



**TECHNICAL ADVISORY COMMITTEE
MEETING MINUTES**

DATE: Friday, January 22, 2016
TIME: 10:00 a.m.
LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue
Suite 200
Orlando, Florida 32801

Chairman Andrea Ostrodka, Presiding

Members Present:

Mr. James Arsenault, City of Kissimmee
Mr. Brett Blackadar, Seminole County
Ms. Sheryl Bower, City of Longwood
Mr. Kelly Brock, City of Casselberry
Mr. Michael Cash, City of Sanford
Mr. Gus Castro, City of Orlando
Mr. Noel Cooper, City of Maitland
Mr. Roger Beckett for Mr. Jay Davoll, City of Apopka
Mr. Hazem El-Assar, Orange County
Mr. Brian Fields, City of Winter Springs
Mr. Kelvin Felblinger, City of St. Cloud
Mr. Brad Friel, GOAA
Mr. Russell Gibson, City of Sanford
Mr. Glen Hammer, Osceola County Schools

Ms. Claudia Korobkoff, City of Orlando
Mr. Steve Krug, City of Ocoee
Mr. Rick Lilyquist, Osceola County
Mr. Butch Margraf, City of Winter Park
Mr. Fred Milch, ECFRPC
Ms. Mary Moskowitz, Osceola County
Mr. Renzo Nastasi, Orange County
Mr. Steve Noto, City of Lake Mary
Ms. Andrea Ostrodka, LYNX
Mr. Bryan Homayouni for Mr. Glenn Pressimone, CFX
Ms. Lee Pulham, RCID
Mr. Frank Consoli for Mr. Charles Ramdatt, City of Orlando
Mr. Mike Rigby, SCPS
Mr. Shad Smith, Seminole County
Mr. Bill Thomas, Orange County
Mr. Bill Wharton, Seminole County
Mr. Tim Wilson, City of Altamonte Springs
Mr. Randy Schrader for Mr. Bob Wright, City of Kissimmee
Mr. Bobby Wyatt, City of Oviedo (*Excused*)
Ms. Joedel Zaballero, Osceola County

Members Absent:

Mr. Don Cochran, City of Winter Garden
Hon. Lydia Pisano, City of Belle Isle
Mr. Ramon Senorans, Kissimmee Gateway Airport
Mr. Tyrone Smith, Orange County Public Schools

Others in Attendance:

Mr. Jamil Gutierrez, FDOT
Ms. Carol Scott, FTE
Mr. Keith Caskey, MetroPlan Orlando
Ms. Lena Tolliver, MetroPlan Orlando

I. Call to Order

Chairman Andrea Ostrodka called the meeting of the Technical Advisory Committee to order at 10:08 a.m.

II. Confirmation of Quorum

Ms. Lena Tolliver confirmed the presence of a quorum.

III. Agenda Review/Staff Follow-Up

Mr. Keith Caskey called attention to items included in members' supplemental folders: a copy of an overview of slides on the new federal transportation bill (FAST Act); FDOT Variance Report; Action Item: VI.E Resolution No. 16-01 (also emailed to members) in support for the City of Orlando's "Smart Cities" Grant Application and a copy of the February 27, 2015 TAC Minutes.

IV. Public Comments on Action Items

None

V. Presentations/Status Reports

A. *Preview of FY 2016/17-2017/18 UPWP*

(TSMO Members were invited to stay for this presentation)

Mr. Gary Huttman, MetroPlan Orlando staff, presented a preview of the FY 2016/17-2017/18 Unified Planning Work Program (UPWP). The UPWP identifies the activities and projects to be undertaken during the fiscal year starting July 1, 2016 and includes the organization's budget. Approval of the FY 2016/17-2017/18 UPWP will be requested at the February 26th TAC meeting. Staff was requested to send a copy of the draft UPWP to members with the timeline for comments.

B. *Project Prioritization: Process Review*

(TSMO Members were invited to stay for this presentation)

Mr. Alex Trauger, MetroPlan Orlando staff, provided an introductory presentation about the past and future of MetroPlan Orlando's project application, assessment, and prioritization process.

Discussion ensued relative to the 4P application process and the various types of data and the ability of the tool to identify the types of projects. Mr. Trauger encouraged members to give some thoughts on adding new projects to utilize the tool. Members also discussed the role of the Regional Leadership Council (RLC) and its project prioritization approval process. Mr. Trauger expressed the transparency of the RLC where the leadership of all the advisory committees are members of the RLC and represent their committees to ensure all concerns are considered.

VI. Action Items

A. *Approval of the December 4, 2015 TAC Meeting Minutes*

Approval was requested of the December 4, 2015 meeting minutes provided.

MOTION: Mr. Renzo Nastasi moved approval of the December 4, 2015 meeting minutes as presented. Ms. Joedel Zaballero seconded the motion, which passed unanimously.

B. *FDOT Amendment to 2015/16-2019/20 TIP*

Mr. Jamil Gutierrez, FDOT, requested the TAC to recommend that the FY 2015/16-2019/20 TIP be amended to include funding for two railroad crossing project. A letter explaining the amendments was provided.

MOTION: Mr. Renzo Nastasi moved approval that the FY 2015/16-2019/20 TIP be amended to include funding for two railroad crossing project as presented. Mr. Frank Consoli seconded the motion, which passed unanimously.

C. FTE Amendment to 2015/16-2019/20 TIP

Ms. Carol Scott, Florida's Turnpike Enterprise, requested approval of the TAC that the FY 2015/16-2019/20 TIP be amended to include funding for a PD&E study on SR 528 and scheduling adjustments for projects on Florida's Turnpike mainline. A letter explaining the amendments was provided.

Discussion followed relative to any policies on adding express lanes to existing tolling facilities in place of adding capacity and if the East Central Florida Corridor Task Force supports express lanes in the SR 528 corridor. Ms. Scott will follow-up on this inquiry.

MOTION: Mr. Rick Lilyquist moved approval that the FY 2015/16-2019/20 TIP be amended to include funding for two railroad crossing project as presented. Mr. Russ Gibson seconded the motion, which passed unanimously.

D. Public Involvement Plan

Ms. Mary Ann Horne, MetroPlan Orlando provided an overview of the draft Public Involvement Plan and requested approval of the plan. A copy of the plan was provided.

MOTION: Ms. Joedel Zaballero moved approval that the Public Involvement Plan as presented. Mr. Tim Wilson seconded the motion, which passed unanimously.

E. Board Resolution No. 16-01

Action was requested to recommend approval of MetroPlan Orlando Board Resolution No. 16-01 in support of the City of Orlando's "Smart City" grant application, which must be filed by February 4, 2016. The MetroPlan Orlando Board Chairman will be requested to sign the resolution prior to that date and the MetroPlan Orlando Board will be requested to ratify it at their February 10th meeting. Under MetroPlan Orlando's Internal Operating Procedures and to maintain the integrity of our public involvement process, the TAC and the other advisory committees were requested to provide their input prior to ratification by the Board. The resolution was sent separately to the TAC members prior to the meeting and copies of the resolution was also provided at the meeting.

Members recommended correcting several typos; clarification of the \$24 million of ITS investments programmed for the City of Orlando in the current TIP and clarification of the City of Orlando hosting 500,000 visitors a day.

MOTION: Mr. Bryan Homayouni moved approval of Board Resolution No. 16-01 with recommended revisions. Mr. Brett Blackadar seconded the motion, which passed unanimously.

VII. TAC-Only Presentations

A. Discussion of DDR Funding Policy for Transit Projects

Mr. Gary Huttman, MetroPlan Orlando staff, presented an overview of MetroPlan Orlando's policy regarding the use of DDR for premium transit projects and the projects that could receive DDR funding.

Mr. Nastasi expressed Orange County's position on allocation of DDR funding and noted that the County supports regional transit projects. He also expressed concerns with procedural and communication issues specifically TAC's request at the February 2015 TAC meeting (a copy of the meeting minutes were provided in members' supplemental folders) where the committee requested that any discussions relative to identifying transit projects for DDR funding come back to TAC for their input. Mr. Nastasi stated that TAC did not have an opportunity to be part of the process with identifying these projects; and further stated that he was unaware of the selection of the projects until today and that the International Drive project would have been proposed for consideration if he had known. Mr. Huttman stated that staff followed the process set by the Board and apologized for any miscommunication. Mr. Brock asked about any State Road restriction.

VIII. General Information

A. *FDOT Monthly Construction Status Report*

The latest FDOT Monthly Construction Status Report for the Orlando area was provided for information purposes.

B. *FDOT Quarterly Variance Report*

FDOT's Quarter Variance Report on cost estimate changes for projects in the TIP was provided at meeting.

C. *MetroPlan Orlando Board Highlights*

A copy of the December 9th Board Meeting Highlights was provided for information purposes.

D. *Overview of New Federal Transportation Bill*

A copy of a slide presentation giving an overview of the new federal transportation bill, Fixing America's Surface Transportation Act (FAST), was provided at the meeting. Staff will send a copy of the new federal transportation bill to TAC members as requested.

IX. Upcoming Meetings of Interest to TAC Members

A. *Next TAC Meeting*

The next TAC meeting will be held on February 26, 2016 at 10 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

X. Other Business

None

XI. Public Comments (General)

None

XII. Adjournment

There being no further business, Chairman Ostrodka adjourned the meeting of the Technical Advisory Committee at 11:40 a.m. The meeting was recorded and transcribed by Ms. Lena Tolliver.

Approved this 26th day of February, 2016

Ms. Andrea Ostrodka, Chairman

Ms. Lena E. Tolliver,
Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.