



**Transportation Systems Management and Operations (TSMO)  
Advisory Committee**

**MEETING MINUTES**

**DATE:** Friday, May 26, 2017

**TIME:** 8:30 a.m. ■ ■ ■ ■ ■ ■ ■ ■

**LOCATION:** MetroPlan Orlando ■ ■ ■ ■ ■ ■ ■ ■  
David L. Grovdahl Board Room  
250 South Orange Avenue  
Suite 200  
Orlando, Florida 32801

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*Chairman Joedel Zaballero, Presiding*

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**Voting Members Present:**

- Mr. Brett Blackadar, Altamonte Springs
- Mr. Benton Bonney, City of Orlando
- Mr. Kelly Brock, City of Casselberry
- Mr. Jordan Smith for Michael Cash, City of Sanford
- Ms. Crystal Klem for John Omana, City of Lake Mary
- Mr. Noel Cooper, City of Maitland
- Mr. Jay Davoll, City of Apopka
- Mr. Hazem El-Assar, Orange County
- Mr. Brian Sanders, Orange County
- Mr. Kevin Felblinger, City of St. Cloud
- Mr. Bryant Smith for Brian Fields, City of Winter Springs
- Mr. Brian Homayouni, Central Florida Expressway Authority
- Mr. Craig Bayard for Doug Jamison, LYNX
- Mr. Steve Krug, City of Ocoee
- Mr. Keith Moore for Butch Margraf, City of Winter Park

Ms. Mary Moskowitz, Osceola County  
Mr. Nabil Muhaisen, City of Kissimmee  
Ms. Lee Pulham, Reedy Creek Improvement District  
Mr. Brian Sanders, Orange County  
Mr. Terry Lloyd for Ramon Senorans, Kissimmee Gateway Airport  
Mr. Shad Smith, City of Longwood  
Mr. Frank Consoli for Jean Jreij, Seminole County  
Mr. Charlie Wetzel, Seminole County  
Ms. Joedel Zaballero, Osceola County  
Mr. Bryan Homayouni, Central Florida Expressway Authority  
Mr. Noel Cooper, City of Maitland

**Voting Members Absent:**

Mr. Brian Fields, City of Winter Springs  
Mr. Brad Friel, GOAA  
Mr. John Omana, City of Lake Mary  
Mr. Michael Cash, City of Sanford  
Mr. Butch Margraf, City of Winter Park  
Mr. Ramon Senorans, Kissimmee Gateway Airport  
Mr. Doug Jamison, LYNX

**Non-Voting Members/Advisors Present:**

Mr. Jeremy Dilmore, FDOT  
Mr. Eric Gordin, Florida Turnpike Enterprise

**Non-Voting Members/Advisors Absent:**

Ms. Susan Hutson, UCF  
Mayor Ray Bagshaw, City of Edgewood  
Mr. Rick Morrow, FDOT  
Lt. Pete Brenenstuhl, Seminole County CTST  
Mr. Glen Hammer, Osceola County CTST  
Councilman Robert McKinley, Town of Windermere  
Vacant, Orange County CTST

**Others in Attendance:**

Mr. David Cooke, FDOT  
Ms. Kellie Smith, FDOT  
Ms. Carol Scott, FTE  
Mr. Eric Hill, MetroPlan Orlando  
Mr. Keith Caskey, MetroPlan Orlando  
Ms. Lisa Smith, MetroPlan Orlando  
Mr. Frank Consoli, Seminole County

## I. Call to Order

Chairman Joedel Zaballero called the meeting to order at 8:30 a.m. and welcomed everyone.

## II. Confirmation of Quorum

Ms. Lisa Smith confirmed the presence of a quorum.

## III. Agenda Review/Staff Follow-Up

Mr. Eric Hill noted the only addition to today's agenda is the proposed revisions to the TSMOAC bylaws.

## IV. Public Comments on Action Items

None

## V. Action Items

### A. Approval of the April 28, 2017 TSMO Meeting Minutes

Approval was requested of the April 28, 2017, TSMO meeting minutes which were provided.

**MOTION:** Mr. Muhaisen moved to approve the April 28, 2017 TSMO meeting minutes. Mr. Consoli seconded the motion, which passed unanimously.

### B. 2040 LRTP Amendments

Mr. Nick Lepp, MetroPlan Orlando staff, provided an overview of the Long Range Transportation Plan (LRTP). He explained that the LRTP is the vision document for all modes of transportation planned out to the year 2040. Mr. Lepp discussed the six projects that will be added to the cost feasible plan. He explained that the amendment to the cost feasible table is considered a major amendment and is required in order to be compliant with federal legislation. Mr. Lepp stated that the cost feasible table was revised and now gives project costs in year of expenditure for each phase of a project in the plan. He said that the proposed amendments are required to go through the public hearing process; and that none of the projects requested in the amendment would impact cost feasibility. He said that the public hearing for the proposed amendments is scheduled for Monday, June 5, 2017 in conjunction with the TIP Public Hearing.

**MOTION:** Mr. S. Smith moved to approve the amendments to the 2040 Long Range Transportation Plan, with the revisions noted. Mr. Krug seconded the motion, which passed unanimously.

### C. Updated TSMOAC Bylaws

Mr. Eric Hill, MetroPlan Orlando staff, explained that the TSMO Bylaws Committee consisting Joedel Zaballero, Butch Margraf, and Benton Bonney met on May 18, 2017, to conduct the biannual review of the TSMOAC bylaws. Mr. Hill walked TSMOAC members through the suggested revisions

to Membership and Removal from Office. He noted that other minor updates were made in Sections 4-A; 3, (h), 5-F and 7-A.

**MOTION:** Mr. Consoli moved to approve the updated TSMOAC bylaws. Mr. Bonney seconded the motion, which passed unanimously.

## **VI. Presentation and Status Reports**

### **A. Presentation on TSMO Projects**

Ms. Crystal Mercedes, MetroPlan Orlando staff, gave a presentation on the current status of Regional Crash Database, Traffic Signal Retiming and Congestion Report.

### **B. Presentation on Work Zone Impacts Strategies Estimator**

Dr. Essam Radwan, UCF gave a presentation on the current status of Work Zone Impacts Strategies Estimator (WISE) project.

### **C. Presentation on Mobile Reflectometer Technology Pilot Program**

Mr. Michael Blinn, Seminole County staff, provided a follow-up report to address concerns raised at the April 28, 2017 TSMO meeting regarding the purchase of a mobile reflectometer for maintaining pavement marking reflectivity. He presented information regarding similar devices and the device capabilities. He provided the results of the cost comparison; data collected from neighboring jurisdictions; and the cost of data collection services. Mr. Blinn stated that if the Laser Lux equipment is chosen, Seminole County has agreed to pay the \$2,500 maintenance cost every 18-24 months, insure the equipment, and maintain the schedule. In addition, he added that agreements will be entered into with the counties and cities requesting to use the equipment. Mr. Blinn stated that he would work with the Florida office to arrange for a field demonstration of the Laser Lux if TSMOAC members so desire. Mr. Hill noted that this item is included in this year's TIP update and is also listed for consideration in the PPL. In addition, it will be listed as an action item on the June TSMOAC agenda to be included in the TIP.

Consensus of the TSMOAC was to move the Mobile Reflectometer Technology forward as a pilot project similar to the Laser Scan device that was purchased by CFX. Staff will provide the Memorandum of Understanding for the Laser Scan device prior to the June meeting for the TSMOAC members to review. Mr. Blinn was directed to reach out to the manufacturer to set up a field demonstration for TSMOAC members.

## **VII. Common Presentations/Status Reports (Presentations will be made at the TAC meeting)**

### **A. Preview of FY 2017/18 - 2021/22 Transportation Improvement Program**

Mr. Keith Caskey, MetroPlan Orlando staff, will present a preview of the new FY 2017/18 – 2021/22 Transportation Improvement Program (TIP). Copies of the FDOT highway, TSMO, bicycle and pedestrian, transit and commuter rail sections of the TIP were provided to TSMOAC members. A copy of the FY 2021/22 – 2038/39 PPL that was adopted last year and has been updated to show the latest project phases that have been funded based on the new TIP is also provided. The TIP will be presented for approval at the June 23<sup>rd</sup> TAC meeting.

## **B. Preview of 2022/23 - 2039/40 Prioritized Project List**

Mr. Nick Lepp, MetroPlan Orlando staff, will present a preview of the new FY 2022/23 – 2039/40 Prioritized Project List (PPL) for information purposes. This year, the PPL must be submitted to FDOT in July and will be presented to the committees and Board for approval in the June/July committee and Board meetings.

## **VIII. General Information**

### **A. FDOT Monthly Construction Status Report**

The latest FDOT Monthly Construction Status Report for the Orlando area was provided for information purposes.

### **B. Air Quality Report**

The latest air quality report for the MetroPlan Orlando area was provided for information purposes.

### **C. MetroPlan Orlando Board Highlights**

A copy of the March 10, 2017 Board Meeting Highlights was provided for information purposes.

## **IX. Upcoming Meetings of Interest to TSMO Members**

### **A. *Public Hearing for FY 2017/18-2021/22 TIP & 2040 LRTP Amendments***

A public hearing to review the FY 2017/18 – 2021/22 TIP and amendments to the 2040 LRTP will be held on Monday, June 5, 2017 in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801. Maps will be available for review at 5:30 p.m. and the public hearing will begin at 6:00 p.m.

### **B. Next MPO Board Meeting**

The next MetroPlan Orlando Board meeting will be held on June 14, 2017, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

### **C. Next TSMOAC Meeting**

The next TSMO meeting will be held on June 23, 2017, at 8:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

## **X. Other Business**

Mr. Hill reminded TSMOAC members to submit 4P applications with project cost estimates to MetroPlan Orlando.

## XI. Public Comments (General)

None

## XII. Adjournment

Due to time being available, committee members were asked to report on any news of interest to TSMO members in their local jurisdiction.

There being no further business, Chairman Zaballero adjourned the meeting of the Transportation Systems Management & Operations Advisory Committee at 9:45 a.m. The meeting was recorded and transcribed by Ms. Lisa Smith.

**Approved this 23<sup>rd</sup> day of June, 2017**

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Ms. Joedel Zaballero, Chairman

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Ms. Lisa Smith, Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.