment to FY 2016/17-2020/21 Transportation Improvement Program: SunRail Operating Funds

Mr. Jamil Gutierrez, FDOT, requested the MAC's recommendation to amend the FY 2016/17-2020/21 TIP to include operating funds for the SunRail system from FY 2017/18 through FY 2020/21. (The FY 2016/17 funds were approved by the MetroPlan Orlando Board in an emergency TIP amendment at their September 14th meeting. The approved emergency TIP amendment was provided under agenda item IX,B. Mr. Gutierrez explained that the new SunRail CEO, Nicola Liquori, reviewed the data necessary for SunRail operations and the projects presented are a reconciliation between what had already been included in the TIP and what needed to be added.

MOTION: Mayor Joe Durso moved for approval of amending the FY 2016/17-2020/21 Transportation Improvement Program (TIP) to include operating funds for the SunRail system from FY 2017/18 through FY 2020/21. Commissioner Joel Keller seconded the motion, which passed unanimously.

D. FDOT Amendment to FY 2016/17-2020/21 Transportation Improvement Program: SUN Trail Program

Mr. Jamil Gutierrez, FDOT, requested the MAC's recommendation to amend the FY 2016/17-2020/21 TIP to include additional funding for several trail projects in the area as described in the letter that was provided. Additional information on these projects, which are part of the SUN Trail program, was provided under agenda item IX,C. Mr. Gutierrez told MAC members that additional state funding had become available for the trail projects included in the amendment request. MAC members questioned what the in-house construction charges were. Mr. Gutierrez responded that those charges were what FDOT staff, such as the project manager, compliance personnel, etc. for the project were paid.

MOTION: Mayor Joe Durso moved for approval of amending the FY 2016/17-2020/21 Transportation Improvement Program (TIP) to include additional funding for several trail projects in the area as described in the letter that was provided. Commissioner Joel Keller seconded the motion, which passed unanimously.

E. Use of Funds Made Available from Old Earmarks

Mr. Gary Huttman, MetroPlan Orlando staff, requested approval of this recommendation. As a follow-up to the action and discussion at previous MAC meetings regarding the use of \$2.6 million in funds from old federal earmarks made available for other projects. Staff was recommending that these funds be programmed for the following projects: US 192 BRT project in Osceola County (\$1,300,000); Shingle Creek Trail project from Destination Parkway to Sand Lake Road in Orange County (\$900,000); Traffic Signal Retiming (\$300,000); and CFX Laser Scan Project (\$100,000). A memo providing more details on this recommendation was provided. Mr. Huttman briefly reviewed the history of the old federal earmark request. He noted that so far each of the MetroPlan Orlando committees had supported the recommendations.

MOTION: Mayor Dale McDonald moved for approval of the staff recommendation that old federal earmark funds be programmed for the following projects: US 192 BRT project in Osceola County (\$1,300,000); Shingle Creek Trail project from Destination Parkway to Sand Lake Road in Orange County (\$900,000); Traffic Signal Retiming (\$300,000); and CFX Laser Scan Project (\$100,000). Commissioner Joel Keller seconded the motion, which passed unanimously.

F. Approval of the Proposed 2017 Board/Committee Meeting Schedule

Approval was requested of the 2017 MetroPlan Orlando Advisory Board/Committee Meeting Schedule, which was provided.

MOTION: Mayor Joe Durso moved for approval of the 2017 MetroPlan Orlando Advisory Board/Committee Meeting Schedule. Commissioner Joel Keller seconded the motion, which passed unanimously.

IX. Presentations/Status Reports

A. Request for Input on 2017 Legislative Priorities

Ms. Virginia Whittington, MetroPlan Orlando staff, requested input/recommendations from the MAC regarding MetroPlan Orlando's priorities for the Florida Legislature's 2017 session. A copy of this year's priorities was provided to aid in the discussion. Ms. Whittington reviewed the top 5 priorities for 2016 and their outcome. She noted that in the past the MetroPlan Orlando Executive Committee vetted the legislative priorities first and then they went through the committee process. This year, however, the committees are being given the opportunity to provide their input first. Ms. Whittington told MAC members that for 2016, MetroPlan Orlando supported the MAC's stance on opposing proposed utility relocation legislation. Commissioner Keller suggested autonomous vehicles and drones as potential priorities. Ms. Whittington reported that autonomous vehicles are on the radar and that the CAC had also shown an interest in drones for traffic incident management and emergency response. Commissioner McMullen inquired about the SR 50 Bus Rapid Transit (BRT) project. Ms. Whittington responded that additional work

is underway on several main corridors. She asked if MAC members had any additional priorities they would like to submit to please contact her.

Ms. Elizabeth Whitton, MetroPlan Orlando staff provided a brief update on the SR 50 BRT project. She told MAC members that the SR 50 BRT project was one of 5 projects on the transit Prioritized Project List. Ms. Whitton reported that the Locally Preferred Alternative (LPA) had been chosen, the Health Impact Assessment (HIA) had been completed, however, additional work needed to be done on the LPA in order to have the best chance of securing Federal Transit Administration (FTA) funding.

X. General Information

A. Update on Eastern Extension of SR 408

Information on the latest status of the eastern extension of SR 408 was provided. This follow-up was requested at the last MAC meeting.

B. Board Action on Emergency TIP Amendment

The MetroPlan Orlando Board approved an emergency amendment to the TIP at its September 14th Board meeting regarding SunRail operating funds for FY 2016/17. The TIP amendment resolution signed by the board chairman was provided.

C. SUN Trail Funding Information

FDOT had released a statewide list of projects that will receive funding under the Shared Use Non-motorized (SUN) Trail program. The projects within the MetroPlan Orlando region receiving this funding include the Spring to Spring Trail in Seminole and Volusia Counties, the Orange County Gap Segment 2 in Orange County, and the Shingle Creek Trail South Phase 1B in Osceola County. (See the TIP amendment under agenda item VIII,D). Additional information was provided.

D. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

E. FDOT Quarterly Variance Report

The latest FDOT Quarterly Variance Report for the Orlando area was provided.

F. MetroPlan Orlando Board Highlights

Highlights from the September 2016 MetroPlan Orlando Board meeting were provided.

G. Transportation Disadvantaged Public Hearing, Meeting, and Riders Forum

The Transportation Disadvantaged Local Coordinating Board held its annual public hearing, quarterly meeting, and a Riders Forum on Thursday, November 10, 2016 at 10:00 a.m. This event was held at the Marks Street Senior Recreation Center, 99 East Marks Street, Orlando, FL 32804.

XI. Upcoming Meetings of Interest

A. MetroPlan Orlando Board Meeting

The MetroPlan Orlando Board met on Wednesday, November 9, 2016 at 9:00 a.m.

B. Municipal Advisory Committee meeting – Thursday, December 8, 2016; 9:30 a.m.

C. MetroPlan Orlando Annual Volunteer Appreciation & Toy Drive

The annual MetroPlan Orlando Volunteer Appreciation Luncheon and Toy Drive is scheduled for Thursday, December 15, 2016; 11:30 a.m. to 1:30 p.m.

XII. Public Comments (General)

None.

XIII. ADJOURNMENT

MOTION: Mayor Joe Durso moved to adjourn the meeting. Commissioner Joel Keller seconded the motion, which passed unanimously.

The Municipal Advisory Committee meeting was adjourned at 10:08 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 8th day of December, 2016.

Chairperson

Witness

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.