



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

MUNICIPAL ADVISORY COMMITTEE MINUTES

DATE: Thursday, February 7, 2019

LOCATION: MetroPlan Orlando Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Council President John Dowless, Chairman, presided

Members in attendance:

Mayor Gary Bruhn, Town of Windermere
Mayor Eddie Cole, Town of Eatonville
Council President John Dowless, City of Edgewood
Commissioner Richard Firstner, City of Ocoee
Mayor Charlene Glancy, City of Casselberry
Mayor Charles Lacey, City of Winter Springs
Mr. Randy Knight for Mayor Steve Leary, City of Winter Park
Mayor A. Dale McDonald, City of Maitland
Commissioner Joseph McMullen, Town of Oakland
Mr. Chris Kintner for Mayor Ben Paris, City of Longwood
Mayor Dominic Persampiere, City of Oviedo
Council Member Keith Trace, City of St. Cloud

Members not in attendance:

Mr. Steve Noto, City of Lake Mary
Mayor Lydia Pisano, City of Belle Isle
Vacant, City of Winter Garden

Others in attendance were:

Mr. Myles O'Keefe, LYNX
Ms. Rakinya Hinson, FDOT
Mr. Jim Martin, Florida's Turnpike Enterprise
Ms. Marilyn Crotty
Ms. Amanda Day, Best Foot Forward
Mr. Keith Caskey, MetroPlan Orlando
Mr. Nick Lepp, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando
Mr. Gary Huttman, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando

Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman John Dowless called the meeting to order at 9:35 a.m.

II. PLEDGE OF ALLEGIANCE

Chairman Dowless requested a moment of silence for Ms. Lena Tolliver, former MetroPlan Orlando staff member who passed away Monday, February 4th. He then led the committee in the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

Chairman Dowless welcomed everyone and requested MAC members introduce themselves.

IV. CONFIRMATION OF QUORUM

Ms. Goldfarb confirmed a quorum was present.

V. PARTNER REPORTS

LYNX

Mr. Myles O'Keefe, LYNX, reported that LYNX had been holding their board meetings bi-monthly however the decision was made to hold them monthly starting February 28th. He added that LYNX will be starting pre-site work on their biennial review and a team of contractors will be assembled to provide feedback for LYNX sometime in the March/April time frame.

FDOT

Ms. Rakinya Hinson, FDOT, was delayed and would provide a report later in the agenda.

Florida's Turnpike Enterprise

Mr. Jim Martin, Florida's Turnpike Enterprise (FTE), reported that a new state FDOT Secretary, Mr. Kevin Thibault, had been appointed. He noted that there will be an upcoming project for the Long Range Transportation Plan involving the SR 429 and Turnpike interchange.

VI. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington told MAC members that Mr. Gary Huttman had the opportunity to meet with new FDOT Secretary, Kevin Thibault last week. She reintroduced Mr. Alex Trauger, who had returned to MetroPlan Orlando in December and will be working on the Metropolitan Transportation Plan. Ms. Whittington thanked MAC members for their response to the annual member commitment letters. She spoke briefly about the recent trend where cities are appointing a technical staff member to MAC and the need to curb these appointments to retain

the intent of the MAC committee structure. Ms. Whittington reported that Mr. Bob O'Malley (Brightline) was unable to attend due to a business obligation and that the Brightline presentation would be deferred to the May MAC meeting. MAC members had the option to view a brief video for Brightline at the end of the meeting. Mayor Bruhn asked about the Winter Garden vacancy and outreach efforts to secure an appointment for that seat on MAC. Ms. Whittington responded that she sent the confirmation letter to Winter Garden and that the city pays their assessment for the MAC seat on the MetroPlan Orlando Board. She added that she will reach out again. Chairman Dowless told MAC members that he will reach out to his contacts at the City of Winter Garden as well.

VII. Public Comments on Action Items

None.

VIII. ACTION ITEMS

A. *Approval of December 6, 2018 Meeting Minutes*

Approval was requested of the December 6, 2018 meeting minutes, which were provided.

MOTION: Mayor Gary Bruhn moved for approval of the December 6, 2018 meeting minutes. Mayor Dale McDonald seconded the motion, which passed unanimously

B. *Amendment to FY 2023/24–2039/40 Prioritized Project List*

Mr. Alex Trauger, MetroPlan Orlando staff, requested the MAC recommend that the FY 2023/24–2039/40 Prioritized Project List be amended to include additional projects. An attachment was provided. Mr. Trauger provided some background information on the Prioritized Project List and reviewed the projects in the request. He told MAC members that the approval schedule had been adjusted to coincide with FDOT's Five-year Work Program schedule. Mr. Trauger noted that TAC approved the Prioritized Project List, however there were a few dissenting votes. The dissenting votes, he told committee members, were related to concerns with the overall process. Mr. Trauger added that the Community Advisory Committee and Transportation System Management and Operations Committee both passed the amendment unanimously.

MOTION: Mayor Gary Bruhn moved for approval of the amendment to the FY 2023/24–2039/40 Prioritized Project List. Council President John Dowless seconded the motion, which passed unanimously

C. *Support for FDOT Performance Measure Targets and Support for LYNX Transit Asset Management (TAM) Targets*

Mr. Nick Lepp, MetroPlan Orlando staff, requested the MAC recommend the re-support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well

as the targets established in the LYNX Transit Asset Management (TAM) plan. An attachment was provided. Mr. Lepp provided some background information on the performance measures and reviewed the targets. He noted that approval was required annually and a percentage of poor condition was allowed in order to alleviate FDOT from having to focus all their funding on any one project.

MOTION: Mayor Gary Bruhn moved for approval of re-support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. Mayor Charles Lacey seconded the motion, which passed unanimously

Ms. Rakinya Hinson, FDOT provided her FDOT report at this time. She reported that FDOT will be holding a public hearing for the SR 434/Falkner Road project on February 12th, 5:00 p.m. at the New Life Community Church.

IX. PRESENTATIONS AND STATUS REPORTS

A. Sunshine Law Training

Ms. Marilyn Crotty, former director of the John Scott Dailey Florida Institute of Government at UCF, conducted a training session on the Florida Sunshine Law. Ms. Crotty told MAC members that she was presenting an abbreviated version of the Florida Sunshine Law course required for elected officials. She reviewed what defined a meeting, requirements for a meeting location, requirements for minutes, voting and public participation and the sanctions for violating the Sunshine Law. In addition, Ms. Crotty informed committee members what qualified for an exemption from the law. Mayor Cole requested a copy of the presentation. He asked about discussion of an item that was not on the agenda for a meeting. Ms. Crotty responded that it would be preferable to get public involvement prior to discussing an item not on an agenda and any action on that item would need to be postponed. Mayor McDonald asked about publishing requirements, noting that the City of Maitland had submitted notices to the Orlando Sentinel that were not published as requested. Ms. Crotty responded that the Florida League of Cities had been trying to get approval for electronic ads, but had not been successful so far.

B. Presentation on Brightline/Virgin Trains USA - deferred

C. Update on Best Foot Forward

Ms. Amanda Day, Best Foot Forward, presented a report on the latest status of the Best Foot Forward pedestrian safety program in the MetroPlan Orlando region. Ms. Day reported that the Dangerous by Design report from 2011 was the impetus for Best Foot Forward and the most recent report once again designated Central Florida as the number one most dangerous. She noted that speed and carelessness are major contributing factors, and there is a distinct language gap in terms of the use of the word "pedestrian." Best Foot Forward, she added, is a grassroots coalition that came together to work as one voice to address the pedestrian safety issue. Ms. Day explained what legal crossings and crossing issues are and called attention to the improvement in driver yield rates that have been a direct result of enforcement efforts. She told MAC members that Best Foot Forward already has a presence in Orange and Osceola Counties and will launch their program in Seminole

County in February. Ms. Day called attention to the upcoming Bike Five Cities event. She commented on the media, who had been a great partner in Best Foot Forward's efforts. Mayor Cole asked if there was any funding sources available for Rapid Flashing Beacons for Kennedy Boulevard in Eatonville. Mr. Gary Huttman responded that staff could work on getting the Eatonville project in the Prioritized Project List in order to make the project eligible for funding. Mayor McDonald requested a version of Ms. Day's PowerPoint that could be used on the City of Maitland's website. Ms. Day responded that she would provide the PowerPoint.

X. GENERAL INFORMATION

A. *FDOT Monthly Construction Status Report*

The latest FDOT monthly construction status report for the Orlando area was provided.

B. *FDOT Quarterly Variance Report*

The latest FDOT quarterly variance report for the Orlando area was provided.

C. *Variance Report on Currently Adopted and New Tentative Five Year Work Programs*

A report from FDOT that included projects from both the FY 2018/19–2022/23 Adopted Five Year Work Program and the FY 2019/20–2023/24 Tentative Five Year Work Program was provided. This report identified the projects that were either advanced, deferred, deleted, or moved out during the four common years (FY 2019/20–2022/23) of the two Work Programs.

D. *MetroPlan Orlando Board Highlights*

Highlights from the December 2018 MetroPlan Orlando Board meeting were provided.

E. *Approved 2019 Board Legislative Priorities*

The list of legislative priorities for 2019 adopted by the MetroPlan Orlando Board was provided.

F. *Bicycle and Pedestrian Activities Update*

The latest update on bicycle and pedestrian activities in the Central Florida region was provided.

G. *Project Development and Environment (PD&E) Study Tracking Report*

A report providing the latest status of the PD&E studies currently underway in the MetroPlan Orlando area was provided.

XI. UPCOMING MEETINGS OF INTEREST

A. *MetroPlan Orlando Board Meeting*

The MetroPlan Orlando board held a meeting February 13, 2019 at 9:00 a.m. in the MetroPlan Orlando Board Room.

B. *Next Municipal Advisory Committee meeting*

The next MAC meeting was scheduled on March 7, 2019.

XII. MEMBER COMMENTS

None.

XIII. PUBLIC COMMENTS (GENERAL)

None.


XIV. ADJOURNMENT


MOTION: Mayor Gary Bruhn moved to adjourn the February 7, 2019 MAC meeting. Mayor Eddie Cole seconded the motion, which passed unanimously.

The Municipal Advisory Committee meeting was adjourned at 10:47 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 7th day of March 2019.


Council President John Dowless, Chairman


Ms. Cathy Goldfarb,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.