



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

MUNICIPAL ADVISORY COMMITTEE  
MINUTES

DATE: Thursday, March 2, 2017

LOCATION: MetroPlan Orlando Committee Room  
250 S. Orange Avenue, Suite 200  
Orlando, Florida 32801

TIME: 9:30 a.m.

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Mayor Gary Bruhn, Chairman, presided

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Members in attendance:

Mayor Gary Bruhn, Town of Windermere  
Mayor Nathan Blackwell, City of St. Cloud  
Council President John Dowless, City of Edgewood  
Mayor Eddie Cole, Town of Eatonville  
Mayor Joe Durso, City of Longwood  
Mayor Charlene Glancy, City of Casselberry  
Commissioner Joel Keller, City of Ocoee  
Mayor Steve Leary, City of Winter Park  
Mayor Charles Lacey, City of Winter Springs  
Mayor A. Dale McDonald, City of Maitland  
Commissioner Joseph McMullen, Town of Oakland  
Commissioner Sid Miller, City of Lake Mary  
Mayor Dominic Persampiere, City of Oviedo  
Mayor Lydia Pisano, City of Belle Isle

Members not in attendance:

Vacant, City of Winter Garden

Others in attendance were:

Mr. Roger Dixon, CAO, Town of Eatonville  
Mr. Jamil Gutierrez, FDOT  
Ms. Carol Scott, Florida's Turnpike Enterprise  
Mr. Doug Robinson, LYNX  
Mr. Eric Hill MetroPlan Orlando  
Mr. Nick Lepp, MetroPlan Orlando  
Ms. Elizabeth Whitton, MetroPlan Orlando  
Mr. Keith Caskey, MetroPlan Orlando

Ms. Lisa Smith, MetroPlan Orlando  
Mr. Jason Loschiavo, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

**I. CALL TO ORDER**

Chairman Gary Bruhn called the meeting to order at 9:30 a.m.

**II. PLEDGE OF ALLEGIANCE**

Chairman Mayor Gary Bruhn led the committee in the invocation and Mayor Nathan Blackwell led the Pledge of Allegiance.

**III. CHAIR'S ANNOUNCEMENTS**

Chairman Bruhn thanked Council President Dowless for chairing the December 2016 and February 2017 meetings in his absence. He introduced new MAC member Mayor Nathan Blackwell, City of St. Cloud.

**IV. CONFIRMATION OF QUORUM**

Ms. Goldfarb confirmed a quorum was present.

**V. AGENDA REVIEW/FOLLOW-UP**

Ms. Whittington announced that Jamil Gutierrez with FDOT District 5 had resigned his position effective March 9<sup>th</sup>. She thanked him for his service to MetroPlan Orlando, and wished him well in his future endeavors. She noted that the recruitment process is underway; and that Ms. Kellie Smith is serving in the interim. Ms. Whittington noted that the Suntrax presentation would be made by Josh Pedersen and not Mike Shannon. She noted that MAC does not meet in April.

Ms. HornE, Community Outreach Specialist, announced that MetroPlan Orlando is seeking nominations for the Clean Air Awards. She added that the entry form is available online.

**VI. PARTNER REPORTS**

**LYNX**

Mr. Doug Robinson, reported that LYNX continues to work on the April 30, 2017, service changes. Mr. Robinson told MAC members that the original dates for the public meetings were pushed back from what was previously announced. Meetings were held February 28<sup>th</sup> in Altamonte Springs; March 1<sup>st</sup> in Kissimme; and the final one, scheduled for the evening of March 2<sup>nd</sup> at the LYNX Central Station. He called attention to the addition of a new route, known as the Link 46W, which will cover the Seminole Town Center Mall on Rinehart Road to

Lake Mary Boulevard. In all he said that five (5) minor service alignments and 14 minor schedule adjustments are proposed. Additionally, Link 45 will serve the Lake Mary SunRail Station all day, not only at peak times. He noted that the SR 436 Transit Study is underway and they continue to collect data and conduct interviews from funding partners and stakeholders along the corridor. A tour of the corridor is scheduled for March 29. In addition, he reported, an Origins/Destinations Survey is ongoing with approximately 900 surveys collected a week. The survey, he added, has a SunRail and NeighborLink component as well. Mr. Robinson told committee members that LYNX is working on real-time information for their vehicles. NeighborLink in Oviedo is conducting the soft opening of the real-time technology, with full deployment possibly in March. Fixed route, he added, will have a beta app launch in March and paratransit vehicles will follow after fixed route has been implemented.

Mayor Steve Leary, City of Winter Park, thanked Lynx for partnering with the City of Winter Park Community Redevelopment Agency and Orange County on the Denning Drive project.

### FDOT

Mr. Jamil Gutierrez, FDOT, told MAC members that the I-4 Ultimate project remains on schedule and major work is underway at the Kirkman Road, SR 408, Ivanhoe and Maitland interchanges. He added that the first bridge at the Kirkman Road interchange was open and the second bridge southbound at Kirkman Road was slated to open in March. The new overpass at Grand National was scheduled to open in late summer 2017. Mr. Gutierrez noted that additional information and updates could be found at <http://i4ultimate.com/>. He reported that Sections 4A and 4B of the Wekiva Parkway, currently open, had about 436,710 vehicles travel that section through October. Mr. Gutierrez told committee members that sections 4A and 4B were having landscaping and fencing installed. Sections 3A, 3B and 5 were undergoing right-of-way acquisition. Section 6 was in the right-of-way acquisition and procurement stage as a design/build project with final selection projected for March 2017. Mr. Gutierrez reported that section 7A was going through a plans update and right-of-way acquisition phase. A design consultant had been selected for section 7B and section 8 was going through a line and grade update with advertising for design/build later in 2017. He added that Collaboration efforts continue with local partners as well as outreach efforts to stakeholders. He told MAC members that additional information on the project could be found at [www.wekivaparkway.com](http://www.wekivaparkway.com).

### Florida's Turnpike Enterprise

Ms. Carol Scott, Florida's Turnpike Enterprise (FTE), provided an update on the S.R. 417 Interchange. She reported that for the last six months of FY16 traffic counts were averaging over 100k per month using the northbound entrance ramp; and in January 2017 traffic counts were up to 211K. Florida's Turnpike Enterprise is currently coordinating with Orange County on the Sand Lake Road Interchange project. The project will be a reliever for the Orlando South Interchange. She said that the design phase will begin in 2017 and construction phase in 2018.

## VII. Public Comments on Action Items

None.

## VIII. Action Items

### A. *Approval of Minutes of Previous Meeting*

Action was requested for approval of the February 2, 2017 meeting minutes.

**MOTION:** Mayor Dale McDonald moved for approval of the February 2, 2017, meeting minutes. Commissioner Joel Keller seconded the motion, which passed unanimously.

## IX. Presentations/Status Reports

### A. *Automated Vehicle Proving Ground – What It Means for Central Florida*

Mr. Charles Ramdatt, City of Orlando staff, gave a presentation that provided an overview of how the Central Florida Automated Vehicle Partnership was formed and how the “Smart City” designation was achieved. He provided insight into the background and history of transportation and innovation in Central Florida, and acknowledged the entities that make up the Central Florida Automated Vehicle Partnership. He explained that their areas of focus include four modes of travel and the interaction of those modes, safety and full range automation, and the difference between autonomous versus automated vehicles. He touched upon the responsibilities of each partner. He stated that the anticipated benefits for Central Florida would be US DOT Designation/Certification agreement and funding opportunities; coordinated research opportunities; safer and more livable communities; and independent pursuit of other opportunities. Mr. Ramdatt explained that the project received its unofficial designation in mid-January 2017 and that the initial team meeting was held in early February of 2017 with the US DOT convening of 10 winning teams sometime around February 27 & 28, 2017. They are currently in the phase of sharing of details and opportunities with local governments and other local interest groups.

Mr. Ramdatt discussed the next steps which include the development of Partnership Memorandum of Understanding; developing a process for engaging auto-makers; OEMs; and the Local Technology Community; dealing with the full range of procurement issues; harmonizing among partners; advocating for local, state and federal law/rule changes; facilitating un-invited/un-solicited suggestions for innovation,; developing protocols for media engagement and releasing of information; and spring-boarding to other innovative ideas that can improve access, mobility and quality of life in Greater Orlando. He entertained questions and comments from Committee members.

### B. *SunTrax*

Mr. Josh Pedersen, Florida’s Turnpike Enterprise, presented an overview of SunTrax. Mr. Pedersen explained that the SunTrax project is a partnership between the Florida Department of Transportation and Florida Polytechnic University. He said that SunTrax is an autonomous vehicle toll testing facility that is located in Polk County at the Polk Parkway just off of I-4. In addition, he noted that the facility will be dedicated to research, development and testing of emerging transportation technologies allow for “real world” testing. He displayed a rendering of the preliminary design of the track. The design phase of the track and toll facilities was completed in 2016 and construction is set to begin in the spring of 2017; and the design phase of the 200 acre infield is already underway. Mr. Pedersen entertained questions and

comments from Committee members.

**C. *Presentation on Bicycle & Pedestrian Crash Analysis***

Mr. Mighk Wilson, MetroPlan Orlando staff, presented an analysis of bicycle and pedestrian crash statistics. He explained that the analysis was a comparison of two studies, one using data from long form police reports from Orange, Osceola and Seminole Counties from 2002/2003 and 2012/2013. He noted that the crash typing criteria was developed by the Federal Highway Administration. He provided an overview of crash types as well as the most effective counter measures for crash prevention.

**D. *Presentation on Florida Transportation Plan & Complete Streets Policy Implementation***

Mr. David Cooke, FDOT staff, presented an update on the implementation of the Florida Transportation Plan and Complete Streets policy and how they are being implemented and incorporated into all of their manuals. He reviewed the seven goals of the FTP with the main one being safety and security. He explained that over the past year they have had ongoing outreach with stakeholders and partners. He said that the primary objective is to ensure consistency in all of the FDOT policies, guide books and manuals. The comment period is ongoing until April 2017 and anticipated completion of the updated handbook is the summer of 2017. Mr. Cooke entertained questions and comments from Committee members.

**E. *Presentation on Roundabouts in the MetroPlan Orlando Region***

Mr. Chris Cairns, FDOT staff, reviewed FDOT's methodology for the implementation of roundabouts. He discussed the history and use of roundabouts in Florida. He discussed the safety benefits of roundabouts. He explained that as a result of safety studies conducted over the past 20 years, the FHWA has identified roundabouts as one of nine proven safety countermeasures. He gave an overview of the current policies that FDOT uses regarding roundabouts. He explained that FDOT recognizes the benefits of roundabouts, particularly with regard to safety performance, and now requires consideration of roundabouts prior to installation of a traffic signal and for all construction or reconstruction projects. Mr. Cairns described the 3-step process for screening roundabouts. He explained that Step 1 involves a simple one page form to review whether a roundabout might be a suitable candidate for a particular intersection. Promising sites are advanced to the next steps for more detailed evaluations. Additionally, his presentation covered maneuverability and geometric/design elements which have a direct impact on safety and operations. In designing roundabouts, heavy consideration is given to pedestrian and bicycling activities which is essential to the operation. The current trend in roundabout development is on local residential streets (small/mini roundabouts), City/County collector and arterial streets, and several recent roundabouts successfully implemented on rural facilities. He showed examples of successful roundabouts that have been developed in the state in recent years. Mr. Cairns entertained questions and comments from Committee members.

**X. *General Information***

**A. *FDOT Quarterly Variance Report***

The latest FDOT Quarterly Variance Report for the Orlando area was provided.

**B. FDOT Monthly Construction Status Report**

The latest FDOT monthly construction status report for the Orlando area was provided.

**C. PD&E Study Tracking Report**

A report providing the latest status of the Project Development & Environment (PD&E) studies currently under way in the MetroPlan Orlando area was provided.

**D. Approved 2017 Legislative Priorities**

The 2017 legislative priorities approved by the MetroPlan Orlando Committee at its December 14th meeting were provided.

**E. MetroPlan Orlando Committee Highlights**

Highlights from the December 2016 MetroPlan Orlando Committee meeting were provided.

**XI. Upcoming Meetings of Interest**

**A. Municipal Advisory Committee meeting** – Thursday, May 4, 2017 at 9:30 a.m.

**B. MetroPlan Orlando Committee Meeting**

The next MetroPlan Orlando Committee meeting will be held on March 8, 2017 at 9 a.m. at the Second Harvest Food Bank, 411 Mercy Drive, Orlando, FL 32805.

**XII. Public Comments (General)**

None.

**XIII. ADJOURNMENT**

**MOTION:** Mayor Dale McDonald moved to adjourn the meeting. Mayor Dominic Persampiere seconded the motion, which passed unanimously.

The Municipal Advisory Committee meeting was adjourned at 11:15 a.m.

The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 4<sup>th</sup> day of May, 2017.



Mayor Gary Bruhn, Chairman



Ms. Lisa Smith,  
Board Services Coordinator

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*

