



**MetroPlan Orlando Board**

**MEETING MINUTES**

**DATE:** Wednesday, June 10, 2020  
**TIME:** 9:00 a.m.  
**LOCATION:** MetroPlan Orlando  
Park Building  
250 S. Orange Ave, Suite 200  
Orlando, FL 32801

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**Commissioner Bob Dallari, Board Chairman, Presided**

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**Members**

Hon. Jose Alvarez, City of Kissimmee  
Hon. Brandon Arrington, Central Florida Expressway Authority  
Hon. Maribel Gomez Cordero for Hon. Emily Bonilla, Orange County  
Hon. Bob Dallari, Seminole County  
Hon. Jerry L. Demings, Orange County  
Hon. Buddy Dyer, City of Orlando  
Mr. M. Carson Good, GOAA  
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission  
Hon. Dale McDonald, Municipal Advisory Committee  
Hon. Christine Moore, Orange County  
Hon. Bryan Nelson, City of Apopka  
Hon. Tony Ortiz, City of Orlando  
Hon. Victoria Siplin, Orange County  
Mr. Stephen Smith, Sanford Airport Authority  
Hon. Art Woodruff, City of Sanford  
Hon. Mayra Uribe, Orange County  
Hon. Betsy VanderLey, Orange County  
Hon. Jay Zembower, Seminole County

**Advisors in Attendance:**

FDOT Secretary Jared Perdue, District 5  
Mr. Doug Jamison, Transportation Systems Management & Operations Committee  
Ms. Lee Pulham for Mr. Nabil Muhaisen, Technical Advisory Committee  
Ms. Sarah Elbadri, Community Advisory Committee

**Members/Advisors not in Attendance:**

Hon. Pat Bates, City of Altamonte Springs  
Hon. Cheryl L. Grieb, Osceola County  
Mr. Thomas Kapp, Kissimmee Gateway Airport

**Staff in Attendance:**

Mr. Steve Bechtel, Mateer & Harbert  
Mr. Gary Huttman  
Mr. Jason Loschiavo  
Mr. Keith Caskey  
Mr. Nick Lepp  
Mr. Eric Hill  
Mr. Joe Davenport  
Ms. Lisa Smith  
Ms. Cathy Goldfarb  
Ms. Mary Ann Horne  
Ms. Sally Morris  
Mr. Alex Trauger  
Ms. Virginia Whittington  
Mr. Mighk Wilson  
Ms. Leilani Vaiaoga  
Ms. Lara Bouck

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Commissioner Bob Dallari called the meeting to order at 9:04 a.m. and welcomed everyone. Commissioner Victoria Siplin spoke briefly about the pivotal state of the country and as leaders she hoped they could implement change and make the world better. She then led the Pledge of Allegiance.

**II. CHAIRMAN'S ANNOUNCEMENTS**

Commissioner Dallari reviewed the virtual meeting procedures and board members viewed a brief video on procedures. Commissioner Dallari noted the recent passing of Commissioner Mary Johnson. Mayor Jose Alvarez provided a report on the May 14<sup>th</sup> TDLCB meeting. He reported that TDLCB members approved their previous meeting minutes, the Transportation Disadvantaged Service Plan Minor Update and the 2021 Rate Calculations. Presentations

included an update on mobility services from the Community Transportation Coordinator, a presentation on the Results of the 2019 CTC Evaluation, and an Update on the 2045 Florida Transportation Plan. He added that the next TDLCB meeting is August 13<sup>th</sup>. Commissioner Dallari reported on the May 28<sup>th</sup> Commuter Rail Commission meeting noting that SunRail received \$29.8 million in CARES Act funding. He reported on ridership numbers during Covid 19 and that new security and cleaning staff have been added. Commissioner Dallari welcomed new FDOT District 5 Secretary Jared Perdue, who had been serving as Interim Secretary. Secretary Perdue spoke briefly about his decision to accept the permanent District 5 Secretary position. Commissioner Dallari asked County and City of Orlando representatives to provide updates on their respective jurisdictions.

### **III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS**

Mr. Gary Huttman reviewed zoom procedures. He recognized alternates in attendance Commissioner Maribel Gomez Cordero for Commissioner Bonilla and Ms. Lee Pulham for Mr. Nabil Muhaisen. Mr. Huttman called attention to FDOT's 2020 Mobility Week October 30<sup>th</sup> to November 6<sup>th</sup>. He spoke briefly about the National Association of Regional Councils (NARC) meeting June 8<sup>th</sup> and 9<sup>th</sup> which was held as a series of webinars. Mr. Huttman called attention to three grant opportunities that have been identified to support our regional efforts within the I-4 corridor. He requested board consensus to submit letters of support from the board for each of these grants. He noted that the June 10<sup>th</sup> meeting was Mr. Steve Bechtel's last and a celebration of his years of service was being planned for when group events are possible.

### **IV. CONFIRMATION OF QUORUM**

Ms. Cathy Goldfarb conducted the roll call and confirmed a quorum of 18 voting members present.

### **V. AGENDA REVIEW**

Mr. Huttman called attention to agenda item X.K. the FDOT State Certification report. In addition, he reported that agenda item X.M, the Transportation Improvement Program preview was prerecorded to allow board and committee members the opportunity to view it on their own. Mr. Huttman reported that there were no changes to the agenda, and they were ready to move forward.

### **VI. COMMITTEE REPORTS**

Mayor Dale McDonald reported that MAC met on June 4<sup>th</sup> and approved the minutes from the May MAC meeting and recommended approval of an amendment to the FY 2019/20-2023/24 TIP and the update to the functional classification for the Wekiva Parkway. MAC members, he noted, received five presentations including a preview of FY 2020/21 - 2024/25 Transportation Improvement Program (pre-recorded video presentation); a preview of 2025/26 - 2039/40 Prioritized Project List; the 2045 MTP – Status Update & Report on Needs Assessment Method and Approach; FDOT's Traffic Incident Management Program and the LYNX Bus Fleet The next MAC meeting is being rescheduled from July 2nd to June 25, 2020.

Ms. Sarah Elbadri reported that Community Advisory Committee members met on May 27<sup>th</sup> and recommended approval of an amendment to the FY 2019/20-2023/24 TIP and the update to the functional classification for the Wekiva Parkway. CAC members, she added, had

presentations on a preview of FY 2020/21 - 2024/25 Transportation Improvement Program (pre-recorded); a preview of 2025/26 - 2039/40 Prioritized Project List; the 2045 MTP - Status Update and Report on Needs Assessment Method and Approach; FDOT's Traffic Incident Management Program and the LYNX Bus Fleet The next CAC meeting is scheduled on June 24, 2020.

Ms. Lee Pulham reported TAC met on May 29<sup>th</sup> and recommended approval of the TIP amendment request and FDOT's request to update the functional classification for the Wekiva Parkway. In addition, TAC members heard presentations on: FY 2021-2025 TIP (pre-recorded); the FY 2026-2040 Prioritized Project List; the 2045 MTP Needs Assessment; FDOT's Traffic Incident Management Program and the LYNX bus fleet

Mr. Doug Jamison reported that the TSMO Committee met on May 29<sup>th</sup> and approved the April 24, 2020, TSMO meeting minutes, the staff recommendation to amend the FY 2019/20 - 2023/24 TIP and the FDOT recommendation to have two segments of the Wekiva Parkway functionally classified as Urban Principal Arterial Freeways and Expressways. TSMO members also had a presentation by Mr. John Slot, LYNX, on LYNX's bus purchase decision-making process and other regional considerations required to support alternative fuel fleets.

**VII. PUBLIC COMMENTS ON ACTION ITEMS**

None.

**VIII. CONSENT AGENDA**

- A. Approval of Minutes from May 13, 2020 Board meeting**
- B. Approval of Financial Report for April 2020**
- C. Approval for FY 2020 Year End Budget Amendment**

**MOTION:** Mayor Jose Alvarez moved approval of Consent Agenda, Action Items A-C. Mr. M. Carson Good seconded the motion, which passed unanimously.

**IX. OTHER ACTION ITEMS**

- A. Approval of the FDOT Amendment to FY 2019/20 - 2023/24 TIP**

Mr. Keith Caskey, MetroPlan Orlando staff, was requesting that the FY 2019/20 - 2023/24 TIP be amended to include two new railroad crossing safety projects and CARES Act funding for LYNX to deal with COVID-19 issues. A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution.

**MOTION:** Commissioner Viviana Janer moved approval of the amendment to the FY 2019/20 - 2023/24 TIP. Commissioner Mayra Uribe seconded the motion, which passed unanimously (Roll Call Vote conducted).

**B. Approval of the SR 429 & SR 453 (Wekiva Parkway) Functional Classification**

Mr. Steve Shams, FDOT, requested that two segments of the Wekiva Parkway be assigned the functional classification as Urban Principal Arterial Freeways and Expressways. An attachment was provided. Mr. Shams presented information on justification for the change and maps of the segments with the proposed classification.

**MOTION:** Mayor Dale McDonald moved approval of the SR 429 & SR 453 (Wekiva Parkway) Functional Classification. Commissioner Mayra Uribe seconded the motion, which passed unanimously

**X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT**

A. Executive Director's Report

B. FDOT Monthly Construction Status Report

C. Letter of Support for OUC-VW Settlement funding for the Level 3 EV charging infrastructure

D. Letter of Support FDOT SunRail *FY 2020 Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program SunRail Phase 2 South Capacity Improvement Project*

E. Letter of Support for the Seminole County BUILD Grant application for the SR 426/CR 419 Phase III Project.

F. Letter of Support for the City of Orlando/Orange County BUILD Grant application for the Econlochatchee Multimodal Trail Project

G. Letter with attachment to Congresswoman Demings

H. Letter with attachment to Congresswoman Murphy

I. Letter with attachment to Congressman Soto

J. Memo to Board & Committee Members re: COVID-19 MetroPlan Orlando Operations

K. FDOT Annual Certification Report

L. FDOT Mobility Week 2020 Announcement

M. FY 2020/21 – FY 2024/25 TIP

In the interest of time, due to the number of presentations on the meeting agenda, Mr. Keith Caskey, MetroPlan Orlando staff, has pre-recorded the preview of the new FY 2020/21 – 2024/25 Transportation Improvement Program (TIP). This can be viewed by committee members prior to the meeting at the following link: <https://www.youtube.com/watch?v=TnQYnjkwEvs>. Mr. Caskey will respond to questions at the meeting.

The FDOT highway, TSMO, bicycle and pedestrian, transit and commuter rail sections of the TIP, and the FY 2024/25 – 2039/40 Prioritized Project List (PPL) that was adopted last year and has been updated to highlight the latest project phases that have been funded based on the new TIP, can be reviewed at the following link: <https://metroplanorlando.org/wp-content/uploads/TIP-2125-Preview.pdf> The TIP will be presented for approval at the June/July committee and Board meetings.

#### **N. Featured Articles and Research**

REOPENING IS FRAUGHT FOR COLLEGES, POSING AN EXISTENTIAL QUESTION FOR MANY  
**Can Colleges Reopen in the Fall? If Not, Some Won't Survive**

[https://www.governing.com/finance/can-colleges-reopen-in-fall-if-not-some-wont-survive.html?utm\\_term=Can%20Colleges%20Reopen%20in%20the%20Fall%20If%20Not%20C%20Some%20Won%27t%20Survive&utm\\_campaign=Reopening%20the%20Economy%20Under%20COVID-19%3A%20States%20Plot%20a%20Way%20Back&utm\\_content=email&utm\\_source=Act-On+Software&utm\\_medium=email](https://www.governing.com/finance/can-colleges-reopen-in-fall-if-not-some-wont-survive.html?utm_term=Can%20Colleges%20Reopen%20in%20the%20Fall%20If%20Not%20C%20Some%20Won%27t%20Survive&utm_campaign=Reopening%20the%20Economy%20Under%20COVID-19%3A%20States%20Plot%20a%20Way%20Back&utm_content=email&utm_source=Act-On+Software&utm_medium=email)

The Impacts of COVID-19 on Public Transit with Paul Shoutelas, APTA President and CEO

[https://www.ite.org/professional-and-career-development/learning-hub/podcasts/?\\_zs=HeTdl&\\_zl=mPVj1](https://www.ite.org/professional-and-career-development/learning-hub/podcasts/?_zs=HeTdl&_zl=mPVj1)

ITE Journal May 2020-Issue focus on safety

[https://www.nxtbook.com/ygsreprints/ITE/ITE\\_May2020/index.php#/p/Cover1](https://www.nxtbook.com/ygsreprints/ITE/ITE_May2020/index.php#/p/Cover1)

**MOTION:** Commissioner Viviana Janer moved approval of the Information Items for Acknowledgement. Mayor Dale McDonald seconded the motion, which passed unanimously

#### **XI. OTHER BUSINESS/PRESENTATIONS**

##### **A. 2045 MTP- Needs Assessment Methodology/Scenario Planning**

Mr. Alex Trauger, MetroPlan Orlando staff, gave an update on the 2045 Metropolitan Transportation Plan (MTP) with a focus on the Needs Assessment Methodology and Approach. Mr. Trauger explained the difference between the past approach and the new process for the 2045 Metropolitan Transportation Plan. He provided the three categories covered in the plan which included Pedestrian/Bicycle, Transit and Roadways. Mr. Trauger reviewed the assessment criteria and the steps in the process. He noted that the MTP Working Group would be meeting on Tuesday, June 16th.

##### **B. FY 2025/26 – FY 2039/40 PPL**

Mr. Nick Lepp, MetroPlan Orlando staff, presented a preview of the new FY 2025/26 – 2039/40 Prioritized Project List (PPL). The PPL will be presented to the committees and Board for approval at the June/July round of meetings. The preview of 2025/26-2039/40 Prioritized Project List can be accessed at this link

[https://metroplanorlando.org/wp-content/uploads/DRAFT\\_ProjectPriorityList\\_2025\\_26\\_through\\_2039\\_40-1.pdf](https://metroplanorlando.org/wp-content/uploads/DRAFT_ProjectPriorityList_2025_26_through_2039_40-1.pdf)

Mr. Lepp noted that the Prioritized Project List is the bridge between the Long Range Transportation Plan and the Transportation Improvement Program. He reviewed the new projects and the ones that had been funded and removed. Mr. Lepp provided information on “how did we do” from 2017 to 2020 and the performance measures being used. In addition, he provided the proposed future changes and informed committee members that there will be a ten-year list as opposed to twenty years. Discussion ensued regarding the removal of the SR 50 project and the change to the Hoffner Avenue project.

**C. FDOT District 5 Traffic Incident Management Program**

Ms. Sheryl Bradley, Florida Dept. of Transportation, gave a presentation on the FDOT District 5 Traffic Incident Management Program. Ms. Bradley reviewed the Traffic Incident Management Program outreach efforts, training program and successful implementation of the training. She provided information on the TIM timeline, Road Rangers Program and the Rapid Incident Scene Clearance program, which includes a Safe Tow program. In addition, Ms. Bradley spoke about interoperable communications which assist with incident management by providing up to date, accurate information that facilitate responses. She noted that this information is especially important for express lane responses where lane access is limited. Discussion ensued in regards to the effect of Covid 19 on the crash numbers and potentially having deputies respond to minor crashes.

**XII. PUBLIC COMMENTS (GENERAL)**

None.

**XIII. NEXT MEETING: Wednesday, June 29, 2020**

**XIV. ADJOURN BOARD MEETING**

There being no further business, the meeting adjourned at 11:10 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 29th day of June 2020

  
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Commissioner Bob Dallari, Chairman

  
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Ms. Cathy Goldfarb,  
Senior Board Services Coordinator/ Recording Secretary

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*