



MUNICIPAL ADVISORY COMMITTEE  
MINUTES

DATE: Thursday, July 6, 2017  
LOCATION: MetroPlan Orlando Board Room  
250 S. Orange Avenue, Suite 200  
Orlando, Florida 32801  
TIME: 9:30 a.m.

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Council President John Dowless, Chairman, presided

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**Members in attendance:**

Mayor Nathan Blackwell, City of St. Cloud  
Mayor Gary Bruhn, Town of Windermere  
Mr. Roger Dixon, CAO for Mayor Eddie Cole, Town of Eatonville  
Council President John Dowless, City of Edgewood  
Mayor Joe Durso, City of Longwood  
Mayor Charlene Glancy, City of Casselberry  
Commissioner Joel Keller, City of Ocoee  
Mayor Charles Lacey, City of Winter Springs  
Mayor Steve Leary, City of Winter Park  
Mayor A. Dale McDonald, City of Maitland  
Commissioner Joseph McMullen, Town of Oakland  
Commissioner Sid Miller, City of Lake Mary  
Mayor Dominic Persampiere, City of Oviedo

**Members not in attendance:**

Mayor Lydia Pisano, City of Belle Isle  
Vacant, City of Winter Garden

**Others in attendance were:**

Mr. Doug Robinson, LYNX  
Ms. Kellie Smith, FDOT  
Ms. Alison Stettner, Florida's Turnpike Enterprise  
Mr. Nick Lepp, MetroPlan Orlando  
Mr. Keith Caskey, MetroPlan Orlando  
Ms. Crystal Mercedes, MetroPlan Orlando  
Mr. Eric Hill, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

**I. CALL TO ORDER**

Chairman John Dowless called the meeting to order at 9:31 a.m.

**II. PLEDGE OF ALLEGIANCE**

Chairman Dowless requested a moment of silence before leading the Pledge of Allegiance.

**III. CHAIR'S ANNOUNCEMENTS**

Chairman Dowless had no announcements

**IV. CONFIRMATION OF QUORUM**

Ms. Goldfarb confirmed a quorum was present.

**V. AGENDA REVIEW/FOLLOW-UP**

Ms. Virginia Whittington congratulated new MAC Officers, Chairman, Council President John Dowless and Vice-Chairman, Mayor Dominic Persampiere. She reported that Ms. Kellie Smith, who had been serving as the interim FDOT District 5 liaison, has been designated the official MetroPlan District 5 liaison. Ms. Whittington noted that Ms. Alison Stettner was in attendance for Ms. Carol Scott, Florida's Turnpike Enterprise. She reported that MetroPlan Orlando's Regional Leadership Council was scheduled to meet July 11, 2017 and the new Chairman and Vice-Chairman participate in those meetings. She called attention to items in the supplemental folders which included a revised PD&E Study update.

**VI. PARTNER REPORTS**

**LYNX**

Mr. Doug Robinson, LYNX, reported that the LYNX August service change public meetings were held the week of June 6<sup>th</sup>. He added that the changes were minor and the service changes made in response to the new terminal opening at Orlando International Airport would be deferred to December. Mr. Robinson told MAC members that LYNX staff will be attending a number of public outreach events for the TDP Route Optimization Study to get the word out and solicit comments.

**FDOT**

Ms. Kellie Smith, FDOT, told MAC members that the Work Program Public Hearings will be held the week of October 9<sup>th</sup>. The public hearing will be held online, as well as scheduled at the FDOT district Office on October 10<sup>th</sup> from 4:30 – 6:30 p.m. She added that it was important that projects be submitted to MetroPlan Orlando in order to get into the Work Program and be programmed by FDOT.

### Florida's Turnpike Enterprise

Ms. Alison Stettner, Florida's Turnpike Enterprise (FTE), reported that a design public meeting will be held on August 22<sup>nd</sup> for the Turnpike Mainline project from US 192 to Osceola Parkway. The public hearing will also include a new ramp for Southbound US 192.

Mr. Doug Robinson added that LYNX would be happy to provide outreach on the TDP Route Optimization Study at any local events MAC members might be aware of.

## VII. Public Comments on Action Items

None.

## VIII. Action Items

### ***A. Approval of June 8, 2017 Meeting Minutes***

Approval was requested of the June 8, 2017 meeting minutes, which were provided.

**MOTION:** Commissioner Joel Keller moved for approval of the June 8, 2017 meeting minutes. Mayor Joe Durso seconded the motion, which passed unanimously.

### ***B. FY 2017/18 - 2021/22 Transportation Improvement Program***

Action was requested by Mr. Keith Caskey, MetroPlan Orlando staff, to recommend approval of the FY 2017/18 - 2021/22 Transportation Improvement Program (TIP). This document included the transportation projects in the MetroPlan Orlando region that are programmed for funding over the next five years. The draft TIP was provided. A fact sheet on the TIP, the TIP public hearing summary and the draft TIP approval resolution for the July 12<sup>th</sup> Board meeting were also provided. Mr. Caskey told MAC members that he previewed the TIP at the June meeting and was now asking for approval.

**MOTION:** Mayor Gary Bruhn moved for approval of the FY 2017/18 - 2021/22 Transportation Improvement Program. Mayor Dale McDonald seconded the motion, which passed unanimously.

### ***C. FY 2022/23 - 2039/40 Prioritized Project List***

Action was requested by Mr. Nick Lepp, MetroPlan Orlando staff, to recommend approval of the FY 2022/23 - 2039/40 Prioritized Project List (PPL). This document included a list of highway, transportation systems management and operations, bicycle and pedestrian, and transit projects that have been ranked in order of priority. FDOT will use the PPL in developing their FY 2018/19-2022/23 Five Year Work Program. The draft PPL and a fact sheet were provided. Mayor Durso asked about the time frame for the SR434/SR427 intersection project as there is development planned in the southwest corner of that area. Mr. Lepp responded that he would research that information for Mayor Durso. Mayor Bruhn asked about the Old Winter Garden Road extension. Commissioner Keller responded that the project is in the Comp Plan for City of Ocoee.

**MOTION:** Mayor Dominic Persampiere moved for approval of the FY 2022/23 – 2039/40 Prioritized Project List. Mayor Joe Durso seconded the motion, which passed unanimously

**IX. PRESENTATIONS AND STATUS REPORTS**

**A. *Presentation on Transportation Systems Management & Operations (TSMO) Activities***

Ms. Crystal Mercedes, MetroPlan Orlando staff, gave a presentation on the latest Transportation Systems Management and Operations (TSMO) activities underway in the MetroPlan Orlando region. Ms. Mercedes reviewed information on the Crash Database, Signal Retiming efforts, and Congestion Management strategies. Discussion ensued regarding Best Foot Forward education outreach efforts, coordinated efforts with police departments for Best Foot Forward, and the number of retimed roadways. Ms. Mercedes reported that at this time over 50% of the roadways identified had been retimed. Mayor McDonald requested that US 17/92 North and South be looked at for signal retiming.

**X. GENERAL INFORMATION**

**A. *PD&E Study Tracking Status Report***

A status report tracking the progress of PD&E studies in the MetroPlan Orlando region was provided.

**B. *FDOT Quarterly Variance Report***

The latest FDOT Quarterly Variance Report for the MetroPlan Orlando region was provided.

**C. *FDOT Monthly Construction Status Report***

The latest FDOT monthly construction status report for the Orlando area was provided.

**D. *Air Quality Report***

The latest air quality report for the MetroPlan Orlando area was provided.

**E. *MetroPlan Orlando Board Highlights***

Highlights from the June 2017 MetroPlan Orlando Board meeting were provided.

**XI. UPCOMING MEETINGS OF INTEREST**

**A. *MetroPlan Orlando Board meeting – July 12, 2017***

**B. *Next Municipal Advisory Committee meeting – September 7, 2017 at 9:30 a.m.***

**XII. MEMBER COMMENTS**

None.

**XIII. PUBLIC COMMENTS (GENERAL)**

None.

**XIV. ADJOURNMENT**

**MOTION:** Mayor Gary Bruhn moved to adjourn the July 6, 2017 MAC meeting. Mayor Joe Durso seconded the motion, which passed unanimously.

The Municipal Advisory Committee meeting was adjourned at 9:55 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 7th day of September 2017.



Council President John Dowless, Chairman



Ms. Cathy Goldfarb,  
Senior Board Services Coordinator

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*

