



MUNICIPAL ADVISORY COMMITTEE
MINUTES

DATE: Thursday, May 3, 2018

LOCATION: MetroPlan Orlando Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Council President John Dowless, Chairman, presided

Members in attendance:

Mayor Nathan Blackwell, City of St. Cloud
Mayor Gary Bruhn, Town of Windermere
Mr. Roger Dixon, CAO, for Mayor Eddie Cole, Town of Eatonville
Council President John Dowless, City of Edgewood
Commissioner Richard Firstner, City of Ocoee
Mayor Charlene Glancy, City of Casselberry
Mayor Charles Lacey, City of Winter Springs
Mayor A. Dale McDonald, City of Maitland
Commissioner Joseph McMullen, Town of Oakland

Members not in attendance:

Mayor Steve Leary, City of Winter Park
Mayor Lydia Pisano, City of Belle Isle
Commissioner Sid Miller, City of Lake Mary
Mayor Ben Paris, City of Longwood
Mayor Dominic Persampiere, City of Oviedo
Vacant, City of Winter Garden

Others in attendance were:

Mr. Doug Robinson, LYNX
Ms. Kellie Smith, FDOT
Mr. David Cooke, Florida's Turnpike Enterprise
Mr. Keith Caskey, MetroPlan Orlando
Mr. Nick Lepp, MetroPlan Orlando
Mr. Eric Hill, MetroPlan Orlando
Ms. Crystal Mercedes, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. **CALL TO ORDER**

Chairman John Dowless called the meeting to order at 9:34 a.m.

II. **PLEDGE OF ALLEGIANCE**

Chairman Dowless led the committee in the Pledge of Allegiance

III. **CHAIR'S ANNOUNCEMENTS**

Chairman Dowless welcomed new MAC member Commissioner Richard Firstner, City of Ocoee. He reported that Mayor Bruhn would be representing MAC at the MetroPlan Orlando May 9 Board meeting since both he and Mayor Persampiere were scheduled to be out of town. Chairman Dowless noted that Mayor Leary was unable to attend the MAC meeting.

IV. **CONFIRMATION OF QUORUM**

Ms. Goldfarb confirmed a quorum was present.

V. **PARTNER REPORTS**

LYNX

Mr. Doug Robinson, LYNX, reported that LYNX is working on the feeder bus service for the SunRail Southern Expansion. LYNX, he noted, is planning to add one new route and additional service hours to some existing routes. Mr. Robinson told MAC members that in terms of the LYNX Forward initiative, ridership forecasting had begun with the next step being developing an interim plan with preliminary restructure scheduled for FY'19. He reported that the SR 436 Study Project Advisory Working Group met recently and a market assessment of stations that were ready for Bus Rapid Transit and station analysis were underway. The Project Advisory Group's findings were scheduled to go to the LYNX Board in July for action and adoption. Mr. Robinson added that he did not have specific numbers for the percentage of riders using the mobile payment app, PawPass. However, pass sales were up to 20,000 a month. He noted that the real-time fixed route app was up to 23,000 downloads and the NeighborLink app had 4,500 downloads. Mr. Robinson told committee members that LYNX had entered into an agreement with LYFT previously for paratransit service and now UBER was back on the table as a potential provider as well.

FDOT

Ms. Kellie Smith, FDOT, told MAC members that a SunRail Poinciana Train Tour was scheduled for May 19th. She added that a flyer with details on the tour would be forwarded to Ms. Whittington to distribute to MAC.

Florida's Turnpike Enterprise

Mr. David Cooke, Florida's Turnpike Enterprise (FTE), reported that a new liaison was being hired and would be attending the next MAC meeting.

VI. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington called attention to a change to the minutes adding Mayor Lydia Pisano to the list of non-attendees for the February 8th MAC meeting. She stated that the minutes had been corrected and presented for approval. There were no other changes to the agenda. She welcomed Commissioner Firstner and welcomed back Ms. Kellie Smith. Ms. Whittington noted that the location of the May 9th MetroPlan Orlando Board meeting is Second Harvest Food Bank.

VII. Public Comments on Action Items

None.

VIII. ACTION ITEMS

A. *Approval of the Meeting Minutes*

Approval was requested of the March 8, 2018 meeting minutes which were provided.

MOTION: Mayor Gary Bruhn moved for approval of the March 8, 2018 meeting minutes. Mayor Nathan Blackwell seconded the motion, which passed unanimously.

B. *FDOT Amendment to FY 2017/18 - 2021/22 TIP*

Mr. Keith Caskey, MetroPlan Orlando staff, requested MAC recommend that the FY 2017/18 - 2021/22 TIP be amended to provide additional funding for three existing projects in the TIP and add three new projects. The existing projects included:

- the railroad quiet zone project in Maitland
- the Wekiva Parkway project in Seminole County
- the Pomegranate Avenue safety project in Sanford

The new projects included:

- the Orange County Advanced Traffic Management Phase 4
- the UCF Automated Shuttle Service
- the Emory Canal Bike Trail in Kissimmee

A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the May 9th Board meeting.

MOTION: Mayor Gary Bruhn moved for approval of the FDOT Amendment to FY 2017/18 - 2021/22 TIP. Mayor Nathan Blackwell seconded the motion, which passed unanimously.

C. Approval of Final FY 2018/19 - 2019/20 UPWP

Action was requested by Mr. Nick Lepp, MetroPlan Orlando staff, to recommend approval of the final version of the FY 2018/19 - 2019/20 Unified Planning Work Program (UPWP), which included changes based on comments from the reviewing agencies. The UPWP can be reviewed at <https://metroplanorlando.org/wp-content/uploads/DRAFT-FY2019-FY2020-UPWP-AS-OF-2018-02-15.pdf>. Mr. Lepp told MAC members that the draft UPWP was previewed at the last meeting and since then only minor comments had been received from the reviewing agencies. Chairman Dowless asked what the pass through funds for LYNX targeted for. Mr. Robinson responded that the funds were capital funds and used to purchase vehicles.

IX. PRESENTATIONS AND STATUS REPORTS

A. Preview of Performance Measures

Mr. Nick Lepp, MetroPlan Orlando staff, presented a preview of MetroPlan Orlando's transportation performance measures. This was scheduled to be an action item at the June 7th MAC meeting. Mr. Lepp reviewed the old planning process along with the new planning process for 2045, which will include the performance measures. He noted that the planning factors needed to match the goals and be consistent with the Long Range Plan. In terms of the new process, he reported that corridors will be identified first, ranked next and then projects will be looked at. Mr. Lepp told committee members that project equity issues among the three counties would be taken into consideration. He noted that MetroPlan Orlando board and committees will have the opportunity to view the projects and the projects that have already started will advance. Chairman Dowless asked how the new process was different. Mr. Lepp responded that the new process is based on grouping of projects and it will need to be shown why a project should be next in line. He added that the allocations will still be percentage based and every five years the goals will be either reevaluated or new goals added.

B. Presentation on Connected and Autonomous Vehicles

Mr. Eric Hill, MetroPlan Orlando staff, gave a presentation on connected and autonomous vehicles. Mr. Hill told MAC members that safety is an important factor in connected and autonomous vehicles. He reviewed National Highway Traffic Safety Administration (NHTSA) data on traffic fatalities, a majority of which were caused by human error. Mr. Hill noted that technology was constantly evolving. He reviewed the levels of automation, benefits these vehicles provide and federal and state legislation that has been enacted supporting connected and autonomous vehicles, along with USDOT policy guidance. In addition, Mr. Hill reviewed due diligence efforts on the part of locals; connected and autonomous vehicle efforts underway throughout the state of Florida; and some of the uncertainties associated with the technology. He told committee members that connected and autonomous vehicles have support from both the public and private sectors. Discussion ensued regarding autonomous vehicles possibly reducing infrastructure cost and retrofitting older model vehicles. Mr. Hill reported that possible infrastructure cost savings would be a part of scenario planning and retrofitting vehicles could be possible. He added that some companies had offered retrofitting, but they had to close down due to not meeting safety standards. Ms. Virginia Whittington called attention to the Florida High Tech magazine that had been provided and noted that Mr. Hill had been quoted in an

article in the magazine.

C. *Presentation on Bicycle & Pedestrian Crash Data Report*

Mr. Mighk Wilson, MetroPlan Orlando staff, gave a presentation on MetroPlan Orlando's latest report on bicycle and pedestrian crash data. Mr. Wilson reviewed data on crashes over the past ten years, crash typing, safety factors when crossing mid-block, bicyclist trends and numbers, data on safety in numbers and a proposed Safety Action Plan. He provided safety countermeasures including targeting behavior. Mayor McDonald asked if it would be possible for Mr. Wilson to conduct a work session with the Maitland City Council on bicycle and pedestrian safety.

D. *Presentation on FY 2016/17 Travel Time Delay Study*

Ms. Crystal Mercedes, MetroPlan Orlando staff, gave a presentation on MetroPlan Orlando's FY 2016/17 Travel Time Delay Study. Ms. Mercedes told committee members that 2016/17 was the second year that MetroPlan Orlando was responsible for conducting the retiming in-house. She reported that 23 corridors were retimed in 2017 (over 58 miles) and she provided a breakdown of corridors by county. Ms. Mercedes gave a retiming benefit cost analysis, using a section of Curry Ford Road as an example, and provided information on the benefit cost analysis trend data from 2010 to 2017. She also called attention to key observations from the study. It was noted that MAC had originally called attention to the need for traffic signal retiming.

X. GENERAL INFORMATION

A. *FDOT Monthly Construction Status Report*

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

B. *FDOT Quarterly Variance Report*

The latest FDOT Quarterly Variance Report for the Orlando area was provided.

C. *Air Quality Report*

The latest air quality report for the MetroPlan Orlando area was provided.

D. *MetroPlan Orlando Board Highlights*

A copy of the March 14, 2018 Board Meeting Highlights were provided.

E. *LYNX Press Releases*

A set of press releases from LYNX was provided.

XI. UPCOMING MEETINGS OF INTEREST

A. *MetroPlan Orlando Board Meeting*

The next MetroPlan Orlando Board meeting will be held on May 9, 2018, at 9:00 a.m. at the Second Harvest Food Bank, 411 Mercy Drive, Orlando, FL 32805.

B. *Next Municipal Advisory Committee meeting* – June 7, 2018 at 9:30 a.m.

XII. MEMBER COMMENTS

None.

XII. PUBLIC COMMENTS (GENERAL)

None.

XIV. ADJOURNMENT

MOTION: Mayor Gary Bruhn moved to adjourn the May 3, 2018 MAC meeting. Mr. Roger Dixon, CAO, seconded the motion, which passed unanimously.

The Municipal Advisory Committee meeting was adjourned at 10:40 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 7th day of June 2018.


Council President John Dowless, Chairman


Ms. Cathy Goldfarb,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.